**Park Rapids Amateur Hockey Association**

**Board Meeting MINUTES**

**November 25th, 2013**

1. **Call to Order:**  By: Frank Time: 6:10 pm

**Krista Hesby, Past President**

**Frank Stuemke, President**

**Lance Crandall, Vice President**

**Norita Smith, Treasurer**

**Tricia Crandall, Secretary**

**John Hoscheid**

**Clayton Hoyt**

**Jed Nordine**

**Neil Powers**

**Patty Larson**

**Kevin Lund**

1. **Agenda Approval**: Norita/krista/passed

**Add:**

* 1. High School Liaison to board
  2. Snowplowing
  3. Invite to the Peewee game by Mrs. Melvin
  4. Jerseys and water bottles

1. **Approval of regular Secretary’s Minutes:** Neil/Norita/passed

1. **Directors reports:**
   1. Executive – Frank
      1. Frank talkd to both Ed and Lisa regarding concession and will speak to Chad.
   2. Treasurer/Scholarship – Norita
      1. Scholarship – Norita – sent email regarding family requesting scholarship. Past outstanding balance from previous year along with this year’s fees. The scholarship committee is uncomfortable making decision; brought to the full board.
         * Is not registered as of yet due to not paying remaining balance prior to this year’s registration. Child requesting to begin playing.
         * Board requests due to timeframe family to pay ½ ($595) of the total due December 1st and remaining due January 1st. If do not make payments of due date, unfortunately will no longer be able to play.
         * **Motion by Neil/Patty/Passed**
         * Patty will communicate to coach and family.
         * Received letter from father. Wiling to make monthly payments. If issue then we can drop the request and player will not play.
         * Received letter from player and would love to play hockey.
   3. Facilities Management – Neil
      1. Outside rink- no updates as of yet and Neil will continue working with Ed on this.
      2. Discuss organization chart and discuss putting facilities management and staffing under one area to avoid a disconnect. John and Neil discuss and put a strategy together with a recommendation.
      3. Discuss cleaning and upkeep of the building and downtown of staff.
      4. Neil will discuss with John and Ed and doing a building walk through before putting a strategy together.
   4. Staffing – John
      1. Back ground checks- local sheriff’s office does not do them. John visited with Diane Johnson and Diane had run some employees through criminal background checks but all have been completed now.
      2. Air quality testing kit – had to send back kit and waiting for new one to come in.
   5. Administrative – Jed
      1. Squirt tournament – Feb 6th - enough entries.
      2. January tournaments – no entry’s as of yet. Discuss invites to locals, rates etc.
         * January 4th and 5th Peewee
         * January 9th and 10th Bantam
      3. When do we cancel if don’t get enough teams to play in the tournament?
      4. Give 2 more weeks and try to get some teams.
      5. PeeWee B District tournament mid January - prepare the hotels it is coming.
         * Frank will contact hotels.
         * Squirts, mites, Varsity and JV will need to work it. Patty will contact Managers.
         * Tricia can help with sponsorships for the tournament.
      6. Learn to Skate – no one from figure skaters showed last Saturday to run the program so need to touch base and find out if they need someone to help with that.
      7. Patty will contact figure skaters to see if they will take the last 3 Saturdays. If they are unable, Patty will let the board know and we will find a varsity player and an adult to do this.
      8. Rink Rats – Krista sent flyers to school and has flyers to put up around. Tricia will put up in the Osage businesses.
   6. Capital – Clayton
      1. Sponsorship invoices – Steve Hall will invoice the businesses now. Discussed having the varsity team kids hand deliver; however not all corporate offices local etc. After the invoices go out Steve will let us know and have a few varsity kids go out and thank some of the local businesses in person. 54 businesses in town and frank requested lists.
      2. Tricia requested list of sponsors and Frank will request from Steve Hall.
      3. Gift to sponsors –poster/game calendar was done last year. Good start to say thank you.
      4. Steve and Neil Previously agreed 2 years ago for the sponsorship invoicing to be Sept 1, October 1 payments due, and November 1 signs come down if not paid.
      5. Request Steve Hall to join upcoming board meeting to discuss sponsor contract dates and invoicing. Frank will invite Steve to come to the next meeting if he’s available to discuss timeframes of invoicing, which sponsors are paying and if signs need to be taken down.
      6. Fundraiser – requested permission to put together a fundraiser with food such as with Schwan’s. There are levels of profit based on volume of sales. Also discussed selling frozen pizzas such as Pizza Corner. Clayton will work on these.
      7. Raffle – requested board’s ideas. Last year spent $17,000 total and profited around $8,000 total for both raffles.

* Discussed many different ideas.
* Clayton will get prices and have something together for next meeting.
  1. Hockey Development – John
     1. No meeting since last Board meeting. Would like another set of ice bumpers and will finance through gaming.
     2. Coaches meeting coming up.
     3. Dec 7th – rink rats starts and Kevin will contact Steve Olson to have refs available.
  2. Hockey Outreach – Patty
     1. Registration – a few registrations still coming in. Reminder that if someone on the ice that is not registered; please let Patty know so she can get them registered. We don’t want to turn them away!! Registration forms on bulletin board. If they want to just practice and not play games; have them sign a waiver form which is on the bulletin board as well.
     2. Walker – John will clarify with the new Walker Bantam parents that they pay fees here as they got reimbursed from Walker; complete volunteer hours for home games as needed and fundraise in Walker.

1. **Old Business**:
   1. Bantam player vote – Jordan Baker
      1. Had started an email vote 2 weeks ago for Jordan to play Bantams. Brought to this meeting for an in person discussion and vote.
      2. HDC previously recommended Jordan to play PeeWee as that is his correct age level of play. It is a family decision to have Jordan play at Bantam level or he is unable to play hockey this year due to travel and game schedules. Jordan has played up with his brother Josh in years past.

**Motion by: Patty for Jordan to play Bantam Hockey, seconded by Norita.** In favor by 4 board members; Lance, Patty, Norita, Tricia. Opposed by 6 board members; Jed, Neil, Kevin, Clayton, Krista, John.

**Motion did not pass to allow Jordan Baker to skate Bantam level of play.**

* 1. High School Liaison to board
     1. Communication has been going on from others aside from Lance whom is the liaison. John cannot divulge any other information other than there are 5 walker kids playing in PR.
     2. Athletic Director Schumacher previously requested one liaison and it was voted as Lance. This is not happening by the head coach and school. Communication is going to others and not President or Vice President.

1. **New Business:**
   1. Snowplowing – Ed will snow plow rink for $25 per time. This includes sidewalk and outside rink. Employees can also use snow blowers and shovel.
      1. Board agrees to have Ed plow.
   2. Invite to the Peewee game by Mrs. Melvin
   3. Jerseys & water bottles
      1. Bantams do not have enough jersey’s for this team. Clayton looking at getting a set of Jersey’s from high school in 1 color to get by for right now and then order some that will have 2 colors prior to post season.
2. Next Meeting date is **Dec 9th, 2013** Board Room, second floor. Start at 5:30 pm
   1. **Only 1 meeting in December.**

\*Meetings are scheduled for every 2nd and 4th Monday of the month unless otherwise noted.

1. **Adjournment**: Norita/Patty/Passed TIME: 8:25 pm