CLHA BOARD MEETING MINUTES

**May 8, 2011**

# ROLL CALL:

\_x\_ Mike Klun \_x\_ Chris Bodell \_x\_ Jennifer Caudill \_x\_ Laura Boudreau \_x\_ Pete Smothers \_\_\_ Cathy Trelstad \_x\_ Carmen Woeltge \_x\_ Howard Immel

\_x\_ Amber Hill \_x\_ Brian Hill \_x\_ Dave Burgen \_x\_ Shannon Hejny

\_x\_ Scott Thompson \_x\_ Julie Melser \_x\_ Matt Cottingham \_x\_ Mandy Novak

\_\_\_Chris Phelps \_x\_Corey McKinnon \_x\_Jason Mahlen

Others present: Theresa Cottingham

* Call to Order – Called to order at 7:06 pm by Chris Bodell

### Review of Agenda – Laura Boudreau added projected registration fees and online registration vendors to the agenda. Motion by Pete Smothers to approve the agenda with the additions; seconded by Laura Boudreau, unanimously approved.

* Review/approval of last meeting minutes – Motion by Pete Smothers to approve the April meeting minutes; seconded by Julie Melser, unanimously approved.
* Treasurer’s Report – Laura Boudreau-the report is complete except the concession stand still has outstanding fees for Coca-Cola.

**NEW BUSINESS:**

1. **Photographers**-Varsity Photos, We Got Game Photography and PortraitFx all presented their pricing and incentive packages to the board members. Sports Star was unable to attend the meeting but gave information to Jennifer to pass along to the board members. Motion by Jennifer Caudill to have Sports Star as the photographer, seconded by Scott Thompson; unanimously approved. Motion by Pete Smothers to approve a three year contract securing the price, seconded by Jennifer Caudill; approved by a majority vote. Motion to go with Futuristic package by Mike Klun, seconded by Jennifer Caudill; unanimously approved. Sponsor plaques, banner for the arena and coaches photographs will be included in the contract.
2. **Karl Oscar Days and Ki-Chi-Saga Days**-The Mite Director would like to know how to proceed with items for the parades. If the association is going to hand out items during the parade, there will be a fee involved from the city. Matt will print flyers to hand out as well. There is a $500 budget for the 2 events. Pete would like to see us involved in the Celebration of the Lakes. Parents are able to receive work credits for helping with the booths and parade events.
3. **Coach Compensation**-Paid coaches will receive 1099 as they are independent contractors. The coach compensation will be determined once coaches have applied and they are determined for each team. Parent head coaches receive credit for their entire work agreement; they do not need to flood or work a tournament. Motion by Pete Smothers to add the following information to the Player/Parent Handbook under section 11.0- **A non-parent coach, a coach who does not have a relative on the team they are coaching, is the preferred set up for all teams above the mite level. Compensation paid to non-parent coaches, if any, is paid directly by Chisago Lakes Hockey Association to the coach as an independent contractor in the form of 1099-MISC income. Non-parent coach compensation is determined and approved by the board of directors based on recommendations from the coach selection committee.**

**Being a parent head coach fulfills that parents work agreement obligation for all 7 work related activities, this includes the two minimum floods and the one tournament shift-**seconded by Chris Bodell; unanimously approved. This will be added to the handbook.

1. **By Law Change Request-Advisor Duty added**-Grants-Jennifer submitted a by-law change request for the Advisor duties to include finding grants. Scott will be the lead person for the grants and will direct certain grants to the appropriate board members.
2. **Registration Fees**-Laura handed out a fee schedule with a list of items to discuss. The number of hours of ice per team was figured by the Coach in Chief and the Director of Competition. Fees were determined using the $165 ice fee for the Chisago Lakes Arena. Registration fees include tourney assessment for District tournament, referees and other assessments. There is a 3% increase across the board to cover online registration costs. There was discussion regarding the amount of hours delegated for the Squirt A team and the Bantam B2 teams. Laura and Dave will work together to make sure hours are confirmed prior to submitting to the Ice Scheduler. Laura will also look at the non-ice fees for the mite level. Mike would like to see the fee be $70 for D mite level. Pete would like to see the cost at $0 and no work agreement for first year players. Scott Thompson made a motion to have first year players (D mite-Little Cat) register for free and no work agreement requirement; seconded by Pete Smothers, approved by a majority vote. This motion leaves the fee at $145 for D mites returning players with 20 hours of ice. Laura Boudreau made a motion to approve the registration fee as follows: U8/A Mite at $400, B mite fee of $360, C mite fee of $260, D mite fee at $145 for returning players and no charge for new players, U10/Squirt B1/Squirt B2 fee of $755, Squirt A at $815, Pee Wee B1/B2/U12 fee of $910, U14/Bantam B1 team fee of $1070, and Bantam B2 team fee of $985; seconded by Pete Smothers; unanimously approved. The new socks are not included in the registration fee.
3. **Online Registration Vendor**-Active Network will be our vendor for online registration.

# OLD BUSINESS:

1. President – Mike Klun-Arena, Inc. is still working with Mike regarding the outdoor rink. Mike is working with the school district and District 10 regarding the use of the gymnasiums for dry land and conditioning purposes. Ice fees will be $165 for an hour at Chisago Lakes Arena. The association needs to figure out if we will be using earlier and later ice hours. Mike would like to see a flyer go out in Friday folders from school prior to school being out for the year.
2. Vice President – Chris Bodell-this is the second month of our by-law change requests. This will be taken care of at the June or July meeting.
3. Secretary – Jennifer Caudill-agendas and minutes will no longer be printed for board members; they need to bring their own to the meeting. Would like board members to consider changing the day of the monthly board meetings.
4. Treasurer- Laura Boudreau-official fiscal year ended at April. The Treasurer’s report will be up to date at the June board meeting. Taxes will be completed.
5. Outdoor Facilities – Brian Hill-is waiting to hear from Shafer to see if they need assistance with any work over the summer months. Brian will work Shafer on a storage shed.
6. Director of Business Operations/Fundraising – Mandy Novak-Linder’s Flower Mark fundraiser is next weekend. Please forward to all family members. Mandy needs to send a letter to Arena, Inc verifying that the association will not be working the concession stand this season. The association needs to determine what items are ours in the concession stand.
7. Tournament Director – Julie Melser-Is waiting to hear from the ice scheduler as to what weekends are available for tournaments for the 2011-2012 season. Julie would like to place an ad in Let’s Play Hockey as soon as possible.
8. Assistant Treasurer- Cathy Trelstad-not present
9. Director of Operations / Equipment – Howard Immel-jerseys are ordered and should be done soon. Howard will continue to work on the sock order.
10. Coach in Chief – Pete Smothers-nothing to report
11. Goalie Coordinator – Chris Phelps-not present
12. Ice Scheduling – Shannon Hejny-Has set up a meeting with Schedule Works for training on the scheduling program.
13. Registration – Carmen Woeltge-the registration company needs 2 weeks to set up the registration. Registration will be July 1st. Can spread it out 3 months so all payments are received prior to games starting. Payments will be due July, August, and September 15 to the 20th. A communication will go out soon to notify the association of the changes. There will be a fee for registering late.
14. Director of Competition - Dave Burgen-left early
15. Director of Girls Hockey – Amber Hill-nothing to report
16. Mite Director - Matt Cottingham-will send an email to the Secretary to forward to the association regarding booths at the summer events.
17. Advisor – Scott Thompson-nothing to report
18. Boys High School Head Coach-Corey McKinnon-nothing to report
19. Girls High School Head Coach-Jason Mahlen-nothing to report

Open Forum:

Motion to adjourn the meeting at 10:01 pm by Mike Klun; seconded by Laura Boudreau, unanimously approved.