



BOYS & GIRLS CLUBS
ALASKA

ATHLETICS REFUND POLICY

The Refund Policy of BGCA Athletics is that all payments are non-refundable unless falling under one of the following conditions:

1. **Placement:** If the Boys & Girls Clubs Athletic Department is unable to place your child on a team, a full refund of fees will be processed to the person(s) who make the original payment. We do our very best to accommodate requests for placement of participants on teams with particular teammates and/or coaches. However, if we are not able to accommodate the specific request, but we are able to place the participant on a team you will not be eligible for a refund.
 2. **Medical:** If a medical condition occurs preventing your child from completing the sport/program, a written letter from the doctor/medical institution will need to be provided to validate the refund request. The refund will be prorated based on the time your child participated in the sport/program.
- Refunds will not be issued after the second week of any sport/program from the date of the team's first practice, except if approved by the Athletic Director or for the above exceptions.
 - There will be a \$50 Administrative Fee for all refunds.
 - Please allow 3 weeks for processing of refunds.
 - Submit Refund Request to the Boys & Girls Clubs Athletic Department in writing by sending it to the following address or email athletics@bgcalaska.org.

Boys & Girls Clubs - Alaska
Athletic Department
Attn: Athletic Director
2300 W. 36th Ave.
Anchorage, AK 99517

“I have read and I understand the Refund Policy”

Parent/Guardian Printed Name

Parent/Guardian Signature

Date