



**ACYHA Board of Directors  
Meeting Minutes  
March 2012**

**Meeting Type:** Monthly Meeting  
**Date:** March 12, 2012  
**Time:** 6:30 pm  
**Location:** New Hope Ice Arena - Meeting Room #1

<b>Attendees:</b>	P	Eric Berns	A	Dale Bjerke	P	Alicia Brown	P	Jill Byrnes
	P	Kevin Conway	P	Crissy Ginther	A	Mike Goergen	P	Tawnia Johnson
	P	Josh Levoir	A	Len Lopez	P	Dave McDonough	E	Derek Olson
	P	Dave Parenteau	E	Derrick Raymond	P	Cristy Siede	P	Greg Symicek
	E	Anne Winter						

<b>Add'l Reps:</b>	E	Kirk Anderson	P	Jon Campion	P	Tracee de Neui		Eric Marsh
		John O'Dell		Jon Piazza				

Absence with

**Key:** P Present                      E notice                      A Absent

**Guests:** Jim Johnson

**Topics:**

**Presenter(s):**

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| <p>1) Call to Order<br/> <a href="#">Meeting called to order by Kevin Conway at 6:43 pm</a></p> <p>2) Roll call<br/> <a href="#">Attendance taken; results indicated above.</a></p> <p>3) Approval of Meeting Minutes<br/> a) February 12, 2012 meeting - Postpone<br/> i) <a href="#">Cristy Siede presented the minutes from the February 12, 2012 meeting for approval. Moved by Josh Levoir and seconded to approve the minutes as presented. Motion carried unanimously.</a><br/> ii) <a href="#">Cristy Siede presented for ratification the electronic vote taken on February 15, 2012 where she moved to approve Tawnia Johnson, Concessions Manager, moving forward with a one-color standard ACYHA logo for printing on the water bottles to be sold in the concession stand. Motion was seconded by Dale Bjerke. With no discussion, the electronic vote carried with 15 yes votes and 1 abstention.</a></p> <p>4) Reports/Updates<br/> a) Secretary<br/> (1) <a href="#">Cristy Siede asked the board members to review and provide input on job descriptions to be shared via email.</a></p> <p>b) Charitable Gambling Manager<br/> i) Charitable Gambling report<br/> <a href="#">Tracee deNeui shared the following report and sought board approvals as indicated below:</a><br/> ii) Charitable Gambling report<br/> (1) <a href="#">Checkbook balance as of February 29, 2012 = \$30,929.29</a><br/> (2) <a href="#">Profit for February 2012 = (\$272.00) (includes expenses re: closing of SteveO's location)</a><br/> (3) <a href="#">Revenue for February 2012 = \$44,000</a><br/> (4) <a href="#">Tracee ran the Mite Jamboree raffle, profit of \$2,022.07</a><br/> (5) <a href="#">Received letter from Maple Grove Lions thanking ACYHA for the \$3,000 donation to the holiday food baskets; all donations for the Champp's site have been made for 2011.</a><br/> (6) <a href="#">Big bingos this week at Broadway and Sunshine Factory</a><br/> Monthly approvals</p> | <p>Kevin Conway</p> <p>Cristy Siede</p> <p>Cristy Siede</p> <p></p> <p>Cristy Siede</p> <p></p> <p>Cristy Siede</p> <p>Tracee deNeui</p> |
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- (1) Approval of expenses for April 2012 in the amount of \$37,275.00.
- (2) Approval to pay February 2012 taxes to the City of Maple Grove in the amount of \$221.22
- (3) Approval to make donation of \$10,000 to City of New Hope for ice time payment. Moved by Dave Parenteau and seconded to approve the charitable gambling report as presented. Motion carried unanimously.

- c) Mite Coordinator Derrick Raymond  
 In Derrick's absence, Cristy Siede shared the following report.
  - i) Mite Jamboree was great; no issues. Still running numbers will have a breakdown at a later date. Kevin Conway added that the Mite Jamboree was really well run and busy. Committee should be commended for their work. Crissy Ginther added that we sold out of raffle tickets for baskets and almost every game sold out of chuck-a-puck.
  - ii) Summer program is filled. Positive sign for numbers.
  - iii) Meeting with lead coaches to look for ways to improve the Mite program.
- d) Girls' Travel Coordinator Anne Winter  
 In Anne's absence, Cristy Siede provided the following update on Anne's behalf:
  - i) Conversations have started with families of second-year U12s and U14s currently playing with OMGHA to start the planning process for hosting a U14 team next season.
  - ii) Highlighted that the U14B team will be playing at the State Tournament this weekend and they are ranked as the #1 seed. Congratulations to Natalie Siede, Megan Eid, Vanessa Roufs-Walker and Paige Kopka.
- e) Equipment Manager Dave McDonough
  - i) All is good; email sent to managers requesting equipment for collections.
  - ii) Managers returning game jerseys, tubs, practice jerseys, pucks, puck bags, banners, first aid kits.
  - iii) Alicia mentioned there are additional volunteers to help with equipment collection.
  - iv) A large number of outdated, surplus Cooper youth jerseys are in the equipment room; they have been offered to numerous groups within the Association but there has been no interest in them; similar Armstrong jerseys were given to sled hockey team. Board suggested keeping two of each jersey for display/historical purposes and gave Dave permission to donate all other outdated jerseys.
  - v) Kevin Conway asked Dave to share this donation info with Equipment Manager-elect Kirk Anderson and to create a schedule recommending a replacement schedule for the current traveling team jerseys.
- f) Volunteer Coordinator Alicia Brown
  - i) Volunteer hour commitment runs through end of May. 85% of families have fulfilled their obligations. Alicia will reach out to those families having completed no hours to ensure she did not miss something or confirm they understand their deposit checks will be cashed. Discussion regarding volunteers having completed no hours.
  - ii) 2011-12 volunteer hour 'budget' would have been perfect had we hosted the U10A and Advanced 15 tournaments as planned.
  - iii) Alicia shared with Registrar, Crissy Ginther, that 2012-13 season volunteer checks must be post-dated to June 1, 2013 when they are submitted to avoid checks being 10 months old and no longer valid if presented to the bank.
  - iv) Discussion regarding remaining volunteer events; last weekend in April, first week in May. Discussion regarding possible alternatives to complete hours; i.e. cleaning rink.
- g) Hockey Development Committee (HDC) Jon Campion
  - i) Committee met March 11.
  - ii) Will present coaches' agreement, parent code of conduct, and closed tryouts language at May board meeting. Board requested documents for review two-weeks prior to May meeting (approx. April 30)

- iii) Committee still in the discussion phase regarding A-level tryouts for PeeWees and above; will discuss again at April HDC meeting. This too will be a May deliverable to the board.
  - iv) Reviewed pros and cons of skill and goalie clinics.
  - v) Discussed player development strategy; committee working on board presentation for association and board in fall.
- h) ACE and Coaches Coordinator Greg Symicek
- i) Coaching surveys developed by Greg Symicek and sent to families of traveling team players by Cristy Siede via SurveyMonkey. Results will be reviewed with coaches before the May regular board meeting. Discussion regarding how survey results are handled; troubling items are raised with coaches. Dave Parenteau suggested providing coaches both positive and constructive comments.
  - ii) Dave Parenteau has asked to have traveling teams provide a year-end recap for presentation to board, sharing the tone of what is going on with teams.
  - iii) Coach 'Hiring' Process. Discussion regarding process for coaches desiring to change levels, definition of 'coach in good standing', the reasons behind and risks involved with why coaches in good standing need to interview.
- i) Concessions Manager Tawnia Johnson
- i) Concession stand season is finished. Will be open for two weekends for Showcase hockey.
  - ii) Arena ground breaking event on April 11; plans to request volunteers for ceremony; Kevin suggested Tawnia contact Susan Rader at City of New Hope to determine who will be coming.
  - iii) Jamboree weekend went smoothly and had a positive financial result.
  - iv) Tawnia will share concession financials via email.
- j) Marketing & Fundraising Coordinator Jill Byrnes
- i) ACYHA water bottles have been received (qty. 192). Cost of bottles to be assumed by concession stand budget; bottles will be sold by concession stand in same manner as coffee mugs.
  - ii) Dasher board sale update; four confirmed sales to All Star Sports, Geoffrey Jewelry, Bill's Gun Shop, and 'duct place'. Goal to have 10 on each rink by beginning of season. Jill will share list of potential dasher board sale targets with board members in event there are some connections. Discussion regarding discretionary hours Jill can allocate for assistance. Cristy to share possible sales help contact with Jill.
  - iii) Wreath fundraiser. Current fundraiser is turn-key due to great work done by Dave Jensen. Still looking for someone to manage the fundraiser. Contact Jill with names. Discussion regarding ACYHA hosting a Christmas tree lot or working with Rum River Tree Farm on a flyer/coupon fundraiser with a portion of sales going to ACYHA. Suggestion for additional investigation and discussion; Jill to work through details.
  - iv) FYI, Lee Ann Chin donating 13% of sales from purchases made on March 13 to Jack Jablonski fund.
- k) D3 Representative Josh Levoir
- i) District tournaments have concluded and went well with the exception of one parent mishap.
  - ii) Tournaments.
    - (1) Association needs to include language in rules of hosted tournaments regarding how coach ejection by referees is handled. Josh to draft language and provide to Dale for discussion and use at future tournaments.
    - (2) Request traveling team tournament play is not scheduled during the district tournaments. District tournament schedule for next season will be published in May. Important for Dale and Eric.
  - iii) Game limits for coaches. If game limits are exceeded by coaches (included in total are district, regional, and state games), head coaches will be suspended for a year.

- iv) USA hockey fees increasing next year to \$50; \$40 goes to USA Hockey, \$10 goes to MN Hockey.
- l) Registrar Crissy Ginther
  - i) Season winding down. Year-end reports have been sent to the district.
  - ii) Transition going smoothly.
  - iii) Action: need to determine opening date of season. New board sets this date.
  - iv) Beth Battina will be the Mite registrar. She has a Squirt skater. Beth Battina to submit brief bio to Kevin Conway.
  - v) Registrar, Mite registrar, and volunteer coordinator need to coordinate registration process. Seeking guidance from past volunteers.
- m) Treasurer
  - i) Need to close registration.
  - ii) Need to collect minor items. \$1K to collect.
  - iii) Closing up check books after teams are done.
  - iv) Want to have a season wrapped up. Discussion regarding communicating budgets to members so they know where they stand.
- n) Tournament Director Dale Bjerke
  - i) Absent, no report.
- o) Recruiting & Retention Coordinator Len Lopez
  - i) Absent, No report.
- p) Ice Coordinator/Website Administrator Derek Olson
  - i) Excused absence; will have final ice update at April meeting.
- q) Youth Director Kevin Conway
  - i) City of New Hope Meeting update
    - (1) March 19 ice on North rink will go dark; equipment coordination will take one week before ice actually comes out.
    - (2) City has requested contractor, RJM, put together a proposal for improvements to amenities in the arena; including front entry, foyer, office, concessions, hallways, common area, lighting, community room incl. restroom upstairs. City moving forward with their request for improvements in approx. \$600K. City will have to go through formal bid process. Improvements to shower facilities are not part of this bid.
  - ii) High school update
    - (1) Kevin shared he was misquoted in the SunPost; his stance and that of ACYHA is that we support the return of AHS boys, with details yet to be determined. Meeting taking place with high school coaches, Derek Olson, and John Oelfke, Cooper AD. ACYHA supports the concept of the move; we need to know the details and understand the impact to the youth program.
    - (2) Derek Olson has reached out to VMIA, Brooklyn Park, and Breck for additional ice next year; will need esp. if we host U14A and B teams.
  - iii) Arena update
    - (1) Ground breaking to be held April 11. Volunteers will be needed. Tawnia to work with Alicia and intends to post via Dibs. Mike Opat, Lynn Peterson, Ann Rest and others who attended the September arena support event.
  - iv) U14 update
    - (1) Goal is to have an A and B team.
    - (2) Dave Parenteau and Kevin Conway met with Chris Haug and Paul Larson from Mpls. Storm for the purpose of discussing the associations' desires to support girls' hockey as well as a possible long-term, temporary merger at the U14 level. Both associations have common themes – ice fees, registrations, volunteer hours. Mpls. Storm board meeting is March 20.

- (3) If ACYHA partners with another association, players will waive into the host association and follow host’s policies, etc.
- (4) Also spoken with North Metro.
- r) Assistant Youth Director Dave Parenteau
  - i) Nominating Committee to set up interviews for candidates interested in open positions. No volunteers have come forward for the Recruiting & Retention Coordinator or Volunteer Coordinator positions.
  - ii) Proposed change to structure of regular board meetings. In an effort to have more efficient meetings, an information packet will be distributed to members five days prior to the meeting. Standard member reports and/or items for presentation to the board should email them to Cristy Siede’s attention for inclusion in the packet and agenda.
  - iii) Strategic plan still in process.
- s) At Large Member Mike Goergen  
Absent, no report. Kevin Conway shared with the board Mike Goergen’s decision not to continue in his role as the At Large Member for next year. Kevin shared that he frequently used Mike as a resource.
- 5) Open Floor Discussion Membership  
Mr. Johnson has no issues to bring to the board for discussion; attended to observe how board operates. He appreciates the board minutes and transparency.
- 6) New Business
  - a) Nominating Committee update
    - i) Provided in Dave Parenteau’s update.
  - b) By-law review
    - i) Redline of 2008 by-laws presented for board review and discussion. Several discussions took place during the course of the review including why some positions are paid, where these positions are indicated as paid in the by-laws, payment in cash vs. reduced ice registration fees, board structure and voting/non-voting positions, board attendance, assistant positions to assume roles when terms end, gambling manager membership and needs required by MN Gambling Control Board.
- 7) Adjourn  
Meeting adjourned at 10:25 pm.

Respectfully submitted,  
*Cristy Siede*  
Board Secretary

**Action items:** Email job description drafts to board members Cristy Siede  
Draft tournament rule language re: coach ejection Josh LeVoir

Future Meetings		
Meeting Date:	Materials Due*:	Materials Distributed:
April 9 – Annual Meeting		
May 14	8:00 pm May 10	8:00 am May 11
June 11	8:00 pm June 7	8:00 am June 8
July 9	8:00 pm July 3	8:00 am July 4
<b>Agenda items/Report in absentia:</b>		
*Effective May 2012:		
<ol style="list-style-type: none"> <li>1. Action or discussion items must be sent to the Secretary no later than 8:00 pm on the 1<sup>st</sup> Thursday of the month. <a href="mailto:Cristy.siede@gmail.com">Cristy.siede@gmail.com</a></li> <li>2. Board packet (agenda, action/discussion items, reports) will be distributed no later than 8:00 am on the 1<sup>st</sup> Friday of the month.</li> <li>3. Unexcused absences will be noted and may result in suspension of board voting privileges. An absence shall be considered excused if notice is provided to any officer, the Secretary of the Association, or the committee chairperson responsible for the Association function.</li> </ol>		