



Concessions – Job Description/Expectations Tournaments

Includes Concessions Sales/Mayfly T-Shirt Sales

Report 15 minutes early to get assignment for your shift.

Concessions:

- Do not eat inside concession area
- Do not store your child's softball gear in concession area
- Familiarize yourself with the price list and items we offer for sale
- When preparing hamburgers/hot dogs/Brats your hands must be gloved
- Make appropriate change for customers
- Restock food/ice and drink supply as necessary
- Communicate any restock needs to the shift Lead, the Concessions Manager and or the Tournament Director
- May be asked to run food to another location
- May be asked to check restrooms and restock
- Personal beverages must be in a personal cooler. It is a health code violation to use the "concessions" coolers for personal beverages.
- Answer patron questions and assist them – this may include giving directions, finding the Tournament Director and/or EGFA President
- If assigned, you will work with the grill master to transport product from grill to bun.
- Help set-up (early shift) and take-down (late shift) – this will include lifting & carrying
- If assigned, you will need to assist with checking-in volunteers and/or teams (see below)
- If assigned, you will assist with T-Shirt sales (see below)
- **All umpires are provided food and beverage at no charge.**

Mayfly T-Shirt Sales:

- Set up Mayfly T-Shirts table next to (but separate from) concessions

Treasurer or onsite tournament director are the only two allowed to remove money or collect box at the end of the day – Sign off on amounts removed if requested.

- Use clothespins to hang samples from tent
- Make sure to have a "try on size" available.
- Assist concessions if needed

- End of day, fold items and put back in boxes and put inside concession building/trailer for the next day

Volunteer Check-In:

- Maintain check-in/check-out log
 - Volunteers should check-in by registering arrival time and signing in
 - Volunteers should check-out by registering departure time and signing out at the end of the shift so they get credit
 - Notify onsite tournament director and/or concessions lead if a volunteer is a no-show after 10 minutes so we can make staffing adjustments if needed (especially important for field crew).

Team Check-In:

- Use the same table as T-Shirt Sales/Concessions Building/Trailer
- Each team **must** turn in:
 1. An ASA **Certified** Roster signed by all the parents. If no such roster – contact the Tournament Director and/or concessions lead prior to checking in the team. There will be an additional fee for teams without this roster.
 2. Each Team Head Coach must turn in a signed copy of the “Mayfly Coaches Code of Conduct” if they haven’t already emailed it to the Tournament Director.
 3. Game balls are provided to the Umpires who will have them at the start of every game.
- Any issues, contact onsite tournament director Bill Buenz or EGFA President, Pat Willette (they will be on-site the whole weekend). Their cell phone numbers will be posted at Concessions.