



**ACYHA Board of Directors  
Meeting Minutes  
October 2012**

**Meeting Type:** Monthly Meeting  
**Date:** October 8, 2012  
**Time:** 6:30 pm  
**Location:** New Hope Ice Arena - Meeting Room #1

<b>Attendees:</b>	P	Kirk Anderson	T	Eric Berns	P	Dale Bjerke	E	Jill Byrnes
	E	Kevin Conway	P	Crissy Ginther	P	Gage Hanson	P	Jon Hill
	P	Tawnia Johnson	P	Josh LeVoir	E	Derek Olson	P	Dave Parenteau
	P	Carrie Potter	P	Derrick Raymond	P	Cristy Siede	E	Bob Sticha
	P	<i>Kendra Verbeten</i>	P	Anne Winter				

<b>Add'l Reps:</b>	E	Jon Campion	P	Tracee deNeui	P	Beth Battina		
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**Guests:** Dave Ruoho

A Absent                      E Excused                      P Present

**Topics:**

- 1) Call to Order  
Meeting called to order by Dave Parenteau at 6:35 pm.
- 2) Roll call  
Attendance taken; results indicated above.
- 3) Approval of Meeting Minutes  
Cristy Siede  
  - a) September 8 meeting  
    - i) Cristy Siede made a motion to present the minutes from the September 8, 2012 meeting for approval. Motion seconded and carried unanimously.
- 4) Reports/Updates  
  - a) ACE and Coaches Coordinator(s)                      Kendra Verbeten  
Kendra Verbeten presented the following report on behalf of the ACE Coordinators:
    - (1) Coaches Selection Committee presents the following for board approval:
      - (a) Bantam A Relopez (Head, previously approved), Rooney, Perry, McLeod
      - (b) Bantam B1 Roy (Head, previously approved), Berns, Naumann, Asst TBD
      - (c) Bantam B2 Noble (Head), Piche, Assts TBD
      - (d) Bantam C Harding (Head), Assts TBD
      - (e) 14A Lemeiux (Head)
      - (f) PWA Charlie McChesney (Head, previously approved), McChesney (Jake), Mike Courneya, Ted Courneya
      - (g) PWB1 Arvold (Head), Perrigo, Holdahl, Marsh
      - (h) PWB2 Piazza, Kirby (Co-Heads), Assts TBD
      - (i) PWC Todd Meyers (Head), Gomke, Assts TBD
      - (j) U12A Verbeten (Head, previously approved), Korsman, Assts TBD
      - (k) U12B Kirk Anderson, GeriAnne Zubich (Co-Heads), Assts TBD
    - (2) Motion by Anne Winter to approve slate of coaches as presented. Motion seconded. Discussion regarding timing of coach selection for Squirts and U10s; coaches will be presented for approval by electronic board vote. Additional discussion regarding preference not to hold formal team practice within 24 hours of team selection; instead hold open hockey. Vote passed unanimously.
  - ii) Parent education
    - (1) Motion made by Kendra Verbeten for mandatory parent education meetings to be held, with a penalty for not attending (i.e., if a family unit is not represented at one session of the parent meeting, they are given additional 5 hours of volunteer time). There will be three to four meetings scheduled that families may attend. Motion seconded. Discussion. Kendra to have a registration list to check off to ensure everyone attends. Safe Sport and Locker Room Supervision to be covered in parent meeting. Principal vote; motion carried unanimously.

**Presenter(s):**

Dave Parenteau

Cristy Siede

Cristy Siede

Kendra Verbeten

- iii) Waiver request.
  - (1) Second year squirt from Maple Grove requesting waiver into ACYHA. Discussion. Vote tabled until Kevin Conway can participate. Kevin to prepare materials based on his conversation with Scott Dornfeld.
- b) Charitable Gambling Manager Tracee deNeui

Tracee deNeui shared the following report and sought board approvals as indicated below:

  - i) Charitable Gambling report
    - (1) Checkbook balance as of September 30, 2012 = \$54,570.55
    - (2) Profit for September 2012 = \$13,496
    - (3) Revenue for September 2012 = \$47K
    - (4) Electronic pull tabs being installed at Sunshine Factory this week. Bar incurs cost for secure lines; iPads are insured as part of the electronic pull tabs.
    - (5) Jere Bartz will have audit results by end of November.
    - (6) BBQ Bingo at Broadway Pizza on Wed. at 7 pm.
  - ii) Monthly Approvals
    - (1) Expenses for November = \$29,725
    - (2) Payment of September 2012 taxes to City of Maple Grove in amount of \$567.85
    - (3) Approval to pay SFM for \$2130; estimated total \$4,000 for year for premiums.

Motion by Derrick Raymond to approve the monthly charitable gambling approvals as presented; motion seconded. Discussion confirming electronic pull tabs will not result in changes to staff; paper pull tabs must still be offered at sites with electronic pull tabs, site required to operate the electronic pull tabs during the day. Motion carried unanimously.
- c) Player Development Committee (PDC) Jon Campion
  - i) U12, Bantam, and PeeWee evaluations
    - (1) 99.9% complete. Additional sessions this week
    - (2) Overall went very well; good feedback from parents, coaches, kids, evaluators.
    - (3) Implementing things learned during early evaluations at U10 and Squirt evaluations
    - (4) Thanks to Tawnia for taking care of feeding evaluators.
    - (5) U12, Bantam, and PeeWee teams have been announced.
- d) Registrar Crissy Ginther
  - i) Refund Policy Discussion
    - (1) Current refund policy put in place with electronic vote.
    - (2) Have had five withdrawals this season
    - (3) Learning refund policy in place allows skate until tryouts and get a full refund until team placement. 3 families chose to leave association; Crissy emailed they were to receive a full refund.
    - (4) Decision to make tonight if we want to charge families.
    - (5) Kevin Conway has asked that we table this discussion until he can be in attendance.
    - (6) Vote to be taken at November meeting.
  - ii) Registration
    - (1) Registrations: 409 to-date vs. 441 last year; deficit is in mostly Mites and mini-Mites
    - (2) Coach registrations: 58 to-date vs. 93 last year; emails have been sent reminding coaches who have not registered.
    - (3) Withdrawals: 5
    - (4) Waivers: 7-8 out; 1 in
    - (5) Free Mite clinics:
      - (a) Going well; good turnout resulting from association members posting to Facebook; next session 11/3.
    - (6) School take-home packets
      - (a) Discussion regarding broadening information being sent to K – 4 from just K-2; Sending to Creative Play in ISD 281; requesting members post into on school Facebook pages.
    - (7) Paperwork and checks are almost all in for traveling and mites.
    - (8) Background checks – board members
      - (a) Several board members have not submitted background checks: Levoir has submitted; Byrnes, Bjerke, Berns, Raymond needed
- e) Mite Coordinator Derrick Raymond

- i) Camps/Free Skates
  - (1) Cooper high school skaters helped with camps/free skate; both coaches were contacted as well as Booster club reps; No one from AHS attended.
- ii) Numbers down; have contacted all who did not register. Remove late fee for Mites from website.
- iii) U8s looking for skaters; plan to send Mites who can skate at U8 level to U8.
- iv) Discussion regarding wreath sales for Mites; waived mandatory fundraiser deposit for late registration at Mite levels. Cut off at of this week.
- v) D3 Pond hockey scheduled. Jon Hill to send Anne Winter Mite 3 D3 pond hockey schedule for D3 so U8 girls can host pond hockey here when boys are away.
- f) Boy's Travel Coordinator Bob Sticha

In Bob's absence, Cristy Siede relayed the following report on his behalf:

  - i) Evaluations – Have gone well; by 10/8 Bantam and PeeWee teams will have been formed; Squirt evaluations begin 10/24
  - ii) Tournaments – Working on getting tournaments for Bantam C team and the second Squirt B2 team
  - iii) Managers/Gate Fees – Need to work with Eric Berns and level coordinators to make sure team managers are notified of the gate fees their teams will be required to repay to the association
  - iv) Equipment – Has contacted Kirk Anderson regarding uniforms for the additional Squirt B2 team
- g) Girls' Travel Coordinator Anne Winter
  - i) U12 tryouts ended yesterday 14+ goalie A 13 +goalie B
  - ii) U14 tryouts start tomorrow
  - iii) U10 at 22; moved 3 girls from U8 to U10; need to work with Crissy and Eric to adjust registration difference. 9 girls were offered the opportunity to be evaluated for U10; 3 took the offer, 3 were moved up.
- h) Tournament Director Dale Bjerke
  - i) Tournament updates:
    - (1) Squirt C: 12 teams registered; need to return registrations for two teams or get more ice; need 27 hours for 12 teams; 18 hours for 10 teams. Ice schedule more challenging due to all high school teams using NHIA as home ice.
    - (2) PeeWee A: 9 team registrations for 2/1-3;
    - (3) Bantam A: 5 team registrations (AA – A leveling is impacting response)
    - (4) U12A: 4 team registrations
  - ii) ACYHA tournament gate fee of \$275 needs to be posted on the website.
  - iii) Revenue: Received over \$10K in checks
  - iv) Tournament Committee: has three members; need to add people, send any recommendations to Dale
  - v) U14A State tournament paperwork received
- i) Volunteer Coordinator Gage Hanson
  - i) 526 hours claimed as of yesterday
  - ii) Learning more about NGIN
- j) Equipment Manager Kirk Anderson
  - i) Tryout jerseys went well with
  - ii) Handing out jerseys and equipment to traveling teams
  - iii) New jersey discussion
    - (1) Roll the old squirt jerseys to the Mite 3s, save expense on Mite 3 jerseys; put money saved from Mite 3 jersey expense toward Squirt new jerseys. Derrick Raymond to work with Kirk Anderson on logistics
- k) D3 Representative Josh LeVoi
  - i) Reporting/Penalty update
    - (1) Reporting will be done via email; trying to do live online scoring through NGIN.
    - (2) Scrimmages need to be reported after team placement; not during tryouts
    - (3) Need login; manager's responsibility. Have 24 hours to enter if you can't do it at the rink.
    - (4) AC will comply
  - ii) U8 scheduling meeting 10/28
  - iii) Teams are set within the district
- l) Ice Coordinator/Website Administrator Derek Olson
  - i) Absent; no report.

- m) Treasurer Eric Berns
  - i) Registration
    - (1) \$161,588 YTD vs. \$291,825 Annual Budget; 57.8% to total budget
  - ii) Scholarships
    - (1) \$7,392.50 YTD actual vs. \$7,500 annual budget; 98.6% to total budget
  - iii) Tournaments
    - (1) \$34,795 YTD vs. \$29,570 annual budget; 118% to total budget
  - iv) Recovered income
    - (1) \$1,040 from 2011-12 Gate Fees
      - (a) Centennial \$215
      - (b) Eagan \$275
      - (c) Coon Rapids \$550
- n) Marketing & Fundraising Coordinator Jill Byrnes
  - i) Absent; no report
- o) Concessions Director Tawnia Johnson
  - i) Reopening in stages
  - ii) Selling mugs, water bottles
  - iii) Improvements; countertops, ventilation in back, Dave asked Tawnia for a list of countertop issues to present to city prior to payment of contractor.
- p) Recruiting & Registration Coordinator Carrie Potter
  - i) Dave Parenteau welcomed Carrie Potter. Thank you to Crissy for recruiting Carrie.
  - ii) Carrie introduced herself.
  - iii) Will partner with Len to get transition materials
  - iv) 11/3 Try Hockey for Free, will get info to schools
- q) Assistant Youth Director Dave Parenteau
  - i) City of New Hope Update
    - (1) Things going well; had asked us to specifically to talk with members regarding respecting arena
    - (2) Will cover this in the manger meeting; incorporate into parent meeting.
      - (a) Air handler on North side – avoid shooting
      - (b) Parent supervisors to pay attention; tournament locker room supervision will be required.
      - (c) Email from Dave P. to association; signage should be provided by city.
    - (3) Cutover process went well; Corbett wanted ACYHA to know his arena staff was here all night during the cutover process. Tawnia Johnson feeds staff frequently; ensure they know one of the meals is specifically for this reason.
    - (4) Jill Byrnes is making progress on ads.
    - (5) Locker room supervision
      - (a) Dave P. shared Jill’s story about video locker room lawsuit.
      - (b) Cell phones to be put away; tell locker room supervisor they are to control the locker room. No cameras or videos in the locker room or all. Should be part of parent meeting. Parent supervisors are to supervise. Be smart.
- r) Youth Director Kevin Conway
  - i) Absent; no report
- 5) Open Floor Discussion Membership
  - a) None
- 6) Adjourn Dave Parenteau
  - a) Meeting adjourned at 8:07 pm.

Respectfully submitted,  
*Cristy Siede*  
 Secretary