



River Falls Youth Hockey Association

April 18th, 2010 Board Meeting Minutes

Date: Sunday April 18th, 2010

Place: Best Western / Junior's Restaurant

Board Members Present: Mike Kealy, Tom Magill, Marc Harer, Troy Kusilek, Lisa Woiwode, Dave Buck, Jody Christensen, Paul Wilson, and Brian Sylla

Board Members Not Present: Dan Briese, Kent Manglitz, Jesse Getzie

Guests: None

Notes taken by: Marc Harer

Meeting called to order @ 5:45pm by Mike Kealy

Approval of meeting minutes from March 10th 2010 Board meeting

Jody motioned to approve meeting minutes from the March 10th Board Meeting, Dave 2nd motion – approved.

FINANCE OPERATIONS

Action Items from last meeting

- *Follow-up Financial meeting has been scheduled for March 24th at 6pm @ Junior's to decide 2010 / 2011 fees, raffles, volunteer hours/fundraising.*
- *Jon is going to look into the costs for new nets vs. refurbishing the nets that we have.*

Financial Report (Treasurer)

- Dan was not present so no financial update was provided.

Taxes

- Tax Filing has been completed for the 2009 tax year.

Twin States Preparation

- Grill services – Jesse proposed a catering/grilling service (Backyard BBQ Catering) to cover the grilling for the Twin States event. Backyard BBQ Catering has a very large tow-able grill and is willing to rent it for \$50 p/day and provide their labor in exchange for us providing wood and/or charcoal and allowing them to post some advertising near food lines entrances, etc during this event.
 - The decision was made to manage the grilling with our staff and grills this year.
 - Dave will be contacting Lakes Gas to see if they will donate gas for the event.

- Money Handling – The money drops throughout the event need to be handled by a Board member and a deposit will be made for each day.
- Food and Beverages – Have been handled by Jesse and Stacy Norman. All of the beverages, meat, pizzas, buns, etc. have been purchased or ordered for delivery Wednesday and Thursday.
- Volunteer's – Coverage is coming together pretty but there are still a number of openings. We will send out another email to the association for coverage.

Squirts State Tournament Refund

- The Squirt A Team requested a refund of registration dollars allotted for the State tournament since they chose not participate in the State tournament this year.
 - Jody shared that the policy is if a team opts not to play for the State tournament the refund to the team has been \$75.

Scholarship Committee

- **Scholarship Update** – The Scholarship Committee provided the Board with the recommended recipients of the 2010 scholarships.

Lisa motioned to approve the recommended individuals from the Scholarship Committee as the recipients of the 2010 scholarships, Marc 2nd motion – approved.

Misc Items

- **Early Bird Softball tournament** – The Association was able to secure the food and beverage sales for the RF Early Bird Softball tournament this year. The estimated profits for the 1 and ½ day tournament came in around \$2,500.
- **High School Locker Room Fee's** – The Blue Line Club has informed us that they will not be paying the remaining \$1,000 owed for the locker room fees on the grounds that they had heat issues throughout the year. This was a gentlemen's agreement for onsite locker room rental at a cost of \$2,000 for the season.
 - 2010/2011 year's rental agreement will be formalized, including a pre-payment schedule.

Action Items from this meeting

- ~~Scholarship Committee to provide scholarship recipients to RFHS Guidance Office~~
- ~~Dave to contact Lakes Gas to see if they are willing to donate gas for the Twin States event.~~
- ~~Marc/Jody to send out email to association for volunteer coverage with Twin States event.~~

HOCKEY OPERATIONS

Action Items from last meeting

- *Follow-up with MAHA and WAHA representatives to ensure details (important ones) from the yearly meetings are provided to the Board and ACE Coordinator going forward.*

ACE Director

- Review terms of ACE Director position – Discussion on fulfillment and overall approach was supported by details Lisa provided/shared. It was determined that ACE Director position would be assigned by the Board at this point and the position would be a 2 year term. The ACE Director will be responsible for overseeing the association coaches and overall alignment with USA Hockey.

Jody motioned for Joe Cranston to be the ACE Director for the 2010/2011 and 2011/2012 seasons based on the polices/guidelines provided by Lisa, Lisa 2nd motion – approved.

MAHA / WAHA

- This item in relation to the MAHA and WAHA representatives was not addressed. Follow-up will be needed with the new ACE Director

Early Registration Preparation

- Early registration is set for May 19th from 5:30p to 8:30p at the Wildcat Center.
- Jody has been coordinating the registration tasks. Registrar responsibilities, finalization/printing of forms and raffles, new member support, etc. are all in motion. Debbie Rotsaert will be shadowing to pick up responsibilities in the coming years.
- Jon and Natalie Benusa will cover the Registrar again this year with Tracy Halverson shadowing to pick up the responsibilities in the coming years.
- There is a slight change in process this year with respect to USA Hockey in that families are required to complete the USA Hockey registration prior to the completing the association registration. The details of this will be identified and shared ASAP.

Misc Items

- **High School JV Program** – JV program looks to be in good shape numbers wise for the upcoming season. A JV Tournament has been set for the period between Christmas and New Years.
- **High School Schedule(s)** – Are nearly complete. The Fusion is complete and the Wildcats are 90% complete with some home games needing to be finalized.

Action Items from this meeting

- **Board to follow-up with the ACE Director to discuss the MAHA and WAHA representatives' coverage for yearly meetings and details.**
- ~~– Mare to contact Jon Benusa in relation to the USA Hockey pre-registration requirements, process, and May 1st availability of website.~~

BUILDING OPERATIONS

Action Items from last meeting

- *None*

Skybox

- Review Skybox proposal – An anonymous donor has offered to provide funding in support of constructing a Scorekeeper/Announcer/EMS Skybox. The funding has been offered for the Skybox and nothing else.
 - A conceptual plan was provided to the Board for review.

Jody motioned to proceed with plans on building a skybox based on the donation at no expense to the Association, Lisa 2nd motion – approved.

Twin States Preparation

- Clean-up completed of lobby and bathrooms by Christensen family.

Circus Preparation

- The Jaycees Circus will be returning to the Wildcat Center on June 25th.
 - Doug Black will be handling the circus contracts and overall coordination
 - Stacy Norman will be handling the concessions food and beverage requirements

Action Items from this meeting

- **Mike and Brian to follow-up with Ross and Associates to share conceptual plans and determine next steps based on feedback.**
- **Building maintenance check list needs to be established for items needing attention this summer.**

COMMUNICATION OPERATIONS

Action Items from last meeting

- *None*

Annual Meeting Follow-up

- Annual meeting turnout was over twice that of the previous year.
- Additional focus and participation will be driven by the Board for upcoming years. More to come.

Misc.

- **RF Days 2010** – RF Days is July 8-11, with the RF Days Parade on Friday July 9 @ 6:30pm
 - **Committee Chair** – needs to be identified soon to begin planning/organization.
 - Mike hopes for this to be something the intern can cover.
- **RF Days 2011** – looking into next year's (2011) coverage of the softball tournament food and beverage handling.
 - Need to discuss with individuals currently involved
- **Thank You Card's**
 - Need to get template and provide thank you card's for previous individual efforts

Action Items from this meeting

- *Mike to talk with Twin States about 2011 softball tournament food and beverage handling.*
- *Marc to talk with Rosanne Bump about 2011 softball tournament food and beverage handling.*
- ~~*Marc to contact Jon Benusa about Thank You Card template that he may already have.*~~

OTHER ITEMS

Action Items from last meeting

- *None*

Misc Items

- **RFYHA Apparel** – Mike will work on plan for upcoming season to provide some apparel purchase options for the association. More to come.
- **Karen Bye Display Case** – Tom and Brian are working on location to construct a display case in the lobby area to display pictures and jersey's from Karen Bye's USA Olympic Hockey years.

Action Items from this meeting

- *Mike to look into apparel options for upcoming and future seasons.*

Next board meeting will be held at 6pm on Sunday May 23rd at the Junior's Resturant

Jody motioned to adjourn meeting at 8:12pm, Lisa 2nd motion – approved.