



# BOARD UPDATE

Chaska Chanhassen Hockey Association (CCHA)  
Aug 15, 2011 Board Meeting Minutes  
Chaska Community Center 7:00pm – 10:35pm

## Board (\* present)

Brian Charchenko – President\*  
Mike Clauson – Vice President\*  
Tracy Langheinrich – Treasurer\*  
Jon Hinze – U12, U14 Girl's Program Commissioner\*  
Matt Smalley – U6,U8,U10 Girl's Program Commissioner\*  
Tom Opheim – Bantam Co-Commissioner  
Jeff Weyandt – Bantam Co-Commissioner\*  
Ken Palattao – PeeWee Commissioner\*  
Kris Hansen – Squirt Commissioner\*  
Melissa Horn – Mite Commissioner\*  
Nick Smith – Termite Commissioner\*  
Kyle Billadeau – Accountant\*  
Jennifer Kinneman – Webmaster  
Tracy Welch – Key Volunteer\*  
Tara Amrhein – Key Volunteer\*  
HDC Member – Pat Wise\*

**Meeting Call to Order** - (7:05pm) – Brian Charchenko

**Approval of July Meeting Minutes** – Yes via email, posted on the web

## Open Forum –

1. Ice Scheduling – Bob Lanzi Intro & Kyle
2. Skills clinic proposed (rev 1) schedule presented – same level of hours all at Victoria
  - a. No district games after 3:00PM on Sunday
  - b. Verify against tourney schedules
  - c. HDC to check into keeping Oct 30<sup>th</sup> first session on the calendar. Need action by Weds
  - d. Policy of skills being with one level team up or down i.e. A with B, not C if possible.

## HDC – Pat Wise

1. Tryout internet software package called Tryout Results was presented by Chris Bye. BOD asked to review this pro / cons were discussed.
2. Jessie to obtain goalie eval commit. HDC to set goalie skills criteria and weighting system.
3. Tryout coordinator
  - a. One coordinator per level.
  - b. HDC to create a candidate list by level. Review evaluators for inviting back, weeding out.
  - c. Clarify / verify position has volunteer hours covered
  - d. Mike - Still in favor of defining the role, term etc
  - e. HDC, Tryout Coordinator and Commissioner will be present at each level.
  - f. 5 defined levels: U10, U12, U14 will be one level, Bantam, PeeWee, Squirt, one Mite.





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- g. Emergency fill in, hockey knowledgeable role.
- h. Motion to find 5 tryout coordinators, and email approved.
- i. Volunteer hours to be covered.
4. Need to announce PeeWee and Bantam "A" coaches - now on web  
Bantam A coach filled – Jon Jonasson  
Peewee A coach filled – Dana Sorensen
5. 14U – Evaluating 1 or 2 teams based on numbers Jon and Pat are involved, will bring to the BOD.
6. HDC reviewing evaluator list for upcoming tryout selections.
7. ACE coordinator still needed from the HDC membership.

## Ice Coordinator / Accountant Report - Kyle

1. Bob Lanzi introduction on ice scheduling
2. Kyle to put together parent meeting schedule
3. Financial summary sent around for review
4. Payment Plan streamlined ACH option for catch up payments. – BOD Approved to go on line
  - a. Tracy L motion for approval, Jeff 2<sup>nd</sup>, motion carried.

## President Report - Brian

See scanned notes attached from the District 6 President's meeting  
New coaching certification rules, with age component and on line components, see USAHockey  
Continued progress on jerseys, in final stages, cutting jerseys now.  
Met with HS coaches – high cooperative spirit

- a. May participate in Skate Day – contacts to Tara
- b. Jon Hinze and Brian to meet w Girls program

Pictures to be scheduled with Lindhoff Photo  
Brian to send out tryout schedule for BOD to attend.

## Equipment Manager Report – Tracy L

- a. New Equipment policy has been reviewed – BOD to review and approve
- b. Equipment Manager;s to attend next BOD meeting
- c. Decide how to action off season rental policy, incorporate into policy.
- d. Policy should free up commissioner's responsibility (at least on first pass).

## Treasurer Report – Tracy L

- a. Review of tourney checks needed by level – outstanding are Squirt, U12/U14
- b. Sponsorships are reviewed and approved by the treasurer. Policy being updated, BOD to review.
- c. Review of payment plan policy and new ACH option.
- d. Still working unpaid balances, will become a joint effort with the commissioner's in Sept thru tryouts.

## Commissioner's Reports

### All Mite Level Commissioner Report (Nick and Melissa)

1. 45 mite sign ups and promoting skate day





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2. Work with HDC on coaches

## **Squirt Commissioner Report – Kris**

1. Tournament Schedule locked in: Mostly locked in, in strong shape
2. 33 registered, 3 players moving in from outside the association.

## **Peewee Commissioner Report – Ken**

1. Tournament Schedule locked in: Only one / two left to book.
2. Determine final number of team at 6 or 7.

## **Bantam Commissioner Report (Jeff / Tom)**

1. Tournament Schedule locked in: Still locking one in, rest are locked
2. Bantam team meeting, request HDC presence, this week.
3. Jr Gold team still reviewing the numbers, looks like we will have enough. Work pricing and planning on two tournaments.

## **U8/U10 Girl's Program Commissioner Report - Matt**

1. Tournament Schedule locked in: 100% done
2. No to touch a truck

## **U12 / U14 Girl's Program Commissioner Report - Jon**

1. Tournament Schedule locked in: Some locked down.
2. Town Hall parents meeting to weigh in on team make up and other topics
3. U12 Most likely a "A" and "B" team – targeting 3 tournaments, 4<sup>th</sup> open
4. U14 - Need to settle on one or two teams. Planning for two teams and locking in tournaments for two teams. Risk of losing tourney deposit if only one team moves forward. Limited number of tournament options at U14, could miss out on tournaments if we wait too long. Register but delay on checks.
5. Extra Ice: Captains practice for grade 7 thru 12 and development ice on top of it.

## **Key Volunteer Reports –**

### **Fundraising Report – Tracy Welch**

No report at this time

### **Tryouts - Joyce**

- a. Bench people, check in people etc, inprocess of forming the team.

### **Patricia Lang –**

- a. 2500 Gold cards to be distributed 8/24 and a second date to be added, see web for details.
- b. Completed and ready to launch Gold Card sent around for review.

### **Tara Amrhein – Tournament Director / Apparel**

- a. Vendor quote review





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- b. Standardized warm ups for all CCHA – Easton selected.
- c. Takes pressure off of the Team Manager and ordering at a higher volume
- d. Will present at parent's meeting
- e. Extra options / accessories on apparel will be available.
- f. Another good reason to come to skate day
- g. Registration for Brick City is on line. CCHA will have 3 Squirt C, 2 PeeWee C.
- h. Skate Day event details will be on the web. Ice from 9:00AM to 11:45AM
- i. Hockey Day MN Jan 20-22, Excelsior Bay Pond Hockey.
- j. Tracking and formalizing all sponsors to strategically approach with Tracy L.

## Webmaster – Tracy L reported

- a. All pages will be deleted by Friday which contained last year's team specific data
- b. Commissioners: add tryout dates, commissioner contacts, parent meeting reminders.
- c. Parent meetings in first day of the tryout – Commissioners to schedule
- d. Use baseline parent meeting template and add level data

## Vice President Report – Mike

1. Equipment policy – drafted original policy, Tracy working with team to review and implement
2. Coaches Education / CEP policy – rough draft sent out looking for feedback.
3. As of today 34 coaches have registered. Last year total was 140 coaches. AI: Send over weekly snapshots of the coaches registration file.
4. Tryout Coordinator – perfect application for creating a role description
  - a. Set term, compensation, role, etc
  - b. Put role out to the CCHA and interview
5. Follow up on possible TV donation source for rinks
6. Mouth guard day is set for 9/24 – posted on the CCHA page – Thanks Chaska Orthodontic Specialists
7. Call for topics for next week District 6 meeting
  - a. Mite traveling policy outside of "house"
  - b. BOD - Send other topics to address

**Meeting Adjourn** – 10:35 – Motion to adjourn by Brian – Second by Jeff

