

How do I create a New NGIN account from a Registration Link?

- Go to www.fortmillathletics.com - choose the appropriate school and registration link

For example:



- Once you click the link, you will be directed to the Registration Welcome screen - *If this is your first time on the site you will need to create an account to complete registration*

To complete the Springfield Middle 2012-2013 Student Athlete Registration, please login or create an account.

Login Sign Up

Email Address or Username:

Password:

[Forgot your password?](#)

or [Login with Facebook](#)

If you don't have an NGIN account you can sign up for free today.

- Fill in the required fields - *Please enter the parent/guardian information here*

ACCOUNT INFORMATION

Your First Name

Your Last Name

Your Email Address

An account activation email will be sent to this email address.

Re-type Email Address: +

Mobile Phone:

10 Digit US phone numbers.
May be used to reset your password if you forget it.

Your Username

Your Password

- Once all Mandatory fields are complete, Click **“Sign up For your NGIN Account”**
 - An activation email will be sent to the email address you used to create your account. If you do not see the email within a couple of minutes, be sure to check your Spam/Junk folder
 - Open the activation email and click on the activation link
 - This will bring you back to the website where you can successfully log in to your NGIN account

How do I complete a Student Athlete Registration?

- Once you are logged in, you can access your appropriate registration link. Click **Continue** at the bottom of the page to proceed with registering

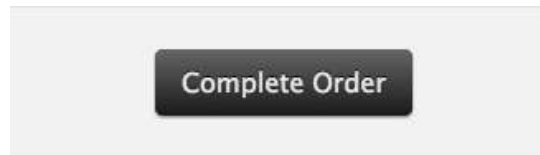


- This is the start of your registration:

Enter your student-athlete's information in this field

Please click continue at the bottom of each page to advance

You will need to fill out each section of the registration until you reach the Checkout screen – Please make sure to click Complete Order at the bottom of this screen to complete registration



- Registration will be complete once you reach the Receipt page. A confirmation of your registration entry will be sent to your email.