

GREEN BAY EASTSIDE YOUTH BASEBALL
(GBESYB)
BY-LAWS
(Established 2011)

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ARTICLE I - NAME AND ORGANIZATIONAL STRUCTURE

1.01 - Name

The name of this corporation is Green Bay Eastside Youth Baseball League (GBESYB).

1.02 - Organizational Structure

Articles 5 and 6 contain the approved organizational structure for GBESYB.

ARTICLE 2 - OBJECTIVES

The objectives of GBESYB shall be:

- (A) To provide the boys and girls within the league boundaries with the facilities, equipment, and supervision to enjoy and learn the game of baseball.
- (B) To teach them, while they are learning and playing, the principles of fair play and good sportsmanship.
- (C) To teach them the proper attitude in both winning and losing.
- (D) To advance the spirit of teamwork and team play.
- (E) To guide young boys and girls through a period of maturation into honest, thoughtful, and useful adult citizens of our community.

ARTICLE 3 – GENERAL INFORMATION

3.01 Player Member

Any boy or girl meeting the requirements of Cal Ripken and GBESYB and who reside within the authorized boundaries, or as otherwise authorized to participate pursuant to Cal Ripken rules, shall be eligible to participate, but shall have no rights, in the management or the property of GBESYB.

- (A) A player who moves into the league boundaries after team assignments shall be added to a team roster with the approval of the respective League Vice President and Player Agent.
- (B) All player members will be responsible for participating in at least one fund-raiser each year.
- (C) All players are responsible for participating in practices, games, and other team activities. Failure to participate may result in removal from the team. *Missing three consecutive games or seven practices may be grounds for a manager to remove a player from his/her roster.* However, any player who misses practices or games because of injury, illness or family crisis is not subject to removal.
- (D) All 9, 10, 11 and 12 year olds complete the skills assessment. Minor league teams consisting of 9&10 with possible 7 and/or 8 year olds (after assessment by league Vice President and Player Agent) will be designed with logic to spread pitching & catching skills, and overall talent. Major league will be draft tryouts. If any player is selected by a Major League team and refuses to play, the player is ineligible to play in the Major League for the current year plus one year.
- (E) Tryouts will be held on a weekend as determined by the Board. If a player is unable to attend the Major League tryouts, then one make-up session will be held sometime the week prior to the tryout date. If the player is unable to attend either tryout date, then the player should contact the Player Agent to determine the player's alternatives.
- (F) All players will wear the complete uniform as provided by the league or determined by the respective Manager in all games. This will include a hat, shirt and pants. Headbands, barrettes and other jewelry should not be worn during practices or games as these items are considered to be unsafe.

3.02 - Parent Member

A parent member is a parent or guardian of a player member. All parent members will be responsible for:

- (A) Seeing that the player member is at team functions.
- (B) Assisting the player member in participation in the league fundraiser.
- (C) Working in the concession stand a minimum of one game per child playing in the league.
- (D) Cooperating with team managers and coaches.
- (E) Attending the Parent Meeting.

3.03 - Volunteer Members

Any adult that is interested in furthering the objectives of GBESYB.

3.04 – Member Requirements

Parents, relatives, friends and other fans are expected to limit their expressions of interest to positive comments and encouragement to all players, coaches, and umpires. The Umpire(s) or any Board member should deal with negativity instantly. Parks and Recreation has issued a Code of Conduct booklet, which will be provided to each member family prior to the start of the season. The use of tobacco or alcoholic beverages in any form is strictly prohibited on the playing field, benches, bleachers, and dugout areas. Alcoholic beverages are not permitted at the park during practices or games. Any substantive complaints concerning the behavior of a League Official, Manager, Coach or Parent should be submitted in writing to the President of the League or the respective League Vice President. The Board shall review all written complaints and may provide a written response.

3.05 – Finances

Unless granted an exemption by the President for good cause shown, all players in the league shall participate in at least one GBESYB fund raising event. The GBESYB Board is the only official body that has the authority to make any financial commitments or fund raising decisions.

3.06 - Managers

League Managers may be any adult 21 years or older. Anyone wishing to become a manager must complete an application, be subject to a background check and be interviewed by the respective League Committee or Manager Selection Committee as applicable. Applicants should have the ability to teach and motivate young children and have a working knowledge of baseball.

3.07 - Inclement Weather

GBESYB will follow Babe Ruth's inclement weather rules. The Player Agent or his designee will reschedule games that are cancelled. If lightning occurs, the Umpire and coaches will clear the field regardless of the circumstances of the game. Play will resume no sooner than 20 minutes after the last time lightning was seen.

3.08 - End of Year Reports

At the conclusion of the season, each respective League Commissioner will provide a report to the Board summarizing the respective league's activities and present any problems that were encountered during the year. The report should include any recommended rule changes. The GBESYB Board of Directors is the only official body that can make official rule changes.

ARTICLE 4 - FEES

Registration fees as set by the Board shall be assessed as a prerequisite for a player member to play annually. Full or partial scholarships may be made available under appropriate circumstances, as determined by the President

ARTICLE 5 - OFFICERS

5.00 - Requirements

All officers and Board members shall be at least 21 years of age. All officers and Board members shall support all bylaws, rules and regulations of GBESYB and attend all Board meetings. The following chart sets forth the authorized positions on the Board of Directors:

Green Bay Eastside Youth Baseball

VOTING	NON-VOTING		NON-VOTING
President	Past President		
Vice-President	Director Majors	-----	Major League Commissioner
	Director Minors	-----	Minor League Commissioner
	Director Bambino League	-----	Bambino Commissioner
	Director T-Ball League	-----	Tee Ball Commissioner
	Director Travel Ball	-----	8-12 U Coach Committee
Player-Agent	Director Umpires	-----	Minor/Major Umpire Staff
	Director Field Operations	-----	Field Maintenance Committee
Treasurer	Director Concessions	-----	Concessions Committee
	Director Equipment/Uniforms		
Secretary	Director Communications	-----	Web Master
Director of Funding	Fundraising Committee		
Director Cal Ripken			

5.01 - President

The League President shall have a minimum of one year of service on the Executive Board of Directors. The President is elected for a period of one year, but may succeed himself/herself if re-elected.

Responsibilities

- 1) The President is the chief administrative officer of the League. He/She is responsible for conducting GBESYB in strict conformity to the policies, principles, rules and regulations of this League and Babe Ruth Baseball as agreed to under the conditions of its charter.
- 2) Exercises general authority and supervision over all functions of the League; however, specific authority is delegated to specific board members, other volunteers and hired agents.
- 3) Meets with each new board member to review their responsibilities.
- 4) Calls each meeting and prepare the agenda. Presides over each Board meeting. In the event of his/her absence, the President will notify the League Vice-President and provide the agenda so they can preside over the meeting. The President will be responsible for adding to a meeting agenda any item that is deemed significant by any member of the Executive Board of Directors.
- 5) The President is the officer with whom Babe Ruth Baseball Headquarters maintains contact. He/She or designee will represent the League in all meetings of the local, state or national organization.
- 6) He/She or designee Completes and returns the application required to renew the League Charter each year. This shall be accomplished prior to February 1st each year.
- 7) He/She is the only officer authorized to speak for the League or sign letters written in the name of the League or on League stationery. The President may delegate this authority as necessary.
- 8) Authorizes and approves all expenditures by reviewing invoices and cosigning all checks over \$25.00.
- 9) Oversees the general conduct of all officers, managers and coaches and ensures that they are performing their duties accordingly. Informs the Board if someone is not performing their duties as required or their conduct is inappropriate.
- 10) The President is a voting member of the Executive Board of Directors but votes only to break a tie vote, unless the vote is required of all Board members.
- 11) At the January meeting, submits, along with the Treasurer, the annual budget for approval of the Board.

5.02 - Vice President

The League Vice President is elected for a period of two years on even number years, but may succeed himself/herself if re-elected.

Responsibilities

- 1) In the absence of the President, presides over the GBESYB meetings.
- 2) Chairs the Baseball Operations Committee to lead the daily baseball operations for GBESYB with assistance from Executive Board members as needed. Baseball Commissioner's Committee is comprised of:
 - a. Directors of: Majors, Minors, Bambino, T-Ball, Travel Ball
- 3) Coordinates the Major League closing ceremonies. Assists respective League Directors in coordinating the closing ceremonies for their respective league.
- 4) Gathers information to compile the Redbook, which generally should be distributed within two (2) weeks after the last league's opening ceremonies.
- 5) The Vice President is a voting member of the Executive Board of Directors.

5.03- Treasurer

The Treasurer is elected for a period of two years but may succeed himself/herself if re-elected.

Responsibilities

- 1) Presides over meetings in the absence of the President and Vice President and perform such duties as may be assigned by the President or by the Executive Board of Directors, in addition to the following duties:
- 2) Deposits funds of the corporation in such bank, or banks, as the Board of Directors shall designate. Generally weekly deposits shall be made, beginning with registration sign up fees and concluding with Fall Ball. The Treasurer may delegate this function as necessary.
- 3) Endorses for deposit or collection all checks and notes payable to the corporation or its order.
- 4) Records all funds received in a cash receipts journal.
- 5) Co-signs along with the President, all checks over \$25.00 drawn on the account of the corporation.
- 6) Presents all League financial records to the independent auditor.
- 7) Records all disbursements in a cash disbursement journal.
- 8) Reconciles bank statements monthly to assure that the cash balance in the corporate check register and records match the cash balance on the bank statement.
- 9) Prepares a financial report to be given at each of the regular meetings of the Executive Board of Directors.
- 10) Prepares an annual operating budget in cooperation with the President to be presented at the January meeting of the Executive Board of Directors.
- 11) If applicable, files Form 990 before January 1st of each year with the Internal Revenue Service to be accomplished by the outgoing Treasurer.
- 12) Prepares a statement of receipts and disbursements at the end of each fiscal year.
- 13) If applicable, files annual sales tax reports to the State Department of Revenue prior to October 20th.
- 14) Records fund distribution between Optimist and GBESYB.
- 15) Manages funds of the Travel League in cooperation with Director of Travel Teams.
- 16) The Treasurer is a voting member of the Executive Board of Directors.

5.04 - Secretary

The Secretary is elected for a period of two years on odd number years, but may succeed himself/herself if re-elected.

Responsibilities

- 1) Presides over meetings in the absence of the President, Vice-President, and Treasurer. The Secretary shall perform such duties as may be assigned by the President or by the Executive Board of Directors, in addition to the following duties:
- 2) Keeps the minutes of all general membership meetings and of the Executive Board of Directors meetings in one or more books provided for that purpose.
- 3) Sees that all notices of meetings are duly given in accordance with the provisions of these Bylaws or as required by law.
- 4) Serves as the custodian of the corporate records.
- 5) Performs all duties that a secretary would ordinarily perform including typing letters, rosters, Bylaws, etc.

- 6) Serves as the custodian of the By Laws including certification of any new amendments adopted in accordance with Article 21.
- 7) Responsible for receiving and distributing mail to other Executive Board members on a timely basis.
- 8) The Secretary is a voting member of the Executive Board of Directors.

5.05 - Player Agent

The Player Agent is elected for a period of two years on odd number years, but may succeed himself/herself if re-elected.

Responsibilities

- 1) Performs such duties as may be assigned by the President or by the Board of Directors in addition to the following duties:
- 2) Assists the President in establishing and maintaining the eligibility of player personnel. Cal Ripken Regulations and GBESYB require each candidate to present acceptable proof of age prior to player selection.
- 3) Supervises League sign-ups, try-outs, and player selection draft. Ensures the completion of the sign-up card (Exhibit 1) or internet sign up application. Prior to the Major League Draft, announces to Managers the pool of selected players based on assessment ranking sessions.
- 4) Prepares the Major, Minor, Bambino, and T-Ball league playing schedules and pre-season and regular season practice schedules. Reschedules games as necessary. As appropriate, the Player Agent may assign the responsibility for completing the practice and game schedules to a designated representative of the Minor, Bambino and T-Ball leagues.
- 5) Maintains records of Players not selected in the National majors draft. Remaining major pool is drafted in American majors division.
- 6) Maintains all team and player records of player releases and replacements.
- 7) Submits rosters of each team showing name, address, and birth date of each player to Babe Ruth Headquarters within seven (7) days before the first regularly scheduled game. (not including Tee Ball and Bambino leagues).
- 8) Reports to Babe Ruth Headquarters replacements of players after submission of team rosters.
- 9) Supervises selection of the league's All-Star teams for end of year tournament.
- 10) Serves with the President on a committee to rule on all protested games.
- 11) Prepares the practice and game schedule for Fall Ball and assigns players to teams for all Fall Ball leagues.
- 12) Chairs the Baseball Operations Committee to lead the daily baseball operations for GBESYB with assistance from Executive Board members as needed. Baseball Commissioner's Committee is comprised of:
 - b. Director of Umpires and Director of Field Operations
- 13) The Player Agent is a voting member of the Executive Board of Directors.

5.06 – Director of Funding

The Director of Funding is elected for a period two years on even number years, but may succeed himself/herself if re-elected. He/she serves as a voting member of the GBESYB Executive Board.

Responsibilities

- 1) Lead Funding Committee to establish plan for increased revenue stream into GBESYB.
- 2) Obtains bids from photographers to take team and individual pictures on "picture day". Submit a recommendation to the Executive Board for final approval. Establishes dates for respective league team pictures and coordinates the scheduling with respective team moms. The League may receive income from the photographer but will not be involved in handling payments to the photographer.
- 3) Coordinates GBESYB's fund raising project:
 - a. Selection of a project(s) to be decided by Funding Committee and at least one other Executive Board Member. The committee decision shall be presented to the Executive Board for approval.
 - b. Presents approved fund raising project to the parents during the Parent Meetings.
 - c. Coordinates collection of fund raising money with the respective team parent.
 - d. Purchases and presents gifts to individuals that meet or exceed the goals as specified by the committee.
- 4) Establish reporting metrics to be shared with Executive Board monthly. Green Bay Youth Baseball By-laws revised October 2011 Page 10
- 5) Present fund raising programs to be approved by Executive Board.

- 6) Coordination of banner program for business sponsors to be hung on outfield fences at Optimist North and South fields.
- 7) Coordinate with Director of Field Maintenance for possible sponsor recognition programs to include sign installation and/or single sponsor posting/recognition.

5.07 -- Director of Cal Ripken

The Director of Cal Ripken is elected for a period two years on even number years, but may succeed himself/herself if re-elected. He/she serves as a voting member of the GBESYB Executive Board.

Responsibilities

- 1) The Director of Cal Ripken is responsible for administration of the insurance program for all players, managers, etc. Receives bids, provides detailed information for prospective bidders and supervises contract agreements and any other matters pertaining to insurance.

5.08 - Director of the Major League

The Director of the Major League is elected for a period of one year but may succeed himself/herself if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Minor League Program.

Responsibilities

- 1) Chairs the Major League Committee to include both National and American Division. Serves as a non-voting member of GBESYB.
- 2) Selects suitable managers for the teams after reviewing their qualifications.
- 3) Meets with the GBESYB Player Agent after Major League selections have been made to determine the number of eligible players available to establish teams for the Major League.
- 4) With the Player Agent, once the teams are established (via draft), team rosters will be provided to the approved Managers.
- 5) Coordinates with the Player Agent the practice and game schedule and provides the information to the GBESYB Executive Board of Directors.
- 6) Serves as the Chief Liaison Officer between the Major League and the GBESYB Baseball Operations Committee. Coordinates the requests for equipment, insurance, and registration fee collection, etc., with the appropriate GBESYB League Officers. Fund raising programs will be coordinated directly with the Director of Funding.
- 7) Establishes, in coordination with the GBESYB President, a date for the preseason Parents' Meeting. The two will preside at that meeting.
- 8) Coordinates the eligibility of players, as necessary into American and National Division.
- 9) Coordinates the National Division draft considered advanced skill division.
- 10) Coordinates the American Division draft after the National Division draft is completed. Communicating the available players to be drafted
- 11.) Fills all Major League Committee positions.

5.09 - Director of the Minor League

The Director of the Minor League is elected for a period of one year but may succeed himself/herself if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Minor League Program.

Responsibilities

- 1) Chairs the Minor League Committee to include both National and American Division. Serves as a non-voting member of GBESYB.
- 2) Selects suitable managers for the teams after reviewing their qualifications.
- 3) Meets with the GBESYB Player Agent to determine the number of eligible players available to establish teams for the Minor League.
- 4) With the Player Agent, fairly assigns players to each team based on the player's skills assessment scores. Once the teams are established, team rosters will be provided to the approved Managers.
- 5) Coordinates with the Player Agent the practice and game schedule and provides the information to the GBESYB Executive Board of Directors.
- 6) Serves as the Chief Liaison Officer between the Minor League and the GBESYB Baseball Operation Committee. Coordinates the requests for equipment, insurance, and registration fee collection, etc., with the

appropriate GBESYB League Officers. Fund raising programs will be coordinated directly with the GBESYB Director of Funding.

- 7) Establishes, in coordination with the GBESYB President, a date for the preseason Parents' Meeting. The two will preside at that meeting.
- 8) Coordinates the transfer of players, as necessary into American and National Division within Minor League to promote team parity. National Division is considered advanced skill while American is considered developmental skill level.
- 9) Fills all Minor League Committee positions.

5.10 - Director for Bambino League

The Director of the Bambino League is elected for a period of one year but may succeed himself/herself if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the Bambino League Program.

Responsibilities

- 1) Chairs the Bambino League Committee. Serves as a non-voting member of GBESYB.
- 2) Selects suitable managers for the teams after reviewing their qualifications.
- 3) Meets with the GBESYB Player Agent to determine the number of eligible players and establishes the number of teams for the year.
- 4) With the Player Agent, fairly assigns players to each team based on the player's skills assessment scores. Once the teams are established, team rosters will be provided to the approved Managers.
- 5) Coordinates with the Player Agent the practice and game schedule of all games and provides the information to the GBESYB Executive Board of Directors.
- 6) Serves as the Chief Liaison Officer between the Bambino League and the GBESYB Baseball Operations Committee. Coordinates requests for equipment, insurance, and registration fees collection, etc., with the appropriate GBESYB League Officers. Fund raising programs will be coordinated directly with the GBESYB Director of Funding
- 7) Establishes, in coordination with the GBESYB President, a date for the preseason Parent's Meeting. The two will preside at that meeting.
- 8) Fills all Bambino League Committee positions.
- 9) Oversees Fall Ball for the Bambino League.

5.11 - Director for T-Ball League

The Director of the T-Ball League is elected for a period of one year but may succeed himself/herself if re-elected. The individual should have adequate knowledge of the game of baseball and should be thoroughly familiar with the purposes of the T-Ball League Program.

Responsibilities

- 1) Chairs of the T-Ball League Committee. Shall Serves as a non-voting member of GBESYB.
- 2) Selects suitable managers for the teams after reviewing their qualifications.
- 3) Meets with the GBESYB Player Agent to determine the number of eligible players and establishing the number of teams for the year.
- 4) With the Player Agent, fairly assigns players to each team. Players returning from the previous year will generally be assigned to the same team as the previous year. Once the teams are established, team rosters will then be provided to the approved Managers.
- 5) Coordinates with the Player Agent the practice and game schedule of all games and provides the information to the GBESYB Executive Board of Directors.
- 6) Serves as the Chief Liaison Officer between the T-Ball League and the GBESYB Executive Board of Directors. Coordinates requests for equipment, insurance, and registration fees collection, etc., with the appropriate GBESYB League Officers. Fund raising programs will be coordinated directly with the GBESYB Director of Funding.
- 7) Establishes, in coordination with the GBESYB President, a date for the preseason Parents' Meeting. The two will preside at that meeting.
- 8) Fills all T-Ball Committee positions.
- 9) Oversees Fall Ball for the T-Ball league.

5.12 – Director of Concessions

The Director of Concessions is elected for a period of one year but may succeed himself/herself if re-elected. The Director of Concessions may present to the Board for approval of (2) assistants to oversee the daily operation of the concession stands.

Responsibilities

- 1) Provides, for the January Board Meeting an estimate of the revenue, which Concessions will provide for League operation during the coming year.
- 2) Organizes and supervises all Concession functions.
- 3) Plans and coordinates GBESYB Fun Day, Opening Day, and tournament events.
- 4) Provides a Concessions financial report at each Board meeting during the months the concession stand is open.
- 5) Provides, to each Concession team parent, a schedule for needed concession stand workers. The concession team parent shall be responsible for scheduling parents to work concessions during their designated time slots. Each parent shall be required to work a minimum of one time slot for each child playing in the league.
- 6) Inform all Concession team parents of Concession and Fun-Day activities.
- 7) Provides assistance and advice to concession stand volunteers and workers. Promote a fun and energetic approach to volunteers. Train concession crew on PA technology at Optimist North.
- 8) Coordinates with the Director of Field Maintenance any maintenance projects required for the Concession stands.
- 9) Coordinates with the League President any major equipment purchases for concessions exceeding \$150.
- 10) Oversees the concession stand during Fall Ball.
- 11) Weekly shall deposit all funds collected from Concessions in such bank account as the Executive Board of Directors shall designate.
- 12) Makes all disbursements over \$25.00 by check only. Funds in the concession account may only be disbursed for concession stand operation and/or maintenance.
- 13) Shall receive \$500 from the Treasurer at the beginning of the season. This money shall be returned to the Treasurer on or before May 15th. This money is intended for the initial stocking of the concession stand. The concession stand beyond this release of funds will be self-funded.
- 14) Closes the Concessions books at the end of the regular season and transfers funds to the League account.

5.13 – Director of Equipment & Uniforms

The Director of Equipment & Uniforms is elected for a period of one year but may succeed himself/herself if re-elected. This person must have a general knowledge of baseball equipment and more specifically knowledge relating to safety requirements. Emphasis should be on the ability to select the best buy with the idea of quality vs. cost analysis in mind.

Responsibilities:

(A) Equipment:

- 1) Inspects each team's uniforms and equipment along with the Director of each league to determine condition. This will include the Major League, Minor League, Bambino League and T-Ball equipment. Using the authorized equipment lists establishes the replacement equipment needed to ensure all authorized equipment will be available and in good condition.
- 2) Establishes a total list of requirements and contacts sporting goods suppliers. Gets bids from the suppliers on those items and will present the bid finding to the GBESYB Executive Board. Baseballs will be purchased in a single lot from the lowest bidder. All bids shall be submitted to the Board for approval of allotment and payment. Baseballs must be available by March 1st.
- 3) Replaces damaged or faulty team equipment throughout the season. An inspection of such equipment must be made prior to replacement.
- 4) Purchases the required uniform patches for placement on all new uniforms prior to April 1st.
- 5) Using the information from the inspection, the scheduled games, equipment bids, etc. prepares a detailed budget for the year, indicating quantities, prices, etc. This will be coordinated with the League Treasurer and President and ready for presentation to the Executive Board at the January Board Meeting.

- 6) After approval of the budget, equipment will be purchased so as to complete the authorized equipment for each team. This equipment will be in the equipment bags in time for the first game.
- 6) Maintains an adequate supply of game baseballs at all times. Supplies game baseballs to the umpires prior to all games. Each participating team will receive one of the balls following each game.
- 7) At the conclusion of the season, any Manager, not returning to manage the following year, will provide all equipment and uniforms to the Vice President for Equipment & Uniforms.
- 8) Purchases the shirts and other equipment as needed for the All-Stars and Fall Ball.

(B) Uniforms:

- 1) Determines yearly uniform requirements of each year to take advantage of pre-season savings.
- 2) Establishes the kind and price limits of uniforms to be purchased with Executive Board approval .
- 3) Establishes the kind and price limits of caps to be purchased with Executive Board approval and arranges for team Managers to select the caps.
- 4) Purchases Travel team jerseys, pants, and caps. Jerseys, pants, and belt are to be returned at the end of the travel season.
- 6) Following Tournament play collects from each Manager all uniforms. They will be inspected and stored. This is done immediately following the last game of each team.
- 7) Purchases a shirt and hat for the League umpires.

5.14 - Director of Sponsors

The Director of Sponsors is elected for a period of one year but may succeed himself/herself if re-elected.

Responsibilities

The major responsibilities of the Director of Sponsors are to pursue new sponsors as required and to act as the League's contact with all present sponsors.

Specifically he/she will:

- 1) Works with the respective Director of Funding to obtain sponsors for their respective teams.
- 2) Collects sponsor fees, prepares and presents sponsor certificates upon receipt of funds. Sponsor fees are outlined in the league fundraising brochure. Current Fundraising brochure is attached as Exhibit 4. Sponsor fees will be set and approved by the Executive Board annually.
- 3) Invites sponsors to opening games and other league activities to develop closer relationships with them.
- 4) Serves on the Fund raising committee.
- 5) Determines level of sponsorship and supplies banners for Optimist North & South outfield fence.

5.15 – Director of Field Maintenance

The Director of Field Maintenance is elected for a period of one year but may succeed himself/herself if re-elected. He/She should have a basic understanding of general maintenance and the principles of safety and be able to apply them in a practical manner.

Responsibilities

- 1) Supervises the maintenance of all fields and practice areas. Coordinates all maintenance work to be performed on GBESYB fields, including obtaining personnel, materials and coordinating with appropriate Parks and Recreation Officials.
- 2) Prepares the fields for play. This task may be delegated as appropriate.
- 3) Ensures a First Aid kit is available at all GBESYB fields of play.
- 4) Verifies that the teams involved have cleaned dugouts. If not, reports to the League President.
- 5) Prepares annual field conditions report and suggestions for improvements to be approved by the Executive Board.

5.16 - Director of Communications

The Director of Communications is elected for a period of one year but may succeed himself/herself if re-elected. The Communications Director shall perform such duties as may be assigned by the President or the Executive Board of Directors.

Responsibilities

- 1) Generally responsible for the advertising functions of the League. Using public media as to adequately cover such functions.

- 2) Works with the Player Agent and Director of Funding to keep the League community informed of all actions such as: Sign-ups, Try-outs, Tournaments, Fundraisers, Parents Night, etc.
- 3) Prepares fliers to be distributed within the League Boundaries. These fliers will indicate League Boundaries, Required Information, Fees, Dates, and Locations of Sign-ups and Try-outs.
- 4) Responsible for Opening Day ceremonies. Each respective league Director will be responsible for coordinating Opening Day ceremonies for their respective league with the VP of Communications. The President shall approve plans for these ceremonies.
- 5) Responsible for compiling and maintaining statistics for Major and Minor League Teams via website. Generally statistics for Bambino and T-Ball leagues are compiled and maintained by the respective managers.
- 6) Maintains GBESYB webpage and provides instruction to all league coaches as to how to best utilize the website communications
- 7) Responsible for compiling information for publication on the GBESYB website.

5.17 - Past President

The Past President shall be a non-voting board position occupied by the immediate past president of GBESYB. The duty of the Past President shall be to assist the sitting President in performance or his/her responsibilities.

5.18 - Director of Umpires

The Director of Umpires is elected for a period of one year but may succeed himself/herself if re-elected. Responsibilities

- 1) Recommends to the Executive Board the Umpire fees for each budget year (January 1st of each year).
- 2) Supervises, all Umpires on the staff, as required.
- 3) Hires and schedules Umpires for all Major, Minor, and Bambino games including: Rainouts, Playoffs, Tournaments, etc.
- 4) Meets with all Umpires prior to the start of the season to review GBESYB Rules, Cal Ripken Rules and Baseball Rules to ensure standardization of enforcement.
- 5) Head Umpires may be selected from adults of 18 years of age or older who have been certified by the League or by Babe Ruth/Cal Ripken. Base umpires during league may be selected from high school age adults that have passed interviews with Director of Umpires.
- 6) Umpires shall:
 - i. Enforce all Green Bay Rules and Regulations regarding baseball play as follows:
 1. Conduct of Players, Managers, Coaches and Spectators.
 2. Substitution.
 3. Pitching Eligibility.
 4. Field Decorum.
 - ii. Arrive at the game site at least 15 minutes prior to the scheduled start time.
 - iii. All umpires must wear uniforms.
- (7) The Director of Umpires and/or the League President may dismiss an umpire who fails to perform their duties as assigned.

5.19 - Manager and Coach

(A) Requirements

- 1) Each new Manager shall be approved by a three-fourths majority vote of the Executive Board of Directors (See Article 7.06). Managers must be at least 21 years of age and Coaches must be at least 18 years of age. Both Manager and Coach should be of excellent character with high moral standards and integrity. Knowledge of baseball is secondary to the ability to lead his/her players.
- 2) At the first meeting of the Executive Board of Directors in August of each year, the performance of each Manager shall be reviewed and discussed openly by the Executive Board of Directors. At the first meeting of the Executive Board of Directors in September of each year, the Executive Board shall vote by secret ballot to either retain each Manager for the following year or to dismiss the Manager. A Manager shall be retained for the following year unless a three-fourths majority of the Executive Board of Directors (as defined in Article 7.06) vote to dismiss the Manager.
- 3) The President of the League is responsible for collecting all votes (including absentees) and along with the Vice President, counting the results and making only the results known to the Executive Board.

- 4) At no time shall the President or Vice President communicate to any individual or group the actual vote count except any Manager wishing to know his/her individual vote count may inquire to the President within 10 days for his/her results. After 10 days the President shall not communicate to any Manager his/her vote count.
- 5) Each Manager is allowed three coaches who must be approved prior to each season by a majority vote of the Executive Board of Directors.
- 6) If the Manager decides not to return for the next season, the resignation should be submitted to the Executive Board in writing.

(B) Responsibilities

The main responsibility of the Manager and/or Coach is to organize and conduct his team in manners, objectives and principles as outlined by these Bylaws. In addition, he shall do the following:

- 1) Familiarize himself with his players' background. He should know his players and their families as much as possible.
- 2) Use sound judgment in all areas with the players' safety, health and welfare being of utmost concern.
- 3) Call a special meeting of the parents of his players and inform them of League objectives and goals. He should also generally explain his philosophies and methods at this meeting.
- 4) Before start of league play manager must be Cal Ripken Certified.

5.20 - Selection of New Major League Managers

(A) Selection

Final selection of Managers rests with the Executive Board of Directors. Consideration for Managers will be given to any interested adult.

(B) Vacancy

Should a Manager vacancy occur during the season, a Coach from that team will have the first opportunity to move up as Manager with majority Executive Board approval and shall serve the remainder of the season. After the season the position becomes open for selection by the Executive Board of Directors in accordance with Article 8.02(B).

(C) Application

Applications for managerial positions (See Exhibit 2) vacated between seasons should be submitted to the Manager Selection Committee as early as possible, ideally early enough to be considered and approved generally at the regular October meeting. The committee shall review applications (See Article 8.02(B)) before presentation to the Executive Board. The applicant may not request a specific team. The applications must include pertinent qualifications. All applications will be considered concurrently and assignments to teams will be at the discretion of the Executive Board of Directors. Applications must be submitted each year to be considered for any managing positions.

5.21 - Selection of New Minor, Bambino and T-Ball Managers and Assistant Coaches for all Leagues

Each nominee for the position of Minor League, Bambino League and T-Ball Manager will be required to complete an application (See Exhibit 2) for that position and submit to the Director of the respective league prior to being considered by the Executive Board. The Director from each respective League along with Executive Board Vice President will recommend applicants to the Executive Board of Directors for approval by a majority vote. In addition, the Executive Board should review and approve individuals requesting to become assistant coaches prior to the start of the season.

5.22 – Standards of Field Decorum

- 1) The actions of Players, Managers, Coaches, Umpires and League Officials must be above reproach.
- 2) Uniformed Players and Bat Boys/Girls, News Photographers, Managers, Coaches and Umpires are the only individuals who shall be permitted within the confines of the playing field just prior to and during games.
- 3) Except for the Batter, Base Runners, the Player on Deck and Coaches at first and third bases, all players shall be in their dugouts or in the bullpen when a team is at bat.
- 4) When a team is on defense, all Players shall be in their dugouts or in the bullpen.

5) A Manager shall not leave the bench or dugout except to confer with a Player or an Umpire.

Authorized Team Equipment List

	Major	Minor	Bambino	T-Ball
Catcher's Mitt	2 each	1 each	1 each	
Chest Protector	2 each	1 each	1 each	
Bats	3 total			
Shin Guards	2 sets	1 set	1 set	
Safety Helmets	6 each	6 each	4 each	4 each
Catcher's Mask	2 each	1 each	1 each	
Equipment Bag	2 each	2 each	2 each	
Safety Helmet Bag	1 each	1 each	1 each	
First Aid Kit	1 each	1 each	1 each	1 each
Batting Tee				1 each

ARTICLE 6. – EXECUTIVE BOARD OF DIRECTORS

6.01 - General Powers

The Executive Board of Directors shall manage the business and affairs of the corporation. In the management of the business and affairs, the Executive Board of Directors is hereby vested with all the powers possessed by the corporation itself, so far as this delegation of authority is not inconsistent with the laws of the Commonwealth of Wisconsin and the Articles of Incorporation or with these Bylaws. The Executive Board of Directors has the power to authorize the Corporation's President to execute all legal instruments of every kind and nature on behalf of the corporation, including notes, leases, conveyances, contracts and all other legal instruments. The Executive Board of Directors has the power to adopt all local rules governing the operation of GBESYB, Cal Ripken and any other activities involving the corporation, which are not inconsistent with its rules and regulations. All official playing rules and regulations published by Babe Ruth Baseball, Inc. shall be binding on the corporation unless amended by local rules adopted by the corporation's Executive Board of Directors.

6.02 - Elections

The Executive Board of Directors shall be nominated in accordance with Article 8.02 and shall be elected by the sitting Board. In the event that there is more than 1 candidate for an Executive Board position, each candidate that submits an application to the nominating committee shall have the opportunity to present a brief (no more than 5 minutes) presentation at the Executive Board Meeting (generally the last meeting of the Major League regular season) where the election takes place, expressing his/her reasons for seeking the position. Unopposed candidates may be approved by voice vote. Otherwise, votes will be secret but all votes will be read aloud. A sitting board member may not vote in the election for a position for which he/she is a candidate. The candidate receiving the most votes shall be declared the winner. In the event of a tie, the sitting President shall vote to break the tie. If the contested election is for President, the sitting Vice-President shall refrain from voting. However, in the event of a tie, the sitting Vice President shall vote to break the tie.

6.03 - Membership

The Executive Board of Directors shall consist of the President, Vice-President, Player Agent, Treasurer, Secretary, Director of Funding, and Director of Cal Ripken. Each member of the Executive Board of Directors shall hold office for the term for which he/she is elected or until his/her successor shall have been appointed or elected, unless dismissed by $\frac{3}{4}$ majority vote of the Executive Board.

6.04 - Manner of Acting

The act of the majority of the members of the Executive Board of Directors present at a meeting at which a quorum is present shall be the act of the Executive Board unless otherwise designated in these Bylaws.

6.05 - Method of Voting

(A) All voting will be conducted by voice or show of hands except, if requested, seconded and approved by the Executive Board, voting on a specific issue may be completed by secret ballot.

(B) The Executive Board shall only accept absentee voting if made in writing to the President prior to the selected time of the meeting.

(C) Article 7.05 and 7.06 addresses the definitions of different methods of voting.

6.06 - Vacancies

Any vacancies occurring in the Executive Board of Directors may be filled by appointment by the Executive Board of Directors for the unexpired term of the vacancy.

6.07 - Past Interpretations

Past interpretations by previous Boards as to the meaning of any provisions contained in these By Laws may be considered as persuasive, but are not binding on the present Board.

ARTICLE 7 - MEETINGS AND QUORUM

7.01 - Regular Meetings

The Executive Board of Directors shall generally meet on a monthly basis at such places as may be designated in a notice by the President from the Secretary.

7.02 - Special Meetings

Special meetings of the Executive Board of Directors may be called by or at the request of the President or any three (3) Board members. Special meetings shall be held at such places as may be designated in a notice by the President from the Secretary. The notice of a special meeting must designate the matters to be considered at such special meeting. Nothing in this section shall be construed to prevent new matters to be considered at a special meeting if the members of the Executive Board approve by voice vote the new matters so considered.

7.03 - Notice of Meetings

The Secretary should provide notice of Executive Board meetings either in writing or verbally at least three (3) days in advance of said meeting. Any member of the Board may waive notice of any meeting. The attendance of a member of the Board at any meeting shall constitute a waiver of notice of such meeting, except where a member of the Board attends a meeting for the expressed purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened.

7.04 - Quorum

A majority of the occupied positions of the Executive Board of Directors, shall constitute a quorum for the transaction of business at any meeting of the Board of Directors unless otherwise stipulated in these Bylaws.

7.05 - Majority Vote

A majority vote whenever called for means a majority of the quorum present.