



**ACYHA Board of Directors
Meeting Minutes
February 2012**

Meeting Type: Monthly Meeting
Date: February 13, 2012
Time: 6:30 pm
Location: New Hope Ice Arena - Meeting Room #1

Attendees:	A	Eric Berns	A	Dale Bjerke	A	Alicia Brown	P	Jill Byrnes
	P	Kevin Conway	P	Crissy Ginther	A	Mike Goergen	P	Tawnia Johnson
	A	Josh Levoir	P	Len Lopez	P	Dave McDonough	P	Derek Olson
	P	Dave Parenteau	A	Derrick Raymond	P	Cristy Siede	P	Greg Symicek
	A	Anne Winter						

Add'l Reps:	P	Kirk Anderson	P	Jon Campion	P	Tracee de Neui		Eric Marsh
		John O'Dell		Jon Piazza				

Guests: David Ruoho Scott Kopka

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| Topics: | Presenter(s): |
| 1) Call to Order
Meeting called to order by Kevin Conway at 6:40 pm | Kevin Conway |
| 2) Roll call
Attendance taken; results indicated above. | Cristy Siede |
| 3) Introduction of Crissy Ginther as Registrar
Kevin introduced Crissy Ginther to the board. | |
| 4) Approval of Meeting Minutes | Cristy Siede |
| a) January 9, 2012 meeting | |
| i) Cristy Siede presented the minutes from the January 9, 2012 meeting for approval. Moved by Kevin Conway and seconded to approve the minutes as presented. Motion carried unanimously. | |
| ii) Cristy Siede presented for ratification the electronic vote taken on January 12, 2012 where Kevin Conway moved to approve the Waiver request for Sarah Humphrey (6-year old Mite) allowing her to waive from ACYHA to OMGHA for the remained of the 2011-12 season, with the understanding she will skate with ACYHA in 2012-13 season. The electronic vote carried with 13 yes votes and 1 abstention. | |
| iii) Cristy Siede presented for ratification the electronic vote taken on January 22, 2012 where Cristy moved to approve Josh Levoir, Anne Winter, and Dave Parenteau as members of the 2012 Nominating Committee as appointed at the January 9, 2012 meeting of the ACYHA Board of Directors. Motion was seconded by Kevin Conway. Motion was seconded and electronic voting results were 11 yes, 1 yes for Josh and Anne, 1 abstain for Dave P., and 2 abstain. Motion carried. | |
| iv) Cristy Siede presented for ratification the electronic vote taken on February 3, 2012 where Cristy moved to approve Crissy Ginther as the ACYHA Registrar effective immediately, for a three-year term ending April 2015. Motion was seconded by Derrick Raymond and electronic voting results were 12 yes and 0 no votes. Motion carried. | |
| 5) Reports/Updates | |
| a) Secretary | Cristy Siede |
| (1) Cristy Siede shared with the Board the formal resignation of Alicia Brown, Volunteer Coordinator, submitted on January 22, 2012. Alicia stated that if it is in the best interest of the board that she stay on through May 2012 to finalize the season, she will do so. | |

- b) Charitable Gambling Manager Tracee deNeui
- i) Charitable Gambling report
Tracee deNeui shared the following report and sought board approvals as indicated below:
- ii) Charitable Gambling report
- (1) Checkbook balance as of January 31, 2012 = \$42,908.17
 - (2) Profit for January 2012 = \$7,501.00
 - (3) Revenue for January 2012 = \$54,000
 - (4) Last day at Steve O's was 1/31/12; posted loss for the month of Jan.
 - (5) Broadway paid max rent in Jan; most pull tab sales of sites.
- iii) Monthly approvals
- (1) Approval of expenses for March 2012 in the amount of \$39,675
 - (2) Approval to pay January 2012 taxes to the City of Maple Grove in the amount of \$299.60
 - (3) Approval to pay taxes to New Hope in the amount of \$3,642.12
 - (4) Approval to pay taxes to Crystal in the amount of \$757.05
 - (5) Approval to pay the State of Minnesota annual licensing fees in the amount of \$100.00
- Moved by Tawnia Johnson and seconded to approve the charitable gambling report and items for approval as presented. Motion carried unanimously.
- c) Mite Coordinator Derrick Raymond
- Kevin Conway shared Derrick's report in his absence.
- i) Mite Jamboree update
- (1) Ice time for the Mite Jamboree is done and awaiting approval from Dornfeld from D3.
 - (2) Outside opponents for Mite 3s are set
 - (3) Len Lopez has the ice for the girls and is sending out invitations for opponents; the non-full-ice U8 is going to try and bring in some other association teams to play half ice 3v3 at the Jamboree
 - (4) The Jamboree Committee is doing their thing; everything is on track.
 - (5) Derrick is trying to get students from Cooper varsity choir to sing the National anthem.
- ii) Mite 3 full ice has started and we are doing pretty good. Goalie clinics on Sunday are paying off big time. Goalies at the Mite 3 level are doing really well.
- iii) Jill Byrnes inquired regarding Marketing assistant required for Jamboree. Jill to talk with Heidi Campion regarding vendor.
- iv) Tawnia Johnson inquired with Len regarding girls' ice relative to volunteer staffing.
- d) Hockey Development Committee (HDC) Jon Campion
- i) 2012 All coaches to sign a coaches' agreement; final draft created last night; will be presented to board for approval.
- ii) Discussed tryouts; received input from several individuals.
- (1) 2012 will be a pilot year
 - (2) A-level tryouts to take place at the PeeWee and U12 levels and up. Anyone can tryout at the A-level; players elect to tryout at this level; skaters will not be solicited. If players elect not to participate in the A-level tryout, they are not eligible for the A team.
 - (3) Tryout will be closed; discussion regarding those to be present at tryouts. Parents will not be allowed to sit through tryouts.
- iii) Discussion regarding camp. Len Lopez shared that he does not agree with the length of the pre-season camp. Camp structure will not change for the 2012-13 season.
- iv) HDC is creating a player development strategy as the result of Kevin Conway asking the HDC to provide a benchmark for player successes; HDC creating presentation for board.
- v) Association successes – Jon shared successes taking place in the program.
- vi) Jon recommended ACYHA teams register to play in the Coon Rapids tournament next season due to their outdoor rink.
- vii) Dave Parenteau asked other board members to share successes during their future reports.

- e) ACE and Coaches Coordinator Greg Symicek
Absent at time of report; none provided.
- f) Equipment Manager Dave McDonough
 - i) Discussion regarding jersey replacement. ACYHA plans on a 5-year shelf life with 2012 being the fifth year of the current jerseys. Dave shared that jerseys are not required to be replaced and suggested they be replaced by level. Dave Parenteau asked Dave McDonough for a schedule indicating suggested replacement or accrual. Len suggested we offer jerseys coming out of the cycle for sale to players.
- g) Concessions Manager Tawnia Johnson
 - i) Tawnia submitted the June 2011 – January 2012 P&L. YTD net income is \$16,921.95. Discussion regarding budget
 - ii) Updated on coffee mug sales; all sold but two. Feedback is that they are great. Will order more for next year.
 - iii) Tawnia and Jill Byrnes are working on water bottles for sale.
 - iv) Tawnia shared her desire to create process surrounding concession managers re: hiring, job descriptions, payment, process, consequences. Wants to have something official in the event an employee departs mid-season. Board asked Tawnia to draft the language and present it for approval.
- h) Marketing & Fundraising Coordinator Jill Byrnes
Absent; no report.
- i) D3 Representative Josh Levoir
Cristy Siede shared Josh’s report in his absence.
 - i) District tournaments begin Saturday, Feb. 18; seeding meeting is Wednesday night.
 - ii) In response to feedback received, a significant number of changes will be made to CEP training for next year. Anticipated changes include shortening the modules, removing the age level redundancies, as well as shortening the in-person class time.
- j) Registrar Crissy Ginther
 - i) Crissy shared results of D3 registrar meeting. Needed to determine date for beginning of 2012-13 season.
 - ii) Year-end reports need to be done
 - iii) CEP information; only two individuals with outstanding training to do.
- k) Tournament Director Dale Bjerke
Dave Parenteau shared the following in Dale’s absence:
 - i) New Hope hosted tournaments were run well; teams claiming they would not return to a New Hope tournament did come, enjoyed it and plan to come back.
 - ii) Thanks to board members for last minute help.
 - iii) Derek and Dale are working on things we can do to make tournament more prominent to association members. Suggestion made that we put this in the Sun Post.
- l) Recruiting & Retention Coordinator Len Lopez
 - i) Len shared analysis including registration, lost Mites, player projections by age, and retention survey.
 - (1) Dave Parenteau shared that this information is helpful for equipment manager planning.
 - (2) Dave P requested addresses from skaters to plot on a map to determine gaps in neighborhoods.
 - (3) Discussion regarding communicating to parents info on subsidies; role charitable gambling plays, etc.
 - (4) Dave Parenteau asked Len to continue to present meaningful data year after year.
 - (5) Discussion regarding mid-season survey for all Mites containing questions: are you having fun, will you come back, how can we improve? Suggestion made to solicit birthdates for projection purposes. Jon Champion suggested that Mite attrition could

result from parents'/players' expectations of game play as well as second year price increase.

- m) Treasurer Eric Berns
Absent; no report.
- n) Volunteer Coordinator Alicia Brown
Absent; no report.
 - i) Kevin Conway shared with the board that Alicia did notify Kevin of her job search which resulted in her resignation as Volunteer Coordinator.
- o) Ice Coordinator/Website Administrator Derek Olson
 - i) Ice week being scheduled to week
 - ii) Issues with NGIN are resulting in difficulty with auto update feature on calendars. Derek working with NGIN to resolve.
 - iii) Discussion regarding ACYHA hosting D3 U10A district playoffs and concern with D3 reaction to concessions being closed on a date when only one game is scheduled. Board suggested Tawnia share with D3 that while we would like to have the concessions open, it is not cost effective to do so for only one game.
- p) Youth Director Kevin Conway
 - i) Mite pancake breakfast update
 - (1) The first pancake breakfast held at the Crystal Broadway Pizza was a big success; served 200+ more people than they expected. Serving went well, good marketing; nice weather, and proximity to NHIA were likely factors in the success.
 - ii) City of New Hope Meeting Update
 - (1) Continue to meet monthly; keep them up to speed from marketing standpoint; new Zamboni coming in a few months.
 - iii) ISD 281 School board update
 - (1) Lively school board meeting regarding moving AHS playing at PIC or NHIA. John Evans and Kevin Conway presented at meeting.
- q) Assistant Youth Director Dave Parenteau
 - i) Dave requested board members share any suggestion for open board positions with himself, Anne Winter, Josh LeVoir, or Kevin Conway:
 - ACE and Coaches Coordinator
 - Boys' Travel Coordinator
 - Recruiting and Retention Coordinator
 - Volunteer Coordinator
 - Mite Registrar (non-board position)
- r) At Large Member Mike Goergen
Absent; no report.
- 6) New Business
 - a) Open Board Positions Dave Parenteau
 - i) Dave reiterated the open board positions
 - Parent Volunteer Coordinator
 - ACE and Coaches Coordinator
 - Boys' Travel Coordinator
 - Recruiting and Retention Coordinator
 - Equipment Manager (to be filled by Kirk Anderson)
 - Mite Registrar (non-board position)
 - b) Discussion regarding volunteer hour exemption extended to board members for the duration of their child(ren)'s time in the association; extend to former board members with kids still in association. Need to learn impact to volunteer program.
 - c) Discussion regarding board attendance language.
- 7) Open Floor Discussion Membership

None

8) Adjourn

Meeting adjourned at 8:11 pm.

Respectfully submitted,

Cristy Siede

Board Secretary

Action items:

Success sharing (Each meeting)

All members

Future Meetings:

March 12

April 9 – Annual Meeting

May 14

June 11

Agenda items/

Report in absentia

By the first business day of the month, send agenda item(s) (and document(s) for electronic distribution) or a brief report if you anticipate being absent to cristy.siede@comcast.net. Thank you.