



BOARD UPDATE

Chaska Chanhassen Hockey Association (CCHA)
Feb 20, 2012 Board Meeting Minutes
Chaska Community Center 7:00pm – 9:35pm

Board (* present)

Brian Charchenko – President*
Mike Clauson – Vice President*
Tracy Langheinrich – Treasurer*
Jon Hinze – U12, U14 Girl's Program Commissioner*
Monika
Matt Smalley – U6,U8,U10 Girl's Program Commissioner*
Tom Opheim – Bantam Co-Commissioner*
Jeff Weyandt – Bantam Co-Commissioner*
Ken Palattao – Peewee Commissioner*
Kris Hansen – Squirt Commissioner*
Melissa Horn – Mite Commissioner*
Nick Smith – Termite Commissioner*
Kyle Billadeau – Accountant
Jennifer Kinneman – Webmaster*
Tracy Welch – Key Volunteer
Joyce Thomas – Key Volunteer*
Tara Amrhein – Key Volunteer*
Annette Stock-Lind – Key Volunteer*
HDC Member –

Meeting Call to Order - (7:05pm) – Brian Charchenko, 2nd by Matt Smalley

Approval of Jan Meeting Minutes – Yes via email, posted on the web

Open Forum – detail in specific update areas below

HDC –

1. No update.

Review of Financials / Ice Situation – Kyle

1. Submitted Financials and provided a summary in front of the BOD meeting

President Report - Brian

1. All members submit Bio's ASAP if running
2. Reviewed all open positions – email blast just went out
3. Kyle accounting and ice scheduling roles to be defined and proposed for the next hockey year
4. HDC roles – call for members to participate – now on the web
5. Jamboree volunteers are running ahead with planning for this spring's event
6. Jamboree budget file still needs to go to the volunteer team / Jamboree committee





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Treasurer Report – Tracy

1. Bank statement passed around.
2. Unpaid balances: \$23620 still outstanding; 60% on ACH; roughly \$8700 at risk. This is lower than past seasons and we are still working it down. There are 222 player accounts with credit balances from either player fundraisers or working the concessions stands. Credit balance is \$33K.
3. Jack Jablonski – We purchased \$3100 in bracelets; we still have \$680 outstanding as of the board meeting.
4. Frozen Foods Fundraiser – Total sold \$18369. \$6972 profit. Top seller Jacob Fasching.
5. Holesak fundraiser will post on web this week.
6. Storm Hawk Awards – early kick off is underway, still working on the 10 minute speaker.
7. Golf Outing moved to June 29 on a Fri.

Commissioner's Reports

All Mite Level Commissioner Report (Nick and Melissa)

1. Goldy coming in for the players.

Squirt Commissioner Report – Kris

1. Tourneys went well.
2. GDI / Premier is over with, great strides for the players.

Peewee Commissioner Report – Ken

Bantam Commissioner Report (Jeff / Tom)

1. Bantam D6 tourney underway CCHA host

U8/U10 Girl's Program Commissioner Report - Matt

1. Sell some old goalie stuff, jerseys at the Jamboree - idea
2. Whitecaps summary – assisted on the write up.
3. Summary on the Girls program numbers passed around, meeting with HS A.D.s went well

U12 / U14 Girl's Program Commissioner Report – Jon (Monika)

1. Whitecaps recap by Monica and Matt Smalley
2. \$755 raised for the cause
3. 300 to 400 lbs on the food shelf
4. Fox9 news
5. Replay the event if the Whitecaps are up and running.

Key Volunteer Reports –

Fundraising Report – Tracy Welch

Volunteer Tracking - Joyce Thomas





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1. Covered all volunteer balances
2. Hours per role is in the volunteer policy for coaches.
3. Commissioners to review hours for people that are short.
4. Nice job on the output report! Most people are covered.
5. Jamboree – volunteer hours to the Association first, then outside for non CCHA games – post 18 hours

Registrar – Annette Stock-Lind

1. Reduce the paperwork for Squirts / 10U and above, automate on line.
2. Put multiple checks in to slow and “force” parents to read. Run tests before launch – Brian idea.
3. Recommend to keep consent to treat form in hard copy in the binder.
4. Motion passed to automate.
5. 148 out of 149 coaches passed the CEP modules and certification.
6. Coach Policy – completed we need to publish it.
7. Annette to work one more year. Need a shadow to take over. Recommend Squirt level player or older.

Tara Amrhein – Tournament Director / Apparel

Webmaster – Jen Kinneman

1. Coach eval survey web build underway.
2. Will automate coaches paperwork
3. BOD Ballot will post next Friday

Vice President Report – Mike

1. Set up a sponsor / donation page – Idea (not formally proposed)
 - Search through expenses from last year and compile a list for donations to match against.
 - Set up a google link, tie into keyword search youth hockey tax deductions
2. Volunteer Coaches are eligible for mileage reimbursement of \$.14 per mile and out of pocket expenses. Disclaimer – contact your tax accountant. We need to get the word out to our coaches and volunteers.
3. Role descriptions needed – form circulated at the meeting
 - Set expectations: Time involved, stipend, duties, areas to create
 - Defines role and core areas of responsibility
 - Capture lessons learned, best business practices from the previous individual
 - Ability to jump in from day 1 when elected or appointed
 - Does the role come with a history folder, and what is the quality level?
 - Ultimate goal is to cover the process allow individuals to spend time on creating and improving
 - Serves as a recruiting guide for CCHA members in helping the Association.
4. HDC expansion is now on the web. We need to develop areas of focus. Too many people on one task could slow the decision process with little upside return.
5. Tryout process utilizing two rinks on staggered ice time, include end of night make ups, will save significant expense for CCHA. (Idea – not formally proposed).
6. Updated the coach eval form with the HDC. Submitted for web build.
7. D6 – Coaches handbook will change in July – provided input on 35 game limit by redefining controlled vs non controlled scrimmage. Will review for other inputs.





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Meeting Adjourn – 9:35 – Motion to adjourn by Brian – Second by Matt

