

Central Section Match Penalty Procedure

When a player or coach is assessed a match penalty during play in the boundaries of the Central Section the following will be established as the proper protocol in the responsibilities of reporting the incident.

Central Section Game Official

1. Will advise head or assistant coach immediately following the assessment of penalty.
2. Upon completion of the game, the official will make notations in the remarks area of score sheet and will cite the appropriate USAH rule number as per the USAH Official Rules of Ice Hockey
3. Retain the original or first copy of score sheet (white page) for further expedition to the Central Section Referee in Chief.
4. Contact Central Section Local Supervisor assigned to area to verbally report incident on the same day penalty is assessed. The report will contain the following information; player or coach name, age classification, player or coach association, rink location, and the infraction as assessed.
5. File a Match Penalty Incident Report via electronic mail (e-mail) to Central Section Local Supervisor and Central Section Referee in Chief within 48 hours.
6. Mail a signed copy of the Match Penalty Incident report and the original of first copy of score sheet (white page) to Central Section Referee in Chief.

Central Section Local Supervisor

1. Interview Central Section Game Official on telephone to establish the validity of the Match Penalty as assessed.
2. Advise Central Section Referee in Chief of Match Penalty Incident Report. The report will contain the following information; player or coach name, age classification, player or coach association, rink location, and the infraction as assessed.
3. Review Central Section Game Official's electronically filed report, to ensure its accuracy and advise Central Section Game Official to file the signed report and score sheet within the prescribed time limits.

Central Section Referee in Chief

1. Notify Central Section President of Match Penalty Incident Report. The report will contain the following information; player or coach name, age classification, player or coach association, rink location, and the infraction as assessed.
2. Upon receipt of electronically filed Match Penalty Incident Report from Game Official, conduct a complete investigation into the incident to ensure accuracy and validity of the penalty assessed.
3. Contact Central Section President to advise of recommendation based from the investigation of whether to pursue a disciplinary hearing for player or coach.

Central Section President

1. Send notification to Association President for player or coach advising of immediate suspension until all reports are submitted.
2. Based on Central Section Referee in Chief's recommendation, determine whether the Central Section or Local Association will conduct disciplinary hearing for player or coach.
3. As per USAH/NYSAHA rules, all related hearings must be conducted within 30 days of the incident, unless there are extenuating circumstances.

Central Section Coach

1. Contact the Central Section President (by phone or electronically) within 48 hours of the incident or be subject to possible suspension for lack thereof. (As per the NYSAHA Annual Guide).

Central Section Association

1. If so instructed by Central Section President, conduct hearing for player or coach doing so within 30 days of date of incident.
2. File recommendation of disciplinary action taken to Central Section President for his approval within 72 hours of hearing date.