

August 30, 2011

Dover Youth Hockey Association Board of Directors

MINUTES

Open Meeting:

1. Call to Order at 6:38
 - a. Members present:
 - i. Dave Middleton
 - ii. Cheryl Sullivan
 - iii. Stacie Constas
 - iv. Tim Broadrick
 - v. Melanie Walsh
 - vi. Jim Gowen
 - vii. John Kelly
 - viii. Ellen Barton
 - ix. Eric Post
 - x. Dennis Pease, Director of Hockey Operations
 - b. Members absent:
 - i. Ryan Kaichen
 - ii. Michelle Launsby
 - iii. Karim Durham
 - iv. LeeAnn Allaire
 - v. Stephan Parks
2. Members' Comments – *None*.
3. Reports
 - a. Secretary – Tim Broadrick
 - i. Minutes of previous meeting(s)
 1. Please read the meeting minutes. Tim is trying to include action items under each report heading, which can help Directors remember what they need to do before the next meeting.
Motion to accept minutes by Stacie, second by Ellen, unanimous
 - ii. Review of Director of Hockey Ops contract, responsibilities, and reporting
 1. Stephan Parks helped write this contract in keeping with previous board decisions. One significant addition was a specific allowance for expense reimbursement.
 - a. Tim will scan and email copies to all Directors.
 - b. Tim will make a hard copy for Stacie as Treasurer.
Cheryl moved to accept report, second by John, unanimous
 - b. Treasurer – Stacie Constas
 - i. Monthly report
 1. Stacie distributed a bank balance report
 2. Tax preparation is in process; Stacie needs to calculate total volunteer hours
 3. Melanie will help Stacie sort practice jerseys into team sets for single color logo printing
 4. Dennis will contact Xerox to check on status of our copier lease and service contracts

5. Stacie eliminated all phones from our Verizon contract except for the one using our scheduler's phone number
 - a. For now, this phone is limited to 450 minutes per month, but Dennis should use it as much as he needs to so we can see if we need to upgrade the plan.
6. Dennis will research and order pucks, bags, and ice packs for each team, coordinating orders with Stacie
7. Stacie asked Jim for an update on two players whose family left bad debt from last season... Jim will follow up with this family to attempt to secure payment
8. Dennis will update the names, addresses and phone numbers on our referee list
9. Stacie and John Kelly discussed several player registration issues, which Dennis will follow up on individually

Cheryl moved to accept Treasurer's report, second by Tim, passed 7-1 (Ellen Barton opposed)

- c. Director of Hockey Ops/Scheduling report – Dennis Pease
 - i. U19 team will be placed in Middlesex League (13 games) and GSL (4 games) for a total of 17 games
 - ii. Squirt Majors need to add one more game per opponent in the IJYHL... this may be an issue with the Rhode Island Hitmen. Dennis is trying to get this game scheduled at a neutral location.
 - iii. The IJYHL would like us to host a full-level IJYHL clinic on January 1st.
 1. Boston Junior Blackhawks will be hosting the Pee Wee 2000 East division for a skills clinic at their rink.
 2. Other organizations have been asked to host other IJ divisions
 3. Dennis will offer to host the 1999 division here that day
 - iv. GSL Mite half-ice and cross-ice jamborees will be held on Saturday mornings.
 1. Dennis will work with Ryan Kaichen to revise the Mite Select practice schedule and develop the game schedule to accommodate the GSL's plans and the IJYHL small-surface league.
 - v. The Bantam Minor team may need to schedule some independent games. Dennis should exercise his discretion in scheduling these games.
 - vi. Dennis has sent ice slots to the Middlesex League for the U14 girls; he will follow up to schedule the U19
Stacie moved to accept Dennis' report, second by Cheryl, unanimous
- d. Referee in Chief report – Dave Middleton for Ty Morin (see attached report)
 - i. Tim will add Ty to our email distribution list for meeting minutes and agendas
 - ii. Ty will email a report each month, and we can email back questions
Ty not present; no vote to accept report
- e. Coach Development Report – Jim Gowen
 - i. CEP reimbursement procedure
 1. One coach has asked about the need to take multiple certification modules and possible advance payment instead of reimbursement
 - a. The board stands by its reimbursement procedure
 - ii. Jim listed the Head Coaches' requests for Assistants:

1. Midget Major 1's - Chuck Mancuso
 2. Midget Major 2's - ??
 3. Midget Minor 1's - Al Bishop , Dave Bovee
 4. Midget Minor 2's - Stephan Parks
 5. U-19 - ??
 6. U-14 Green - Scott MacBride, Mark Ford, Jerry Carr, Caite Kovack
 7. U-14 Gold - Kevin Desantis
 8. Bantam Minor, - Shawn Benedetto, Grant Nichols, Brent Wurzer, and student coach Alec Parmer
 9. Bantam Select,- ??
 10. Pee wee Major,- Andy Middaugh, Adam Middaugh, Jeff Cole
 11. Pee wee Minor,- Bill Hammond, Chris Shelgren
 12. Pee wee Select,- John Kelly, Dennis Donahue, Fred Roberts
 13. Squirt Major,- Bill Somerset, Mark Ford, Ryan Gilpatrick
 14. Squirt Minor,- Bill Frank, Ted Watson
 15. Squirt Select,- Rick Weeks, Karim Durham, Dave Gnall
 16. Mite Major, - Jeff Caro
 17. Mite Select, - Mickey Drouin, Ryan Kaichen
 - a. One coach has asked for a student coach who is one age level older than the team to be coached. Some members recall that DYHA's policy has been that student coaches must be two age levels older than the team to be coached.
 - b. USAHockey requires that student coaches be one age level older than the team coached (page 140 of USAHockey 2012 Annual Guide).
 - c. Tim moved that DYHA follow USAHockey's guidelines regarding student coaches, seconded by Cheryl, no discussion, passed by unanimous vote.
- iii. Coaches' meeting to be rescheduled due to Hurricane Irene
- iv. Communication with coaches re:
1. NHAHA meeting August 27 – one coach attended
 2. CEP requirements – Jim covered at last coaches' meeting
 3. Progressive checking clinic Sept. 10 – has been cancelled
 - a. Jim will notify coaches
 4. "Welcome Back" event Sept. 11
 - a. Ryan needs to contact coaches with details of this event
 5. Tournament scheduling with travel coaches
 - a. Thanksgiving weekend and the week after Christmas have been left open for tournaments
 - b. Two teams have asked to attend tournaments in January, but their IJYHL opponents are unable to reschedule.
 - c. Travel coaches may request an open weekend to go away to a tournament, but they do not have the individual power to decide that they are going – we must have our prepaid ice scheduled or we will lose money in unused ice
 - i. Coaches should be looking for tournaments on Thanksgiving weekend and during the week after Christmas, which have been left open for this purpose
 - ii. Only head coaches should contact Dennis about scheduling; team managers should address concerns to the Level Representative

- iii. Jim will email all head coaches with these instructions
 - v. Benefits for coaches this season (jackets, gas cards, etc.?)
 - 1. What are we prepared to do this season?
 - 2. This decision has to wait until we have a Board-approved budget for FY12

Motion to accept report by Ellen, second by Cheryl, unanimous
- f. Player Development Report – Tim Broadrick (for Ryan Kaichen)
 - i. Skills contract with Leach Bros. Hockey (player skills, goalie skills, optional skills)
 - 1. Contract is going to Stephan for review this week
 - ii. “Welcome Back” skills event Sept. 11 planning –
 - 1. We need this update from Ryan
 - a. Tim will ask Ryan to email the Board with this information.
 - iii. NHAHA progressive checking clinic Sept. 10 planning –
 - 1. NHAHA is changing this date. We can reclaim our ice for this and use it for another purpose. Dennis will offer this ice to a team for practice.
 - iv. Mite Select travel level coordination/planning
 - 1. Need update from Ryan
 - v. Coach and Player evaluation tools
 - 1. Ryan to begin
 - vi. Possible uses for “Holiday Break” ice?
 - 1. Need to discuss in future

Ryan not present; no vote to accept report
- g. Team Manager Coordinator – Michelle Launsby
 - i. Team supplies (pucks, bags, First Aid, etc.)
 - 1. Dennis will complete this (see Treasurer’s report)

Michelle not present
- h. NHAHA report – Dave Middleton (see attached report)
 - i. Report from August meeting
 - 1. Body checking clinic postponed
 - ii. The tag-up offsides rule has been adopted by USAHockey for Bantams and U14 Girls divisions
 - iii. Tier/Division placement for 2011-12 season
 - 1. Most of our Tier requests seem like they will be accepted by NHAHA
 - a. Midget Major 1 is Tier 1; Midget Major 2 is Tier 2; Midget Minor 1 is Tier 1; Midget Minor 2 is Tier 3
 - b. Bantam Minors are Tier 2; Bantam Select is Tier 4
 - c. Mite full ice teams will all be in Tier 1
 - d. Mite Selects (half ice) are all in the same tier, statewide
 - e. Other placements are not yet official:
 - i. The Pee Wee Major team is being considered for Tier 1, with the Pee Wee Minors in Tier 2
 - ii. This may happen at other levels as well – the GSL is evening out the numbers of teams in each tier, and they are using player population as a determining factor in placing teams.

- iv. The NHAHA is trying to develop a Junior-level program statewide
- v. Dover will have a Mini One-on-One entry for the Bruins
 - 1. Coach Dan Cepetelli is taking players to Boston to film on September 11th
- vi. “Welcome Back Week” – postcards to players and recorded phone messages from Olympians to players
 - 1. we will not participate (registration deadline is August 31)
- vii. Try Hockey for Free Day is November 5th
 - 1. We may want to offer a free skate at 10:30 a.m. for friends of house league players, with an option for those players to join the house league for the balance of the season, paying prorated tuition.
 - 2. Tim (House League Director) will work with Dennis to hold this event if the house league has the capacity to take more players.
- viii. State Referee in Chief said to instruct coaches to NOT cross off absent players on game sheets until after the game has been played, just in case they show up.

Motion to accept report by Cheryl, second by Tim, unanimous

- i. Seacoast League report – Cheryl Sullivan
 - i. None
- j. IJYHL report – Stacie Constat
 - i. Small surface league – Mite and Mite Select opportunities
 - 1. Addressed previously
 - ii. New Year’s Day clinics
 - 1. Addressed previously
 - iii. Score reporting Sunday nights
 - 1. Dave will ask Karim to take on this responsibility
- k. Middlesex League report – Jim Gowen
 - i. None
- l. Level Reports:
 - i. Midget – Cheryl Sullivan
 - 1. Cheryl and John Kelly will hold a Midget coaches’ meeting this week to resolve this. Cheryl will contact coaches.
 - a. The Major 2 coach will pull some players from the Minor 2 roster
 - ii. Girls – LeeAnn Allaire
 - 1. U19 and U14 roster updates
 - a. Previously addressed
 - iii. Bantam – Cheryl Sullivan
 - 1. Nothing to report
 - iv. Pee Wee – Melanie Walsh
 - 1. Nothing to report
 - v. Squirt – John Kelly
 - 1. Nothing to report
 - vi. Mite – Melanie Walsh
 - 1. Nothing to report
- m. House League – Tim Broadrick
 - i. Status of “new to hockey” school flyers

1. Flyers are already being distributed at arena. Tim will make copies and distribute to school central offices this coming week.
- ii. Hockey gear swap update
 1. First swap done; we will try to get school flyers out in time to advertise the second date.

n. Program committee – Eric Post

- i. Nothing to report

o. Fundraising committee – Melanie Walsh

- i. Golf tournament
 1. Karim Durham is organizing
 2. We currently have 7 teams (28 players)
 3. We are doing four contests on the course (longest drive, etc.)
 4. Collins will do donations, Centrix Bank has donated balls and two shirts; Dave Middleton has donated UNH tickets; mulligan tickets will be sold
 5. Kayak raffle; 4 UNH tickets are second prize
- ii. Comedy night
 1. Not now. May be a good future fundraiser idea
- iii. Dance
 1. Waiting for dates from Moose
- iv. Collins
 1. Jerseys are in. Order was correct
 - a. We ordered two extra sets at every size for alternate players (8 extras total, plus all the Bantam Major team jerseys)
 - b. Collins will order name plates for any teams that want to add names to jerseys
 - i. Jim will bring this up at the next coaches' meeting to see if coaches can come to an agreement about their philosophy on player nameplates
 2. Online store will re-open Thursday

Motion to accept report by Stacie, second by Cheryl, unanimous

p. Bylaw Review committee – Tim Broadrick

- i. DYHA procedure manual
 1. Tim is looking for this document
 2. If it does not exist or can not be found, the By Law Review Committee will create one for the Board to consider adopting

Motion to accept report by Ellen, second by John, unanimous

q. Finance and Audit committee – Stacie Constat

- i. FY12 budget proposal not ready
(further addressed under New Business)

4. Old Business

- a. None

5. New Business

- a. Team Managers have been given logins for posting team game stories and statistics

- i. We will ask Michelle to suggest to Team Managers that players should be identified by number and first name only, to protect player privacy
 - b. Alternate player requests
 - i. Alternate goalies were requested for Pee Wee Major and Pee Wee Select
 - 1. Both were approved unanimously
 - c. Other New Business
 - i. A sidebar discussion emerged during the Treasurer's report regarding better definition of roles and responsibilities
 - 1. Stacie created a bulleted job description for many roles last year, which she will email
 - 2. No official document, approved by the board, seems to exist
 - 3. This could be a part of the Bylaw Review Committee's proposal for a Procedure Manual
 - ii. A sidebar discussion emerged during the Treasurer's report about the Finance and Audit committee, which has not yet met and proposed a budget for this fiscal year
 - 1. Dave distributed a rough draft budget that he and Tim have been trying to develop based on records from two years ago and past meeting minutes. This budget shows expense line items and projected revenues, but many of the figures are estimates or guesses.
 - a. Dave asked Stacie to hold a Finance and Audit Committee meeting and use this as the beginning of a FY12 budget proposal before our next meeting

6. Adjournment at 10:34

Motion to adjourn by Ellen, second by John, unanimous

7. Executive Session

The Executive Board met briefly

Dover Youth Hockey Association

Monthly Report to the Board of Directors

Date: August 29, 2011

Submitted by: Dave Middleton

Representing: NHAHA Representative

President David Middleton

1. Pee Wee contact rules- USA passed unanimously : video online @ USA hockey coaches tab or edu tab shows everything. Need date with Mr Rocca to use Dover as training center for refs and coaches(Wes from Concord said to send request for funding to state to pay for ice he was attempting to set up 3 regions for this kind of training.)
2. Tag up for Bantams and U14 girls and above.
3. Junior Classifications (16 Jr programs in NH) 15 yrs and older need president to allow to leave in each case has to be in best interest of kid. Trying to force back to being college prep/ 20yr old. Why midgets being destroyed and high schools all over the place. Now many JR teams will become midget teams.
4. Mini one on one- Ceppitelli/ Lapiere
5. Welcome Back week(form paperwork to Kevin Cavanaugh by Aug 31) players receive postcard welcoming them back and receive a phone call from a olympian male or female player.
6. Try hockey for free day- all gear was given out to 9 assns that were already signed up.
7. Ins policy now includes from 1 mil to 2 mil and added sex abuse/ molest charge binder.
8. no coverage for non USA sanctioned events.
9. Midget Maj 1 T-1 / Mid Maj 2 T-2/ Mid min 1 T-1/ Mid min 2 T-3
10. Reminder: Coaches don't scratch a kids name till end of game so if shows late you won't serve a bench minor.
11. GSL still needs to finish tier systems for rest of teams

Dave

Just a quick note on what was discussed at the state RIC meeting on Saturday.

- Minor penalties are going to be 1 minute 30 seconds at all levels. Major and Misconducts are not going to change at this time.
- Coaches need to initial the game sheet prior to the start of the game and sign at the completion of the game.
- Coaches should have their USA Hockey certification on them in case they are asked to provide proof of certification.
- Suspended players are NOT allowed on the player's bench prior to, during, and after the game. This means warm-ups and hand shake. My suggestion is to have the player in bleachers and not in the vicinity of the player's bench also. This could avoid any potential problems because we all know that some refs will view on the rule as on or near the bench.
- Tag up is FINALLY back, well at the bantam and midget level. Those two levels only!
- Max talked about the Arbiter. This is the online scheduling program that he uses to schedule all tournament games. He would like to see all organizations use the program. At this time it is a suggestion but he is **considering** within the next couple of years making this mandatory.
- I would like to suggest that Fred and I get together with the coaches to go over the emphasis on checking that USA Hockey has put in the rule book. We may want to discuss the change to non-checking at the peewee level also.

If anyone has any questions please do not hesitate to call or email.

Ty