



**ALL NEW EMPLOYEES MUST HAVE THIS TRAINING COMPLETED WITHIN SIX MONTHS OF INITIAL HIRING AND EVERY FIVE YEARS THEREAFTER**

**Child Abuse and Neglect - Training of School District of Waukesha Employees**

Wisconsin law requires all employees of Wisconsin public school districts to report suspected child abuse and neglect, Wis. Stat. sec. 48.981(2)(a)16m. In addition, school boards are to ensure all employees receive training provided by the Department of Public Instruction within six months of initial hiring and at least every five years thereafter, Wis. Stat. sec. 118.07(5). Initial training of all public school employees must occur no later than June 9, 2012, in order to comply with Wisconsin Act 81. Employees are considered to be anyone who receives an annual statement of wages for tax purposes (W-4 form) from the school district.

The School District of Waukesha (SDW) is requiring all employees to complete the Mandatory Reporting of Child Abuse and Neglect - Training for All School Employees webcast. All SDW employees working in the middle or high school setting will be required to complete Mandatory Reporting of Child Abuse and Neglect - Supplemental Information webcast. Certifications of Completion must be forwarded to the Human Resources Department immediately following training.

Access to the training is available any time. Go to:  
<http://dpi.wi.gov/sspw/can.html>