



# River Falls Youth Hockey Association

## June 14<sup>th</sup>, 2010 Board Meeting Minutes

**Date:** Sunday June 14<sup>th</sup>, 2010

**Place:** Best Western / Junior's Restaurant

**Board Members Present:** Mike Kealy, Tom Magill, Dan Briese, Marc Harer, Dave Buck, Jesse Getzie, Paul Wilson, and Brian Sylla

**Board Members Not Present:** Troy Kusilek, Lisa Woiwode, Jody Christensen, and Kent Manglitz

**Guests:** Doug Black, Amy Sanchez, Joe Cranston

**Notes taken by:** Marc Harer

*Meeting called to order @ 6:30pm by Mike Kealy*

**Approval of meeting minutes from May 23<sup>rd</sup> Board meeting**

*Jesse motioned to approve meeting minutes from the May 23<sup>rd</sup> Board Meeting, Dave 2<sup>nd</sup> motion, Board voted in favor - approved.*

### FINANCE OPERATIONS

#### *Action Items from last meeting*

- *Jesse will formalize the High School locker room agreement for the 2010/2011 season*
- *Dan to check with Bowman's for 990 to allow us to move forward with grant writing.*
- *Ashley to check with Jon Zevenbergen on rink rental ideas.*

#### **Financial Report (Treasurer)**

- Current financial status provided by Dan. Debt is \$93,594.00 in short term. Last year's amount at this same timeframe was approximately \$113,000.

#### **High School – Locker Room Contract**

- Jesse working on contract. Has draft nearly complete.

#### **Grant Writing**

- Amy joined us to provide an update on grant writing options. Amy took us through the 1<sup>st</sup> few steps in the process.
  - Step 1 in grant writing/requests is to establish a balanced budget. In order to establish a budget it is important to 1<sup>st</sup> work through some strategic operations planning.
  - Strategic operations planning consisted of working in groups to establish goals and focus for the association.

- Board Member donations are also a very important component to grant writing and obtaining grants.

#### ***Action Items from this meeting***

- ***Dan to provide balanced budget for upcoming discussions based on reviewed income and expenses.***
- ***Jesse to provide draft of High School Locker room Contract for review by Board.***

### **HOCKEY OPERATIONS**

#### ***Action Items from last meeting***

- ***See if Jason Hull would be willing to attend the MAHA and WAHA meetings and provide back pertinent information for the Board/Association.***
- ***Jesse will be looking at the ice time hours associated with the youth eligible skaters which are also High School Freshmen to determine exact costs.***
- ***Send reminder to Dave and Shane Dock to send dates to WAHA and Let's Play Hockey***

#### **Request for try-out**

- A request has been received to allow for Jordan Halverson to try out as a Pee Wee for the upcoming 2010/2011 season. The Board will review/discuss this request.

### **BUILDING OPERATIONS**

#### ***Action Items from last meeting***

- ***~~Marc to contact Doug in relation to Circus preparation and requirements.~~***

#### **Circus**

- Doug Black joined us to review the preparation for the Jaycees Circus
  - There are 2 sessions. 4:30p and 7:30p
  - We should have 2-3 concessions workers with a floater to cover for each session. Shifts will be from 4p – 7p and 7p – 10p.

#### **Dehumidification Coil Replacement**

- Is in the process of being completed.

#### **Score Keepers Box**

- Has been sent to State for approval of plans.

### **COMMUNICATION OPERATIONS**

#### ***Action Items from last meeting***

- ***Marc to look into Farm Tech Days volunteer progress and additional requirements.***
- ***Marc to look further into shuttle/transportation options with parking at the Wildcat Centre.***

#### **Farm Tech Days**

- Volunteer hours are secured for the 20<sup>th</sup>, 21<sup>st</sup> and the 22<sup>nd</sup>. At this point we have 6 positions to fill each day from 10am to 5pm.

#### **River Falls Days**

- **RF Days 2010** – RF Days is July 8-11, with the RF Days Parade on Friday July 9 @ 6:30pm
  - **Committee Chair** – needs to be identified soon to begin planning/organization.
    - Mike hopes for this to be something the intern can cover.
- Food Booth and Parade Committee need to be identified/finalized.

*Action Items from this meeting*

- *Marc to provide follow-up email with tasks to be completed for RF Days Food Booth and communicate with Jody on volunteer coverage.*
- *Marc to provide follow-up email with responsibilities for Farm Tech Days and communicate with Jody on volunteer coverage.*

**OTHER ITEMS**

*Action Items from last meeting*

- ~~*Jody will check with Liz at Imaging World to see if she would like to work out arrangements with the Association on apparel.*~~

**Looking Forward –**

- **Items which need to be addressed in the next 30 days...**
- **Future items which need to be addressed....**

**Next board meeting TBD**

*Dave motioned to end meeting at 9:55pm, Marc 2<sup>nd</sup> motion, Board voted in favor – approved.*