



# BOARD UPDATE

Chaska Chanhassen Hockey Association (CCHA)

May 21, 2012 Board Meeting Minutes

Victoria Field House 7:00pm – 10:10pm

## Board (\* present)

Brian Charchenko – President\*

Mike Clauson – Vice President\*

Tracy Langheinrich – Treasurer\*

Rich Pelzel – U12, U14 Girl's Program Commissioner\*

Matt Smalley – U6, U8, U10 Girl's Program Commissioner\*

Tom Opheim – Bantam Co-Commissioner

Jeff Weyandt – Bantam Co-Commissioner\*

Ken Palattao – Peeewe Commissioner

Tim Kauffman – Squirt Commissioner\*

Melissa Horn – Mite Commissioner\*

Nick Smith – Termite Commissioner

Kyle Billadeau – Accountant\*

Jennifer Kinneman – Webmaster\*

Tracy Welch – Key Volunteer\*

Joyce Thomas – Key Volunteer\*

Annette Stock-Lind – Key Volunteer

Brenda Reddan – Concessions

Chad Hanson – HDC\*

Tom Whalen – HDC\*

Angie Smalley – Key Volunteer - Apparel\*

Kris Hansen – Key Volunteer – Equipment\*

**Meeting Call to Order** - (7:04pm) – Mike Clauson, second Jeff Weyandt

**Approval of Mar Meeting Minutes** – Yes via email, posted on the web

**Open Forum** – detail in specific update areas below

## Welcome

1. Angie Smalley & Kris Hansen Intro
2. Tourney Directors: Jenny McPartland, Katie Sammons, Katie Stewart

## Mike of Westwood Sports

1. Provided a brief summary on the skate sharpening cards or web site ties.
2. Mite equipment package will be available again
3. Interested in exploring other sponsorship opportunities

## HDC Review





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1. 12/14U level lead– Chad
2. U8/U10 level lead – Tom
3. Jessie W – ACE coordinator for 2012 / 2013
4. One level per HDC rep
5. Kyle needs to discuss fall ice schedule requirements – next HDC meeting

## **Financials / Ice Situation – Kyle**

1. Financial and Budgets presented in detail. Will be sent out out for BOD review / approval.

## **President Report – Brian**

1. Rookie camp ended last week, strong coaches, possible age bracket changes, worked well.
2. Motions should be mentioned to the President prior to the BOD Meeting.
3. Website postings should go to Brian and Jen
4. VFH rink improvements – matting and doors completed. Quoting Cage and Banners now.
5. Presented list of BOD roles / responsibilities and duties
  - a. Cross training, cross knowledge, assigning teams
  - b. Looking for feedback on the list
6. “Commissioner – Pre-Tryout Ice Sessions” to be offered. Discussion highlights:
  - a. Utilize HDC for level format.
  - b. Similar to Minnetonka and other association format
  - c. Targeting three ice sessions
  - d. Tie into registration process via a check box. One side benefit - earlier player registrations.
  - e. Lower levels to practice skill drills
  - f. Post Tryout skill drill practice plans on the web
  - g. Utilize registered coaches on the ice
  - h. Suggested one week prior to tryout using Weds, Sat and Sun, beginning early Sept.

## **Treasurer Report – Tracy**

1. Unpays being worked down, roll balance into this year’s registration
2. Implementing ACH resulted in unpaid dropping by 50%.

## **Commissioner’s Reports**

### **All Mite Level Commissioner Report (Nick and Melissa)**

### **Squirt Commissioner Report – Tim**

1. Working on pre registration for the Fargo A&B tourney. Waiting to finalize registration and Hotel res.

### **Peewee Commissioner Report – Ken**

### **Bantam Commissioner Report (Jeff / Tom)**

1. Non parent coach ad needed for the A team





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2. Brian to post Bantam A coach ad in USA Hockey.

## **U8/U10 Girl's Program Commissioner Report – Matt**

1. Girls townhall presentation is in process
2. Meet with Tracy, HS coach.

## **U12 / U14 Girl's Program Commissioner Report – Rich**

1. Tourneys Duluth and Blaine are set
2. Three tourneys plus the Bus road trip – budget to be set for 4 tournaments.
3. Continue discussions on pro / cons for 14U structure
  - a. Only 11 B teams in MN
  - b. Edina and EP (2As and a B)

## **Key Volunteer Reports**

### **Ice Coordinator – Kyle**

1. Forecasted ice rates
  - a. CCC could hit \$200 – increase effective in Jan
  - b. VFH ice rates - \$195
2. Tryout Schedule: Looking into Football schedule, school calendars and other potential conflicts, will discuss HDC requirements, targeted at the next HDC meeting

### **Volunteer Coordinator – Joyce Thomas**

1. All local volunteer checks (qty 67) cashed where volunteer commitments weren't met

### **Fundraising Report – Tracy Welch**

1. Premier fundraising is working on the vendors from last year's Gold Card.
2. Holesak resulted in \$4382 raised for the involved players.

### **Webmaster – Jen Kinneman**

1. Registration build to be submitted – 5 payment plan if on line in June
2. Volunteer, Placement, Budget, Parent and Player code of conduct Policies. Coaches applications should be done before registration.
3. D6 consent to treat, waiver liability, concussion Mike Clauson to verify current forms with D6.
4. **Motion Passed:** All registrations to be paid in full by 9/15 or on an ACH approved plan else a \$50.00 late fee will be assessed.
  - a. Paid in full date 9/15 is for pre tryout ice and planning purposes.
  - b. Tracy L to update policy. Exclude reduced fee level (Mites).
5. Include a statement for putting in a volunteer profile.
6. Identify the Mite levels by birthday on the website.
7. Clear out the last season's teams to build the new teams.
8. Clear out dibs as well.
9. Brian suggestion to look at adding sponsors on the left of the page with "hit" tracking.





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10. Add a “Commissioner – Pre-Tryout Ice Session” selection in registration.

## **Golf Tourney – Tracy Langheinrich**

1. Announcement on the web today
2. Extended the early bird sign up
3. Shelby doing the donations again
4. Sponsor recruitment in process
5. Gift Bag - \$5 to \$7 – need help here
6. Girls High School Golf Tourney is **NOT** part of our CCHA fundraising
7. Moved from Monday to Friday this year based on Holiday.
8. Commissioners could recruit as well.

## **Equipment Managers – Kris Hansen / John Swisher**

1. Obtain keys from Tracy
2. Conduct a beginning position inventory which includes condition.

## **Concessions Update –Brenda**

## **Registrar – Annette Stock-Lind**

## **Vice President Report – Mike**

1. Tryout Process Docs
  - Boy’s completed and approved
  - Girl’s doc is in review
2. **Motion Passed:** Coach Survey - approved 1 random drawing for \$250 each to boost survey participation rates.
  - 17% return on surveys down from 35% the year before.
  - 6 out of 46 coaches requesting their data on day 1 had zero feedback
  - Disappointment in return rate
  - Utilize Parent Meetings, Team Kick Off Meetings, Coach half way point review, Team Manager’s to promote the importance of coaching feedback
  - Coaching feedback does directly impact coaching decisions on selection.
  - Comments are treated as confidential.
  - BOD and Key Volunteer positions not eligible for computer based random drawing.
3. Next D6 meeting actions
  - Pick up coach reimbursement check
  - Discuss 14U A/B structures for D6 members.
  - Verify Coach CEP requirements
  - Obtain current Consent to Treat, Waiver forms
4. HDC kick off considerations memo sent out for 2012 / 2013.

**Meeting Adjourn – 10:10PM – Motion to adjourn by Brian – Second by Melissa**

