



**Washington County Youth
Hockey Association**

2330 S. Main Street
P.O. Box 462
West Bend, WI 53095

Director of Player Development

This position requires an enthusiastic and professional individual with in-depth knowledge and appreciation of USA Hockey's skill development programs and objectives to introduce curriculum to and work with our Coaching Director and individual team coaches to ensure that our member players continually meet and/or exceed their maximum potential on a regular basis.

Primary Responsibilities:

Reporting to the Executive Board and having voting rights at the Board Level, the primary responsibilities of this position are as follows:

- Develop a season-long plan and curriculum for the development of players at the ADM, Squirt, PeeWee, Bantam and Midget levels.
- Manage and execute the Tryout/Evaluation process for all age levels, insuring compliance with our organization's handbook and bylaws.
- Conduct at least one informational meeting with the parents of each team to introduce the Head Coach and any Assistant Coaches; and to summarize the curriculum that will be introduced to those parent's players during the course of the season.
- Conduct at least one (1) evaluation of each team at each age level during the course of a season (this can be a practice or game), to identify any deficiencies that need to be addressed and improved upon with that team's players. This report should be provided to the Head Coach (email preferred), with carbon-copies to the Coaching Director and also the President of WCYHA.
- Liason with the Director of Coaching to ensure that our organization's development objectives are being met, and that any and all deficiencies in skill development of any player are addressed and rectified prior to the end of a hockey season.
- Develop an evaluation and recommendation form for all Head Coaches to complete and provide to their players, which outlines the strengths and weaknesses of each player's game knowledge, skill level, conditioning, etc.
- Work closely with our Pre-Hockey and ADM program Directors on at least one practice per month to especially ensure that the curriculum being taught at these levels provides the skills necessary for each player to advance to the next level of skating.
- Coordinate the offering of in-house camps and seminars for skaters of all ages, utilizing the top-tier coaches within our organization – as selected by the Director of Coaching.
- Attend at least one Ice Bears practice or game and work with their coaching staff to ensure that our Bantam and/or Midget level player's skills are developed in accordance with their standards.
- Provide monthly reports to the Executive Board of WCYHA as needed/requested.

- Attend regional WAHA meetings to represent WCYHA as requested by the Executive Board.
- Facilitate and Manage the “draft” process for ADM skaters to transition to Travel Teams, and for Pre-Hockey skaters to ADM or Travel Teams.
- Coordinate the distribution of player patches each season (hat trick, playmaker, scholar, etc.)
- Enforce the USA Hockey, WAHA, and WCYHA Player Code of Conduct

Preferred Attributes:

- Excellent organizational, interpersonal, communication and management skills.
- In-depth knowledge of the USA Hockey player development curriculum.
- Previous experience as a Head Coach of a youth hockey organization.
- A team player who is highly committed to the development of all skaters within our organization.

This position requires an individual to submit to and pass a Background Check – identical to the one required of our Board of Directors and Coaches, in accordance with the standards/guidelines/requirements established and published by USA Hockey; and endorsed and enforced by WAHA and the WCYHA. Failure to successfully and continuously pass this Background Check will be grounds for disqualification or immediate dismissal/removal from the position.

This position also requires an individual to currently have (at the time of application/expression of interest to the Executive Board) and then maintain at least a Level 2 coaching certification level with USA Hockey.

Assuming that the Director of Player Development satisfactorily performs the duties and responsibilities during the season as outlined above (to the Executive Board’s expectations), the Executive Board will provide 100% credit against the Volunteer Hour requirement for the individual in this position for the current season.

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