



Check Request Form

Please fill out the information below and submit to the Chicago Blues Hockey Club Treasurer when requesting a check for expense reimbursement or bill payment.

Please attach all receipts and e-mail to chicagoblues19@gmail.com or place in the Chicago Blues Treasurer's folder located behind the front desk of the Jefferson Street Rink at the Edge.

Person Requesting Check:

Address:

Telephone:

Email:

Total Amount:

Payee:

Event/Purpose:

Date check is required:

Mail Check? (Yes/No):

If yes, indicate mailing address:

February 2016