

# CHIPPEWA YOUTH HOCKEY

## BINGO WORKERS DUTIES

**Bingo Packet Sellers** -2 at the beginning of the night, 1 for the entire session

- Sell bingo card packets and daubers

**Floor Workers** – Minimum of 4

**Responsibilities** (in order of priority):

- At the beginning of the evening, tape trash bags to each table.
- Position yourselves around the bingo hall and listen/watch for people calling bingo. Floor workers will respond to the bingo and confirm the winning numbers by reading them back to the bingo caller. When reading back, only give the number, not the letter and read all of the numbers under the “B” column first, followed by the “I” column and so on. You do not need to call the “Free Space” back. Floor worker will give the winner a slip to put their name on. Once they have the name, the worker will give the slip to the check writer and get the check to return to the winner.
- Floor workers will sell the individual sheets before each of the “Special” games (four times each session). This occurs after Games 2, 7, 10 & 15. The cost of the sheets is 50 cents each and the sheets can be picked up from the check writer. Special sheets can be sold at any time. At the beginning of the night workers will get change from the check writer, and return the money after the last selling session before game 16. Unsold sheets need to be returned to the check writer to be counted.

**Concession Workers** – Minimum of 2

**Responsibilities** (in order of priority):

- Operate the concession area during bingo. Prepare and sell food items that are brought in.
- Clean concession area prior to the last game, and prepare the clean up buckets of water for wiping down tables at the conclusion of bingo.

**All Workers**

At the end of the night, all workers will clear off tables, wipe tables off with water and push the chairs under the tables.

# CYHA BINGO SIGNUP SHEET

**Workers should report by 6:00 PM**

Supervisor Member

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Concession Stand Worker

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Bingo Card Packet Seller

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Floor Worker

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**Food should be at the Eagles Club by 6:00 PM**

Pan of Bars (Minimum of 6)

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Concession Stand Worker/Floor Worker

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Bingo Card Packet Seller/Floor Worker

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