

Oxford Suites  
Boise, ID 83709

September 8, 2012

The IAHA Fall Meeting was called to order at 8:42 am by President Dean Brandstetter. Roll was taken with the following present:

BAHA (Ice World): Anna Schimelpfenig

BYAHA (Steelheads): Steve Duntun, Todd McClintick, Travis Ceniga

CdAHA: Deb Givens

CPHA (Chubbuck): Jim DiSanza

IFYHA (via phone): Bev Hott, Bill Combo, Doug Blank, Rex Anderson (in person)

McCall: John Schultz

Sun Valley: John Heinrich, Pat McMann, Sarah Benson, Bobby Noyes

Treasure Valley: Richard Shaw, Scott Heusser, Al Smith

IAHA: Dean Brandstetter (President), Patrick Ballou (Web Master), Rusti Joiner (Grant Chair)

RMD: Mike Lehto

Having 14 of 19 voting members were present, it was determined a quorum existed and the meeting continued.

**Minutes:** The minutes of the previous meeting were presented for correction. None being mentioned, Travis Ceniga (Jr. Steelheads) moved and Pat McMann (Sun Valley) seconded the minutes be approved as presented. Motion carried.

**Association Reports:** All association reports were previously submitted and forwarded to all associations, and included at the end of this report. Additional comments were made as follows:

**CdAHA** – Deb Givens reported the opening ceremonies for the new facility was held on Saturday, September 8<sup>th</sup>.

**McCall:** John Schultz reported the McCall program is strong with 30 Mites; 16 Squirts; 12 PeeWees; 18 girls. In addition there is a parent/coach attempting to field a Select 14 Girls team. The process has not been backed by McCall Hockey as of yet, and John asked for IAHA feedback. The parent/coach is attempting to field the team with players from across the state and would travel to tournaments outside of the state.

During discussion, concern was stated over the depletion of players for in state girls' tournaments that in-state players already participate in.

John stated he would not recommend Sun Valley's backing of the new team to the board who would vote at a later date.

**Treasure Valley:** Richard Shaw stated the program is still building and doing well.

**Steelheads:** Steve stated the evaluations for Squirts, PeeWees, Bantams and Girls would take place this weekend. The program has approximately 150 players will have a U19 Girls team. Because of the range of ages on the girls' team, they will be traveling further distances in order to find tournaments they'll fit into. They would also like to hold some friendship games with other Girls' teams inside the state.

Steve also stated that the Steelheads intend to send their Bantam AA and Midget Major teams to Nationals.

Additionally, the Jr. Steelheads have been working with St Luke's on a concussion testing program. While they could not get the testing for free, they're hoping to get the program implemented for about \$10 per player. They intend to include Treasure Valley Hawks in the testing availability.

**BAHA:** Ann Schimelpfenig reported Ice World's numbers are still growing and late registration is ongoing. Currently there are 56 Mites (10 of which are girls); 46 Squirts; 43 PeeWees which will merge with the Bantams this season. There are 158 high school players currently registered.

The Mite program will be non-scoring this year and Ice World is looking to host a Mite Jamboree.

Additionally, the ADM model has been incorporated at all levels this season.

**SVYH:** Sarah Benson reported the Sun Valley program is expecting approximately 175 players as registration will not be until October. They expect 20 high school players and a U14 Girls' team.

The coaches clinic was a success as was the off-ice training Cody Lampl presented over the summer, and the PeeWee impact testing.

**Chubbuck/Pocatello:** Jim DiSanza gave thanks to Salmon and Idaho Falls, and the rest of the organizations that continue to support their program. They expect approximately 50 players this season.

**Idaho Falls:** Bev Hott reported the Sled Hockey program is in progress in Idaho Falls and a tournament is planned for November 10 and 11. IFYA has received a grant from USA Hockey for the program and has sleds on order. Currently 20 kids have signed on for the program and more participants are expected.

**President's Report:** Dean Brandstetter reported he attended the Rocky Mountain District meeting in Colorado Springs in June. The Miracle team was represented, as was the Women's Gold Medal Team and World Cup Team.

USA Hockey adopted a safe sport proposal that every affiliate will be required to follow, including the appointment of a Safe Sport Coordinator. Mike Lehto will fulfill that position for Idaho.

The expected fee increase passed and should be seen by those registering this year.

The Whistleblower and Record Retention Policies are now required by USA Hockey and IAHA will need to adopt those policies prior to the upcoming audit.

After discussion, Jim DiSanza (Chubbock) moved and Sarah Benson (Sun Valley) seconded to adopt the Whistleblower policy. Motion carried.

Jim DiSanza (Chubbock) moved and John Schultz (McCall) seconded to adopt the Records Retention policy. Motion carried.

Dean also reported that he was elected to the Rocky Mountain District board, a term that ends in 2014. While his duties began immediately, he has until 2013 to remove himself from his current duties as President of Idaho Amateur Hockey Association. Dean did not feel it was appropriate to field nominations at this time but asked that any interested parties contact him for further detail.

**Treasurer's Report:** There was no further report from Treasurer Rex Anderson than what was previously submitted.

**Grant Report:** There was no further report from Grant Chair Rusti Joiner.

**Registrar's Report:** The Birth Certificate Review Confirmation policy has been adopted and is now required.

It was stated that Tom is working with USA Hockey on ADM. It will not be ready for this year but possibly next year.

Tom has stated he will not add players to any roster on a Friday.

There will potentially be a Level 4 coaching clinic in Idaho in 2013. In order to make that happen, there would have to be approximately 50 participants. After a quick estimation from each association, Dean determined there may be plenty of participants to hold the clinic. The cost would be approximately \$150 per participant.

**CEP:** Jim DiSanza reported that all planned clinics are listed on the IAHA website. There is a possibility for a Northern Idaho, Salmon and/or Boise clinic in late November.

Jim also reported that the clinics will now feature more ice time and shortened lecture time. In order to make this change, the associations have been asked to pay more for the clinics.

A change to the CEP Requirements has taken place. If a level 1 is currently held, they may remain at level 1 as long as they remain coaching 8U or below. If the coach moves up, they must continue taking the levels as well.

Discussion ensued regarding the requirements for coaching a U19 Girls' team. The question was posed on whether the coach would have to complete all levels due to the varied ages of the players. Jim will find the answers and report back.

Because of changes to the requirements, the website's color coding system has been eliminated and now shows the specific modules taken instead.

CEP can only complete 1 level per year and then the age specific modules. Anyone is welcome to audit any levels. The modules end December 31<sup>st</sup> and there will be no extension this year.

There is now a coaching and parent's section on the IAHA website including videos from USA Hockey, ADM information and small area game information.

**Growth and Retention:** Although the state position of Growth and Retention Coordinator is still open, IAHA received 16 One Goal Sets due to growth and retention over the last year. These sets will be spread amongst the state associations. Dean asked how to determine who got what sets and suggested spreading them equally amongst the top four associations who brought growth and retention into their programs last season. The top four associations were McCall, BAHA, CdAHA, and Palouse. As BAHA has ordered sets, Anna stated that they would waive their sets. The fourth program then became Teton.

After discussion, Sarah Benson (SVYH) moved and Jim DiSanza (Chubbock) seconded to spread the sets equally amongst the top four associations. Motion carried.

**Referee's Report:** Bobby reported the District in Chief position was taken over by Gary Parso from Texas.

All dates for referee seminars have been posted on the IAHA website.

Bobby was excited to announce that Robin Baker, Level 3, from Boise attended the Western Instructor Camp and received the Milt Kauffman award.

Discussion ensued on the sliding fee scale for referee registrations. Bobby explained that because the fees go up per level, and the testing gets more difficult, most referees choose to register at a level 1. Currently there is no requirement to register any higher in Idaho. Bobby explained that a solution was being sought and asked for input. He did state that State game referees were required to be at least a level 3. After discussion, no action was taken at this point.

The question of what kind of youth program was in place was posed. As youth can only referee levels below their level there becomes a challenge of scheduling with their games, and travel schedules. Boise and Idaho Falls have fairly successful programs but still face challenges.

Patrick Ballou stated that November 1<sup>st</sup> was the deadline to submit rule change proposals and that the forms to do so are on the IAHA and USA Hockey websites.

**Risk Management:** Screenings must be completed every 2 years and all names and dates of screenings are on the IAHA website. There is a \$100 penalty for any association that has someone not screened prior to the States tournament.

**Web Master Report:** Patrick reported that all information and domain have now been transferred to him. This includes .net; .org and .com which are all registered through 2020.

The officiating and coaching side has been revamped.

All youth programs have been updated with logos and links.

The calendar is current and is continuously updated.

Palouse was given a new site by USA Hockey to test.

Patrick discussed a Merchandise Store for the site. The cost would be approximately \$350 which would allow for 16 items to be sold on the site. There would be a variety of items and a possibility of 3 logos. Additional items and logos could be added for additional costs. Because the items are created on demand, there would be no inventory for IAHA to carry, however; pre-order are possible for events such as the States tournament. There would be an annual renewal fee of \$50 unless sales exceeded \$2,500 in which case there would be no renewal fee.

After discussion, Jim Disanza (Chubbuck) moved and Steve Duntun (Steelheads) seconded to approve the funds to create the Merchandise Store. Motion carried.

Patrick also stated that the IAHA Facebook page was up and running.

**Safe Sport Chairman:** Mike Lehto reported that the manual for this program has not yet been approved by USA Hockey but it is in process.

**Season Reminders:** Dean reminded everyone of the CEP, Officiating and Screening deadlines that had been previously discussed in the meeting.

Dean also reminded the associations of the following dates:

Association States Tournament: February 22 – 24, 2013 in Idaho Falls

Player Development Camp: March 1 – 3, 2013 in Couer d'Alene

High School States Tournament: March 8 – 10, 2013 in Boise

Declarations for States due by December 15, 2012 and must come from the Association, not the individual teams.

Tier Declarations for Bantams, Midget, Girls and Nationals due by November 15, 2012

Dean stated the deposit for the States tournament is \$500 and the deposit for Nationals is \$1,000. Both are due by December 31, 2012. Dean also reviewed the policy for declaring and the penalties for not following through – a 3 year suspension from States and Nationals and the loss of all funds submitted.

Dean then announced that the previous penalty imposed on the Jr. Steelheads had been appealed successfully. A panel of 3 uninvolved members reviewed the appeal and voted to waive the penalties. The Jr. Steelheads have been fully reinstated and refunded their fees.

After discussion on the blackout date policies, Dean reviewed the policy which states that no association may host a tournament during State hosted events. This policy does not include regular games, only tournaments.

Discussion also ensued regarding the inclusion of a girl's division in the state tournament. No action was taken at this meeting.

**Idaho Regional ADM Seminar:** No report.

**Association Agenda Items:** Bobby stated that any association dates for clinics, tournaments, etc. had been posted on the IAHA website. He will include more as he receives it from the associations.

**Concussion Report:** Jim DiSanza (Chubbuck) and John Heinrich (Sun Valley) reported that there are 3 mandates in Idaho Code which includes Middle School, Junior High School and High School athletes. Those mandates are:

- 1) Athlete, parent and coach education.
- 2) Youth must be pulled if suspected of having a concussion.
- 3) Written medical release is required prior to returning to play.

The following was proposed for IAHA and handouts were given to each association:

- 1) A formal concussion management policy form IAHA related to the Idaho Code and Mandate all affiliated adopt to be fully implemented by 2013.
- 2) Education requirements.
- 3) On-Site identification for concussions.
- 4) IAHA go further than Idaho Code and have voluntary baseline concussion testing funded by IAHA.

In addition, Jim suggested that John Heinrich be the Concussion Czar as he has worked so closely on the entire project. Because education is the biggest piece of Idaho Law, it would also be most important in IAHA's policy. Jim is most fully versed in the education and law.

During discussion it was suggested that concussion documents could be included in part of the player/coach registration process.

Travis Ceniga (Steelheads) moved and Anna Schemilpfenig seconded to adopt the proposed Concussion Policy. After discussion, Richard Shaw (Treasure Valley) moved, and Steve Duntun (Steelheads)

seconded to table the original motion to allow the Steelhead and Treasure Valley programs to act as a pilot program, and re-visit at the Spring IAHA meeting. Motion carried.

John Heinrich (Sun Valley) moved and Jim DiSanza (Chubbuck) seconded to allow IAHA funds to purchase the testing package and license under IAHA. Motion carried.

Jim thanked John for all of his work on the Concussion program.

**Date and Venue for Next Meeting:** Dean confirmed the next meeting will be on May 18, 2013 in Idaho Falls.

**Adjourn:** Having no further business before the Board, the meeting was adjourned at 11:25 am by President Dean Brandstetter.

Respectfully Submitted,  
Rusti Joiner  
Acting Secretary, Idaho Amateur Hockey Association

Attachments:

Association Reports

Coeur d'Alene

McCall

Idaho Ice World

Sun Valley

Chubbuck Pocatello

Idaho Falls

Palouse

Salmon

Lewiston

Whistleblower Policy

Record Retention Policy

Treasurer's Report

Coach-in-Chief Report

Supervisor of Officials Report

Webmaster Report

Online Store Information

Concussion Proposal



Coeur d'Alene

Hockey Association

2012-2013 is shaping up to be a GREAT year for CDAHA! We are enjoying our new Frontier Ice Arena here in Coeur d'Alene!!! **All reports from the skaters are hard, fast ice and loving it!!!**

Our registration numbers are looking strong, from our tryouts held over the last two weeks to our house team registrations. We are forecasting 2 teams in every division (1 in Squirts) and possibly 3 in the Midget division.

We have moved to an online Registration system for both our Association Registrations as well as our Tournament Registrations. Details available @ [www.cdahockey.com](http://www.cdahockey.com) . We will be hosting tournaments in every division this year and welcome you all to join us!!

We continue to showcase and advertise youth hockey in the Coeur d'Alene area and are seeing the increased interest in Youth Hockey. We are looking forward to increasing our Association's registration numbers back to where they were before the roof collapse and build on it from there!!

We are also looking forward to have you all join us at the Idaho Development Camp in March 2013!

It is going to be an exciting year and we look forward to sharing it with all of you!!!

Respectfully submitted on behalf of the CDAHA Board of Directors,

Deb Selander  
President, CDAHA

208-651-6747

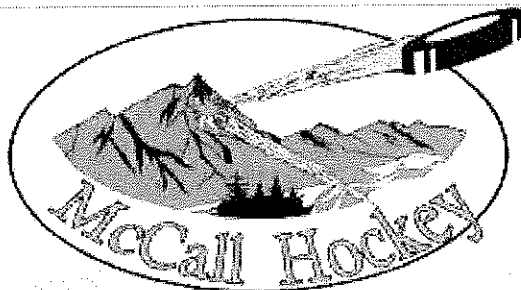
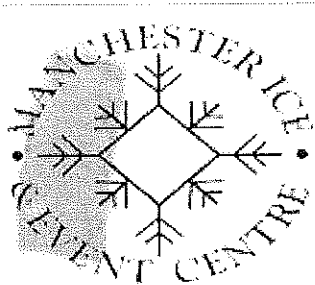


## McCall Youth Hockey Association Fall 2012/2013 Report

McCall Youth Hockey is looking forward to a great 2012/2013 season. Along with the implantation of ADM practices we also started a rec. league. Last year our 90 minute ADM practice for girls/peewee/ and squirts was a big hit and very effective. We plan to continue that as well as adding a 3rd practice per week. Our Growth coordinators have set up a Try Hockey Free weekend training clinic for 12 and under kids. Our Growth coordinators remain active in school functions and are working closely with the rinks Learn to skate program. First year hockey players squirt level and above are free for the first year of play. Our Mites program is expecting 30+ players this year. Our squirts program is expecting 20+ players. Our Pee Wee team is expecting 10 to 14 players. Our Girls U16 team also continues to grow in experience and numbers expecting 18+ players. We will most likely not have a Bantam or Midget team this year but we will provide practice for the Bantam kids that we have. Over all we expect our association numbers to grow to 79+ youth players this season. We expect our numbers to grow Steadily in the coming Years.

# McCall Youth Hockey

## 2012/2013 Tournament Schedule



Squirt Tournament: Jan 18-20  
Girls Tournament: Feb. 8-10  
Pee Wee Tournament: Feb 22-24  
Mites Jamboree: March 15-16

### **Team Contacts:**

#### **Girls Team:**

Deanna Schnider: 208-469-9475 [deeschnider@gmail.com](mailto:deeschnider@gmail.com)

#### **Pee wee Team:**

Julie Neustadt: 208-315-0435 [jneustadt10@gmail.com](mailto:jneustadt10@gmail.com)

#### **Squirt Team:**

Laura Wold: 208-597-1126 [lwold@shorelodgemccall.com](mailto:lwold@shorelodgemccall.com)

#### **Mites Team:**

John Schulz: 208-315-1216 [datacarver@ctcweb.net](mailto:datacarver@ctcweb.net)



#### **Numbers:**

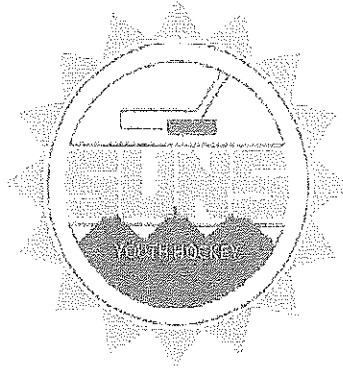
- Our summer 3v3 league grew 25% from the 2011 summer season.
- Our registration closed on Aug. 31<sup>st</sup> for the '12-'13 Fall/Winter season.
  - Mite numbers are up 17 skaters from the 11/12 season.
  - We will have an all-girls Mite team.
  - Squirt numbers are down 17 skaters from the 11/12 season.
  - Peewee/bantam numbers are down from the 11/12 season.
  - High School numbers are up 20 skaters from the 11/12 season.

#### **News:**

Anna Schimelpfenig has been promoted to Hockey Director and we are in the process of hiring an Assistant Hockey Director.

We will no longer be keeping score at the Mite level for the '12/'13 season. Instead of end of the season playoffs, we will be holding a Mite jamboree. Other associations are welcome to bring their Mites over for some cross-ice games during the jamboree (please schedule ahead of time with Anna).

We will continue using the ADM on-ice practice plans, but will also be incorporating off-ice practices which will involve agility, coordination and balance drills along with team building exercises.



## Sun Valley Youth Hockey Fall IAHA Report

September 8, 2012

SVYH is gearing up for our 2012-13 season. We anticipate good numbers at our Mite and Squirt levels once again, along with enough girls to have a U14 team. Our season will begin Monday October 29, 2012. The local Sun Valley Suns hockey club will have a clinic for youth players the week prior to the start of our season for children ages 5-12.

### Highlights:

- SVYH hosted a coach's clinic run by Bill Beaney, which was very well attended June 9-10. Bill is the head varsity coach at Middlebury College in Vermont. ([http://en.wikipedia.org/wiki/Bill\\_Beaney](http://en.wikipedia.org/wiki/Bill_Beaney))
- Former SVYH player and current defenseman for Toledo (ECHL), Cody Lampl offered a great summer training program for hockey players. He offered both on and off ice training for youth ages 9-18. Many SVYH players participated in his training program, as well as players from other Idaho associations.
- Sun Valley Youth Hockey Golf Fundraiser: Friday, Sept 14<sup>th</sup> "Nine and Dine" at Bigwood Golf Course in Ketchum (raffle, online/silent auction, and golf).
- Our "Give Hockey a Try" program will be offered for two sessions in early October to introduce new players to youth hockey. Flyers will be distributed to all elementary school children.
- October 13<sup>th</sup>: local skate swap at Atkinsons Park in Ketchum, Id.
- Continued IMPACT testing for all SVYH players Peewee age and up prior to the start of the season.
- Director of Coaching: Pete Prekeges
- Director of Player Development: Glenn Hunter
- Skating Coach: Dawn Peterson

Respectfully Submitted,

Sarah Benson

A handwritten signature in cursive script that reads "Sarah Benson". The signature is written in black ink and is positioned below the printed name.

# Association Report

## Chubbuck Pocatello Hockey Association



The Chubbuck Pocatello Hockey Association is looking forward to a strong season with good growth in its numbers. The Association has been promoting and advertising more heavily than any time in the past.

As we move toward refrigeration, the Association received a \$2,000 grant from the Idaho Community Foundation and is in the running for a much larger \$40,000 grant. We are very hopeful that we can eventually secure this grant.

The CPHA will ice its first high school team this year at the JV level, composed of players from all three local schools. They will be able to play every other week against one of the three JV teams in Idaho Falls. This represents a huge opportunity for CPHA and we would like to thank IFHYA for their cooperation in growing the game in the Pocatello area. We expect this team will help grow the game locally and hope to have a varsity team sometime in the near future.



Idaho Falls Youth  
Hockey Association

PO Box 1592  
Idaho Falls, ID 83403

E-mail:  
president@ifyha.org

## **Idaho Falls Youth Hockey Association Report IAHA State Meeting – September 8, 2012**

### **Membership/Growth/Teams**

IFYHA opened its registration for the 2012-2013 season. We will start the season this year on October 8, 2012.

### **News and Publicity**

IFYHA will continue in its advertisements for recruitment and our recruiting coordinator is having several “try hockey for free” sessions.

We are hosting a SLED HOCKEY weekend paired up with USA Hockey. We are hosting the event on November 10<sup>th</sup> and 11<sup>th</sup>. If all goes well, we will try the event again at the end of the hockey season. With the 24 sleds we will be using, we are getting ready to advertise and are looking forward to a great turnout. We have also applied for a grant with USA Hockey to keep sleds and make this an annual event. We are looking forward to bringing hockey to those that are normally unable to play the game.

IFYHA has also redesigned its website. We hope all will like the looks of it and hope that it will streamline the communication with our parents.



# PALOUSE YOUTH HOCKEY

[www.palouseicerink.com](http://www.palouseicerink.com)

## **Fall 2012 Report to IAHA**

The Palouse Youth Hockey Association will field teams at all levels for the 2012-2013 season. Some growth difficulties are anticipated as we expect to have too many players for a single team in squirts and maybe peewees. We will host tournaments for squirts and peewees and a jamboree for the mites; we are also exploring a 3 on 3 no-check early season tournament for bantams and midgets.

Fund-raising for a permanent facility at the Latah County Fairgrounds is underway. The projected completion is fall of 2014 if fund-raising goes well.

## Salmon Hockey Association

### Fall 2012 Report to IAHA:

Salmon Hockey expects to field teams at all levels this season, although some divisions will have very low numbers but hoping for around 100 youth skaters. We are planning on making ice the first week in November with expected ice for skating targeted for November 12 – Feb 28.

E-mails and phone numbers for head coaches and board members can be found at [www.salmonhockey.org](http://www.salmonhockey.org)

Mites: Head coach Robert Crispin. We are planning on hosting the mite winter games with a ½-ice format on Jan 18-20<sup>th</sup>

Squirts: Head coach Dan Bill, expecting two teams this year.

Peewees: Head coach Jared Bragg, expecting low numbers

Girls U-14: Head Coach Jim Tucker

Bantams: Head Coach Joel Griffith, expecting low numbers

Girls U-19: Head coach Tom Taylor

Midgets: Head coach Tim Torgerson

Winter tourney dates can also be found at [www.salmonhockey.org](http://www.salmonhockey.org) under the ice schedule tab.

Some Key dates:

Nov. 30, Dec 1 & 2 Girls U-14

Dec. 7, 8 & 9 Pee Wee

Dec. 14, 15 & 16 Squirt

Jan. 4, 5 & 6 PeeWee

Jan. 11, 12 & 13 Bantam

Jan. 18, 19 & 20 Mite "Winter Games of Idaho"

Jan. 25, 26 & 27 Squirt

Feb. 1, 2 & 3 Girls U-19

Feb. 8, 9 & 10 Midget

Feb. 22, 23 & 24, Adult

Jeff Knudson

President, Salmon Hockey Association

[j40knuds@yahoo.com](mailto:j40knuds@yahoo.com)

(208) 940-1107



## **LCAHA Lightning Hockey**

Lewiston, Idaho

### 2012-2013 Outlook:

Registration is currently open!! Looking forward to another season of hockey in the LC Valley.

We expect to have our ice in operation mid-September ready for the annual Adult "Hoktoberfest" Tournament the weekend of October 13th. Numbers continue to grow with our Mite program. LC will field one team in each of the youth divisions. We will also be hosting our annual youth tournaments in the Mite, Squirt, Peewee and Bantam divisions.

Our local Lewis/Clark State College took in the Zamboni as a class project last spring and reworked the engine, hydraulics and auger systems. The Zam operators are anxious to drive the re-built machine. The Zam and Association will all be on display this weekend the in Lewiston Roundup Parade.

## WHISTLEBLOWER POLICY

A whistleblower as defined by this policy is an employee, volunteer, or board member of the Idaho Amateur Hockey Association. (IAHA) who reports an activity that he or she considers to be illegal or dishonest to one or more of the parties specified in this Policy. The whistleblower is not responsible for investigating the activity or for determining fault or corrective measures; appropriate IAHA officials are charged with these responsibilities.

Examples of illegal or dishonest activities are violations of federal, state or local laws; billing for services not preformed or for goods not delivered; and other fraudulent financial reporting.

If an IAHA employee or IAHA volunteer has knowledge of or a concern of illegal or dishonest fraudulent activity, the IAHA employee or IAHA volunteer is to contact the Treasurer of the IAHA Board or the President of the IAHA Board who is responsible for investigation and coordinating corrective action. The IAHA employee or IAHA volunteer must exercise sound judgment to avoid baseline allegation. An IAHA employee or IAHA volunteer who intentionally files a false report of wrongdoing will be subject to discipline up to and including termination.

Whistleblower protections are to cover two important areas – confidentiality and against retaliation. Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law and to provide accused individuals their legal rights of defense. IAHA will not retaliate against a whistleblower. This includes, but is not limited to, protection from retaliation in the form of an adverse employment action such as termination, compensation decreases, or poor work assignments and threats of physical harm. Any whistleblower who believes he or she is being retaliated against must contact the IAHA Board Treasurer or the IAHA Board President immediately. The right of the whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

IAHA employees or IAHA volunteers with any questions regarding this policy should contact the President of the IAHA Board.

## RECORD RETENTION POLICY

POLICY: Idaho Amateur Hockey Association (IAHA) will retain records in an orderly fashion for time periods that comply with legal and government requirements.

### POLICY AND PROCEDURES:

1.1 Record Retention Guidelines: The following holding periods will be utilized for the maintenance of the documents listed below.

Accounting Records	
Accounts Payable	7 years
Accounts Receivable	7 years
Audit Reports	Permanent
Chart of Accounts	Permanent
Depreciation Schedule	Permanent
Expense Reports	7 years
Financial Statements (annual)	Permanent
Fixed asset purchases	Permanent
General Ledger & General Journals	Permanent
Purchase orders & correspondence	7 years
Purchase requisitions	2 years
Tax Returns and Working Papers	Permanent
Trial Balances (annual)	Permanent
Bank Records	
Bank Reconciliations	3 years
Bank Statements	7 years
Canceled checks	7 years
Checks for capital purchase & important contracts	Permanent
Electronic payment records	7 years
Petty Cash vouchers	3 years
Corporate Records	
Board minutes	Permanent
Bylaws, charter, articles of incorporation	Permanent
Business Licenses	Permanent
Contracts – major	Permanent
Legal & tax correspondence	Permanent
Contracts – minor	Life + 4 yrs
Insurance policies, accident, claims	Life + 4 yrs

Rex Andersen  
IAHA Treasurer

**Idaho Amateur Hockey Association**  
**Fiscal Year 2012-13**  
**July-August**

**INFLOWS:**

Adult Registration Fees	\$420.00
Youth Registration Fees	\$336.00
Rocky Mt District	\$573.58
USAH Block Grant	\$6,842.25
<b>Total Inflows</b>	<b>\$8,171.83</b>

**OUTFLOWS:**

Office Expense	\$14.83
Tax Preparer	\$370.00
National Tourn Deposit Refund	\$3,000.00
<b>Total Outflows</b>	<b>\$3,384.83</b>

**NET TOTAL** **\$4,787.00**

*Bank Balance as of 8/31/12*      \$38,572.32

# Coach-in-Chief's Report to IAHA

## Upcoming Clinics

September 9<sup>th</sup>, Level 2, McCall  
October 6<sup>th</sup>, Level 3, Idaho Falls  
October 20<sup>th</sup>, Level 1, Boise  
October 21<sup>st</sup>, Level 2, Boise  
October 27<sup>th</sup>, Level 1, Idaho Falls  
October 28<sup>th</sup>, level 2, Idaho Falls  
November 3<sup>rd</sup>, Level 1, Ketchum  
November 4<sup>th</sup>, Level 3, Ketchum



All these dates are posted on the IAHA Web site and are ready for registrations on the USA Hockey Web site. Gordon Murdock is working to schedule clinics in North Idaho right now.

## Changes to Coaching Clinics

The coaching educators from Idaho were all in Colorado in late July for training in the updates that have been made to the Coaching Education Program. The change the association administrators will notice immediately is increased ice time for each clinic.

USA Hockey is de-emphasizing some lecture oriented material in favor of more on-ice training. There is now a specific curriculum for the on-ice portion of every clinic and we've been asking for two hours of ice for each session. I'm certain the coaches will learn more and be more engaged because of this change.

## Changes to CEP Requirements

There have been two significant changes to the USA Hockey CEP requirements.

- 1) Coaches of 8U or younger plays may remain at Level 1, or their current level.
- 2) Coaches of national tournament bound teams (Tier I 14U, 16U and 18/19U and Tier II 16U and 18/19U) must complete Level 4 in their fourth season of coaching.

## Coaching Materials and Parent Education Materials on the Web Page

Patrick has been attempting to turn the IAHA Web site into a destination location. To that end, we have added and will continue to add coaching and parent education materials. There is a section on small area games that includes a summary of the benefits of this training method and several practice plans full of different small area games. We have included a unit that summarizes the American Development Model, which includes videos from USA Hockey and sample practice plans. We will continue to add material throughout the year.

## 2012 Fall State Meeting Boise Sept 8

### **Bobby Noyes: Idaho State Supervisor of Officials**

1. The District RIC position has had a change. Bob McMann, who held this title for 15 years, has retired and Garry Pariseau from Texas (San Antonio) has replaced him.

Also, the state of Utah has a new RIC, Jim McKenna has taken Matt Brickley's place. Jim and I have worked games together, played hockey against each other, but then so had Matt and I.

2. USA Hockey continues to promote more on line activity;  
Registration  
Seminar sign ups and attendance  
Open book test (which every official must take)  
"Ask the Official Site" on the USA website
3. No rule changes this year.
4. Points of Emphasis for the year include;

**Fair Play and Respect.** "In order for a positive environment to be created, it is imperative that all participants and spectators have respect for all players, coaches, officials, administrators, spectators and the sport of hockey."

**Intimidation.** "Intimidation has no place in ice hockey."

5. Seminars (9 total, one having already occurred)

### **2012 - 2013 Officiating Seminar Schedule**

#### Lewiston

**September 23 new and returning officials**

**Contact John Odowd [lokbox@hotmail.com](mailto:lokbox@hotmail.com)**

#### Moscow

**October 27 new and returning officials**

**Contact John Odowd [lokbox@hotmail.com](mailto:lokbox@hotmail.com)**

**Boise**

**September 21, Boise for returning adult officials.**

**September 23 new and returning officials.**

**Contact Jim Kimball: [boisehockeyreferee@clear.net](mailto:boisehockeyreferee@clear.net)**

**McCall**

**September 15, McCall, for all officials.**

**Contact Jim Kimball: [boisehockeyreferee@clear.net](mailto:boisehockeyreferee@clear.net)**

**Idaho Falls**

**October 13th Idaho Falls, for All officials**

**Contact Jack Johnson: [jack22hp@gmail.com](mailto:jack22hp@gmail.com)**

**Sun Valley**

**November 1st, Sun Valley, for All officials.**

**Contact Bobby Noyes: [bnoisey@aol.com](mailto:bnoisey@aol.com)**

**Salmon**

**TDB, Salmon, for all officials.**

**Contact Jeff Knudson: [j40knuds@yahoo.com](mailto:j40knuds@yahoo.com)**

**Level 4**

**August 25th Utah Olympic Oval Kearns, UT**

**Contact Jim McKenna [jimm@goldsystems.com](mailto:jimm@goldsystems.com)**

**Notes:**

- **You will need to have a USAH User Profile. If you do not already have one, you will first need to Create a User Profile.**
- **Officials that will be 18 years of age or older and anticipate working games in Idaho, must ensure their background checks have been completed within the last two years. For further information, see the Risk Manager link on the side bar.**

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## Webmaster Report 5/12 to 8/21

### **Domain**

George has completely transferred the domains over to me. All 3 domains (.com .org. net) are still current and do not expire until 5/13/2020.

### **Officiating Program**

Having being working with Bobby Noyes and the other various seminar instructors in getting the information for this year's officiating seminars on the website. Also added known seminars to the calendar on main page.

### **Risk Management**

Updated page to reflect change of screening requirement to every 2 years

### **Coaching Program**

working with Jim Disasza on updating the coaches/players section with some new content currently focus has been on getting some of the ADM materials in a better format and easier flow for viewing.

### **Youth**

Changed McCall website information to reflect their new site.  
Working with Bobby in getting season events into the calendar.

### **Other**

Palouse association has been setup with website within the new USA Hockey platform; they were the first new site to be created by USA Hockey since the platform upgrade.

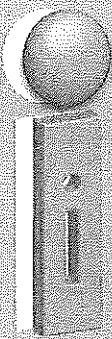
McCall has also been setup with a USA Hockey Site

### **Merchandise**

Have researched setting up a store front on the website for IAHA Logo Items. I have included some documentation.

But in short to setup a store front similar to what Utah currently is using it would cost \$350. This would give us 16 items to pick from and 3 logo designs to use. They do on demand production so we have no inventory to buy. They can also do pre-order, and time based items.

Patrick Ballou  
IAHA Webmaster



teamidentity

3370 Hadrian Road East  
St. Paul, MN 55110  
Phone: (612) 771-3400  
Fax: (612) 771-3397  
E-Mail: [sales@teamidentity.com](mailto:sales@teamidentity.com)  
[www.teamidentity.com](http://www.teamidentity.com)

**NO INVENTORY**

- No need to guess on sizes, colors or quantities
- Wide selection of styles at no extra cost
- No dollars sitting up in leftover inventory boxes

**NO ORDER FORMS**

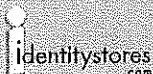
- No forms to collect
- No payment paperwork
- No fax or online orders
- Simple credit card processing
- Mail in ordering

**NO MINIMUMS**

- Always the right size, color and price
- Order 1 or 7
- One of a kind or design at below retail price

**FAST DELIVERY**

- 24/7 business day shipping
- No waiting 11, when or how long does it take, reliable delivery



# Online Stores For Athletic & Community-Based Organizations

The no inventory, no hassle, online store solution to selling custom apparel.

Our state of the art store technology works without inventory to deliver high quality custom apparel direct to customers in 7 - 10 business days.

## Your Association. Your Identity.

Countless hours and thoughtful coordination goes into building a brand that reflects an association image and good will. What it represents and how it supports that philosophy is often literally worn on shirt sleeves for the world to see.

## Your Gear.

Your gear should support the hard work spent building a strong and competitive brand. Teamidentity brings over two decades of industry experience and expertise to provide a host of quality custom decorated sweatshirts, polo shirts, dress shirts, jackets, bags, ball caps, and much more.

We've taken apparel several steps further by providing a cost-saving, convenient way to access them every day of the year.

## Your Store.

All Teamidentity stores include:

- High end e-commerce technology
- Full color images & closer looks
- Complete product descriptions
- Highly secured online payment
- 24/7/365 availability
- Linking direct from your home page
- Custom graphics mirroring your brand identity

## Full Service Provider.

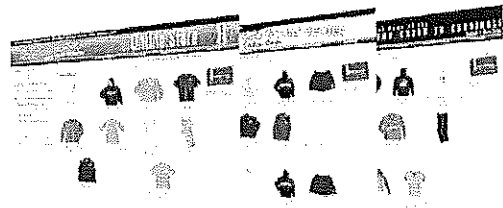


A Teamidentity store requires no techno-knowledge. Each store is backed by a full service team, eliminating the hassles of setting up and managing items so you can focus on the things that drive your organization forward.

You simply approve the items and designs and spread the word. We'll do the rest.

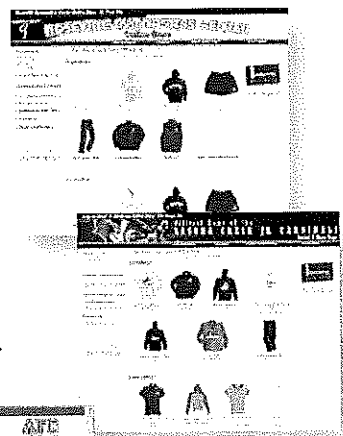
OPEN AN ONLINE STORE TODAY!

Contact Teamidentity.com at (877) 668-3282 or e-mail us at: [sales@teamidentity.com](mailto:sales@teamidentity.com)  
Visit us on the web at [www.teamidentity.com](http://www.teamidentity.com)



*"People's passion for their schools, teams, businesses, faith or their communities has no borders. Why should we?"*

John Michaelson,  
CEO - IdentityStores



## Your Time. Your Money.

### TYPICAL APPAREL PROGRAMS

#### OFFLINE

\$4000

Average inventory start-up cost for an apparel program.

\$1000

Average amount of leftover inventory stored each year.

20

Total number of days apparel is made available each year.

50%

Percentage of people who say the item they wanted was actually available.

"No Thanks!"

What the typical apparel volunteer said when asked to handle next years ordering

#### teamidentity

\$0

zero zip nada

365

100%

"No Problem."

## One Simple Solution.

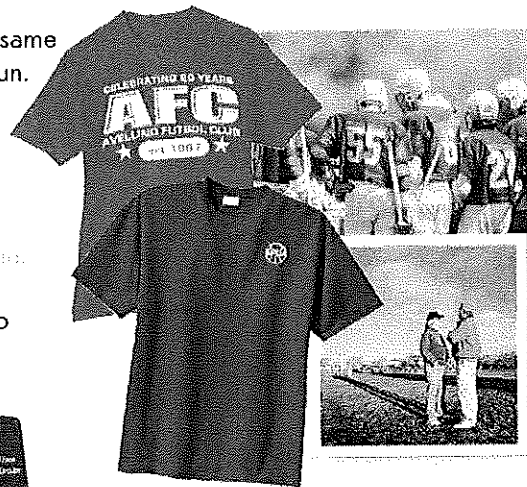


### Team & Group Ordering

Coaches Apparel • Team Items • Practices/Championship Tees

Team and group stores linked directly off your online store provide the same no-inventory offer to make team and group ordering simple, easy and fun.

- No order forms or payments to collect and process.
- Items are completely custom and have full personalization options.
- Orders arrive neatly bagged by customer for easy distribution.



### Staff & Employee Programs

Corporate Social and Image • No Inventory Costs or Maintenance • More

Teamidentity has made it easy and affordable to manage programs for staff and employees. No more sizes, colors or styles to maintain and no more minimum orders to meet.

- Items available 24/7 all year round.
- Optional staff purchase cards billed monthly cost you nothing for unused funds or dormant cards.
- Able to adjust item styles and colors to meet demand.



### Bulk Ordering

Mugs, Mouse Pads, Magnets and More

Teamidentity provides over two decades of expertise to deliver bulk orders of custom non-apparel items you can hand out as gifts or distribute at special events. Put your image or brand on items people will use at a fraction of the cost other companies would charge.

- Access to over 250,000 non-apparel items ready for your logo.
- Low minimum orders.
- Fast turn-around time.
- Guidance to buy only what you need to maximize investment.



### Store Activation 101

Announcing the Word

E-commerce is rarely a "build it and they will come" opportunity. Our customized activation kits make you loud and proud when it comes to announcing & promoting your online presence.

- Custom email blast messages, flyers and handouts.
- Custom postcard and mailer options.
- Manager log-in access & sales reports.



### Packages

Basic • Premium • Platinum

Teamidentity has a package to fit your budget with flexibility to meet your ongoing needs.

- Save thousands of dollars by eliminating risky, expensive inventory.
- Always have the right sizes, colors and styles available.
- Stores never close - 24/7/365 access.

	MOST POPULAR!	
<b>BASIC PACKAGE</b>	<b>PREMIUM PACKAGE</b>	<b>PLATINUM PACKAGE</b>
• 16 custom items	• 24 custom items	• 36 custom items
• 3 custom designs	• 4 custom designs	• 6 custom designs

### Build Process

• No Fees • 24/7/365 Online Access



### Next Step

To get a custom no-inventory, no minimum order online store for your teams and associations, simply fill out a form under the Start A Store tab at [www.teamidentity.com](http://www.teamidentity.com) or call us toll-free at (877) 668-3282. We're making custom apparel ordering easy, fast and fun again.

	Package Options					
Features	Mini 8	Basic	Premium	Platinum	Seasonal	Team/Group
One Time Set Up	\$200	\$350	\$500	\$750	\$150	\$0
Items	8	16	24	36	12	1 - 12
Designs	2	3	4	6	2	1 - 12
Term/Store Open	Year Round	Year Round	Year Round	Year Round	Up to 3 Months	Up to 4 Weeks
Annual Renewal	\$50*	\$50*	\$50*	\$50*	\$50*	N/A
Production & Delivery	On Demand Production Ship Direct to Customer	On Demand Production Ship Direct to Customer	On Demand Production Ship Direct to Customer	On Demand Production Ship Direct to Customer	On Demand Production Ship Direct to Customer	Bulk Production Delivered to Group Leader
Customer Return Program	✓	✓	✓	✓	Limited	Limited
Activation Kit	✓	✓	✓	✓	✗	✗
Discount & Gift Card Programs	✓	✓	✓	Includes 200 custom printed cards FREE	✓	✗
Paid or Bankable Rebates	✓	✓	✓	✓	✓	✗

\*Renewal fee is waived when sales reach \$2500.

### All Store Packages Include:

- All hosting, access and transaction fees
- Secure credit card payment & processing gateway assurance
- 24/7 ordering convenience
- Access to sales reports
- Dedicated merchandising, design and account teams at your service
- Customer Service teams to provide customers with pre and post order assistance

### Refresh Packages For Existing Online Stores

Need a few more items or designs? Or maybe it's time to breathe new life into your online store offering. With a virtually stocked online store, changes are easy!

Description	Add 1 Item	Add 1 Design	Add 6 Items	Add 1 Design & 4 Items	Add 2 Designs & 6 Items	Add 3 Designs & 12 Items	Deactivate Item
Cost	\$15	\$50	\$75	\$100	\$175	\$275	\$0

**Pricing:** The one-time payment includes all secure transaction/processing fees, merchandise, design, and customer service team, an account manager to offer continued support, activation kit to help spread the word about your online store, access to sales reports, and more.

**Rebates:** 10% on each item sold, along with any additional mark-up. If a full-front appliqué hooded sweatshirt sells for \$40, your group would receive \$4 each time it is sold. If your group decides to sell it for \$44, you would receive  $\$4 + \$4 = \$8$  each time the item is sold from the store. You can do this on a per-item basis (some items may have a mark-up while others do not).

**Returns:** Here is the policy: If you receive an order that is incorrect or damaged, an exchange for a correct or undamaged item will be made. Customers do not have to pay return shipping fees or restocking fees in the case of manufacturer or decorator error.

If you are not completely satisfied with your [IdentityStores.com](http://IdentityStores.com) order, you may return it within 30 days of receipt of your order for refund, replacement or exchange less shipping charges and a 15% restocking fee. Items must be in original condition, unwashed and unworn. Items with custom name and/or numbers are not eligible for refund, replacement or exchange.

**Bulk orders:** We can also provide capability to do bulk orders and temporary team/group orders. For example, if a group wants to offer a special screen-printed t-shirt for a limited amount of time, we can place it on your store, set a cut-date, send to production, package each item by customer order, and send to a group leader for easy distribution. No more order forms or collecting payments from each customer. We can also do offline bulk orders if you would like to sell some items on site at events.

**Hard Goods:** Items that are not produced one at a time (travel mugs, water bottles, car flags, medals, lanyards, etc) can certainly be done, but they would be an inventory-based item, meaning we would ship the bulk order to a location for distribution. These can usually be done at lower minimums.

**Exclusivity:** We don't have your group sign an exclusivity agreement, so if you still wanted to get things through current distributors, you are certainly able to. But we definitely make it easy to order through us, and we have noticed that once people try it they do come back for re-orders.

**Items you can get:** We have a huge range of brands and items in all colors, styles, sizes, and budgets. Clothing, hats, performance gear, blankets, jackets, bags...you name it. This includes embroidery, applique tackle twill, digital printing (much like screen printing), and more. We can also work with you to provide discount cards, gift cards, and marketing materials to promote the store. I have included supplier catalog links for review below:

<http://www.hollowayusa.com>

<http://www.charlesriverapparel.com>

<http://www.companycasuals.com/IdentityStores/start.jsp>

<http://www.sportswearcollection.com/Default.aspx?site=YZTQMPJTQZ>

<http://www.4logoapparel.com/cgi->

[bin/hw/phwPseudo\\_Submit.w?hwCN=1607314&hwCNCD=bpXlilbyglABkkUg](http://www.4logoapparel.com/cgi-bin/hw/phwPseudo_Submit.w?hwCN=1607314&hwCNCD=bpXlilbyglABkkUg)

<http://www.augustasportswear.com>

<https://www.pennantsportswear.com/>

<http://www.boxercraft.com/ddefault.asp?dealer=C34365>

Your group is responsible for: working with the account manager to select the right mix of products with correct logos to enforce your group's identity, approving the store front and pricing, and promoting the store through the website, parent hand-outs, etc. We take care of the rest.

# **Proposal to make IAHA Compliant with Idaho Concussion Law (33-1625)**

## **Summary of Idaho Concussion Law**

1. At the beginning of each season, athletes and their parents shall receive information regarding concussions. While Idaho law does not require a concussion acknowledgement form signed by a parent or guardian, it is highly recommended that school and sport administrators include such documentation prior to allowing athletes to participate in any organized athletic practice or game activity. Coaches, referees, game officials and athletic trainers shall review such guidelines and information upon employment and biannually thereafter.
2. If during a practice or game it is reasonably suspected that a youth athlete has sustained a concussion or head injury and exhibits outward signs or symptoms of such, as defined by the Centers for Disease Control and Prevention, then the youth athlete shall be removed from play. Every Idaho middle school, junior high school and high school that participates in or offers an organized athletic league shall develop protocol to be followed for removing such athletes from play. Such protocol shall be consistent with concussion and head injury guidelines of the Centers for Disease Control and prevention.
3. An athlete may be returned to play once the athlete is evaluated and authorized (in writing) to return by a qualified health care professional who is trained in the evaluation and management of concussions. "Qualified health care professional" means and includes anyone of the following who is trained in the evaluation and management of concussions:
  - a. Licensed physician or physician assistant
  - b. A licensed advanced practice nurse
  - c. A licensed health care professional (licensed athletic trainer, sport-certified physical therapist, or other health care professional), trained in the evaluation and management of concussions who is supervised by a licensed directing physician

## **Complying with the Law and Beyond**

While youth sports programs outside of public middle, junior, and high schools are not required to comply with this law, liability protections afforded by the law will be extended to those who comply. To comply with Idaho Code and to improve the safety of the game for our young athletes, we recommend the following actions:

1. *Concussion Management Policy*: IAHA develops a concussion management policy (1-2 pages), which outlines what we are doing to adhere to Section 33-1625 of the Idaho Code (see sample). This policy will be posted on the IAHA Web site and all affiliates will be expected to follow the policy.

The policy should explain what training we mandate for coaches and what athlete and parent education we conduct. It will explain that if a player is reasonably believed to have sustained a concussion or exhibits signs, symptoms or behaviors of the injury, that athlete must be removed from all athletic activity. The player may not return to any

practice or game activity until he/she is evaluated by a licensed health care practitioner who is professionally trained in the evaluation and management of concussions.

2. *Athlete/Parent Education:* Adopt athlete/parent information and sign-off form to be administered and collected by each association. This form from the CDC is clear and specific.

[http://www.cdc.gov/concussion/headsup/pdf/Parent Athlete info sheet-a.pdf](http://www.cdc.gov/concussion/headsup/pdf/Parent_Athlete_info_sheet-a.pdf)

Parents should then be left with this form.

[http://www.cdc.gov/concussion/pdf/parents fact sheet-a.pdf](http://www.cdc.gov/concussion/pdf/parents_fact_sheet-a.pdf)

Athletes should be left with this form.

[http://www.cdc.gov/concussion/pdf/athletes fact sheet-a.pdf](http://www.cdc.gov/concussion/pdf/athletes_fact_sheet-a.pdf)

The acknowledgement forms will be updated annually.

In addition, information on sports concussions will be placed on the IAHA Website.

3. *On-Site Identification:* Make sure all IAHA coaches have a concussion symptom checklist on hand or in the first aid kit at the rink and make coaches aware of the fact that if they reasonably suspect a concussion that the athlete must be pulled from the game or practice. The coaches and the association cannot allow that player to return to practice without a written authorization from one a qualified health care professional.
4. *Appoint Player Safety Czar:* IAHA should appoint a "Player Safety Czar" to implement voluntary baseline and post-concussion testing protocols throughout state affiliate associations. This process will begin this year with a pilot test in an organization that does not already have concussion tests for its hockey players and that also volunteers to participate in the test. Full implementation of a voluntary testing program achieved by the Fall of 2013.