

WASHINGTON COUNTY YOUTH HOCKEY ASSOCIATION

2330 S. Main Street, West Bend WI (262)335-0876

July 28, 2014

Monthly Board Meeting

Kettle Moraine Ice Center- Upstairs Conference Room

6:30PM

Attending: Doug Pickett, Paula Beine, Kelli Sabel, Tom Postulka, Andrew Quinn, Paul McAughey, Charlie Voigt, Paul Luedtke, Dave Fountain

Staff: Craig Petersen

Excused: Mike Shilling, Sherry Reiter, Ryan Lichtensteiger, Rachel Schemelin

Guests: 20+

MEETING NOTES:

- I. Call to Order & Welcome Newest Board Members
 - a. Doug Pickett called the meeting to order at 6:35pm
 - b. Doug Pickett established a quorum via roll call

- II. Approval of July meeting agenda
 - a. Motion to accept by Paula; second by Tom; motion carried

- III. Approval of June BOD minutes
 - a. Board reviewed minutes
 - b. Three Corrections needed to June minutes
 - c. Kelli Sabel will make corrections and submit at next meeting.
 - d. Motion to approve by Doug; Motion second by Paula. Motion carried.

- IV. Committee Reports
 - a. Treasurer Report/Financials -- Beine
 - i. Bookkeeper hired – Jen Becker; announcement sent to membership
 - ii. Financials at 6/30/14 emailed to board:
 - Checking \$28,000
 - Savings \$82,000
 - Accounts Payable \$13,000
 - Mortgage \$826,000We are right where we expected to be at this time.
 - iii. Beer and Wine financial report
 1. received printing bill from B&L at \$246

2. Sherry is following up to see if they will donate \$150 of cost as they had done last year.
 3. Net income from B&W event is at \$9,900 (including bill, not donation)
- iv. Registrations:
1. Accounts 4155 dues, 4010 building pledge, and 4725 and 4730 fundraising buyout and option through June 30 reflect the full amount due for registrations of 137 skaters, whether they are fully registered or pre-registered.
 - a. I believe that our risk is that 3 to 4 of these children may end up not completing registration and not skating with WCYHA.
 - b. We had budgeted for 131 skaters.
- v. Schenck has completed their review of our financial statements for the fiscal year ended 3/31/14.
- a. I have emailed the statements along with the state and federal informational returns to the board.
 - b. I need signatures on some documents for filing with the state and federal governments. Paper copies are available for the board members.
 - c. I have new signature cards for our checking and savings accounts that need to be signed by the officers tonight.
- b. KMIC General Manager -- Petersen
- i. Zam maintenance is done. Just need to grind and repaint some rust spots.
 - ii. New CNG tank for zam arrived. Dale and I will try to swap out before we open
 - iii. Ryan is working on draining and cleaning zam pit. Will get a plan for reinforcing grate over pit
 - iv. Orkin pest control gave a us a good report – normal level of activity
 - v. Caulked a few more spots on the roof. John Schairer has material list for roof heat tape project.
 - vi. Thanks to Tom Postulka and Dale Rider for helping me pick up BWW stools and tables
 - vii. Rink ad boards
 1. TD Graphics ad is here
 2. Michalenos Pizza is here
 3. Voss – waiting on printing
 4. Salberg Law – waiting on printing
 5. Blair Fire Protection – waiting on printing
 6. Jumbos – Melissa McAughey working on
 7. Pet Supplies Plus committed
 - viii. Gravel for lots was graded out. Thanks to Dave from Tim’s Landscaping for spending his time here. Next on the list is to work on getting grass around the planting areas.

- ix. Thanks to the Spaeth Family for bringing several loads of city mulch over!
- x. I did another round of weed spray – going to hit the area by flag poles again next
- xi. Geese visiting – set up temporary deterrents – Any suggestions . . . ?
- xii. Passed sprinkler system alarm test last week. No issues
- xiii. Waiting for one more quote for rubber flooring for the lobby and Locker rooms 6 and 7 (KS Add - and hallway and Bathroom between). Current Low \$20k
- xiv. Bombers golf outing is Sept 20th. Money raised will go towards the new flooring.
- xv. Lower lot repair and seal. Waiting for sealing company with low bid to confirm square footage. I do have my pick for asphalt company, but waiting to get both projects approved at one time from the Executive Committee.
- xvi. Kathy and I made more progress on deep cleaning the concession stand. Just about ready for the new season. (KS add – meeting with vendors to check costs over next few weeks)
- xvii. Thanks for those who have come in to help during our work days. More coming up – Lots to do!
- xviii. Rink Spectator plexi glass cleaned by Bombers Fan David Wendler. Thanks David!!!
- xix. I am in the planning stages of another meat cutting competition and fundraising lunch Thurs Oct 9th. (KS add – Texas Roadhouse)
- xx. Also planning a Washington County Humane Society Fundraiser. Working with Alex Christensen and Debbie Block for the Humane Society. Looking at September or October (KS add - public skate and figure skating demo)
- xxi. JDRF Skate for a Cure skate will be Sept 20th this year.
 - 1. Ice Schedule:
 - a. Tourney game times are in the master ice schedule
 - b. Ice Bears games are in
 - c. Bombers games are in – Home opener will be November 1st
 - d. 1 Lakeshore Lighting game is scheduled for Dec 20th after Public Skate
 - e. First DJ skate will be a Halloween skate on Oct 24th
 - f. Public skate Season will start Nov 1st. Wed. & Sat. 1-3pm and Sun. 2-4pm

c. Other director/coordinator reports

i. Coaching Director report

- 1. 12 coaches so far, checking licenses are up to date/not expiring
- 2. Safe Sport - Doug states all coaches need Safe Sport training by Dec 31 or pulled from ice. Team managers need training too. If background check done, need safesport done too. 5 have done it so far. Safesport is good 2 years. Rachel is checking on who needs it. Online training is

- §8-9. Wait until teams and coaches set and team managers are selected.
3. Question from attendee on tentative practice dates. Answer: Not established yet. Need to get through registration to firm up counts. Per Paula possibly more info the Mon/Tues after so that the pre-reg are confirmed.
 4. Andrew Quinn: 2 and 2 growth initiative and Try Hockey for Free. We were asked to participate and sign up. We already do Intro to Hockey so it's a no brainer to participate. Low effort. (Andrew/Craig)
 5. Paul McAughey: Level 1 ref training at KMIC on 9/6.
 - a. Teens (age 12 and up)/adults
 - b. Aug 2 is registration for all refs through WAHOfficials Org.
 - c. See Referee page on how to become a referee and will do email to membership
 6. Paul Luedtke – no updates
 7. Tom – Received donation tables from Bufffalo Wild Wings
 - a. 5-6 rounds and 6 high tops and 24 stools
 8. Doug gave update for Ryan Lichtensteiger.
 - a. Zam driver signup at registration Wed/Thurs
 - b. Looking for new Zamboni drivers
 9. Rachel Schemelin
 - a. SafeSport link to training is on WCYHA website>Member Resources>Safesport
 - b. We will not be able to roster coaches who have not completed the training
 - c. Board, Coaches, Team Managers, Locker Room Supervisors are required to complete the training and email Rachel Schemelin their certificate
 - d. To date only 4 people in the association have provided certificates for completing SafeSport Training
 10. Charlie – no updates
 11. Doug request changes to May minutes
 - a. March 26 should say May 26
 - b. Attendees: Eddie MacDonald was present
 12. Doug request change to April minutes
 - a. One BOD vote on the Romana waiver was changed in favor of waiver. Changing results to 4-2 not in favor of waiver
 13. All changes will be updated to the April and May minutes and submitted to BOD in August meeting for approval before being posted. Kelli Sabel will make revisions and submit in August for approval.

V. Old Business

- a. Ice-in date

- i. Ice ready evening of 9/4/14
 - b. Volunteer hours
 - i. Paul proposed ideas for future volunteer hours this year or for 2015
 - 1. Family work week/2 teams per week. Today we have 1 team per week
 - 2. Paula expressed concern about what families have already signed off on. Need to clarify options and work through which way to go.
 - 3. Doug suggested build out for 2015, likes idea of kickoff with BOD meeting and open ice with possible free skate. Looking for dates.
 - a. Aug too early for ice, need to keep rink sealed to get proper temps
 - b. Sept already two golf outings
 - c. Will work with Craig if we do kickoff party
 - ii. Coaches –
 - 1. Each team has head coach and 2-3 assistants
 - 2. Coaching director picks head coaches. Head coaches pick assistants from approved list.
 - 3. Head coaches receive 45 volunteer hours and 90 hours can be split among assistant coaches as head coach sees fit. Tom Postulka motioned to accept; Andrew Quinn second; motion carried
 - iii. Zamboni crew – clean ice
 - c. Camps and Pre tryouts
 - i. Camps
 - 1. National camps cancelled
 - 2. Craig to pick dates for coaches camp,
 - a. Andrew will work on it.
 - b. Doug prefers night or weekend
 - ii. Pre tryout sessions
 - 1. 2 weeks, \$5 per session
 - 2. Per Andrew tryouts probably week of the 22nd
 - d. Prep for upcoming season
 - i. Board will work with Craig if we do kickoff party
 - ii. Several Bids to approve or deny coming
 - iii. All tasks logged by Paul
- VI. New Business
 - a. Guy request for waivers reviewed and unanimously declined
- VII. Open Member Forum
- VIII. Meeting Adjournment