



**Waukesha School District of Waukesha Co-Curricular Athletic Volunteer Contract**

Name: \_\_\_\_\_  
Position: \_\_\_\_\_

The individual listed will volunteer in the above position during the WIAA Regulation Season for the 2016-2017 school year. In accepting this volunteer position, the individual listed understands they are not considered an employee of the District. They agree to the District's athletic policies and procedures as set forth and will adhere to them throughout their volunteer commitment.

The conditions of this contract are listed below. The above individual agrees to:

Common Points

- Complete a Volunteer Driver's form every year.
- Reserve facilities for practice or meeting times (filling out all necessary paperwork) in the Activities Office.
- Monitor the eligibility of participants, both academically and otherwise.
- Supervise students/athletes at all times.
- Supervise assistant coaches
- Assistants must be registered and sign off on all policies
- Review and follow the following district policies:
  1. 5131.1 Pupil discrimination
  2. 4120 Staff Student Relations
  3. 4111 Sexual Harassment & Tobacco Use
  4. 4116 Employee Alcohol and/or Other Drug Use
  5. 1314 Fund Raising
  6. 5.41.5 Suspected Child Abuse
  7. 6165 Student Privacy & Video and Media Access

Coaches

- Attend all required meetings called by the Activities Director. In addition, attendance will be expected at all other meetings, which are as follows:
  1. WIAA (or other regulatory body) Rules Interpretation Meetings
  2. Classic 8 Conference Meetings
  3. Seeding Meetings for Regional/Sectional play
  4. Scholar/Athlete Night
  5. Seasonal Coaches Meetings
  6. School Related Functions where athletics may be highlighted
- Attend a qualifying education program, to be paid for by the Activities Department, prior to serving the second year, if not licensed to teach.
- Communicate coaching philosophy, co-curricular conduct code, team rules and award requirements with parents in writing and at a meeting, within the first week of the season.
- Complete and turn in Bus Charter List at least one week prior to start of season.
- Coaches will review the Classic 8 Athletic Personnel Expectations

Advisors

- Complete a Program of Work for each semester.
- Fill out fundraising forms completely including financial information.
- Turn in your roster of students in your club or activity
- Attend all meetings called by Activities Director

I accept the above terms.

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Assistant Principal/Activities Director