

# **BYLAWS OF YOUTH LACROSSE OF MINNESOTA**

# Table of Contents

## **ARTICLE 1 GENERAL PROVISIONS**

**Section 1 General Provisions**

## **ARTICLE 2 MEMBERSHIP**

**Section 1 General**

**Section 2 Territory**

**Section 3 Affiliate Members**

**Section 4 Extraterritorial Members**

**Section 5 Participant Members**

**Section 6 Individual Members**

**Section 7 Associate Members**

## **ARTICLE 3 BOARD OF DIRECTORS**

**Section 1 Management by Board of Directors**

**Section 2 Composition of Board of Directors/Board of Directors**

**Section 3 Officers and Directors**

## **ARTICLE 4 COMMITTEES**

**Section 1 Governing Committees**

**Section 2 Standing Committees**

**Section 3 Special Committees**

**Section 4 General Provisions**

## **ARTICLE 5 VOTING**

**Section 1 Membership Meetings**

**Section 2 District Meetings**

**Section 3 Committee Meetings**

**Section 4 General Rules**

## **ARTICLE 6 MEETINGS**

**Section 1 Membership Meetings**

**Section 2 Committee Meetings**

**Section 3 General Policies and Rules**

## **ARTICLE 7 PLAY AND PLAYERS**

**Section 1 Policies and Rules of Play**

**Section 2 Classification**

**Section 3 Player Registration**

## **ARTICLE 8 FINANCES**

**Section 1 General Policies and Rules**

## **ARTICLE 9 AMENDMENT OF BYLAWS, POLICIES, AND RULES**

**Section 1 Amendment of Bylaws**

**Section 2 Amendment of Business Items by Members**

**Section 3 Amendment of Policies and Rules by Board of Directors**

## **ARTICLE 1 GENERAL PROVISIONS**

### **Section 1 General Provisions**

#### *1.101 Name*

The name of this corporation is the Youth Lacrosse of Minnesota ("YLM").

#### *1.102 Purpose*

The primary purpose of this corporation is exclusively charitable, scientific, literary or educational within the meaning of Section 501(c)(3) of the internal Revenue Code of 1968, as amended, or such other provisions of Minnesota or Federal Law as may from time to time be applicable. The specific purpose of the YLM is to foster, promote and perpetuate the game of lacrosse for Minnesota's youth.

#### *1.103 Lacrosse Year*

The Lacrosse Year shall be from September 1 to August 31 of each year.

## **ARTICLE 2 MEMBERSHIP**

### **Section 1 General**

#### *2.101 Open Membership*

Membership in the YLM shall be open to any lacrosse player, coach, trainer, manager, administrator and official not subject to suspension under the bylaws or rules of the YLM and to any amateur lacrosse organization within the territory of the YLM.

#### *2.102 No Discrimination*

The YLM will not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

#### *2.103 Categories of Membership*

The members of the YLM shall be designated as Affiliate Members, Extraterritorial Members, Participant Members, Individual Members and Associate Members all as defined in this Article.

#### *2.104 YLM Authority*

All members of the YLM shall abide by its articles of incorporation, bylaws, rules, policies and requirements.

#### *2.105 Registration*

All members must register with the YLM each Lacrosse Year, and must pay the fees required by the YLM for such registration. Individuals affiliated in any manner with an Affiliate Member, Associate Member, or Extraterritorial Member must register with the YLM through such member. The YLM may establish annual registration deadlines for any of the categories of its membership.

#### *2.106 Fees*

The YLM shall establish registration fees for all categories of membership.

#### *2.107 Good Standing*

To remain in good standing, a member of the YLM must be current in his, her or its financial obligations to the YLM and must be in compliance with all other requirements of the articles of

incorporation, bylaws, policies, and rules of the YLM.

### *2.108 Suspension of Membership*

Any member of the YLM not in good standing may be suspended by the YLM or as otherwise provided in its policies and rules. A suspended member shall lose all benefits of membership, including any rights to vote, participate in any YLM activity, and any other rights that may exist or be granted to members.

### *2.109 Revocation of Membership*

The membership of any member who is in default on his, her or its financial obligations to the YLM for a period of 120 days shall be revoked. Any member failing to comply with the articles of incorporation, bylaws or policies and rules of the YLM may have its membership revoked by an affirmative vote of two-thirds of the Affiliate Members. A member whose membership has been revoked shall lose all benefits of membership, including any rights to vote, participate in any YLM activity, and any other rights that may exist or be granted to members. A member whose membership has been revoked may reapply for membership in the YLM after the completion of the next scheduled full lacrosse season.

### *2.110 Termination of Membership*

Any member of the YLM may terminate his, her or its membership at any time by so notifying the YLM.

### *2.111 Comity*

All members of the YLM shall recognize suspensions and sanctions of any YLM member by the YLM.

## **Section 2 Territory**

### *2.201 General*

The territory of the YLM shall be the legal boundaries of the State of Minnesota.

### *2.202 Districts*

The YLM shall divide its territory into districts. The YLM shall assign each of its Affiliate and Extraterritorial Members to a district. Participant Members are assigned to a district through their affiliation with an Affiliate or Extraterritorial Member. Individual and Associate Members may be assigned to a district by the YLM at its discretion.

## **Section 3 Affiliate Members**

### *2.301 Defined*

Affiliate Members of the YLM are all youth amateur lacrosse organizations organized, domiciled and operating within the YLM's territory which are in good standing with the YLM, and which are currently registered with the YLM.

### *2.302 Application for Membership*

A youth amateur lacrosse organization in the YLM's territory may become an Affiliate Member of the YLM by submitting a written application to the YLM in the form prescribed by the YLM, the acceptance of that application by the YLM, and the payment of all fees required by the YLM.

### *2.303 Requirements for Membership*

The YLM may require that a youth amateur lacrosse organization seeking Affiliate Membership in

the YLM meet certain operating requirements, including without limitation the availability of adequate fields and referees, the fielding of a sufficient number and certain categories of teams, and such other requirements as the YLM may deem appropriate. The YLM shall publish its requirements for Affiliate Membership in its policies and rules.

#### *2.304 Registration*

Each Lacrosse Year, an Affiliate Member must register with the YLM: (1) itself; (2) all individuals involved in any manner in its activities; and (3) all teams that are sponsored, financed, coached, trained, administered by or otherwise affiliated with such Affiliate Member. In-house, non-traveling recreational programs are not required to register individual teams or players as long as the program itself is registered as an Affiliate Member.

#### *2.305 Financial Obligations*

Affiliate Members shall pay to the YLM all fees, as assessed by the YLM, for itself and all individuals and teams specified in the preceding paragraph. Affiliate Members shall be responsible for all monies owed to the YLM by it, its teams and all individuals involved in any manner in its activities.

#### *2.306 Good Standing*

To remain in good standing, an Affiliate Member must be current in its financial obligations to the YLM and in compliance with all other requirements of the articles of incorporation, bylaws, policies and rules of the YLM.

#### *2.307 Termination of Membership*

Any Affiliate Member that does not field any competitive teams or administers no active internal programs during the YLM's fiscal year will be deemed to have voluntarily terminated its membership.

### **Section 4 Extraterritorial Members**

#### *2.401 Defined*

An Extraterritorial Member is any youth amateur lacrosse organization organized, domiciled or operating outside of the YLM's territory which is permitted to join the YLM pursuant to a written agreement between the YLM and such organization's home state lacrosse association, if any.

#### *2.402 Permissive Membership*

At the discretion of the YLM, any youth amateur lacrosse organization organized, domiciled, or operating outside of the YLM's territory which desires to register all or some of its teams in the competitive leagues operated by the YLM, may become an Extraterritorial Member of the YLM, providing that such organization is in good standing with and has the permission of its home state lacrosse association, if any.

#### *2.403 Application for Membership*

A youth amateur lacrosse organization organized, domiciled or operating outside of the YLM's territory may become an Extraterritorial Member of the YLM by submitting a written application to the YLM in the form prescribed by the YLM, the acceptance of that application by the YLM, and the payment of all fees required by the YLM.

#### *2.404 Requirements for Membership*

The YLM may require that a youth amateur lacrosse organization seeking Extraterritorial Membership in the YLM meet certain operating requirements, including without limitation the availability of adequate fields and referees, the fielding of a sufficient number and certain

categories of teams, and such other requirements as the YLM may deem appropriate. The YLM shall publish its requirements for Extraterritorial Membership in its policies and rules.

#### *2.405 Registration*

Each Lacrosse Year, an Extraterritorial Member must register with the YLM: (1) itself, (2) all individuals involved in any manner in its activities; and (3) all competitive teams that are sponsored, financed, coached, trained, administered or otherwise affiliated with such Extraterritorial Member for the purpose of participating in the YLM's competitive leagues.

#### *2.406 Financial Obligations*

Extraterritorial Members shall pay to the YLM all fees, assessed by the YLM, for itself and all individuals and teams specified in the preceding paragraph. Extraterritorial Members shall be responsible for all monies owed to the YLM by it, its teams and all individual involved in any manner in its activities.

#### *2.407 Good Standing*

To remain in good standing, an Extraterritorial Member must be current in its financial obligations to the YLM and in compliance with all other requirements of the articles of incorporation, bylaws, policies, and rules of the YLM.

#### *2.408 Termination of Membership*

Any Extraterritorial Member that does not field any competitive teams during the YLM's fiscal year will be deemed to have voluntarily terminated its membership.

#### *2.409 Participation*

With the permission of the YLM, an Extraterritorial Member may participate in its activities.

### **Section 5 Participant Members**

#### *2.501 Defined*

Participant Members of the YLM are all lacrosse players, coaches, trainers, managers, administrators or officials who are currently registered with the YLM by an Affiliate or Extraterritorial Member.

#### *2.502 Restrictions*

Participant Members may not vote at meetings of the YLM membership, and may only participate in YLM activities through his or her Affiliate or Extraterritorial Member.

#### *2.503 Fees*

Participant Members shall, through his or her Affiliate or Extraterritorial Member, pay to the YLM all fees assessed by the YLM.

### **Section 6 Individual Members**

#### *2.601 Defined*

Individual Members of the YLM are all lacrosse players, coaches, trainers, managers, administrators or officials who are not Participant Members.

#### *2.602 Restrictions*

Individual Members may not vote at meetings of the YLM membership, and may not, except as

otherwise permitted by the YLM, participate in YLM activities.

#### *2.603 Fees*

Individual Members shall pay to the YLM all fees assessed by the YLM.

### **Section 7 Associate Members**

#### *2.701 Defined*

All amateur lacrosse organizations in the YLM's territory which have applied for Affiliate Membership but do not meet the requirements of Affiliate Members shall be Associate Members.

#### *2.702 Restrictions*

Associate Members may not participate in YLM activities, and may not vote at meetings of the YLM membership.

#### *2.703 Fees*

Associate Members shall pay to the YLM all fees as assessed by the YLM.

## **ARTICLE 3 BOARD OF DIRECTORS**

### **Section 1 Management by Board of Directors**

#### *3.101 Board to Manage*

The business and affairs of the YLM shall be managed by or under the direction of a Board of Directors, subject to the rights of the members as provided in these bylaws or pursuant to Chapter 317A, Minnesota Statutes.

The Board of Directors shall be responsible for establishing and enforcing the rules, policies, and procedures of the YLM. The rules, policies, and procedures as adopted by the Board of Directors are binding upon and shall be adhered to by the YLM, its directors, officials, administrators and all other individuals acting on behalf of the YLM.

As part of its duties and responsibilities, the Board of Directors shall publish on an annual basis the rules, policies and procedures of the YLM.

#### *3.102 Number of Directors*

The number of directors on the Board of Directors shall not be greater than twenty-five nor less than nine. The Board of Directors may, at any time, increase the number of directors up to the maximum or decrease the number of directors no lower than the minimum, except that any such decrease shall not result in the removal of a sitting director. The Board of Directors may create and/or abolish various director positions thereby increasing or decreasing the number of directors subject to the number limitations in this paragraph. The Board of Directors' decision to create or abolish directorship(s) shall be effective upon the affirmative vote of the Affiliate Members at the Annual Membership Meeting.

#### *3.103 Manner of Acting*

Except as otherwise provided in Minnesota Statutes, Chapter 317A, the Board of Directors shall take action by the affirmative vote of a majority of directors present at a duly held meeting, a quorum being present. A quorum shall consist of a simple majority of the total number of directors in office at the time of a meeting.

#### *3.104 Presumption of Assent*

A director who is present at a meeting of the Board of Directors when an action is approved by



the affirmative vote of a majority of the directors present is presumed to have assented to the action approved, unless the director objects at the beginning of the meeting to the transaction of business because the meeting is not lawfully called or convened and does not participate thereafter in the meeting, or votes against the action at the meeting or is prohibited from voting on the action due to a conflict of interest.

### *3.105 Absent Directors*

A director may give advance written consent or opposition to a proposal to be acted on at a Board of Directors meeting. If the director is not present at the meeting, consent or opposition to a proposal shall not constitute presence for purposes of determining the existence of a quorum, but consent or opposition shall be counted as a vote in favor of or against the proposal and shall be entered in the minutes or other record of action at the meeting, if the proposal acted on at the meeting is substantially the same or has substantially the same effect as the proposal to which the director has consented or objected.

## **Section 2 Composition of Board of Directors/Board of Directors**

### *3.201 Board of Directors and Voting*

The Directors who shall comprise the Board of Directors of the YLM shall be: the officers, including the President, Vice President of Administration, Vice President of League Operations, Secretary and Treasurer; the Communications Director, State Youth Referee Administrator, Tournament Director, and the District Directors (of which there shall be no less than four and no more than twelve). All members of the Board of Directors are entitled to vote in all matters coming before the Board of Directors.

### *3.202 Election*

District Directors shall be elected by the Affiliate and Extraterritorial Members in their District and ratified at the Annual Membership Meeting. Other directors shall be elected or ratified by the Affiliate Members at the Annual Membership Meeting. The following directors shall be elected or ratified in odd numbered years: President, Vice President of League Operations, Communications Director and Tournament Director. The following directors shall be elected or ratified in even numbered years: Vice President of Administration, Treasurer, Secretary and State Youth Referee Administrator. District Directors are elected as specified in the YLM policies and rules; half in even years and half in odd years. The election or appointment of a person as a director shall not, of itself, create contract rights.

### *3.203 Term of Office*

Each director is elected to a two (2) year term, or until his or her earlier death, resignation, removal or disqualification.

### *3.204 Resignation*

A director may resign at any time by giving written notice to the YLM.

### *3.205 Removal or Suspension of a Director*

Any director may be removed at any time, with or without cause, by the affirmative vote of two-thirds of the Affiliate Members at a membership meeting, a quorum being present.

Any sitting director may be suspended or removed at any time, with or without cause, by the affirmative vote of a three-fourths majority of the members of the Board of Directors.

A director who (a) fails to attend three consecutive Board of Directors meetings or (b) fails to attend at least eight of the last twelve Board of Directors meetings shall be automatically suspended from the Board of Directors.

The Board of Directors, by majority vote of its members, may for good cause shown, reinstate a

suspended director.

The Board of Directors, by a majority vote at a meeting where a quorum is present, may appoint an acting director to assume the responsibilities and perform the duties of a suspended director. An acting director shall hold office until a qualified successor is elected by the Affiliate Members at the next regular or special meeting of the membership, or until his or her earlier death, resignation, removal or disqualification.

### *3.206 Vacancies*

Any vacancy occurring on the Board of Directors may be filled by the affirmative vote of a majority of the remaining directors, even though less than a quorum. Vacancies on the Board of Directors resulting from newly created directorships may be filled by the affirmative vote of a majority of the directors serving at the time of the increase. A director appointed to fill a vacancy shall hold office until a qualified successor is elected by the Affiliate Members at the next regular or special meeting of the membership, or until his or her earlier death, resignation, removal or disqualification.

### *3.207 Reimbursement of Expenses*

By resolution of the Board of Directors, the directors may be paid their expenses, if any, of attendance at each meeting of the Board of Directors and other such expenses determined by the Board of Directors to be reasonable and necessary.

## **Section 3 Officers and Directors**

### *3.301 Duties of Officers and Directors*

In addition to the specific duties prescribed in these bylaws, the officers and directors shall perform any other duties delegated to them by the Board of Directors.

### *3.302 President*

The President shall be the chief officer of the corporation and shall:

- (a) When present, preside at all meetings of the Board of Directors, the Executive Committee and the Annual Membership Meeting;
- (b) With the Secretary, sign and deliver in the name of the corporation any deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of the YLM, except in cases in which the authority to sign and deliver is required by law to be exercised by another person or is expressly delegated by the articles of incorporation or these bylaws or by the Board of Directors to some other officer or agent of the YLM; and
- (c) The President is an ex-officio member of all committees.

### *3.303 Vice Presidents*

In the absence of the President or in the event of his or her death, inability or refusal to act, the Vice Presidents in the order listed below shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all restrictions upon the President.

3.3031 Vice President of Administration: shall oversee the rule making process and the YLM Risk Management program.

3.3032 Vice President of League Operations shall:

- (a) chair the District Operating Committee
- (b) be responsible for the uniform implementation of YLM's rules, policies and procedures within the various districts of the YLM;
- (c) be responsible for the financial operations of the districts;
- (d) serve as the operational liaison between the YLM, the DOC, and its directors;

(e) have the authority to take such actions as may be necessary to carry out the responsibilities of the office and as may be directed by the Board of Directors.

### *3.304 Secretary*

The Secretary or his or her designated agent shall:

- (a) Maintain records of and, whenever necessary, certify all proceedings of the Board of Directors and the YLM;
- (b) See that all notices are duly given in accordance with the provisions of these bylaws or as required by law;
- (c) Be custodian of the corporate records;
- (d) Oversee the credentials process at the Membership Meeting;
- (e) With the President, sign and deliver in the name of the corporation any deeds, mortgages, bonds, contracts, or other instruments pertaining to the business of the YLM, except in cases in which the authority to sign and deliver is required by law to be exercised by another person or is expressly delegated by the articles of incorporation or these bylaws or by the Board of Directors to some other officer or agent of the YLM.

### *3.305 Treasurer*

The Treasurer shall be the chief financial officer of the YLM and either he or she or his or her designated agent shall:

- (a) Ensure that accurate financial records for the YLM are kept;
- (b) Deposit all monies, drafts and checks in the name of and to the credit of the YLM in the banks and depositories designated by the Board of Directors;
- (c) Endorse for deposit all notes, checks and drafts received by the YLM as ordered by the Board of Directors, making proper vouchers thereof;
- (d) Disburse the YLM funds and issue checks and drafts in the name of the YLM, as ordered by the Board of Directors;
- (e) Render to the Board of Directors and the President, whenever requested, an account of all transactions by the Treasurer and of the financial condition of the YLM;
- (f) Oversee the work of the Budget Committee;
- (g) If required by the Board of Directors, the Treasurer shall give a bond for the faithful discharge of his or her duties in such sum and with such surety or sureties as the Board of Directors shall determine.

### *3.306 District Directors*

District Directors shall oversee and administer lacrosse in their district in accordance with the rules, policies, and procedures of the YLM.

### *3.307 Tournament Director*

The Tournament Director shall oversee any and all sanctioned and sponsored YLM tournaments.

### *3.308 State Youth Referee Administrator*

The State Youth Referee Administrator or designee will be responsible for implementing and administering programs for Youth Referee training and certification and ensuring the competence of all referees at YLM sanctioned events.

### *3.309 Communications Director*

The Communications Director shall direct the communications and marketing of the YLM, oversee the work of the Communications, Technology and Registration Committee, and facilitate as required communications among committee members, board members and other Members.

## ARTICLE 4 COMMITTEES

### Section 1 Governing Committees

#### 4.101

The governing committees of the YLM are the Executive Committee and District Operating Committee ("DOC").

#### 4.102 *Executive Committee*

The Executive Committee shall consist of the elected officers: President, Vice President of Administration, Vice President of League Operations, Secretary and Treasurer. The duty of the Executive Committee shall be to transact all business delegated to them by the Board of Directors.

#### 4.103 *District Operating Committee*

The District Operating Committee shall consist of the Vice President of League Operations and all the District Directors, one per YLM District. The duty of the District Operating Committee shall be to administer YLM programs in accordance with the rules, policies and procedures of the YLM.

### Section 2 Standing Committees

#### 4.201 *Committee Appointment*

The President, subject to approval of the Board of Directors, shall appoint annually the members of the following Standing Committees: Budget, Policy & Rules, Membership & Boundaries and Communications, Technology & Registration.

#### 4.202 *Committee Members*

Each Standing Committee shall have no less than three members. Except as provided otherwise in these bylaws, the President shall name the chairperson of each committee. The President shall be an ex-officio member of all committees.

#### 4.203 *Responsibilities & Authority*

The Standing Committees shall have the areas of responsibility as further described in these bylaws or delegated to them by the Board of Directors. The committees shall report and make recommendations to the Board of Directors.

#### 4.204 *Duties of the Standing Committees*

##### 4.2041 BUDGET COMMITTEE

The Budget Committee is responsible for---

- (a) gathering of all the cost data to the appropriate financial requirements for the YLM programs
- (b) acquiring detailed cost data to the appropriate budget to be submitted to the Board of Directors for approval
- (c) ranking all program requests and preparing an itemized budget to be submitted to the Board of Directors and membership for approval.

##### 4.2042 POLICY AND RULES COMMITTEE

The Policy and Rules Committee shall be responsible for---

- (a) reviewing all proposals involving any amendments to the bylaws, policies, and rules and give due and careful consideration to same before submitting said proposals to the Board of Directors with their recommendations.

(b) ensuring that each applicant for membership submits copies of their policies, rules, and bylaws for approval. Any subsequent changes, additions or amendments to an Affiliate or Extraterritorial Member's policies, rules, and bylaws must be submitted and approved by the Policy and Rules Committee.

(c) reviewing proposed policies and procedures, and amendments to those policies and procedures, before adoption by the Board of Directors, the Executive Committee or the membership, as the case may be, to determine their consistency with the bylaws, policies, and rules of the YLM and to make a report on its review with comments and recommendations it considers appropriate.

#### 4.2043 MEMBERSHIP AND BOUNDARIES COMMITTEE

The Membership and Boundaries Committee shall be responsible for:

(a) examining all applications for membership in the YLM and making recommendations to the Board of Directors and membership and also ensuring that all bylaws, policies and rules of submitting organizations abide by the bylaws, policies and rules of the YLM.

(b) making recommendations to the Board of Directors for rules governing territorial restrictions for Affiliate and Extraterritorial Members.

(c) reviewing the conformance of all clubs to membership criteria, including conformance to all territorial restrictions, plans and existing and modified bylaws, policies and rules;

(d) making recommendations to the Board of Directors for changes in the competitive and recreational status for all YLM Affiliate and Extraterritorial Members.

#### 4.2044 COMMUNICATIONS, TECHNOLOGY & REGISTRATION COMMITTEE

The Communications, Technology & Registration Committee shall be responsible for---

(a) promoting the use of new technologies by the YLM and its members for registration, information, education and communication purposes.

### **Section 3 Special Committees**

#### *4.301*

The Board of Directors may establish such special committees as it deems necessary or advisable in the best interests of the YLM. The President, subject to approval of the Board of Directors, shall appoint members to special committees. The special committees shall have the duties delegated to them by the Board of Directors.

### **Section 4 General Provisions**

#### *4.401 Removal of Committee Members*

The Board of Directors may remove a committee member if it finds that the member is not fulfilling his or her duties. A two thirds majority affirmative vote of the Board of Directors shall be required to remove a committee member.

#### *4.402 Vacancies on Committees*

The President, subject to the approval of the Board of Directors may appoint a person to fill a vacancy on any committee of the YLM.

## **ARTICLE 5 VOTING**

### **Section 1 Membership Meetings**

### *5.101 Who May Vote*

Affiliate Members and directors attending the meeting shall have the right to vote at membership meetings.

### *5.102 Number of Votes*

Directors attending the meeting shall each have one vote. Affiliate Members shall elect delegates to represent the member at the membership meeting. Each Affiliate Member attending shall have one vote.

Directors may not be delegates for Affiliate Members and no individual may be a delegate for more than one Affiliate or Extraterritorial Member.

### *5.103 Cumulative Voting*

Each delegate may cast one vote, or, in the event an Affiliate Member has more votes than the number of delegates in attendance at the meeting, the delegates present at the meeting may cast as many votes as the Affiliate Member has.

## **Section 2 District Meetings**

### *5.201 Voting*

Each Affiliate or Extraterritorial Member of a district may cast one vote on district issues and for the election of District Directors.

## **Section 3 Committee Meetings**

### *5.301 Voting*

In all meetings of a Governing, Standing or Special Committee of the YLM, each committee member present at the meeting shall have one vote.

## **Section 4 General Rules**

### *5.401 Proxy Voting Prohibited*

Proxy voting is prohibited.

# **ARTICLE 6 MEETINGS**

## **Section 1 Membership Meetings**

### *6.101 Annual Membership Meeting*

The Members of the YLM shall meet once per year at a date and time determined by the Board of Directors no less than 120 days in advance of the meeting. This meeting shall be known as the Annual Membership Meeting (Membership Meeting). Actions and policies adopted by the Board of Directors and the YLM officers and directors shall be reported to the membership at the Membership Meeting. Notice of the Membership Meeting and the agenda shall be given to the membership at least 15 days in advance of the meeting.

### *6.102 Special Membership Meetings*

Special Membership Meetings may be called as follows:

- (a) by a majority of the Board of Directors; or

(b) by the signature of a majority of the delegates to the preceding Annual Membership Meeting.

In the event a Special Membership Meeting is called, the members shall receive at least thirty (30) days notice of such special meeting.

## **Section 2 Committee Meetings**

### *6.201 Executive Committee*

The Executive Committee shall meet regularly as necessary upon 7 days notice by the President prior to the date of the meeting to Committee members. Special meetings may be called by any Executive Committee member by giving 14 days advance notice of the meeting date to the other Executive Committee members.

### *6.202 Board of Directors*

The Board of Directors shall hold regularly scheduled meetings during the year. Special meetings may be called by any Board of Directors director by giving 21 days advance notice of the meeting date to the other Board of Directors directors.

### *6.203 District Operating Committee*

The DOC shall hold regularly scheduled meetings each year on dates established by the DOC chairperson. Special meetings of the DOC may be made by a DOC member by giving 14 days advance notice of the meeting date to the other DOC Committee members.

### *6.204 Standing and Special Committees*

The Standing and Special Committees shall meet as necessary to fulfill their responsibilities on 7 days prior notice to the committee's members by the chairperson. Special meetings may be called by a committee member or a director having oversight responsibility for such committee upon 14 days prior notice to the committee's members.

### *6.205 Emergency Meetings*

In the event of an emergency, meetings of the Executive Committee, Board of Directors or DOC may be called upon 48 hours notice by any technological means available.

## **Section 3 General Policies and Rules**

### *6.301 Notices*

Except where otherwise required, notice of a meeting may be made by telephone, e-mail, fax or any other technological means available.

### *6.302 Quorum*

In all meetings of the Governing, Standing or Special committees of the YLM, a quorum shall consist of a majority of the total number of such committee's members. In all meetings of the membership, a quorum shall consist of a simple majority of the total number of votes held by Affiliate Members and directors in that year.

### *6.303 Minutes*

Minutes shall be kept at every membership, Board of Directors and committee meeting. Copies of the minutes shall be kept at the YLM's office and be made available.

### *6.304 Robert's Rules of Order*

Except as otherwise provided in these bylaws or the YLM rules, policies or procedures, meetings

shall be conducted in accordance with Robert's Rules of Order as most recently revised.

### **6.305 Order of Business**

The recommended order of business for meetings is:

- (a) Roll Call
- (b) Minutes of Previous Meeting
- (c) Correspondence
- (d) Committee Reports
- (e) Treasurer's Report
- (f) Unfinished Business
- (g) New Business
- (h) Elections
- (l) Bylaw and Rule Changes
- (j) Adjournment

## **ARTICLE 7 PLAY AND PLAYERS**

### **Section 1 Policies and Rules of Play**

#### **7.101 Playing Rules**

The NFHS (National Federation of State High School Associations) Rules Book shall apply to all games played within the jurisdiction of the YLM except as specifically modified by the YLM policies and rules. The Board of Directors may, in its discretion, permit recreational programs to modify their rules of play.

### **Section 2 Classification**

#### **7.201 Player Classification**

Players are classified as amateur and youth.

#### **7.202 Amateur Defined**

An amateur does not receive a wage or salary for playing lacrosse.

#### **7.203 Youth Defined**

A youth has not reached the age of 19 years before August 1 immediately preceding the start of the Lacrosse Year. A youth who reaches age 19 on or after August 1 shall be allowed to complete that Lacrosse Year.

### **Section 3 Player Registration**

#### **7.301 Registration Required**

A player must register with an Affiliate or Extraterritorial Member to which the player is assigned pursuant to territorial rules of YLM, unless that player obtains a variance as provided by those rules. A player must not register with more than one Affiliate or Extraterritorial Member during an YLM sanctioned lacrosse season.

#### **7.302 When Registered**

A player is registered the moment the player and the player's parent or guardian signs the registration form and submits the fees required by the Affiliate or Extraterritorial Member.



### *7.303 Registration Binds Player*

Once registered, a player is bound to that Affiliate or Extraterritorial Member for that lacrosse season, except as provided in 7.304 and 7.305.

### *7.304 Player Transfers*

A registered player may request a transfer from an Affiliate or Extraterritorial Member in accordance with the YLM policies and rules.

### *7.305 Player Releases*

A registered player not placed on a team by his or her Affiliate or Extraterritorial Member must be released by such member.

## **ARTICLE 8 FINANCES**

### **Section 1 General Policies and Rules**

#### *8.101 Fiscal Year*

The YLM's fiscal year shall be from September 1 to August 31 of each year.

#### *8.102 Prohibited Transactions*

The YLM, its officers, directors, members and any persons acting in or on its behalf, shall take no actions which may adversely affect the YLM's tax exempt status under Section 501 (c) of the Internal Revenue Code or which may otherwise violate any state or federal law.

#### *8.103 Contracts and Banking*

The Board of Directors, except as may otherwise be required by law, the articles of incorporation or these bylaws, may authorize any officer(s) or agent(s) to enter into any contract or to execute and deliver any instrument or document in the name of and on behalf of the YLM and such authority may be general or confined to specific instances.

#### *8.104 Acceptance of Gifts*

The Board of Directors may accept on behalf of the YLM any contribution, gift, bequest, or device for the general purpose or any special purpose of the YLM.

#### *8.105 Annual Audits*

An annual audit shall be conducted of the financial records of the YLM. An appropriate auditor or audit committee shall be appointed by the President and approved by the Board of Directors. This audit shall be completed and a report prepared and submitted to the Board of Directors for its review within 60 days of the close of the fiscal year. Such audit shall be available for review by an Affiliate Member upon request.

#### *8.106 Distribution of Funds Upon Dissolution*

In the event of the dissolution or final liquidation of the YLM, none of the funds held by the YLM shall be distributed to any director or member or individual. All disbursements must be to an organization which qualifies as a tax exempt entity under Section 501(c) of the Internal Revenue Code as it may be amended from time to time.

## **ARTICLE 9 AMENDMENT OF BYLAWS, POLICIES, AND RULES**

### **Section 1 Amendment of Bylaws**

#### *9.101 Proposal to Amend*

Any member, director or committee of the YLM may propose to amend these bylaws by delivering the proposal in writing to the Policy and Rules Committee not less than 120 days prior to the Annual Membership Meeting or a Special Membership Meeting.

#### *9.102 Review of the Proposed Amendment*

The Policy and Rules Committee shall review the proposed amendment for form and for any conflict with the existing articles of incorporation, bylaws, policies, and rules of the YLM, and other YLM-affiliated organizations. The Policy and Rules Committee shall report its recommendation regarding the proposed bylaw amendment to the Board of Directors, and shall include a detailed explanation as to why it is recommending to adopt or reject the proposed rule. The Board of Directors will review the proposed bylaw amendment and report its recommendation to the membership.

#### *9.103 Publication*

The proposed amendment and the recommendation of the Board of Directors shall be published in an official YLM publication no less than 60 days prior to the Annual Membership Meeting or Special Membership Meeting.

#### *9.104 Voting*

Amendments to the bylaws may be made by the affirmative vote of two-thirds of the votes cast, which must also be two-thirds of the required quorum.

### **Section 2 Amendment of Business Items by Members**

#### *9.201 Proposal to Amend*

Any member may propose to amend or add an YLM policy, rule, or procedure by delivering the proposal in writing to the Policy and Rules Committee not less than 120 days prior to the Annual Membership Meeting or Special Membership Meeting.

#### *9.202 Review of Proposed Amendment or Addition*

The Policy and Rules Committee shall review the proposed amendment or addition for form and for any conflict with existing articles of incorporation, bylaws, policies, procedures, or rules of the YLM and YLM-affiliated organizations. The Policy and Rules Committee shall report its recommendation regarding the proposed policy, rule, or procedure amendment or addition to the Board of Directors, and shall include a detailed explanation as to why it is recommending to adopt or reject the proposed rule. The Board of Directors shall review the proposed amendment or addition and report its recommendation to the Membership.

#### *9.203 Publication*

The proposed policy, rule, or procedure amendment or addition and Board of Directors's recommendation shall be published in an official YLM publication no less than 60 days prior to the Annual Membership Meeting or Special Membership Meeting.

#### *9.204 Voting*

A policy, rule, or procedure amendment or addition may be made by the affirmative vote of two-thirds of the votes present at a membership meeting, a quorum being present.

### **Section 3 Amendment of Policies and Rules by Board of Directors**

#### *9.301 Proposal to Amend*

Except in the case of an emergency, a director or committee of the YLM may propose to amend or add an YLM rule by delivering the proposal in writing to the Policy and Rules Committee. In the case of an emergency, a director or committee may present the proposed policy, rule, or procedure amendment or addition to the Board of Directors.

#### *9.302 Policy and Rules Committee Review*

Except in the case of an emergency, the Policy and Rules Committee shall review the proposed amendment or addition for form and for any conflict with existing articles of incorporation, bylaws, policies, and rules of the YLM, and YLM-affiliated organizations. The Policy and Rules Committee shall report its recommendation regarding the proposed amendment or addition to the Board of Directors, and shall include a detailed explanation as to why it is recommending to adopt or reject the proposed rule. In the case of an emergency, no Policy and Rules Committee review is required.

#### *9.303 Voting*

Any amendment or addition to a rule proposed by a director or committee may be made by the affirmative vote of two-thirds of the votes present at a Board of Directors meeting, a quorum being present.

#### *9.304 Publication*

Notice of the enactment of an amended or added rule shall be published and distributed within 15 days to Affiliate and Extraterritorial Members and any other entities affected by the policy, rule, or procedure amendment or addition.

#### *9.305 Ratification*

A policy, rule, or procedure amendment or addition enacted by the Board of Directors shall be presented to the Affiliate Members for ratification by the affirmative vote of two-thirds of the votes cast at the next membership meeting which must also be two-thirds of the required quorum. In the event the policy, rule, or procedure amendment or addition is not ratified by the Affiliate Members, the policy, rule, or procedure amendment or addition is repealed. The amended rule shall return to the language it had prior to its amendment and an added rule shall be deleted in its entirety. The failure to ratify a policy, rule, or procedure amendment or addition does not invalidate any actions taken pursuant to such amended or added rule prior to its nonratification.