

Welcome to Buffalo Youth Lacrosse Club (BYLC). We would like to thank you for considering Volunteering as a head coach, assistant coach, or team manager. It is because of people like you that our organization continues to succeed! BYLC's mission is to provide our children with a safe, fun and educational lacrosse experience.

### **Head Coach Job Description (\*Applies to Assistant Coaches)**

Verify practice times with Scheduling directors.

Communicate practice times to parents with help of manager.

Communicate expectations to parents and players. (For example, if a child does not attend practice they do not start the game)

Prepare practice plans in advance of practice. This should include which coach is running which drills

Share practice plans with assistant coaches prior to practice so that everyone arrives at the field prepared

Ensure team is receiving at minimum 2 days a week practices ( 1.5 hrs.) or games

\* Attend all practices and games to the best of your ability.

\*Arrange for practice/game coverage if you are unable to attend.

Start and end practices on time. (This means you show up at the field 15 minutes prior to practice)

Adhere to BYLC board requirements and recommendations.

Attend coaches' meetings.

You or other designated coach are always the last to leave the field.

Ensure that you, assistant coaches, and parents understand and practice BYLC's code of conduct.

\* Pass a background check.

Confirm all games with Boys/Girls or Scheduling director.

Submit equipment requests to the Equipment Director

Frequently communicate with your Coaches' Director

\*Must obtain US Lacrosse number (www.uslacrosse.org)

\*Ensure that all children are picked up from practice before leaving the field.

Above all else, ensure that you are providing a safe, fun, and educational environment for our children!

### **Benefits for Coaches**

BYLC will pay for US Lacrosse membership fee.

BYLC will pay for coaching education, training or certifications as approved by the board.

BYLC will reimburse coaches for one child's fees per season.

### **Duties that the Head coach can delegate to assistant coach or Team Manager**

Submit a complete roster to the teams' manager, including uniform numbers.

Give parents directions to all games.

Give parents game schedule through NGIN.

Assign someone to manage the game clock, scoreboard, end lines for all home games.

Help coaches uphold BYLC's code of conduct.

Ensure that fields are cleaned up after practices and games.

*I agree to follow the requirements as listed above for my duties as a coach for BYLC:*

**Print:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_