



Policy #: 1.100 .

Effective: October 2004 .

Revised: July 2012, August 2017 .

Coaching Program

Policy: It is the policy of Menomonie Youth Hockey Association (MYHA) to select and maintain a qualified coaching staff for each level of play.

Procedure:

1. There shall be one individual designated as the Head Coach and one or two Assistant Coaches for each team. Except at LTS and Mite levels. LTS and Mite levels might require additional coaches based on numbers in the program.
2. All adults interested in becoming a coach for an MYHA team shall submit a coaching application by the published application deadline. The application and deadline shall be published on the MYHA website. Whenever possible, applications will be due on or before September 15.
3. The Coaching Committee will screen all applications submitted.
 - a. This committee shall be approved by the MYHA Board and shall minimally include Hockey Operations Committee Chair. If possible, a member of the local high school and/or college coaching staff shall participate on the committee.
 - b. Prior year(s) coaching evaluations shall be considered in the selection process.
 - c. Criteria and qualifications for coaches will be reviewed and established prior to selection.
4. The Coaching Committee shall present and recommend coaches and team managers to the MYHA Board for approval.
5. The Coaching Committee in conjunction with the head coaches will select Assistant Coach(es) and Team Managers, subject to approval by the MYHA Board.
6. Coaching roster and Team Manager roster shall be published by registration via posting at registration, and/or through other communication tools of the association, ie: , website, Facebook, etc.
7. Grievances:
 - a. Any association member in disagreement with the selected coaches may file a grievance with the MYHA Board. This must be done in writing no later than October 15 and must

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also have a petition signed by two-thirds majority of parents at that level – one signature per child.

- b. Grievances will be aired at a special meeting set by the Board President. The meeting will be considered a “closed session” with the exception of invited individuals as follows:
 1. Two representatives of the grievance party
 2. One representative of the Coaching Committee
 3. The individual coach
 - c. The MYHA Board will act upon the grievance in closed session after excusing the invited guests. The Board’s decision will be announced at a special meeting of the parents at that particular level.
 - d. The Board has the power to remove the head coach at any level by a two –thirds majority vote.
8. Each individual designated as a head/assistant shall attend a coaching clinic sponsored by USA Hockey Association and become/maintain certification to coach at his/her assigned level.
- a. MYHA will reimburse all approved coaches and team managers for coaching certification clinics for Levels 1,2 and 3.
 - b. MYHA will pay up to \$250 per coach to cover the cost of level 4 certification. These coaches must pass their background check and remains in their role for a minimum of two years.
9. All MYHA coaches shall attend the following coaches meetings:
- a. Orientation meeting prior to the start of the season facilitated by the Coaching Committee.
 - b. Meetings scheduled throughout the season for networking and coordination.
10. All MYHA coaches shall be at all practices and games or have a proper substitute.
11. Each coach shall come to practice with a written plan to conduct a well-rounded practice that continually develops the team. Each practice should minimally include practice on skating skills, stick and puck handling drills and game strategy.
12. Each coach shall teach hockey skills appropriate to the age level.
13. Each coach shall provide a program that focusses first on the organization, second on team success and third on the individual player. He/she shall work to develop player/skater skills, teamwork and sportsmanship.
14. Each coach shall be a role model for players and monitor and enforce the Code of Conduct and guidelines set forth by the Positive Coaching Alliance. Coaches shall not use profanity. He/she

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shall maintain discipline among all players on the ice, in the players' box, locker room and in the arena at all times.

15. All players should have an equal opportunity for development through practice and game situations. This does not necessarily denote equal playing time. The head coach and his/her staff will have the ability to make exceptions for the utilization of special skills for: specialty power play and penalty killing teams, crucial situations in league play-off and league tournament championship games, and where it becomes necessary to match lines with the opposing team for the good of the entire team. However, no player should be in attendance at a game and not play. Coaches have the final decision on player discipline, outside of violations. Coaches are expected to maintain control over players including prohibiting the use of foul language or gestures and model good sportsmanship.
16. Coaches shall work with the Team Manager on parent communications. He/she shall attend parent meeting as needed.

This policy is issued by the MYHA Executive Committee and approved by the Board of Directors.

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