



# CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)  
 May 18, 2015 Board Meeting Minutes  
 Victoria Blue Line Room 7:00pm – 9:00pm

## Board: (\* present)

Brian Hegarty*	<i>President</i>
Tim Kauffman*	<i>Vice President</i>
Dawn Rodell Riley*	<i>Treasurer</i>
Jeff Weyandt	<i>Jr. Gold</i>
[open]	<i>Bantam</i>
Steve Hamre*	<i>PeeWee</i>
Jamie Wishart*	<i>Squirts</i>
Jay Musolf*	<i>Mites</i>
[open]	<i>Mini mites/Termite</i>
Darin Nelson*	<i>U10, U12, U14</i>
Cordell Mack*	<i>U6, U8</i>
Yo Schugel	<i>HDC</i>
Brian Charchenko	<i>HDC</i>

## Key Volunteers:

Julie Eklund*	<i>Ice Coordinator</i>
Lori Hill*	<i>Accounting</i>
Michelle Fontaine*	<i>Website</i>
Tammy Lueck	<i>Registrar</i>
Brenda Reddan	<i>Concessions (CCC)</i>
Amy Lindquist	<i>Concessions (Vic)</i>
Joyce Thomas	<i>Volunteers</i>
Jamie Noyce	<i>Jamboree</i>
Jenny Spalding	<i>Jamboree</i>
[open]	<i>Fundraising</i>
[open]	<i>Recruitment</i>
[open]	<i>Equipment</i>

**Meeting Call to Order** – Tim Kauffman (7:04pm) –seconded by Dawn Rodell Riley.

**April Board Meeting Minutes Approved** – Posted on the web

## **President Report – Brian**

President – Brian Hegarty

- **Open Positions**
  - Lower Mite Commissioner – Jay Updates – Hoping to have a candidate step forward very soon.
  - Bantam Commissioner – Working recommendations – One potential candidate
  - HDC – 1 spot open – Recommending Jeff Heil for board approval.
  - Equip Manager / Asst Equip Manager – 2 spots open – potential candidate identified. Should know within next couple weeks.
  - Jamboree – 2 spots open
  - Fundraising / Gold Card – 1 spot open
  - Recruiting Coordinator / Try Hockey Free / Skate Day Coord – 1 or 2 spots open
  - Golf Tournament Coordinator – TBD
  - Mite Camp Coordinator – TBD
- **New Volunteer Positions** – open discussion and consideration for budget / next meeting
  - Association Sponsorship Director – corporate sponsorship, charitable gaming, etc...
  - CCHA Pride Coordinator – banners, trophy cases, wall of fame, season success, etc...
  - Purchasing Manager – report to Treasurer – consolidate equip / concessions / etc...
- **Budget Preview** (will send out electronic to all board members)
  - 2014/15 P&L Review vs Budget vs PY Actuals
  - 2014/15 Ice Utilization
  - 2014/15 Budget Review
    - Administrative Categories (per CCHA player)
    - Team Categories (per CCHA team)
    - Variable Categories - # Players / # Ice Allocation
    - Stipends



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- Goalie Credit
- Fundraising options – gold card / buy out / other options
- Payment options – auto pay / etc...
- Golf Tournament Options
  - Poor support past 3 years
  - Unsure of key volunteer status for organizer
  - Net impact positive \$ contribution
  - Other options . . .
    - Tie into Skate Day in Sept – golf event, other fundraiser options
    - Restaurant fundraiser events – BWW, Chipotle, Ruby Tuesday, Davanni's
    - Other associations?
- Commissioner Summer Planning
  - Registration files – estimate number of teams
  - Tournament registration
  - Player recruitment / coach status with HDC
- *Review Key Documents / Policies (will send out red lined to all board members) – hold over for June review . . . focus on open positions and budget approval in May*
  - *Bylaws – need to be updated*
  - *Code of Conduct – Player / Parent / Coach*
  - *Volunteer Policy*
  - *Tryout Document*
- Girls Program committee proposal
  - Motion made by Cordell Mack to Approve Girls Program committee proposal. Motion approved and passed.
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## **Vice President Report – Tim**

- None.

## **Treasurer – Dawn Rodell Riley**

- None.

## **Accounting Team – Lori Hill**

- None

## **Commissioner's Reports**

### **Upper Level Mites – Jay Musolf**

- Working on recruiting, helping fill positions.

### **Lower Level Mites – TBD**

- None.

### **Squirt Commissioner Report – Jamie**

- Looking at any new tournaments, prepping email for families for upcoming year.
- Will review high level

### **Peewee Commissioner Report – Steve**



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- None.

## **Bantam Commissioner Report – TBD**

- None.

## **Jr Gold Commissioner Report – Jeff Weyandt**

- None.

## **6U/8U Girl's Program Commissioner Report – Cordell Mack**

- Submitted proposal and discussed more regarding girls lower level program.

## **10U/12U/14U Girl's Program Commissioner Report – Darin Nelson**

- None

## **Key Volunteer Reports**

### **Website updates – Michelle Fontaine**

- Updates to website continuing. Looking for feedback on improvements.
- Working with NGIN to improve/update CC processing.

### **Registrar & Safe Sport - Tammy Lueck**

- None

### **HDC updates**

- Will have **tryout calendar** ready and recommended **tryout document updates** ready for review and approval at June meeting.
- Approved ads for non-parent coaches for upcoming season for all upper level teams. Ads are just now circulating (some starting in June). HDC will allow ads to run over the summer and continue looking and interviewing candidates who submit resume.
- Recommended Jeff Heil for open HDC position. Board to review/approve in off-cycle vote.
- Will be recommending new goalie credit at the June meeting. CCHA has one of the lower goalie credits in the area. Just looking to stay competitive with other associations.
- Continue to receive feedback regarding who will be selected as Bantam AA coach next year. HDC reminded the board that coaches do not get selected until closer to the season, and that they are currently in the process of interviewing candidates and sending out ads/notifications. Nothing to be expected until early fall as we get close to tryouts. This is true for all levels; unless a non-parent coach has been interviewed, selected and approved. Parent coaches are interviewed and/or selected and approved after the tryouts have concluded for that particular level. No change in the process of selecting parent coaches from previous years.
- Pat K spending a fair bit of time reviewing and going over the girls program with the 2 new commissioners.

**Meeting Adjourn** – Motioned by Tim Kauffman at 9:30pm. Seconded by Darin Nelson.