

# **DISTRICT 6**

## **POLICIES, ARTICLES OF**

### **INCORPORATION AND BYLAWS**

# **2018-2019**

#### **TABLE OF CONTENTS / INDEX**

|  | <b><u>Page</u></b> |
|--|--------------------|
| <b>Rule Changes for 2018-19</b>                      | <b>2</b>           |
| <b>District Administration per MN Hockey</b>         | <b>3</b>           |
| <b>District 6 Hockey Association Preamble</b>        | <b>4-6</b>         |
| <b><u>Governing Rules and Policies</u></b>           |                    |
| <b>Registration/Rosters/Participation</b>            | <b>7-9</b>         |
| <b>Coaching/Officials Requirements</b>               | <b>9</b>           |
| <b>Participation Conduct</b>                         | <b>9-10</b>        |
| <b>Supplementary Discipline Committee/Policies</b>   | <b>11-12</b>       |
| <b>Reschedule Games</b>                              | <b>12-13</b>       |
| <b>Association Sponsored Tournaments</b>             | <b>13</b>          |
| <b><u>District 6 Playing Rules</u></b>               |                    |
| <b>Team Policy</b>                                   | <b>14-15</b>       |
| <b>Mite Policy</b>                                   | <b>15</b>          |
| <b>Game Administration</b>                           | <b>15-16</b>       |
| <b>Game Format</b>                                   | <b>16-21</b>       |
| <b>Protest/Grievance Committee/Process</b>           | <b>21-22</b>       |
| <b>League Competition Trophies/Awards</b>            | <b>22</b>          |
| <b>District Participation in Performance Program</b> | <b>23</b>          |
| <b>Articles of Incorporation</b>                     | <b>24-26</b>       |
| <b>District 6 By-laws</b>                            | <b>27-32</b>       |
| <b>District 6 Officers Rotation Schedule</b>         | <b>32</b>          |
| <b>Finance Policy</b>                                | <b>33-34</b>       |

# **DISTRICT 6, MINNESOTA HOCKEY AND USA HOCKEY RULE & POLICY CHANGES FOR 2018-2019**

## ***DISTRICT 6 HOCKEY***

**12.8 GAME FORMAT - Note change for length of periods and allotted game time**

**SAFE SPORT VIOLATION FINES (1/6/2019)**

## ***MINNESOTA HOCKEY***

**SQUIRT GAME LIMITS – Youth Rules & Regulations (Page 27)**

**CONCUSSIONS – (Page 28)**

**FAIR PLAY – (Page 29)**

**ON-ICE OFFICIALS – (Page 34)**

**CONDUCT – (Page 34&35)**

## **SAFESPORT NOTICE**

- 1 Make sure the Safe Sport Policy is communicated to the parents/players. This is best done at the team meeting once the team has been selected.
- 2 Make sure that the coaches/manager are cognizant of the need to insure that the locker rooms are properly monitored.
- 3 Take steps with the association leadership to insure that any Safe Sport complaints or violations are routed to you.
- 4 If you receive a complaint, contact me immediately such that we can map a strategy for resolving the matter. This is particularly important for two reason... first, part of the structure of Safe Sport is that an association doesn't unilaterally handle a complaint, and second USA tracks complaints and I have to report any issues to them.

The Registrar is responsible for verifying that screening and Safe Sport training has been completed- so if the Registrar is also the Safe Sport Coordinator- that would be another duty.

The biggest area of exposure, as well as the primary source for abuse, is the failure to monitor the locker rooms. Unmonitored locker rooms is not only a violation in and of itself, but it is consistently the cause for 75% of the Safe Sport complaints we receive, so if you wrestle that problem to the ground things will likely function most smoothly.

1st Violation will result in a warning and discussion With Director  
2nd Violation will result in a \$500 fine and a hearing with Director

3rd Violation will result in a \$1000 and a hearing with Director

**Post Season Play for the team could be forfeited at any time depending on Directors review**

Let me know if you have any other questions.

Scott Gray – Minnesota Hockey

## ***USA HOCKEY***

**COACH HELMET RULE – Mandatory 30-day suspension for any coach not wearing a helmet during an on-ice activity. (2018 Annual Congress)**

**411(a) PROGRESSIVE DISCIPLINE – Adds the infraction of grabbing/holding the facemask to the progressive suspension rule.**

**612(b) FACE-OFF LOCATIONS – All face-offs must be conducted at one of the nine designated face-off spots.**

**624(b) ICING THE PUCK – Eliminate the ability of a shorthanded team to legally ice the puck for 14&U age classification and below.**

**The above listed rules are the major rule changes for the upcoming years (2017-2021). There were a total 70 rule changes made by USA Hockey for the next four (4) years. Most of the changes consist of adding, changing or cleaning up language and clarifying existing rules. Notes have been added to certain rules to clearly define that rule.**

### **FROM THE DISTRICT DIRECTOR**

The D6 Director believes in equal playing time as a guideline for all Associations to follow at all levels--- With that said, there are forces at play that can effect this, (Sickness, injury, discipline, etc) While not micro managing a coach, equal play is looked at over a season not a short period, – if a coach or anyone has a question what is right or wrong please contact **myself anytime** – here is an example of what is wrong:

Mites Squirt or 10U

- Having a player miss significant game time due to ability of play

Any team

- Pick two goalies on a team, sit one as a back up and play significant amount less than other goalie
- Pick a player and say you are on the team and can practice – but will play little because we are developing you

The above are just some of what will not be allowed. Remember please in the heat of picking teams and playing this is only, and **I say only** about kids having fun and enjoying their team and season.

## **PRIVACY DATA BASES**

Databases created as part of the USA/MN Hockey registration are private to USA/MN Hockey its districts and affiliates. These databases cannot be sold to or shared with outside parties. All mailings, emails, texts, etc using the database must be generated by the Association directly. Associations will be held responsible for any use of their affiliate database in and out of season.

*Brad Hewitt*

# **DISTRICT 6 PREAMBLE**

## **1. DISTRICT 6 HOCKEY BOARD**

District 6 is comprised of the following member community hockey associations:

|                                    |                          |
|------------------------------------|--------------------------|
| <b>Burnsville</b>                  | <b>Minnetonka</b>        |
| <b>Chaska/Chanhassen</b>           | <b>New Prague</b>        |
| <b>Bloomington Jefferson</b>       | <b>Prior Lake/Savage</b> |
| <b>Kennedy Hockey Booster Club</b> | <b>Richfield</b>         |
| <b>Eden Prairie</b>                | <b>Shakopee</b>          |
| <b>Edina</b>                       | <b>Waconia</b>           |

Each Association has a District 6 Representative, who is responsible for voting on behalf of the Association and for communications between District 6 and the Association.

The District 6 Board of Directors is established from within the District to organize and govern all hockey within District 6. The Board consists of the District 6 representatives from the respective affiliated hockey associations and the District 6 Executive Committee. The Executive Committee consists of the District Director, President, President Elect, Treasurer/Administrator, Assistant Director(s) and District Supervisor of Officials.

The appointment of District President is based on a pre-established rotation schedule. In addition, there are several committees appointed by the Board, which meet during the summer to discuss and prepare for the upcoming season.

District 6 is operated by volunteers working to promote physical and mental development and good health, character, sportsmanship and citizenship. In order to continue this successful program we ask for your help and cooperation. Anyone who is interested in working in this volunteer youth program at the District level, or Association level, please contact your hockey association representative.

## 2. DISTRICT 6 BOARD

### DIRECTOR

Brad Hewitt  
Eden Prairie, MN  
[brad.hewitt@phhfirstfleet.com](mailto:brad.hewitt@phhfirstfleet.com)

### PRESIDENT ELECT

Minnetonka, MN

### ASSISTANT DIRECTOR

Chris Evans  
Eden Prairie, MN  
[Mevans3656@q.com](mailto:Mevans3656@q.com)

### TREASURER/ADMINISTRATOR COORDINATOR

Chris Evans  
Eden Prairie, MN  
[mevans3656@q.com](mailto:mevans3656@q.com)

### ASSISTANT DIRECTOR

Rob Shuman  
Eden Prairie, MN  
[operations@district6hockey.net](mailto:operations@district6hockey.net)

### DISTRICT COACH-IN-CHIEF

Pat Westrum  
Apple Valley, MN  
[coach@district6hockey.net](mailto:coach@district6hockey.net)

### SUPERVISOR OF OFFICIALS

Dave Kemp  
Apple Valley, MN  
[supervisor@d6ref.com](mailto:supervisor@d6ref.com)

### DISTRICT 6 REFEREE'S ASSOCIATION PRESIDENT

Derrick Schluck  
Bloomington, MN  
[President@d6ref.com](mailto:President@d6ref.com)

### SAFE SPORT COORDINATOR

Cory Townsend  
[townsendfuels@aol.com](mailto:townsendfuels@aol.com)

### INDIVIDUAL ASSOCIATION REPS

See Website for Listings

### PRESIDENT

Mike Hiniker  
Edina, MN  
[mhiniker1@gmail.com](mailto:mhiniker1@gmail.com)

### PAST PRESIDENT

Pete Skophammer  
Richfield, MN  
[peteskophammer@gmail.com](mailto:peteskophammer@gmail.com)

### DISCIPLINARY CHAIR

Tim Mayasich  
Burnsville, MN  
[tjcm@msn.com](mailto:tjcm@msn.com)

### INVITATIONAL TOURNAMENT

Kurt Hyster  
Eagan, MN  
[d6kurt@d6ref.com](mailto:d6kurt@d6ref.com)

### METRO LEAGUE

Don Strom  
Bloomington, MN

### ASSOCIATE DISTRICT

#### COACH-IN-CHIEF

Jacob Mars  
Eden Prairie, MN  
[Jmars@showdownsportsinc.com](mailto:Jmars@showdownsportsinc.com)

### USA HOCKEY REGISTRAR

Lisa Sanderson  
Minnetonka, MN  
[lsanderson@comcast.com](mailto:lsanderson@comcast.com)

### ACE COORDINATOR

TBD – MN Hockey

### REC LEAGUE

Bob Shuman  
Eden Prairie, MN  
[operations@district6hockey.net](mailto:operations@district6hockey.net)

### RECORDING SECRETARY

Andy Hill  
[tech@tonkahockey.org](mailto:tech@tonkahockey.org)

### 3. DISTRICT 6 HOCKEY COMMITTEES

#### Executive

President (Chair)  
District Director  
Assistant Director(s)  
Treasurer/Administration  
Supervisor of Officials  
President Elect

#### Discipline

Disciplinary Chair  
Metro Junior Gold Rep  
Assistant District Coach  
President Elect  
Past President  
Referee Association Representative  
Supervisor of Officials  
Association Rep (rotating schedule)

#### Protest / Grievance

Appointed By President  
(As need basis)

#### District Playoffs

Assistant Director(s)  
Treasurer/Administration  
Assoc. District Coach & Chief

#### Finance

Assistant Director  
Past President  
Treasurer

#### Officials

Supervisor of Officials  
District Coach  
President Elect  
President-Referee's Assn

#### Rules and Bylaws

President  
Supervisor of Officials  
Disciplinary Chair  
Associate Registrar

### 4. CONTACT LIST INFORMATION

Contact List Information on Association Presidents, Treasurers, Ice Coordinators, Tournament Directors, Girls Coordinators, and Arena Managers can be found on the District 6 website: [www.d6hockey.net/](http://www.d6hockey.net/)

**2018 - 2019**  
**DISTRICT 6 GENERAL RULES AND POLICIES**

**1. PLAYER, COACH AND TEAM REGISTRATION ( See MN Hockey – Page 23)**

1.1 USA Hockey and Minnesota Hockey Requirements (See MN Hockey – Page 68)

1.2 District Requirements

Dates for required registration data will be established annually and posted to the website. On that date each Association Registrar will be required to provide the following documents for each team on the established dates:

- (a) USA Hockey Player Roster Form (one for each team in your Association);
- (b) Copy of birth certificate for every player listed on the Player Roster Form (to be kept by the association), for Squirt/10U teams and above and;
- (c) Complete Child Protection Background Check for EVERY coach and the Team Manager on EVERY team and for Association Board Members, Commissioners and all other District or Association personnel who may have direct contact with players.

Coaches may not participate with the team until background checks have been submitted and cleared.

1.3 **December 28<sup>th</sup>, 2018 is the deadline for registering personnel and teams.** This means that all Team Rosters must be turned in to the USA Hockey Associate Registrar on or before **December 28<sup>th</sup>, 2018.** Team roster changes must also be processed by **December 28<sup>th</sup>, 2018.** All temporary rosters due to CEP requirements must be cleared by **December 28<sup>th</sup>, 2018.**

**2. ROSTERING PLAYERS AND TEAM OFFICIALS**

The maximum is eighteen (18) players plus two (2) goaltenders, unless prior written permission is received from the District 6 Director and the Minnesota Registrar. Changes in team rosters cannot be made after **December 28<sup>th</sup>, 2018.** “A” teams must roster 15 players and 2 goalies unless prior approval is given by the District Director. (See 9.7)

2.1 Goalie replacement is permitted under the following rules and circumstances:

2.1.1 For league play and scrimmages, you must have written permission from the district president using the level guidelines as outlined by MN Hockey. Goalie replacement is not available for Squirt/10U.

2.1.2 For District Playoffs, a spare goalie may be obtained following the “spare goalie” rules outlined in the Minnesota Hockey Handbook, Article VI – Team Composition.

2.1.3 For Invitational Tournaments, a spare goalie from the same or a lower level may be requested only in the event of illness or injury. The specific



permission of the Tournament Director and the District 6 Director is required.

- 2.1.4 In the event of injury or unavailability of a team's goaltenders, six skaters may play and the game will continue until such time as a properly equipped goaltender can enter the game. A skater is not allowed the privileges of the goaltender. It is recommended that in District playoffs, two (2) goaltenders be dressed and on the bench ready to play.
- 2.2 Each Association must have at least one 'A' team at each level in which the Association fields a team.

One team - A Team

Two teams - A and B team (either B1 or B2), or A and C teams.

Three teams - A, B and C teams (either B1 or B2).

Four teams - A, B1, C, B2 teams or A, B C, C (either B1 or B2)

Five teams - A, B1, C, B2, C teams.

Six teams - A, B1, C, B1 or B2, C, B2 or C teams.

Seven teams - A, B1, C, B1 or B2, C, B2, C teams or 4 C teams.

Eight teams - A, B1, C, B1, C, B2, C, B2 or C teams.

Nine teams - A, B1, C, B1, C, B2, C, B2, C teams.

- 2.3 Any team official (coach or assistant coach(s) who plans on being on the team bench during games MUST be registered with USA Hockey and appear on the Official Team Roster. Managers are not permitted on the bench.

### **3. PARTICIPATION (See Minnesota Hockey Rule IV-page 24)**

#### **3.1 District 6 Affiliate Boundaries**

Burnsville – Burnsville District 191

Chaska – Chaska School District 112

Eden Prairie – Eden Prairie

Edina – City of Edina

Jefferson – Jefferson High School ISD #271

Kennedy – Kennedy High School ISD #271

Minnetonka – Minnetonka District #276

New Prague – School District #721 or surrounding communities (including Veseli and Webster)

District Prior Lake – Savage – ISD 719

Richfield – City of Richfield

Shakopee – Shakopee Public Schools District 720

Waconia – School District 110 (Waconia) and School District 108 (Norwood)

#### **3.2 Residency (For purposes of One Time Participation Form):**

Residency for a player is established by the physical property address of his/her custodial parent. County tax records and published school district boundaries when applicable will serve as the definitive source for this information.

In the case of joint custody situations or boundary overlaps the primary residence shall be the address associated with the public school district the player attends if applicable.

It is the primary responsibility of the association to verify the legal address of all of its participants and to obtain waivers as needed. All inquiries to the District MUST include the address and school attended of the player requesting waiver.

Residency by School attendance is determined by the attendance boundary area. In cases of multiple campus schools, the main enrollment campus is used for purposes of determining the appropriate affiliate.

- 3.3 In the event an Association cannot fill a team from within its affiliate boundaries, it may solicit players from other Associations. These associations must have written permission of the District Director(s) prior to solicitation if it involves an A team. A multiple player waiver form may be used in place of the individual waiver for players coming from the releasing association and going on to the same team of the receiving association.

All waivers are subject to review by the District Director or his assignee. Failure to comply with waiver rules may result in player ineligibility for the season. These waiver rules supersede all conflicting waiver rules enacted by an association affiliated with District 6.

#### 4. COACHING AND OFFICIALS REQUIREMENTS

COACHES - See USA Hockey Annual Guide – (pages 144-147)

OFFICIAL - See USA Hockey Annual Guide – (pages 142-143)

#### 5. PARTICIPATION CONDUCT

5.1 Zero Tolerance” Policy - See USA Hockey Official Rules 2017-21 (page xx-xxi)

5.2 Code of Conduct – See USA Hockey Official Rules 2017-21 (page xvi-xvii)

5.3 Fighting and Fisticuffs

A fighting penalty will result in the suspension of the player for the balance of that game and the next **one (1)** previously scheduled game (includes, tournament and region/state playoff games and scrimmages). **ANY FIGHTING PENALTIES BETWEEN TWO DISTRICT 6 TEAMS DURING LEAGUE OR TOURNAMENT PLAY INCLUDING DISTRICT PLAYOFFS WILL RESULT IN A MINIMUM OF A THREE (3) GAME SUSPENSION.** The player will be required to attend the next scheduled disciplinary committee meeting any time a fighting penalty has been assessed. A second offense will result in player(s) suspension for the balance of the season.

5.4 Match Penalties

Match penalties shall require a hearing by the Supplementary Disciplinary Committee at a regularly scheduled date. Offending players are not allowed to participate in any games, scrimmages or practices until the Supplementary Disciplinary Committee has reviewed the incident. Any subsequent incident will also be referred to the Supplementary Disciplinary Committee. As a result, the player/team official may be

suspended from participating in any Minnesota Hockey/USA Hockey sanctioned games for the remainder of the year. If a match penalty is assessed for Physical Assault, the player or coach will be required to attend a Supplementary Disciplinary Committee hearing conducted by Minnesota Hockey.

5.5 Non-Compliance

**Players who do not comply with the above rules and other game misconduct rules are suspended from participating in any Minnesota Hockey or USA Hockey sanctioned event until the Supplementary Disciplinary Committee reviews the incident at a regularly scheduled disciplinary hearing.**

**The head coach of a suspended player who participates in any Minnesota Hockey or USA Hockey sanctioned event prior to the Supplementary Disciplinary Committee review of the incident underlying the player's suspension, is suspended from participating in any Minnesota Hockey or USA Hockey sanctioned event until the Supplementary Disciplinary Committee reviews the incident at a regularly scheduled hearing.**

- 5.6 Any coach receiving a game misconduct is suspended for the next previously scheduled league, scrimmage, tournament or playoff game and must attend the next scheduled Supplementary disciplinary hearing for possible additional suspensions. (Supplementary discipline per USA Hockey)

**When a coach receives a game misconduct, he must report the game misconduct penalty to the supervisor of officials within 48 hours after the game is completed. Failure to report the game misconduct could result in an additional two game suspension.**

If a coach receives a second or third game misconduct in one season he/she is suspended from **ALL** games and **ALL** scrimmages until reviewed by the Supplementary Disciplinary Committee at the next scheduled meeting. If a coach receives a third game misconduct or a match penalty, he/she is immediately suspended from **ALL** games, **ALL** scrimmages and **ALL** practices until reviewed by the Supplementary Disciplinary Committee at the next scheduled meeting. Any coach failing to attend the next scheduled disciplinary hearing will be suspended until the coach appears before the Supplementary Disciplinary Committee.

- 5.7 Hockey Education Program (HEP) See MN Hockey Rule Book – VIII Q. (page 29)

- 5.8 Locker Room Supervision Policy (See USA & Minnesota Hockey Rule)

- 5.9 ***The USA Hockey Safesport Act will be followed by all District 6 teams.***

## 6. SUPPLEMENTARY DISCIPLINARY COMMITTEE AND PROCESS

6.1 Organization of the Committee

The Disciplinary Chair shall preside as Chairman of the Committee and the remaining committee members will be the Metro Junior Gold Rep, President Elect, Past President, Assistant District Coach, Referee's Association President, Association

Representative and the Supervisor of Officials. The Supervisor of Officials is a non-voting member of the Committee. At least three members of the Committee must be present to hold a Supplementary disciplinary hearing. In the event a member of the Committee has a team or person(s) from his/her association involved in the hearing, he/she shall be a non-voting member for the issue in question.

6.2 The Supplementary Disciplinary Committee will hold hearings at the Bloomington Ice Garden (BIG) on the following dates:

Wednesday, November 14th, 2018 (7:00PM)  
Wednesday, November 28th, 2018 (7:00PM)  
Wednesday, December 12th, 2018 (7:00 PM)  
Wednesday, December 26th, 2018 (7:00 PM)  
Wednesday, January 9th, 2019 (7:00 PM)  
Wednesday, January 23rd, 2019 (7:00 PM)  
Wednesday, February 6th, 2019 (7:00 PM)  
Wednesday, February 20th, 2019 (7:00 PM)  
Wednesday, March 6th, 2019 (7:00 PM)

Parties are required to attend, regardless of game scheduling. **If party opts not to attend, suspensions will continue until the next scheduled hearing.** Any player or coach offense requiring a hearing will have suspensions remain in effect until said scheduled hearing is held. Special Supplementary disciplinary hearings will be held in the event they are required during post season play.

6.3 Procedures

The Rules of USA Hockey apply in the suspension of coaches, managers, players and others. A suspended person has a right to a District hearing at the next scheduled meeting of the Supplementary Disciplinary Committee.

Hearing procedure for the suspended player or team official due to an on-ice official's penalty call shall be as follows:

- The Supervisor of Officials will notify the Association President of any penalty requiring a hearing. The Association President will then notify the appropriate parties of the hearing date and their requirement to attend.
- The Association President and a parent in the case of a player will be permitted to attend the meeting.
- Supervisor of Officials will review the game report.
- The Player or coach may respond.
- The Supplementary Discipline Committee may ask additional questions regarding the situation that led to the penalty assessment.
- The Supplementary Disciplinary Committee will retire in private to discuss.
- All parties will be invited back in front of the Supplementary Disciplinary Committee for the decision.

**Criticism of officiating shall be considered beyond the scope of the disciplinary hearings. Review of officiating shall be the exclusive function of the District 6 Supervisor of Officials, the District 6 Officials Association and a member of the Executive Committee.**

## **SUSPENSION GUIDELINES FOR COACHES**

First Game Misconduct – 1 to 3 game suspension(s)

Second Game Misconduct – 3 to 5 game suspension(s)

Third Game Misconduct – Season suspension

District 6 decisions can be appealed to the District Director within ten days of the original decision. (See Minnesota Hockey handbook for procedures.) Each disciplinary hearing will have official written documentation. Copies will be sent to the District Director, Supervisor of Officials, Respondent and Respondent's Association President.

## **7. PROCEDURES FOR RESCHEDULING GAMES**

League scheduling is done by each association with consideration given to each of their team's requested tournament play. Because schedules will change, some allowances have been made for individual teams to reschedule some league games under certain conditions. Tournament conflicts are not one of the allowances. Rescheduling of league games must be completed as soon as possible. **GAMES WILL NOT BE RESCHEDULED OVER HOLIDAYS.**

### **7.1 Rescheduling**

A \$100.00 fee (check payable to District 6) must accompany the 'Game Rescheduling Form'. The \$100.00 fee will be waived for any team advancing to a national or international tournament, or for rescheduling due to arena problems or high school games being rescheduled. The games will be rescheduled at the opposing team's convenience.

### **7.2 Game cancellations due to unavoidable circumstances**

These games must be rescheduled within 48 hours of cancellation; otherwise a rescheduling fee of \$100.00 will be assessed against each team. In the event that the league is not notified of a rescheduled game at least two weeks in advance, the official scheduler will have the option of approving the rescheduled date. If coaches concerned cannot agree to a rescheduled date, they must appear at the next regularly scheduled Grievance Committee hearing to resolve scheduling of the game.

### **7.3 No Shows**

There will be no forfeited league games allowed within District 6. All games must be played within rules as outlined in the District 6 Handbook. The District Director shall determine whether a game shall be waived from the league standings, but, only if that game has no bearing on the outcome of the league season for any team within the league. Teams, which do not comply with this rule, may forfeit their position in the post season District, Regional or State Tournaments. The team that is a 'no show' must provide the ice, pay the rescheduling fee and reschedule the game.

### **7.4 Bad Weather Policy**

The District Director, or in his absence the District 6 President or League Operations, shall have the right to cancel games due to inclement weather. The announcement will be placed on the District 6 website by 5:00pm on the day involved. If an

announcement is not on the website your game is on. District 6 does not control games played in other Districts.

The District Director will decide to either reschedule the games or remove the games from the league schedule due to the lateness of the season. If the District Director cancels the games no rescheduling fee will apply.

- 7.5 Junior Gold teams follow the procedures for rescheduling games as set forth by the Metro Hockey League Rules.

## 8. ASSOCIATION SPONSORED TOURNAMENTS

- 8.1 All District 6 Hockey Associations shall be required, with regard to any tournament hosted by any such association to respond within ten business days of receipt of any registration application its status as follows:

- 1) Registration Confirmed
- 2) Application Incomplete
- 3) Application Declined
- 4) Application Wait Listed
- 5) Notification to the applicant, which specifically states the date on which the application will be accepted or declined. This notification shall give the applying team an opportunity to withdraw its application without penalty.
- 6) **If a AAA team is playing in any invitational tournament, the host association must inform all other registered teams of the AAA team participation.**

All checks received must be returned within 10 days of notice of an application being declined. Wait listed team checks (4) or checks submitted under scenario (5) cannot be cashed until the application status is changed to confirm. Remedies include but are not limited to replacement of the host team's spot in the tournament or expansion of the tournament to include the addition team(s). If the tournament is expanded then your application must be resubmitted to MN Hockey for approval.

- 8.2 All District 6 Hockey Associations are required to use the District 6 Officials Association Officials for all of its tournament games.

- 8.3 All Invitational Tournaments must be approved by MN Hockey. Applications are due six (6) weeks prior to the tournament start date and must include brackets, rules and appropriate fees. Failure to approve a tournament will result in sanctions.

Jamborees – See MN Hockey Rule VII (F) (9)-page 27

- 8.4 **AAA and/or Tier I teams maybe accepted into District 6 Association sponsored tournaments at the discretion of the tournament Director. District 6 Associations must advertise that AAA/Tier I teams are being accepted in their tournament ad. If the AAA team is added without notification in the advertisement, all other participating teams must be notified and given the option of withdrawing from the tournament without penalty. Teams that are accepted prior to this notification or if there is no notification the District 6 Director may impose sanctions including the refund of all tournament entry, travel and hotel rooms for participating teams.**

## **DISTRICT 6 PLAYING RULES**

### **9. DISTRICT TEAM POLICY**

Each District 6 Association is responsible for administering the following policies in their respective programs.

#### **9.1 Tournament Participation**

A maximum of four tournaments within the District 6 season is allowed. Squirt C teams are limited to three tournaments (four tournaments with prior approval of the District 6 Director), with only one out of town tournament (distance set by Association). The District 6 year end Squirt/10U tournament does not count towards tournament limits or does it affect maximum number of games allowed. (See 9.3.4)

#### **9.2 Recordkeeping**

Score sheets MUST be sent in to the District 6 League Operations within 3 days after a game. League standings will be kept for all levels except for Squirts and 10U's.

9.3 The maximum number of game days (league/tournament/exhibition games)for Squirt and 10U level teams is 35 within the District 6 season. See Minnesota Hockey Rule VII(G). The post season District 6 tournament does not count toward the 35 game day limit. Scrimmages and games are defined in 12.2.

9.3.4 SQUIRTS/10U DISTRICT 6 SEASON: District 6 Squirt and 10U teams may not begin playing one another until after December 1st; however, this restriction does not apply to tournaments held before December 1st.

9.4 District 6 officials must be used for all games and scrimmages between District 6 teams and for all games and scrimmages played on District 6 home ice.

9.5 A practice to game ratio of 3:1 shall be supported by all associations.

9.6 Associations, which have 2 or more teams at any given level, shall attempt to evenly balance the player skill levels between those teams. Upon application by an Association, the District 6 Director may, in his sole discretion, grant an exception to this policy where it is believed that all involved teams, even if not evenly balanced, will nonetheless be competitive within District 6.

9.7 Every "A"(includes AA) team at the Girls 10U, Squirt, Girls 12U, Peewee, Girls 14U, and Bantam levels must roster at least 15 skaters (forwards and defense) and 2 goalies. An association can petition the District Director to waive this requirement for a team in a particular season due to overall program number considerations.

9.8 No District 6 team can play outside of the state of Minnesota without prior approval of the District Director. All teams must play other teams at equal level of play. (A teams play A teams, B teams play B teams etc.)

Teams may also not play any other team that is not registered with USA Hockey or a member organization of the IIHF. (USA Hockey Annual Guide) Request for additional tournaments or out-of-state tournaments should come through the Association President to the District Director and will include the number and location of total tournaments for that team.

9.9 LEVELS OF PLAY- See Minnesota Hockey Youth Rule, Section VII - Page 26

## 10. DISTRICT 6 MITE POLICY

See Minnesota Hockey Youth Rule VII (F) - Page 26-27

## 11. GAME ADMINISTRATION

### 11.1 District 6 Score-sheet Submission Rules

Each team will be furnished with official District 6 score-sheets. Additional score-sheets will be kept in the arena manager's offices. The visiting team shall provide the blank scoresheet and be responsible for the official scoring and shall see that the official District 6 score-sheet is signed by the officials. Coaches are encouraged to write objective comments on these forms for each game. Any non-District 6 team shall furnish a score-sheet prior to game time.

The home team shall be responsible for faxing the score-sheets to the District 6 District League Operations for all league and scrimmage games. The tournament director will submit tournament game score-sheets to their district. All score-sheets with have the following information completed: Arena, Date, Start Time, Level of Play and Full Team Names. Score-sheets may be SCANED or FAXED. DO NOT send PHOTO'S of the score-sheet. FAX the original League Copy. In the event of a misconduct, the referee will keep the original league copy (top copy). Score-sheets must be submitted within three (3) days after completion of the game. Failure to do so may result in a \$25.00 per game fine. If these fines are not paid prior to the beginning of the playoffs, all teams from the sponsoring Association will be disqualified from participating in the District/Regional/State playoffs at any level. All score-sheets must note on the score-sheet if a misconduct has been assessed due to an equipment violation.

ONCE THE OFFICIAL(S) HAVE SIGNED THE SCORE-SHEET, IT IS FINAL AND NO CHAGES CAN BE MADE.

**It is the coach's responsibility to ensure that the comment section of the score-sheet contains the name(s) of any player(s) or coach(es) who are serving a game(s) suspension. If the name(s) is(are) not listed on the score-sheet, the coach will be subject to a game suspension.**

The score-sheet shall contain room for comment about the game by the coaches and officials. The officials may sign the score-sheet in the official's room. When any major or match penalty is called, and/or any incident requiring intervention by the officials, the game official shall immediately notify the Supervisor of Officials. The Supervisor of Officials will notify the Association President of any penalty requiring a hearing. The Association President will then notify the appropriate parties of the hearing date.



### 11.2 Team Roster

Each team shall furnish a roster by number and position to the official scorekeeper at least ten minutes prior to the start of a game.

### 11.3 Off-Ice Officials

Each team is responsible for assigning trained off-ice officials for every league and scrimmage game, and these adult off-ice officials are the only officials allowed in the scorekeeper's box during the play of the game (maximum number of 4 persons allowed). Off-ice officials are:

- Visiting team scorekeeper
- Visiting team penalty box
- Home team timekeeper
- Home team penalty box

A team's failure to provide the necessary off-ice officials shall result in an automatic denial of protest by that team.

## 12. GAME FORMAT

### 12.1 Rules

League play is governed by the playing rules of Minnesota Hockey and USA Hockey, with the following exceptions and/or clarifications listed below.

12.1.1 Time Outs - No timeouts are allowed during scheduled league games.

12.1.2 Equipment - Home team will furnish game pucks.

12.1.3 Protective Equipment - All players shall wear manufactured unaltered HECC approved helmets and HECC approved facial protection. If the required protective gear is not being worn at any time during the game, the player will be assessed a misconduct penalty and cannot resume playing until he/she has the proper equipment. NOTE: Any player who loses their helmet during the play and does not immediately replace it or leave the ice shall be assessed a minor penalty.

12.1.4 All players on the bench must wear their helmet with face mask in place at all times, whether in uniform or not. **Student Coaches must wear helmets.**

12.1.5 All players, including goaltenders, are required to wear a tethered colored (non-clear) mouth piece, which covers all the remaining teeth of one jaw. Non-compliance with this rule is a 10-minute misconduct penalty for a player's first offense in a game and a game misconduct for the player's second penalty in a game.

12.1.6 Properly fitted, hockey designed, neck/throat protection is required for all players, including goaltenders, except Junior Gold and 16U. Non-compliance with this rule is a 10-minute misconduct penalty. Neck/throat protection must be worn for ALL games, scrimmages and practices.

*Note: Officials shall not be charged with determining whether a neck guard is “properly fitted” or “hockey designed” and shall not be charged with enforcement or calling penalties on the grounds that a neck guard is not “properly fitted” or not “hockey designed”.*

## 12.2 Game Definitions

12.2.1 CONTROLLED SCRIMMAGE: An event involving two teams participating in an informal competition on the same ice; coaches on-ice throughout the session providing instruction on position play and game situations; no scoreboard or game clock may be used; no officials may be used; and, play may be stopped periodically for instructional purposes.

12.2.2 SCRIMMAGE: An event involving two teams participating in an informal competition on the same ice; coaches not on-ice during the session; scoreboard may be used; officials are required; and, play may be stopped periodically for instructional purposes.

12.2.3 GAME: When two teams are on the ice in any other fashion than defined as a “Controlled Scrimmage” will be considered a game.

## 12.3 Use of Officials

12.3.1 District 6 officials **MUST BE USED** for all games and scrimmages between District 6 teams and for all games and scrimmages played on District 6 ice.

12.3.2 On-Ice Officials – Any District 6 games or scrimmage **MUST** utilize the District 6 referee scheduler to assign officials. Requests for officials for scrimmages must be made 96 hours prior to the start of the scrimmage. If a scrimmage has been set up with the league scheduler and the scrimmage gets cancelled, the league scheduler must be given a minimum of 24 hours notice or a game fee will be assessed against the team which set up the scrimmage. On-ice officials must be paid for scrimmages prior to the start of the scrimmage.

12.3.3 League play for Bantam AA, A, Bantam B1 and 14U will use the one referee two linesmen system. Bantam B2 and below will use the two referee system. Games may still be played if two of the three referees show up for Bantam AA, A, B1 and 14U games. For Bantam B2 and lower, games may be played with only one referee.

12.3.4 For the purposes of scheduling referees for game, tournaments and scrimmages played on District 6 ice the following arenas will be considered available:

| <u>Arena</u>                    | <u>Home Association</u>          |
|---------------------------------|----------------------------------|
| Blake Ice Arena                 |                                  |
| Bloomington Ice Garden          | Jefferson & Kennedy              |
| Braemar Arena                   | Edina                            |
| Burnsville Ice Center           | Burnsville                       |
| Chaska Community Center         | Chaska & Waconia                 |
| Dakotah Sports & Fitness        | Prior Lake/Shakopee              |
| Eden Prairie Community Center   | Eden Prairie                     |
| Hopkins Pavilion                | Edina                            |
| LeSuer                          | New Prague                       |
| Minnetonka Ice Arena A&B        | Minnetonka                       |
| New Prague                      | New Prague                       |
| Pagel Activity Center           | Minnetonka                       |
| Richfield Ice Arena             | Richfield                        |
| Shakopee Ice Arena              | Shakopee                         |
| St Louis Park Recreation Center |                                  |
| St Thomas Ice Arena             | Prior Lake                       |
| Victoria Field house            | Minnetonka, Chaska & Holy Family |
| Waconia                         | Waconia                          |

League games will be scheduled on the home ice arenas listed above. Home trade games, hosted tournaments and scrimmages may be scheduled on any of the above listed arenas subject to the following additional conditions:

- Normal referee rates apply to events on the Association's home ice.
- An additional charge of \$5 per referee per game is due for games and scrimmages played on any ice other than a team's home ice as listed above.
- An additional charge of \$20 per referee per game is due for games and scrimmages played on any ice outside of the District 6 rinks listed above.
- 

#### 12.4 Hour Clock

Each rink in the district must have an operational hour clock visible to all off-ice and on-ice officials. This clock must meet the following criteria:

12.4.1 The clock must have a 4 inch or larger LED countdown system of 60 minutes with seconds display and countdown to 00:00 minute and seconds.

12.4.2 The clock must have remote set capability from the timekeeper's bench.

12.4.3 The clock must have an audio buzzer located at the timekeeper's bench that will sound at the 00:00 mark on the clock.

12.4.4 Once the clock has been started, it must run continuously.

12.4.5 The hour clock, if available, will be used to govern the 60 minutes that the game is to be played within and will determine the end of the game. If an hour clock is NOT available, the on-ice officials will determine what to use as the official clock and notify the off-ice officials and coaches.

## 12.5 Jersey Standards

12.5.1 The home team will wear the light uniforms, and the visiting team the dark uniforms.

12.5.2 Blaze orange stop signs will be placed on the back of each jersey.

## 12.6 Warm-Ups

During warm-ups, players are not allowed to take slap shots along the side boards. After a warning a minor penalty may be imposed for an infraction of this rule.

Four (4) minute warm-up that coincides with game start time – if the ice is available early, the game may start early, if agreed upon in advance by both coaches and the on-ice officials.

**Home teams will provide 35-50 pucks for warm-ups prior to any league game.**

## 12.7 Starting the Game

The visiting team scorekeeper, the home team timekeeper and the on-ice officials must agree to the start time prior to the start of the game. Start time of the game shall be posted on the score-sheet. Both teams are responsible for timekeeping during the game.

## 12.8 Game Format

12.8.1 All games are 3 periods with stop time. However, in the event a team is winning by six or more goals, the third period will be running time until such time that the goal differential is less than six.

12.8.2 One (1) minute rest time between periods

12.8.3a Game times and ice resurfacing are as follows:

| <b><i>LEVEL</i></b>                     | <b>Minutes<br/>Per<br/>Period</b> | <b>Maximum<br/>Minutes<br/>Per Game</b> | <b>Resurface</b>                                       |
|---|-----------------------------------|---|--|
| Junior Gold A<br>19U                    | 15                                | 90                                      | After 2nd Period or Every Other Period if Back to Back |
| Junior Gold B                           | 15                                | 90                                      | After 2nd Period or Every Other Period if Back to Back |
| Jr. Gold-16U                            | 15                                | 90                                      | After 2nd Period or Every Other Period if Back to Back |
| Bantam AA/A<br>15UA                     | 15                                | 90                                      | After 2nd Period or Every Other Period if Back to Back |
| Bantam B1<br>15UB                       | 15                                | 75                                      | After Each Game  |
| Bantam B2                               | 15                                | 75                                      | After Each Game  |
| Bantam C                                | 15                                | 75                                      | After Each Game  |
| PeeWee AA<br>PeeWee A<br>12UA           | 15                                | 75                                      | After Each Game  |
| PeeWeeB1<br>12UB                        | 13                                | 60                                      | After Each Game  |
| PeeWee B2                               | 13                                | 60                                      | After Each Game  |
| PeeWee C                                | 13                                | 60                                      | After Each Game  |
| Squirt A<br>Squirt B<br>Squirt C<br>10U | 12                                | 60                                      | After Each Game  |

## 12.9 Game Termination

A game is ended when either of the following occurs:

- 12.9.1 Completion of period 3, or
- 12.9.2 The allotted ice time has elapsed on the hour clock.
- 12.9.3 The on-ice officials are responsible for designating the end of the game.
- 12.9.4 The referee **may** end the game at his or her discretion in the third period or in overtime, if the referee believes continued play may lead to physical harm to players or officials.

## 12.10 Penalties

- 12.10.1 **Minor – 2:00 minutes for all league play (Approved July 18<sup>th</sup>, 2012 President’s Meeting)**  
**Minor – 2:00 minutes for District Playoffs (Approved January 2012 Board Meeting)**

**NOTE:** *All Region and State Tournaments will use the 2 minute minor penalty format.*  
*Invitation tournaments may use either the 1.5 or 2 minute format.*

- 12.10.2 Major – five minutes
- 12.10.3 Game Misconduct – removal from this game and the next previously scheduled game to include league, scrimmage, tournament or playoff games.
- 12.10.4 Match Penalties – Match penalties shall require a hearing by the Supplementary Disciplinary Committee at a regularly scheduled date. Offending players are not allowed to participate in any games, scrimmages or practices until the Supplementary Disciplinary Committee reviews the incident. Any subsequent incident will also be referred to the Supplementary Disciplinary Committee. As a result, the player/team official may be suspended from participating in any Minnesota Hockey/USA Hockey sanctioned games for the remainder of the year.
- 12.10.5 A penalized player is allowed to return to the ice immediately upon expiration of the penalty, providing that there are no more than two (2) players serving minor penalties.

## 12.11 Teams Leaving the Ice

After the handshake at the end of the game, **the home team MUST remain at their bench until the visitors have left the ice and the on-ice officials give the okay to leave.**

- 12.12 Junior Gold A, B and 16U teams have certain different rules and penalties which are set forth in the Metro Hockey League rulebook.

## 13. PROTEST / GRIEVANCE COMMITTEE AND PROCESS

### 13.1 Organization of the Committee

The purpose of the Protest / Grievance Committee is to hear, consider, and decide (i) any protest raised by an association of District 6 in connection with the actions of another association of District 6 and (ii) any appeal raised by an association of District 6 in connection with a ruling or action of a District 6 official or officer, subject to the limitations mentioned in Section 14.3 below. Additionally, the Protest / Grievance Committee will not hear, consider, or decide cases involving player, coach, or parent conduct as that is within the jurisdiction of the Supplementary Disciplinary Committee.

The District 6 Protest/Grievance Committee is not a standing committee. When there is a protest/grievance filed within District 6, the current President of District 6 will appoint a committee consisting of four members of the executive committee and three association reps. At least three members of the Committee must be present to hold a protest / grievance hearing. In the event a member of the Committee has a conflict of interest, he/she shall not participate in the hearing or the decision of the protest/grievance.

**The filing of a protest / grievance must be in writing and postmarked or E-mailed within 48 hours of the end of the game or the issuance of a monetary fine. A fee of \$25.00 shall be included which will be forfeited if the protest is disallowed. The fee and written protest shall be directed to the President of District 6.**

Copies should also be delivered to the opposing coach and the officials' organization officiating the game. The Committee representatives will decide on the protest, and the decision must be rendered within ten (10) days.

### 13.2 Any infractions of the District 6 governing rules by member associations or individuals:

13.2.1 Must be fully documented and provided to each Association.

13.2.2 Copies of all documentation should be sent to the current association president so he/she is fully aware of any infractions/complaints against his/her association.

13.2.3 If there is no documentation there can be no punitive action taken.

13.2.4 All complaints/grievances must be handled at the next scheduled protest / grievance hearing or at a special meeting.

**NOTE:** Association presidents should be sure to make themselves familiar with the Minnesota Hockey appeal procedure.

### 13.3 Basis of Protest / Grievance

Protests / grievances based on an official's call of the game and interpretation and application of playing rules per the current USA Hockey rule book will not be allowed. Game protests/grievances will be considered in regard to procedural rules, such as:

Improper timekeeping  
Improper scorekeeping  
Improper players/coaches

Protests / grievances will also be considered in case of complaints against and suspensions of individual players or coaches.

**NOTE:** All **HEAD** coaches are encouraged to comment on each game score-sheet regarding playing conditions, off-ice officials, coaches or other items of interest. Objective comments will help improve the game and procedures for everyone. To be considered, specific comments on officials must be submitted via electronic mail to the District 6 Supervisor of Officials.

13.4 Procedures

The Rules of USA Hockey apply in the suspension of coaches, managers, players and others. A suspended person has a right to a District hearing at the next scheduled meeting of the Protest / Grievance Committee

**14. LEAGUE COMPETITION TROPHIES/SPORTSMANSHIP AWARDS**

- 14.1 Individual trophies and medallions will be awarded at game 10 of the District Playoffs to players, coaches and managers of all leagues. (Peewee, Bantam, 12U, 14U, and 19U).
- 14.2 League Champion and League Runner-up trophies will be awarded to the teams based on league standings determined in Article 16. There are no third place trophies.

**DISTRICT 6 PARTICIPATION IN THE “OFF SEASON  
PERFORMANCE ” PROGRAM**

**21. PARTICIPATION IN THE USA / MN HOCKEY PERFORMANCE PROGRAM**

- 21.1 The USA and Minnesota Hockey organizations conduct the Performance program in order to provide high-level players with the opportunity to further develop their skills by participating in demanding, advanced training camps after the regular season. The program, as organized and administered by USA and Minnesota Hockey, requires District 6 to conduct tryouts for all 15 year-old players and select both a boys and girls team to compete in the Spring Festival.
- 21.2 The general managers of the Performance Teams and Staff will be by appointment of District Director.



**MINNESOTA HOCKEY, INC. - DISTRICT 6**  
**ARTICLES OF INCORPORATION**

OF

DISTRICT 6 OF MINNESOTA HOCKEY, INC.

MAY 27, 1977

Amended September 27, 2004

For the purpose of incorporating the DISTRICT 6 of MINNESOTA HOCKEY, INC. as a nonprofit corporation pursuant to Chapter 317 of the Minnesota Statutes, the following Articles of Incorporation are adopted:

ARTICLE I

The name of the corporation shall be DISTRICT 6 OF MINNESOTA HOCKEY, INC.

ARTICLE II

The purpose of this corporation shall be (1) to promote, sponsor, supervise and provide facilities for organized hockey for District 6 youth 7 to 18 years of age, (2) to promote the physical and mental development and good health, character, sportsmanship and citizenship, and (3) to unify District 6 youth, his family and his community in health recreation program.

This corporation shall have the power to do all the necessary or incidental acts in the furtherance of its specific and primary purposes. Subject to the limitations contained herein, the corporation shall have the power to:

- (a) solicit, collect, receive, hold and invest money and property, both real and personal, received by gift, contribution, bequest, devise or otherwise to sell and convert property, both real and personal, into cash; and to use the funds of this corporation and the proceeds, income rents, issues and profits derived from any property of this corporation for any of the purposes for which this corporation is formed;
- (b) purchase or otherwise acquire, own, hold, sell, assign, transfer or otherwise dispose of, mortgage, pledge or otherwise hypothecate or encumber, and to deal in and with shares, bonds, notes, debentures or other securities or evidences of indebtedness of any person, firm, corporation or association and, while the owner or holder thereof, to exercise all rights, powers and privileges of ownership;
- (c) purchase or otherwise acquire, own, hold, use, sell, exchange, assign, convey, lease or otherwise dispose of and mortgage or otherwise hypothecate or encumber real and personal property;
- (d) invest and reinvest its funds in such stock, common or preferred, bonds, debentures, mortgages or in such other securities and property as its Board of Directors shall deem advisable, subject to the limitations and conditions contained in any bequest, devise, grant or gift;

- (e) borrow money, and secure the repayment of the same by mortgage, pledge, deed of trust or other hypothecation of property, both real and personal upon the specific approval of the Board of Directors, and
- (f) carry into effect the specific and primary purposes hereinabove set forth and to that end to do any one or more of the acts and things aforesaid; and likewise any and all acts or things necessary or incidental thereto; and, in conducting or carrying on its activities, and for the purpose of promoting or furthering the specific and primary purposes, to exercise any or all of the powers herein above set forth in this Article, and any other or additional power now or hereafter authorized by law, either alone or in conjunction with others, as principal, agent or otherwise;

PROVIDED HOWEVER, that this corporation shall not have the power to, and shall not, do any act or conduct any activity, plan, scheme, design or course of conduct not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended, or (b) by an organization, contributions to which are deductible under Section 170(c) of the Internal Revenue Code and regulations as they now exist or as they may hereafter be amended, including but not limited to the following prohibitions:

- (a) no part of the net earnings of the corporation shall inure to the benefit of any member, director or officer;
- (b) no substantial part of the activities of the corporation shall, in any way, consist in the carrying on of propaganda or otherwise attempting to influence legislation;
- (c) the corporation shall not, either directly or indirectly, participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of, or in opposition to, any candidate for public office;
- (d) the property of the corporation must be used exclusively for charitable, educational or other public purposes;
- (e) the property of the corporation shall not be used or operated so as to benefit any officer, trustee, director, shareholder, member, employee, contributor or bondholder, or the owner or operator, or any other person, through the distribution of profits, payment of excessive charges or compensation or the more advantageous pursuit of their business or profession, and
- (f) the corporation shall not in any other manner afford pecuniary gain, incidentally or otherwise, to its members.

### ARTICLE III

The duration of this corporation shall be perpetual.

### ARTICLE IV

The members of the Board of Directors, duly designated by the Bloomington Jefferson Hockey Association; Bloomington Kennedy Hockey Association; Burnsville Hockey Club, Chaska/Chanhassen Hockey Association, Eden Prairie Hockey Association, Edina Hockey Association, Minnetonka Hockey Association, New Prague Hockey Association, Prior Lake/Savage Hockey Association, Richfield Hockey Association, Shakopee Hockey Association and Waconia Hockey Association respectively, as provided in the Bylaws, and the person selected by such designated Directors to be the representative of this corporation to the

Minnesota Hockey Association shall constitute all the members of this corporation. The number of Directors of the corporation shall be as provided in the Bylaws. The corporation shall have no capital stock and no corporate seal.

#### ARTICLE V

The registered office of the corporation shall be located at: Enestvedt & Christensen, Burnsville, MN

#### ARTICLE VI

The names and address of each of the incorporators of this corporation are on file with the league treasurer.

#### ARTICLE VII

Members of the Board of Directors shall be designated to serve for one-year terms, commencing May 1 of each year. Vacancies in the membership occurring within such one-time term shall be filled for the unexpired period of the term by designation of a replacement Director in the manner in which the Director being replaced was designated. The Board of Directors of the District 6 of the Minnesota Hockey, Inc. as constituted on the day immediately preceding the date of these Articles of Incorporation shall continue as the Board of Directors.

The corporation shall indemnify the members of the Board of Directors and each of them for such expenses and liabilities, in such manner, under such circumstances, and to such extent as is permitted by law.

The names and addresses of the members of the Board of Directors who shall serve until the expiration of their terms of offices are: [Names and addresses are on file with the league secretary]

#### ARTICLE VIII

This corporation may be dissolved in accordance with the laws of the State of Minnesota. Upon dissolution of this corporation, any property remaining after the payment of its debts shall be transferred, in such proportions as the Board of Directors of the corporation shall determine, to the hockey associations assigned to District 6 by the Minnesota Hockey, Inc. to be used in the manner the governing boards of such hockey associations shall determine. If any of such associations are not then non-profit hockey associations, all such property shall be distributed to one or more non-profit hockey associations as the Board of Directors may select. No provisions of these Articles shall be constituted to affect the disposition of property held by this corporation, upon trust or other condition, and upon dissolution of the corporation, such property shall be transferred in accordance with the trust or condition imposed with respect to it.

# **DISTRICT 6 HOCKEY BYLAWS**

## **Article I**

### **NAME**

#### 1.0 Name

The name of this corporation shall be District 6 of Minnesota Hockey, Inc. The business of the corporation may be conducted as District 6 Hockey.

## **Article II**

### **PURPOSES AND POWERS**

#### 2.0 Purposes

District 6 Hockey is a non-profit corporation and shall be exclusively for educational and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, or the corresponding section of any future Federal tax code.

District 6 Hockey's purpose is to: (1) promote, sponsor, supervise and provide facilities for organized hockey for District 6 Hockey, (2) to promote the physical and mental development and good health, character, sportsmanship, (3) promote fair play, provide a safe playing environment on a national level through local community programs.

To maximize our impact on current efforts, we may seek to collaborate with other non-profit organizations, which fall under the 501(c) (3) section of the internal revenue code and are exclusively for education and charitable purposes.

#### 2.1 Powers

The corporation shall have the power, directly or indirectly, alone or in conjunction or cooperation with others, to do any and all lawful acts which may be necessary or convenient to effect the charitable purposes, for which the corporation is organized, and to aid or assist other organizations or persons whose activities further accomplish, foster, or attain such purposes. The powers of the corporation may include, but not limited to, the acceptance of contributions from the public and private sectors, whether financial or in-kind contributions.

#### 2.2 Nonprofit Status and Exempt Activities Limitations

(a) Nonprofit Legal Status - District 6 Hockey is a Minnesota non-profit public benefit corporation, recognized as tax exempt under Section 501(c)(3) of the United States Internal Revenue Codes

- (b) Exempt Activities Limitation - Notwithstanding any other provision of these Bylaws, no director, officer, member, or representative of this corporation shall take any action or carry on any activity by or on behalf of the corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(3) of the Internal Revenue Code as it now exists or may be amended, or by any organizations contributions to which are deductible under Section 170(c)(2) of such Code and Regulations as it now exists or may be amended. No part of the net earnings of the corporation shall inure to the benefit or be distributable to any director, officer, member or other private person, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Articles of Incorporation and these Bylaws.
- (c) Distribution Upon Dissolution - Upon termination or dissolution of District 6 Hockey, any assets lawfully available for distribution shall be distributed to one (1) or more qualifying organizations described in Section 501(c)(3) of the 1986 Internal Revenue Code (or described in any corresponding provision of any successor statute) which organization or organizations have a charitable purpose which, at least generally, includes a purpose similar to the terminating of dissolving corporation.

The organization to receive the assets of District 6 Hockey hereunder shall be selected in the discretion of a majority of the managing body of the corporation, and if its members cannot so agree, then the recipient organization shall be selected pursuant to a verified petition in equity filed in a court of proper jurisdiction against District 6 Hockey, by one (1) or more of the managing body which verified petition shall contain such statements as reasonably indicate applicability of this section. The court upon a finding that this section is applicable shall select the qualifying organization or organizations to receive the assets to be distributed, giving preference practicable to organizations located within the State of Minnesota.

- (d) In the event that the court shall find that this section is applicable but that there is no qualifying organization known to it which has a charitable purpose, which, at least generally, include a purpose similar to District 6 Hockey, then the court shall direct the distribution of its assets lawfully available for distribution to the Treasurer of the State of Minnesota to be added to the general fund.

### Article III

## **BOARD OF DIRECTORS**

- 3.0 Board of Directors – District Boards are advisory in nature and the District Director is the only recognized authority for Minnesota Hockey.
- 3.1 District Director - The District Director shall be elected for a three year term July 1st preceding the end of the term. Nominations for District Director will be accepted at the May and meeting. **Each Association shall have one vote for each player and coach**

registered in District 6 by that Association. A simple majority vote is required to elect the District Director.

- 3.1.1 Reimbursement - The Director will be reimbursed by District 6 Hockey for all expenses including meals, transportation and lodging for all Minnesota Hockey meetings.
- 3.2 Assistant Director(s) - Assistant Director(s) are appointments of the District Director and shall serve a concurrent term with the District Director for three years. In the event of a District Director vacancy, an Assistant Director shall appointed by the President to fill the balance of the unexpired term.
- 3.3 President – The president shall be the chief volunteer officer of the corporation. The president shall lead the board in performing its duties and responsibilities, including, if present, presiding at all meetings of the board of directors and shall perform all other duties incident to the office or properly required by the district director. Each association will provide the board of directors a president per the rotation schedule.
- 3.4 President Elect – The president elect will preside at all meeting of the board when the president is absent. Each association will provide the board of directors a president elect per the rotation schedule.
- 3.5 Treasurer – The treasurer shall be the lead director for oversight of the financial condition and affairs of the corporation and audit or financial review results. In conjunction with other directors the treasurer shall oversee budget preparation and shall ensure that appropriate financial reports, including an account of major transactions and the financial condition of the corporation, are made available to the board of directors on a timely basis or as may be required by the board of directors. The treasurer shall perform all duties properly required by the board of directors or the board president.
- 3.6 Executive Committee Officers – The Executive Committee shall consist of the President, President Elect, Treasurer, Supervisor of Officials, Assistant Director(s) and the District Director. The Executive Committee terms are for one year beginning May 1<sup>st</sup> of each year. The President will chair all meetings and is responsible for setting the dates for said meetings. If a vacancy occurs on the Executive Committee (other than District Director), the Director shall appoint a replacement to complete the term.

The members of the Board of Directors are the members of the Executive Committee and the President of each association or his/her designated representative to District 6. Each such Association shall appoint its Association Representative to a one-year term commencing May 1. If an Association Representative is unable to complete a one-year term, the Association may appoint a replacement to complete the balance of the term. In addition, each Association shall appoint the person to fill the positions of President and President Elect per the rotation schedule.

- 3.7 Board Meetings - Regular meetings shall be held on the last Monday of the month per published yearly calendar. Special meetings require a 10-day advance notice whether by telephone, electronic mail or by first class mail. The notice shall be deemed delivered upon deposit in the mail or transmission system. Notice of meeting shall specify the place day and hour of meeting.

- 3.8 Order of Business - All meetings shall be held at a place designated by the President. The agenda of the District Meetings Shall be as follows:
1. Call to order
  2. Approve Agenda
  3. Presentation and approval of the minutes of the last regular District Meeting and any special meetings that might have been held.
  4. Financial report by the Treasurer
  5. Advisory Reports
    - District Director
    - President
    - President Elect
    - Girls Director
    - Operations
    - Registration
    - Supervisor of Officials
      - Supplementary Discipline
    - District Coach-in-Chief
    - Metro Hockey
    - Individual Associations
  6. Old Business
  7. New Business
  8. Next Agenda
  9. Adjournment
- 3.9 Voting – Associations receive one (1) vote per association for all matters discussed at monthly meetings other than election of District Director (see 3.1 for procedure). The District Director is not a voting position but may cast the tie-breaking vote.
- 3.10 Quorum – A majority of the board of directors shall constitute a quorum for the transaction of business at the meeting of the board. The board at any meeting at which a quorum is not present shall consider no business.

#### Article IV

### **BYLAW AMENDMENTS**

- 4.0 Bylaw Amendment – These bylaws may be amended, altered, repealed, or reinstated by a vote of the majority of the board of directors then in office at a meeting of the board provided, however,

(a) that no amendment shall be made to these bylaws which would cause the corporation to cease to qualify as an exempt corporation under section 501 (c)(3) of the Internal Revenue Code of 1986, or the corresponding section of any future Federal tax code, and,

(b) that an amendment does not effect the voting rights of directors. An amendment that does affect the voting rights of directors further requires ratification by a two-thirds vote of a quorum of directors at a board meeting.

(c) that all amendments be consistent with the Articles of Incorporation.

#### Article V

### **CODES OF ETHICS AND WHISTLEBLOWER POLICY**

5.0 Purpose – District 6 Hockey requires and encourages directors and officers to observe and practice high standards of business and personal ethics in the conduct of their duties and responsibilities. The directors of the corporation must practice honesty and integrity in fulfilling their responsibilities and comply will all applicable laws and regulations. It is the intent of District 6 Hockey to adhere to all laws and regulations that apply to the corporation and underlying purpose of this policy is to support the corporation’s goal of legal compliance. The support of all staff is necessary to achieving compliance with various laws and regulations.

5.1 Reporting Violations – If any director reasonably believes that some policy, practice or activity of District 6 Hockey is in violation of law, a written complaint must be filed by that person with the board president or board treasurer.

5.2 Acting in Good Faith – Anyone filing a complaint concerning a violation or suspected violation of the Code must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation of the code. Any allegations that prove not to b substantiated and which prove to have been made maliciously or knowing to be false shall be viewed as a serious disciplinary offense.

5.3 Retaliation – Said person is protected from retaliation only if she/he brings the alleged unlawful activity, policy or practice to the attention of District 6 Hockey and provides District 6 Hockey with a reasonable opportunity to investigate and correct the alleged unlawful activity. The protection described below is only available to individuals that comply with this requirement.

District 6 Hockey shall not retaliate against any director who in good faith, has made a protest or raised a complaint against some practice of District 6 Hockey or of another individual or entity with whom District 6 Hockey has a business relationship, on the basis of a reasonable belief that the practice is in violation of law, or a clear mandate of public policy.

District 6 Hockey shall not retaliate against any director who disclose or threaten to disclose to a public body, any activity, policy or practice of District 6 Hockey that the



individual reasonably believes is in violation of a law, or a rule, or regulation mandated pursuant to law or is in violation of a clear mandate of public safety concerning the health, safety, welfare or protection of the environment.

- 5.4 Confidentiality – Violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. Reports of violations or suspected violations shall be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.
- 5.5 Handling of Reported Violations – The board president or treasurer shall notify the sender and acknowledge receipt of the reported violation or suspected violation within five business days. The board and its appointed committee shall promptly investigate all reports and appropriate corrective action shall be taken if warranted by the investigation.

This policy shall be made available to all directors and they shall have the opportunity to ask questions about the policy.

**Article VI**

**AMENDMENT OF Articles of Incorporation**

- 6.0 Amendment – Any amendment to the Articles of Incorporation may be adopted by approval of two-thirds (2/3) of the board of directors.

**Schedule A**

**DISTRICT 6 OFFICERS ROTATION**

|                     | <b><u>President</u></b> | <b><u>President Elect</u></b> | <b><u>Discipline Committee</u></b> |
|---------------------|-------------------------|-------------------------------|------------------------------------|
| <b>Burnsville</b>   | <b>2016</b>             | <b>2015</b>                   | <b>2017</b>                        |
| <b>Chaska</b>       | <b>2020</b>             | <b>2019</b>                   | <b>2021</b>                        |
| <b>Eden Prairie</b> | <b>2015</b>             | <b>2014</b>                   | <b>2016</b>                        |
| <b>Edina</b>        | <b>2018</b>             | <b>2017</b>                   | <b>2019</b>                        |
| <b>Jefferson</b>    | <b>2021</b>             | <b>2020</b>                   | <b>2022</b>                        |
| <b>Kennedy</b>      | <b>2010</b>             | <b>2009</b>                   | <b>2011</b>                        |
| <b>Minnetonka</b>   | <b>2019</b>             | <b>2018</b>                   | <b>2020</b>                        |
| <b>New Prague</b>   | <b>2014</b>             | <b>2013</b>                   | <b>2015</b>                        |
| <b>Prior Lake</b>   | <b>2011</b>             | <b>2010</b>                   | <b>2012</b>                        |
| <b>Richfield</b>    | <b>2017</b>             | <b>2016</b>                   | <b>2018</b>                        |
| <b>Shakopee</b>     | <b>2013</b>             | <b>2012</b>                   | <b>2014</b>                        |
| <b>Waconia</b>      | <b>2012</b>             | <b>2011</b>                   | <b>2013</b>                        |

These Policies were last amended 9/30/2012 1/6/2019  
 10/23/2013  
 10/26/2015  
 10/24/2016

# FINANCE POLICY

## *Flow of Information*

### Budget:

An annual budget is developed for presentation at the Annual President's Meeting. This budget model is based on the preliminary team declarations made by the associations. The team portion of the budget is referee cost for a 16-20 game league season (24 for the Metro league teams) and district playoff costs of ice, referees, EMTs and trophies.

The second part of the budget is an administrative piece including stipends, equipment, supplies, mileage, phone, web and consulting expenses of the district. This portion is allocated by association based upon the number of travel teams that they field.

The preliminary budget is approved and distributed to the associations as a season estimate to develop their per player fees.

Associations are billed 50% of this estimated total by December 1<sup>st</sup>.

After final teams are established the budget is adjusted and approved at the monthly board meeting. The remaining balance is then billed to the associations in February.

### Cash Receipts

- 1) Association Billing: Associations are billed in December and February for their portion of the District 6 budgeted expenditures. Bills are sent to each association Treasurer and President. Checks are remitted to the Treasurer for deposit into the District 6 Bank Account.
- 2) Reschedules: Teams rescheduling games submit a request through the Referee Association. The Treasurer and League Administrator are copied on each request. Reschedule checks are sent directly to the Treasurer for deposit. Reconciliation of these fees are done by the League Scheduler and Treasurer. At year end ½ of the reschedule fee is remitted to the League Scheduler.
- 3) Penalty Fees: Certain infractions are monetarily penalized by the District Director, President, Tournament Director or Associate Registrar. These fees are collected by these parties and given to the Treasurer for deposit. All penalty fees are distributed as donations to qualifying organizations. They are not eligible for distribution back to the associations in the event of a year end surplus.
- 4) District Hosted Tournaments: All starting cash is counted by 2 tournament personnel at the beginning of the tournament. A daily cash reconciliation sheet will be kept and signed by the tournament personnel at the end of each tournament day. Deposits are made by the District Treasurer or Tournament Director no later than 3 days from the close of the Tournament.
- 5) Advertising: Website advertising is collected by the District Director or Tournament Director and deposited by the Treasurer.

### Cash Disbursements:

- 1) Referee Bills: Referee bills are generated by the D6 Referee Assn Treasurer and reconciled by the District Treasurer to the published league or Tournament schedule. Discrepancies are approved by the League Administrator or Tournament Director prior to payment. The referee rate contract is approved every 2 years at the Annual President's Meeting and is published on the District 6 website.
- 2) Ice Bills: Ice is booked by the League coordinator with the ice arena or assn Ice Director. Tournament/Playoff ice bills are submitted directly from the ice arenas. These bills are reconciled by the Treasurer to the League administrator published game brackets. Discrepancies are approved by the League Administrator prior to payment.
- 3) EMT bills for tournaments/playoffs are compared by the Treasurer to the published brackets prior to payment.
- 4) Recurring budgeted Admin expenses are paid by the Treasurer.
- 5) Non-recurring expenses are approved by the District Director and paid by the Treasurer if under \$500.
- 6) Non- budgeted admin items over \$500 are approved at the monthly board meeting.

#### Bank Account/Investment/Debt:

- 1) Authorized signors on the District 6 Checking Account are the Treasurer, President and a Association Board member at large.
- 2) Bank reconciliations are done monthly by the Treasurer and are available for review by any board member.
- 3) All District 6 funds are kept in an FDIC insured institution.
- 4) No equipment is capitalized.
- 5) Year End account balances over 15% of gross revenues must be returned to the participating associations based upon their % admin allocation for the season.
- 6) No debt is carried by the district.

#### Financial Reporting:

Monthly financial statements are presented to the Board of Directors and approved and entered into the minutes. These statements include a YTD statement with a comparison to the approved budget as well as a monthly detail listing of all disbursements.

A general ledger is kept with detail of all receipts and disbursements.

#### Taxes & Government Filings

Taxes/filings are prepared by an independent accounting firm – Enestvedt & Christensen. They are reviewed and signed by the District 6 President when needed.

#### Other:

Invitational Tournament Referees are paid directly to the D6 Officials Association. Play in games for qualification into Regional play are paid for by the District.