



**ACYHA Board of Directors
Meeting Minutes
May 2012**

Meeting Type: Monthly Meeting
Date: May 14, 2012
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	P	Kirk Anderson	P	Eric Berns	E	Dale Bjerke	E	Jill Byrnes
	P	Kevin Conway	P	John Evans	E	Crissy Ginther	P	Gage Hanson
	P	Jon Hill	P	Tawnia Johnson	P	Josh LeVoir	P	Len Lopez
	P	Derek Olson	P	Dave Parenteau	E	Derrick Raymond	E	Cristy Siede
	E	Bob Sticha	E	Kendra Verbeten	E	Anne Winter		

Add 'l Reps:	P	Jon Campion	P	Tracee deNeui				
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Key: A Absent E Excused P Present

Guests:

Topics:

Presenter(s):

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| <ul style="list-style-type: none"> 1) Call to Order
Meeting called to order by Kevin Conway at 6:35 pm 2) Roll call
Attendance taken; results indicated above. 3) Approval of Meeting Minutes <ul style="list-style-type: none"> a) April 9, 2012 meeting <ul style="list-style-type: none"> i) In Cristy Siede's absence, Kevin Conway presented the minutes from the April 9, 2012 annual meeting for approval. Moved by Derek Olson and seconded to approve the minutes as presented. Motion carried unanimously. 4) Reports/Updates <ul style="list-style-type: none"> a) Secretary <ul style="list-style-type: none"> i) In Cristy's absence, Kevin asked the board members to review and provide input on job descriptions received by email. Responses requested no later than June 2. b) ACE and Coaches Coordinator(s) <ul style="list-style-type: none"> i) ACE Budget Proposal (attachment) <ul style="list-style-type: none"> (1) John Evans discusses Coaching Stipend proposal. Will present sliding scale (Squirts lowest paid to Bantam highest paid and C Level lowest to A-Level highest) When comparing costs for association members, John states that the association receives more value from higher qualified coaches than it does attending one out of town tournament, nobody argues to the contrary. (2) Coaches will meet regularly off ice to build camaraderie, discuss what's working and what's not. Budgeted \$500 for pizza, refreshments, etc. at these meetings. (3) Also requested ~ \$1500 worth of coaching tools (stickhandling rings, Puji Pucks, etc.) ACE has itemized list. ii) ACYHA Coaches Agreement (attachment) <ul style="list-style-type: none"> (1) John presented and reviewed coaching agreement. This document has been developed and revised numerous times by the HDC over the past 90 days. iii) ACYHA Parent/Guardian Code of Conduct (attachment) | <ul style="list-style-type: none"> Kevin Conway Dave Parenteau Dave Parenteau Kevin Conway Hill/Evans/Verbeten |
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- (1) John presented and reviewed coaching agreement. This document has been developed and revised numerous times by the HDC over the past 90 days.
- (2) Dave mentions that these items should be put to electronic vote instead of waiting until June and belaboring June Board meeting.

c) Charitable Gambling Manager Tracee deNeui

i) Charitable Gambling report

- (1) Tracee deNeui shared the following report and sought board approvals as indicated below:

ii) Charitable Gambling report

- (1) Checkbook balance as of April 30, 2012 = \$26,590.34
- (2) Profit for April 2012 = \$2,600.00
- (3) Revenue for April 2012 = \$ 44K
- (4) Big bingos this week at Broadway and Sunshine Factory

Monthly approvals

- (1) Approval of expenses for June 2012 in the amount of \$ 39,575.00
- (2) Approval to pay April 2012 taxes to the City of Maple Grove in the amount of \$ 139.01
- (3) Approval to pay March 2012 taxes to City of Maple Grove in the amount of \$ 313.49
- (4) Approval to make donation of \$17,000 to City of New Hope for ice time payment.
- (5) Approval to have Jere Bartz do annual audit – expected cost ~ \$3,700.

Business at Sunshine Factory doing well, not well at Broadway. Considering shutting down at Broadway for summer months – appears to be a seasonal variation, and not a long-term trend.

Moved by Derek Olson and seconded to approve the charitable gambling report as presented. Motion carried unanimously.

John Evans discusses potential impact of electronic pull tabs. Tax will be on net revenue rather than gross revenue moving forward (net is ~ 1/6 of gross, so this is a big deal to us). A bar with seating with 200 or less gets 6 handheld units. 200+ gets 12.

d) Girls' Travel Coordinator Anne Winter

No report.

Had some questions for Kevin on status of U-14's for the 2012/2013 season.

e) Boys' Travel Coordinator Bob Sticha

- (1) In touch with John Piazza – he will return as Peewee Coordinator. Waiting to hear from John Odell regarding his plans on returning as Bantam Coordinator. Stu Shapiro and Carrie Stefaniak are both interested in Squirt Coordinator role. He may also post to Squirt families to gage interest.

f) Volunteer Coordinator Gage Hanson

- (1) No report. Plans to meet with Alicia in the near future to do the "handoff".
- (2) Kevin states that we need final summary of hours to plan for next year.

g) Hockey Development Committee (HDC) Jon Campion

- (1) The following language was presented to the Board for approval: It is the recommendation of the HDC that, beginning with the 2012-2013 hockey season, ACYHA will move to a closed evaluation process. No parent/guardian spectators will be allowed

to attend the evaluation process. It is the belief that providing a calmer, lower stress environment will improve a player’s ability to perform to his/her best ability.

Jon states that this has been discussed by the HDC for quite some time and there are several local associations who use the “Closed Evaluation” and believe the results have shown a better evaluation process. STMA, Anoka, Champlin Park, Mtka, Eagan, Eden Prairie, St. Cloud have all used a closed process and still do.

Josh states objection to use of “internal evaluators” and “parent coaches” on the ice during the process.

- h) Equipment Manager Anderson/McDonough

 - (1) Dave and Kirk continue transition. A couple teams need to return jerseys, but Kirk knows where they’re at. Kirk has had preliminary meeting with All Star Sports regarding timing of order to ensure timely delivery of jerseys/socks, etc.

Discussed developing means of accruing money for jersey replacement and including as line item in budget. Kirk may develop ad hoc committee to evaluate different mechanisms and present proposal to the board.

- i) Concessions Director Tawnia Johnson

 - (1) Financials
 - (a) Bank Balance \$29,823.37E
 - (b) Net Income \$25,811.59E
 - (2) Donation
 - (a) 2011/12 Season Donation \$25,000 – Tawnia presents check to Eric at meeting

- j) Marketing & Fundraising Coordinator Jill Byrnes

 - (1) Going strong at pursuing dasher board sales.

- k) D3 Representative Josh Levoir

 - (1) CEP requirements changing
 - (2) Only need Level II if Squirt or above
 - (3) Level III can be recertified such that a coach can stay Level III through all of youth hockey
 - (4) Coaching clinics will all be posted by Mid-October.
 - (5) AA/A levels for Peewee and Bantam levels will happen, but is expected to be two largest associations in each district. ACYHA will initially be placed in AA, but will move to A. District 3 only wants OMGA and Wayzata to be AA due to district tournament scheduling
 - (6) Right now, NHIA will host Squirt C and U14A district tournaments. We have requested PeeWee B2 as well.
 - (7) We are in running to host Region tournaments; we will know in June.

- l) Registrar Crissy Ginther

 - (1) No update. She has asked Derek for some guidance related to registration dates, etc.

- m) Treasurer Eric Berns

 - (1) Discussed a few of the individual line item discrepancies. Most are attributable to accounting for expenses/revenue in a different line item than originally projected

- (2) General consensus is that budget summary isn't incorrect; the allocation of expenses/revenues is different. Should be able to be used as a better predictive tool for development of future budgets.
- (3) Kevin's concern is the registration revenue was significantly less than anticipated, despite a higher number of participants.
- (4) Tawnia asks that we are sure where equipment that association purchased is located at. Recommendation that equipment that isn't returned is logged and equipment returned is physically inventoried.
- (5) Need to include donation to City as line item if not already in there.

n) Tournament Director

Dale Bjerke

- (1) At funeral – no report

o) Recruiting & Retention Coordinator

Len Lopez

- (1) Duk Duk Daze - Contacted City Hall and left several messages for organizer, both v-mail and e-mail. Still trying to get in.
- (2) Planning items on radar:
 - (a) Welcome Back Week on your calendar, September 17th—23rd
 - (b) November 3rd Try Hockey For Free Day - Need 1 hour of ice reserved. Ice Scheduler?
 - (c) Retention/Recruitment Elementary School Liaisons - Will send email mid-May for candidates from each elementary school
 - (d) Hoping for these same liaisons to work at Duk Duk Daze booth along with helping in 'Welcome Back Week' and 'Try Hockey For Free Day'
- (3) It is recommended that Crystal Frolics (July 26-29), Robbinsdale Whiz Bang Days (July 12-15), parades at both events, GV Girls softball tournament (Mid-season tournament June 15-17, and end of season tournament July 20-22), and Robbinsdale LL/PNHLL Wood bat Tournament (last week in July), and A-Minor Classic LL Tournament (mid June – Mike Norling – President of Crystal Little League sets it up) all be considered as recruitment opportunities.

p) Ice Coordinator/Website Administrator

Derek Olson

- (1) Ice is cold in South rink, not so cold on North side.
- (2) Jim has allocated pre-season ice to Derek and they're working on ice during high school regular season.

q) Youth Director

Kevin Conway

- i) City of New Hope Meeting update
 - (1) Kevin and Dave attended NH workshop meeting to discuss arena aesthetics improvements projects. Project will begin soon. Only access during this work will be from South end of South rink. Vestibule being pushed out towards lot, new countertops and ventilation equipment in concessions area, bathroom upstairs in community room, and new painting outside, etc.
 - (2) Two council members specifically mentioned that there needs to be some investment in improvements specifically geared towards the facility users.
- ii) High school update
 - (1) District 281 met with MSHSL and outcome was that it's unlikely to happen this year, and they will work on material for submission of merger application for next year
- iii) Arena update
 - (1) Frost problem in North side is dealt with
 - (2) Some refrigerant piping in place

- (3) New floor going in soon.
- (4) Schedule is still fine, but “float” (CPM Scheduling Term) has been used up
- (5) Concrete in equipment room is poured
- (6) HVAC Socks are going in on North side
- iv) U-14 Update
 - (1) Upheaval in MPLS on board, however, we’re still engaging in discussions. Their president is still very interested in a some form of a co-op/rainbow team(s)
 - (2) We’re still discussing with North Metro – their interest is in the entire girls program, not just U-14.
 - (3) Discussions with OMGHA also. We have indicated that their bylaws prohibiting our girls from trying out at the A-Level is problematic. They’re looking at revising their bylaws, to allow players waived in for their 2nd year be allowed to try out for “A” level team.

- r) Assistant Youth Director Dave Parenteau
 - (1) Will work with HDC/ACE, Derek and Eric to incorporate HDC/ACE, ice utilization and budgeting and governance goals and metrics into a long range strategic plan outline.

- 5) Open Floor Discussion Membership
 - (1) None

6) Adjourn
Meeting adjourned at 8:35 pm.

Respectfully submitted,
Dave Parenteau on behalf of Cristy Siede
Asst. Youth Director

Action items:

Future Meetings		
Meeting Date:	Materials Due*:	Materials Distributed:
June 11	8:00 pm June 7	8:00 am June 8
July 9	8:00 pm July 3	8:00 am July 4
August 13	8:00 pm August 9	8:00 am August 10
September 10	8:00 pm September 6	8:00 am September 7
Agenda items/Report in absentia:		
<p><i>*Effective May 2012:</i></p> <ol style="list-style-type: none"> 1. Action or discussion items must be sent to the Secretary no later than 8:00 pm on the Thursday preceding the board meeting. Cristy.siede@gmail.com 2. Board packet (agenda, action/discussion items, reports) will be distributed no later than 8:00 am on the Friday preceding the Board meeting. 3. Unexcused absences will be noted and may result in suspension of board voting privileges. An absence shall be considered excused if notice is provided to any officer, the Secretary of the Association, or the committee chairperson responsible for the Association function. 		