

MSHSBLCA Bylaws

MSHSBLCA Articles

- ARTICLE I** The organization shall be known as the Minnesota State High School Boys Lacrosse Coaches Association (MSHSBLCA).
- ARTICLE II** The MSHSBLCA shall operate under the rules of the Minnesota State High School League (MSHSL).
- ARTICLE III** All competition in which member schools participate shall be guided by the rules of the National Federation of High Schools (NFHS) except when they are contrary to MSHSL rules.
- ARTICLE IV** The MSHSBLCA will be affiliated to the Minnesota State High School Coaches Association (MSHSCA).
- ARTICLE V** Every present or former lacrosse coach from an accredited high school in Minnesota is entitled to become a member of the MSHSBLCA. To join the MSHSBLCA the coach must also join the MSHSCA. Annual membership fees must be paid by or before official start date of the season to be eligible for association awards and privileges.
- ARTICLE VI** General Meetings will be held twice a year (March and June) and/or at any other time that the Board of Directors determines necessary.
- ARTICLE VII** Only MSHSBLCA members are eligible to serve in elected or appointed leadership roles for the association.
- ARTICLES VIII** The election of MSHSBLCA Board of Directors will be held every year at the June General Meeting. The President and Treasurer will be elected odd calendar years and the Vice President and Secretary will be elected even calendar years. The newly elected officers will take office at the conclusion of that meeting. Additional Board positions may be created, as needed, and re-elected each cycle as determined by a quorum at the June General Meeting. If a Board of Director position becomes vacated, the President can appoint a MSHSBLCA member to fill that position for the remainder of the term.
- ARTICLE IX** Amendments to these Bylaws shall require a two-thirds affirmative vote of a quorum of members of the Representative Assembly. A quorum shall consist 50% of the membership of the Representative Assembly. In the event of an electronic vote (email), a two-thirds affirmative vote of the MSHSBLCA membership is required. **Note: each participating school is limited to one vote.

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MSHSBLCA Purpose and Objectives

In order that the Lacrosse Coaches Association may assist and encourage the attainment of Minnesota's secondary education objectives, the following purposes are established:

- ❖ To provide, promote, and extend educational opportunities for Minnesota high school lacrosse players on a competitive basis.
- ❖ To elevate standards of sportsmanship and to encourage the growth of citizenship among the youth participating on school lacrosse teams.
- ❖ To provide a positive model of leadership by team coaches, school administrators, and other adult team personnel.
- ❖ To perpetrate and improve the sport of lacrosse in all aspects.
- ❖ To unify efforts and to communicate with all agencies interested in developing lacrosse, and to maintain good relationships with them.
- ❖ To establish a series of meetings, clinics, and rules interpretation sessions for the improvement of coaching and officiating.

Duties of the Board of Directors

PRESIDENT: The president shall perform all duties usually connected with the office according to modern parliamentary rules. In addition, the President shall also have the following duties:

- ❖ To chair the Representative Assembly Meetings of the MSHSBLCA.
- ❖ To prepare and publish a quarterly President's Newsletter to all MSHSBLCA members updating them on association business, news and activities.
- ❖ To act as the MSHSCA Representative by attending meetings and being a liaison between the MSHSCA and the MSHSBLCA.
- ❖ Review these Bylaws within the first three months of taking office and present changes to the association for approval (see Article IX).

VICE PRESIDENT: The vice president shall have the following duties:

- ❖ To chair the Representative Assembly Meetings of the MSHSBLCA when the president is unable to preside over the meetings.
- ❖ To oversee the Awards Committee and All-Star Committee.

SECRETARY: The Secretary shall have the following duties:

- ❖ To provide reports of the Annual Meeting and Section Representative Meeting to all MSHSBLCA members.
- ❖ To keep all member schools informed of events and to send literature concerning the association to all MSHSBLCA members.
- ❖ To advise all members of annual and special meetings.

TREASURER: The Treasurer shall have the following duties:

- ❖ To handle all the funds of the MSHSBLCA.
- ❖ To provide a financial report at the Annual Meeting and keep up to date and accurate set of books.
- ❖ To prepare and submit an Annual Budget to the Board of Directors of the MSHSBLCA.

AT LARGE: The At Large position shall have the following duties:

- ❖ Attend all meetings of the MSHSBLCA and Board of Directors
- ❖ Assist/advise the MSHSBLCA Board of Directors
- ❖ Undertake special projects for the MSHSBLCA

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MSHSL Advisory Committee Representatives: The MSHSL Advisory Committee Representative will have the following duties:

- ❖ To attend the MSHSL Advisory Committee meetings and act as a liaison between the MSHSL and the MSHSBLCA.
- ❖ To report to the Board of Directors of MSHSBLCA concerning MSHSL matters.

Procedure for Presentations to the Board of Directors

Procedure for Presentation of Proposals

- ❖ At Board Meetings:
 - Provide at least one written copy to aid the Secretary
 - Can be presented by any member coach.
 - For sake of time utilization at Board meetings it would be helpful for the proposal to be placed on the meeting agenda prior to the start of the meeting.
- ❖ At General Meetings:
 - Provide at least one written copy to aid the Secretary
 - Proposals presented at General Meetings will be heard, but except for emergency needs the Board will not consider action on them until the next scheduled Board Meeting.
 - The presenter will be invited to the Board Meeting to make the presentation in person or in written form.
 - The MSHSBLCA Secretary, based on notes taken at the General Meeting, can make the presentation.
 - The President will determine if an emergency Board Meeting is warranted for a vote at the General Meeting.

Procedure for Voting on Proposals

- ❖ Each Board Member will have one vote regardless of the number of voting positions that they may hold.
- ❖ Passage of proposals will be by a simple majority of the number of possible voting positions.
- ❖ Ballots can be by voice vote, hand vote or if requested by a Board Member by secret ballot.
- ❖ Should a Board Member be absent and have a designated representative at the meeting this representative will have the right to vote on proposals representing the absent Board Member.
- ❖ Timeline:
 - Proposals can be voted on and decided at the same meeting that they are presented at.
 - At the request of a Board Member the proposal may be tabled until the next Board Meeting.
 - The purpose of this could be for more thought or to survey Member Coaches.