

WNYAHL

ANNUAL GUIDE

2016 – 2017





2016-2017 TOURNAMENT CALENDAR

GREAT TOURNAMENTS, GREAT LOCATIONS!

**MITE THRU MIDGET/HIGH SCHOOL
AA, A, HOUSE SELECT, BB, B, HOUSE + GIRLS DIVISIONS***

**Girls divisions offered on select weekends, visit www.itshockeytime.com for complete details on girl tournaments.*

UPCOMING EVENTS

Mite Half Ice Tournaments Available:

CLEVELAND

01-13-16-17

02-17-20-17

PITTSBURGH

01-13-16-17

02-17-20-17

CLEVELAND

09-09-11-16

09-23-25-16

10-07-09-16

10-21-23-16

11-04-06-16

11-25-27-16

12-02-04-16

01-13-16-17

02-17-20-17

02-24-26-17

03-10-12-17

03-24-26-17

PITTSBURGH

10-21-23-16

11-04-06-16

12-02-04-16

01-13-16-17

02-17-20-17

03-10-12-17

03-31 to 04-02-17

COLUMBUS

09-23-25-16

11-11-13-16

12-02-04-16

02-17-20-17

03-24-26-17

SOUTH BEND

09-30 to 10-02-16

11-04-06-16

12-02-04-16

01-13-16-17

02-17-20-17

03-03-05-17

03-17-19-17

CHICAGO

02-17-20-17

KITCHENER

09-09-11-16**

DETROIT

10-07-09-16

10-21-23-16

11-04-06-16

11-25-27-16

12-02-04-16

01-13-16-17

01-27-29-17

02-17-20-17

03-10-12-17

03-24-26-17

LANSING

10-21-23-16

11-04-06-16

12-02-04-16

03-10-12-17

****KITCHENER MINOR HOCKEY ASSOCIATION'S "EARLY BIRD TOURNAMENT" 09-09-11-16, KITCHENER, ONTARIO "AA" & "A" U.S. TEAMS WELCOME! HOCKEY CANADA AND MINOR HOCKEY ALLIANCE OF ONTARIO SANCTIONED EVENT. MANAGED AND OPERATED BY HOCKEY TIME PRODUCTIONS IN CONJUNCTION WITH KMHA. REGISTER AT WWW.ITSHOCKEYTIME.COM**

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Western New York Amateur Hockey League, Inc.

2016-2017 Officers & Staff

<u>President</u>	Matthew Bean 23 Countryside Lane Depew, NY 14043	matty27@aol.com
<u>Executive Director</u>	Janice Cavaretta P.O. Box 280 Dewittville, NY 14728	(716) 581-3996 janice@nyregistrar.com hockey.stats@verizon.net
<u>Executive V.P.</u>	Gary joseph	gjoseph847@gmail.com
<u>Treasurer</u>	Ted Benjovsky PO Box 355 Albion, NY 14411	wnyahltres@gmail.com
<u>Secretary</u>	Michael Rakoska	rakos89@yahoo.com
<u>Discipline Director</u>	Gary Joseph	gjoseph847@gmail.com
<u>Safe Sport Director</u>		
<u>Legal Advisor</u>	Mark Brand	Markbrand44@gmail.com
<u>Webmaster</u>	William Cavaretta	
<u>Webmaster Assistant</u>	Gregory Cavaretta	
<u>Head Statistician</u>	Janice Cavaretta	janice@nyregistrar.com hockey.stats@verizon.net
<u>Assistant Statistician</u>	William Cavaretta Gregory Cavaretta	
<u>"A" Center Liaison</u>	Tom Branden	tcbranden@nyregistrar.com
<u>"B" Center Liaison & Playoff Coordinator</u>	Ken Murchison	playoffs@wnyahl.net
<u>"C" Center Liaison</u>	Jen Bower	wolcottjen@aol.com
<u>MOHL Director</u>	Bob Lewek	bflobobo@usermail.com 716.432.6336 cell
<u>Mite-Jam League Coordinator</u>	Tony Pierino	tony.pierino@gmail.com
<u>League office</u>	P.O. Box 280 Dewittville, NY 14728	(716) 581-3996 (716) 962-9243 P/F

New York State Amateur Hockey Association

2016-2017 Personnel

<u>NYSAHA President</u>	Joe Baudo 57 Countrygate Lane Tonawanda, NY 14150	(716) 694-0182 (H) Joe.baudo@nysaha.com
<u>West Section President</u>	David Braunstein 220 Wardman Road Kenmore, NY 14217	(716) 864-4171 (C) nitrosdawn@aol.com
<u>USA Hockey District Registrar Adults</u>	Tom Branden 120 Forestview Drive Depew, NY 14043	(716) 685-2171 (H) tcbranden@nyregistrar.com
<u>Associate Registrar NYSAHA</u>	Janice Cavaretta PO Box 280 Dewittville, NY 14728	(716) 581-3996 (C) (716) 962-9243 fax janice@nyregistrar.com
<u>Associate Registrar NYSAHA</u>	Bob Lewek 15 Rollingwood Drive Lancaster, NY 14086	(716) 683-6773 (H) bflOBOBO@usermail.com
<u>NYSAHA Tournament Director</u>	Mark LaMarr 10 Maxwell Road Garden City, NY 11530	(516) 746-1964 (H) (516) 526-1489 (C) (516) 571-7009 (W) mark.lamarr@nysaha.com
<u>USAH Risk Manager</u>	Anthony Ciavaglia	(716) 867-0955 (C) (716) 689-7267 (H) (716) 689-2934 (fax) tonyciavaglia@yahoo.com
<u>Referee In Chief West Section</u>	Gary Cutler	(716) 634-1414 (H) (716) 896-5767 (W) unitref@aol.com
<u>Supervisors of Officials</u>	Buffalo Rich Michalczak	(716) 873-6440 (H) twosportref@aol.com
<u>Supervisors of Officials</u>	Rochester Nick Tochelli	(585) 425-8548 (H) NST2@aol.com



Bison Hockey is proud to be an original member of the Western New York Amateur Hockey League.

We have Mites, Squirts, Peewees, Bantams, Midgets & MOHL teams participating this year.

We look forward to an outstanding 2016-2017 season ahead.

**BUFFALO BISON
HOCKEY**
P.O. Box 187
Buffalo, NY 14207
Phone: 716.465.5522

WEBSITE:
www.bisonhockey.net
North Buffalo Rink is located at
156 Tacoma Avenue in North Buffalo,
near the intersection of Delaware Avenue.

**NORTH BUFFALO
RINK**
P.O. Box 187
Buffalo, NY 14207
Phone: 716.873.8481



2016 Buffalo Stars Hockey Annual Christmas Tournament

Tuesday, December 27-Friday, December 30 House
Wednesday, December 28-Friday, December 30 Travel

- *All Teams are GUARANTEED 4 Games*
- *NO SPECTATOR GATE FEE* ALL GAMES FREE**
- *Championship Game Ceremony**
- *Qualified Medical Personnel on Duty**
- *Tournament HQ and Hospitality Room**
- *Sport Photographer and Tee Shirt Vendor**
- *USA Hockey Sanctioned and approved tournament**
- *This is a STAY to PLAY tournament for teams over 60 miles away**

DIVISIONS AND TOURNAMENT FEES:

HOUSE:

SELECT:

TRAVEL:

B, A, AA, Major, Minor

Squirt \$995

Peewee \$1050

Bantam \$1095

Midget \$1150

Space is limited. A \$250.00 deposit holds your spot until November 1st. Final entry fee is due by December 1st.

Checks made payable to:

Buffalo Stars Tournament
3465 Broadway
Cheektowaga, NY 14227

RINK:



Holiday Twin Rinks

3465 Broadway Cheektowaga, NY 14227
www.holidayrinks.com
716-685-3360

HOTELS & REGISTRATION



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to **REGISTER ON LINE** or Make a
Hotel Reservation

CONTACTS:

Peter Preteroti
(716) 491-0375
sportsniag@aol.com



Jerry Wheeler
(716) 352-3246
icecoachjw@aol.com

Western New York Amateur Hockey League, Inc.

Constitution and By-Laws

Name

This organization shall be known as the Western New York Amateur Hockey League, Inc. (the “Corporation”).

Objective

This league has been organized to provide for the enjoyment and entertainment of its members and their children by encouraging and promoting the sport of Amateur Hockey; and to promote friendship, sociability and physical recreation among its members and their children.

Government

At the May meeting the Corporation shall elect from its own membership a President, Executive Vice President, Secretary and Treasurer. The President shall appoint, with the approval of the membership, three Liaisons (Tier I - AAA, Tier II - AA, Tier III - A). The group shall be known as the Executive Committee. The aforementioned officers shall be elected for a one-year term commencing at the conclusion of the May meeting, but are eligible for re-election.

The fiscal year shall be August 1st to July 31st.

Executive Committee

The Executive Committee shall be comprised of the elected officers of the Corporation, the three Liaisons to the “A”, “B” and “C” organizations and an appointed staff who will have the powers of the Board between meetings unless the Board expressly limits their powers.

Job/Title Descriptions: DUTIES OF THE MEMBERS OF THE EXECUTIVE COMMITTEE

Elected Officers:

The elected officers shall be the President, Executive Vice President, Treasurer and Secretary. All officers shall serve a term of one year.

Removal, Resignation, Salary:

Any officer elected or appointed by the board may be removed by the board with just cause. In the event of death, resignation or removal, the board in its discretion may elect or appoint a successor to fill the term. Salaries, if any, of the officers, executive board members or employees may be fixed and approved by the board. Payment of expenses necessarily incurred by executive board members in connection with carrying out their duties may be approved by the Executive Committee and paid by the Treasurer.

The President shall:

Be the Chief Executive Officer of the Corporation: He/She shall preside over all meetings of the Executive Committee and the Board of Directors.

Generally supervise all the activities of the Western New York Amateur Hockey League, Inc. and ensure that all rules and regulations, stated policies and procedures of the organization are observed.

Have the power to rule on questions not provided for in the By-Laws until the next regular or special meeting of the Board of Directors.

Represent the Western New York Amateur Hockey League, Inc. and be its spokesperson at all public and private forums and places.

Appoint the non-elected members of the Executive Committee.

Establish committees as needed from time to time.

Appoint the Chairs and members of all committees.

Be an ex officio member of all committees.

Appoint replacements to all offices when vacancies occur until the next scheduled election.

The Executive Vice President: Shall, in the absence of the President, have all the power and perform all the duties of the President. In addition, the Executive Vice President shall review the By-Laws, Rules and Regulations, policies, and procedures of the Western New York Amateur Hockey League, Inc. and make recommendations for changes or amendments to the above. The Executive Vice President will form and direct the disciplinary panel, oversee all disciplinary procedures, chair all matters involving a hearing, and rule on protests.

The Treasurer: Shall have the responsibility for carrying out all of the duties usually associated with the position of Treasurer including the following:

Receive all funds due to the Western New York Amateur Hockey League, Inc., depositing them in a chartered bank, and paying the rightful obligations of the Corporation.

Sign the checks on the Corporation's accounts.

Submit in writing a monthly and an annual Treasurer's Report to the Board of Directors, setting forth in full the financial condition of the Corporation.

Arrange for an annual review or certified audit of Corporation books as required, submit tax information and returns to comply with IRS regulations.

The President shall also have power to sign checks as well as the Treasurer.

The Secretary shall:

Be the official custodian of the Corporation's records.

Conduct correspondence, compile and distribute minutes of all Western New York Amateur Hockey League meetings, issue notices of meetings and prepare a calendar of events.

Advise the Board of Directors of all the upcoming meetings and other important information.

Compile contact information from all member organizations, publish the list and keep this list current as well as assist with the publication of the annual guide book.

Verify eligibility of voting members present at any meeting.

Verify a quorum is present.

Run elections.

Perform the usual duties of the Secretary.

Appointed Members of the Executive Committee

Executive Director:

The Western New York Amateur Hockey League Executive Director shall:

Be appointed to the position.

Be responsible for the proper administration of the league and shall oversee and assist in the day-to-day running of the league.

Be ex-officio member of the Executive Committee.

Head Statistician:

The Western New York Amateur Hockey League head statistician shall:

Oversee all the Travel Divisions within the league.

Keep statistics on all travel teams registered with the league which include but are not limited to wins, losses, ties, goals for, goals against and penalty minutes.

Compile and publish master schedules for all divisions in the league.
Provide support to the Executive Committee in the areas of rule changes, discipline and the day-to-day running of the league.
Work with the Executive Vice President in matters of hearings, suspensions and excessive penalty minutes.
Keep the web site updated on a weekly basis of statistical data pertinent to the league.
Set a playoff schedule for the league.
Enforce USAH, NYSAHA and all WNYAHL rules and regulations set forth here within.
Be ex-officio member of the Executive Committee.

Playoff Coordinator shall:

Assist the head statistician with the playoff schedule and teams.
Organize the championship weekend, arrange for trophies or awards for the weekend, attend and oversee the championship games for the entire weekend.

Liaisons:

The Three Western New York Amateur Hockey League Liaisons shall:

Be appointed by the President, subject to the approval of the membership.
Carry out all the rules of the Western New York Amateur Hockey League, Inc.
Assist with discipline, hearings and disputes.
Work with the head statistician on discipline matters.
Handle disputes, complaints and protests in their section or designated area and present them to the Executive Director and the Executive Committee if deemed necessary.
Assist and advise on competition within the league.

Any two or more of the above-mentioned offices, except those of President and Secretary, may be held by the same person, but no officer shall execute or verify any instrument in more than one capacity if such instrument is required by law or otherwise to be executed or verified by two or more officers.

In case of the absence or illness of any officer of the corporation, or for any other reason that the Board of Directors may deem sufficient, the Board of Directors may delegate and assign, for the time being, the powers and duties of any officer to any other officer or to any director.

Board of Directors

There shall be a Board of Directors consisting of the four (4) Table Officers, three (3) Liaisons and a designated representative from each active association.

The Board of Directors shall set policy of the Western New York Amateur Hockey League, Inc. The minutes of each meeting of the Board of Directors shall be mailed or Emailed to each association representative and each member of the Executive Committee prior to the next meeting.

The President of the Western New York Amateur Hockey League, Inc. shall conduct Board meetings but shall not vote unless a tie vote exists or unless he or she is his or her association's only representative.

The Board must meet at least once every other month and may meet more often. A meeting may be called any time a board member feels there is just cause and the President concurs or upon petition to the President signed by a majority of the Board of Directors. In the event of such petition, the meeting shall be held upon such date as determined by the President, but in no event less than three days nor more than fifteen days from the date it is presented to the President for action, unless the petitioners otherwise waive the maximum time requirement in their petition.

An ***email vote*** may be conducted when deemed necessary with formal ratification at the next regularly scheduled meeting.

Conference call meetings may also be considered as a viable means of conducting business when it is not feasible to meet.

A majority of the voting members of the Board must be present to form a quorum.

Roll call shall be taken at board meetings. If a member of the Board of Directors misses three meetings, their association shall be notified and they shall replace this representative. If the member replaced is an elected officer, his or her replacement shall be at the discretion of the Board. The association that misses three meetings will not be eligible to make or second a motion until the representative is replaced. In addition, any association absent from the board meetings will be assessed a \$50 fine for the second meeting missed during the fiscal year and a \$50 fine for each subsequent meeting missed during that fiscal year. The fine must be paid by the association within 20 days. If the fine is not paid, the association's voting privileges will be revoked and the association will not be allowed to participate in the WNYAHL Playoffs and/or the annual scheduling meeting.

The President shall select all Committee Chairpersons.

The term of office of the four (4) elected officers on the Board of Directors shall be from the conclusion of the May meeting to the next May meeting.

No Officer, Liaison, Board of Director or appointed personnel can be affiliated with the Empire West Amateur Hockey League or another ice hockey governing body.

The WNYAHL shall send a representative(s) to the NYSAHA and USAH annual meeting.

Any director of the Corporation may resign at any time by giving his or her resignation to any officer of the Corporation. Unless otherwise specified therein, the acceptance of a resignation shall not be necessary to make it effective.

Any or all of the directors may be removed, either with or without cause by the membership, at any meeting of members, notice of which shall have referred to the proposed action. Any director may be removed for cause by a vote of a majority of the entire board of directors.

Newly created directorships resulting from an increase in the number of directors, and vacancies occurring in the board for any reason except the removal of directors without cause, may be filled by vote of a majority of the directors then in office, although less than a quorum exists. A director elected to fill a vacancy shall be elected to hold office until the next annual meeting at which the election of directors is in the regular order of business and until a successor is elected or appointed and qualified.

No director as such shall receive any compensation, either by way of salary, fees for attendance at meetings, or otherwise, or shall be reimbursed for his or her expenses, except pursuant to authorization of the Board of Directors. This section shall not preclude any director from serving the Corporation in any other capacity or from receiving compensation for such services and reimbursement for his or her related expenses.

The Board of Directors shall keep a fair record of all of the transactions of the Corporation, a report of which, prepared in accordance with the provisions of the Not-For-Profit Corporation Law, shall be presented at each annual meeting of the members of the Corporation. The report shall be filed in the Corporation's records and a copy of the report shall be entered in the minutes of the proceedings of the annual meeting of members.

Section 16. Any action required or permitted to be taken by the Board of Directors or any committee thereof may be taken without a meeting if all members of the board or the committee consent in writing to the adoption of a resolution authorizing the action. The resolution and the written consents thereto shall be filed with the minutes of the proceedings of the board or the committee.

Membership

Members of this Corporation are bonafide active Amateur Ice Hockey Associations as defined by and which are duly registered members in good standing with USA Hockey and the New York State Amateur Hockey Association, Inc.

Full voting membership in the Western New York Amateur Hockey League, Inc. may be acquired by application in writing to the President or Secretary along with a **Cashiers Check payable to W.N.Y.A.H.L. for \$1,000 and associate non-voting membership for \$250.**

Acceptance into membership is contingent by a majority vote of the Board of Directors, with an understood willingness to comply with and to adhere to the By-Laws and Rules and Regulations of USAH, NYSAHA and the Western New York Amateur Hockey League, Inc. If not accepted, the \$1,000 will be refunded.

The Board of Directors may allow individual teams from non-member associations into league play but the non-member Associations shall agree to abide by the Rules and Regulations of the Western New York Amateur Hockey League, Inc. and pay the dues required of them.

A meeting of the membership shall be conducted at least every other month, with each member association having one vote. In circumstances where it becomes necessary to reach an immediate decision, whereas no meeting is scheduled, voting by e-mail correspondence would be acceptable. All e-mail voting must follow procedures as outlined herewith and will be formally ratified at the next regularly scheduled meeting.

Notice of all meetings shall be given no less than two (2) days in advance thereof to all members unless written waiver of such notice is received.

A majority vote of those present shall govern except where otherwise especially provided. Any question that is not either passed or defeated shall be tabled until the next meeting.

Roberts' Rules of Order shall govern the proceedings of all meetings except where the same conflicts with the By-Laws of the Corporation.

The Western New York Amateur Hockey League, Inc. shall, where feasible, provide league play for its member associations designated as follows:

AAA - Most proficient level of play

AA - Next level of proficiency

A - Next level of proficiency

The Board of Directors may make rules and regulations for the control of the league play and team qualifications.

Membership in the Western New York Amateur Hockey League, Inc. Board of Directors and Executive Committee is excluded to:

All active league players under the age of twenty-one (21).

Anyone associated with the Empire West Amateur Hockey League.

Members entitled to vote who are present in person or by proxy at any meeting of members, whether or not they constitute a quorum, shall have power by a majority vote to adjourn the meeting from time to time. Subject to any notice required by law, at any adjourned meeting at which a quorum is present any business may be transacted which might have been transacted on the original date of the meeting.

Except as otherwise provided in the Certificate of Incorporation or by law, each member shall be entitled at every meeting of the members to one vote. Except as otherwise provided by law or these By-Laws, all questions that shall come before a meeting shall be decided by a majority of votes cast. A member may vote either in person or by written proxy signed by him or her or his or her attorney-in-fact and delivered to the secretary of the meeting. No proxy shall be valid after the expiration of eleven (11) months from the date thereof unless otherwise provided in the proxy. Every proxy shall be revocable at the pleasure of the person executing it or his or her personal representatives, unless it is entitled "irrevocable proxy" in which event its revocability shall be determined by the laws of the State of New York in effect at the time.

Two inspectors of election, neither of whom shall be a candidate for the position of director if directors are to be elected at such meeting, may be appointed by the Board of Directors in advance of any meeting of members or by the person presiding at such meeting, and shall be appointed by the person presiding if such appointment is requested by a member present at such meeting and entitled to vote thereat. Such inspectors shall serve at such meeting and any adjournments thereof. Each inspector, before entering upon the discharge of his or her duties, shall take and sign an oath faithfully to execute the duties of inspector at such meeting with strict impartiality and according to the best of his or her ability.

A list of members entitled to vote, certified by the corporate officer responsible for its preparation or by the transfer agent, shall be produced at any meeting of members upon the request therefore of any member who has given written notice to the Corporation that such request will be made at least ten (10) days prior to such meeting. If the right to vote at any meeting is challenged, the inspectors of election or person presiding thereat, shall require such list of members to be produced as evidence of the right of the persons challenged to vote at such meeting, and all persons who appear from such list to be members entitled to vote thereat may vote at such meeting.

Whenever members are required or permitted to take any action by vote, such action may be taken without a meeting on written consent, setting forth the action so taken, signed by all of the members entitled to vote thereon.

Financial

All income shall be in a common treasury, and shall be expended in such a manner as will give no individual or team an advantage over the others.

Any funds received from league sponsors, boosters or league fund raising shall become a part of the Western New York Amateur Hockey League, Inc. treasury.

A minimum bank balance of at least \$300 must remain in the treasury at the end of the fiscal year on July 31st.

Upon dissolution of the Western New York Amateur Hockey League, Inc., all assets shall be turned over to the United States Olympic Funds.

The Corporation registration fee may be changed by a two-thirds vote of all members at a Board of Directors meeting.

Rules

Local playing rules shall be adopted by the Western New York Amateur Hockey League, Inc. but shall in no way conflict with the rules of USA Hockey or the New York State Amateur Hockey Association.

Amendments

This Constitution and By-Laws or any section thereof may be amended or repealed by a two-thirds vote of the paid-up membership present at any duly constituted meeting provided that a copy of the proposed change(s) over the signature of the Secretary shall be given to the members at least ten (10) days prior to the meeting at which such proposed change(s) shall be submitted to vote.

Indemnification

The Corporation shall indemnify each person made or threatened to be made a party to any action or proceeding, whether civil or criminal, by reason of the fact that such person or such person's testator or intestate is or was a director, trustee or officer of the Corporation, or, while a director, trustee or officer, serves or served, at the request of the Corporation, any other corporation, partnership, joint venture, trust, employee benefit plan or other enterprise in any capacity, against judgments, fines, penalties, amounts paid in settlement and reasonable expenses, including attorneys' fees, incurred in connection with such action or proceeding, or any appeal therein, provided that no such indemnification shall be made if a judgment or other final adjudication adverse to such person establishes that his or her acts were committed in bad faith or were the result of active and deliberate dishonesty and were material to the cause of action so adjudicated, or that he or she personally gained in fact a financial profit or other advantage to which he or she was not legally entitled, and provided further that no such indemnification shall be required with respect to any settlement or other non-adjudicated disposition of any threatened or pending action or proceeding unless the Corporation has given its prior consent to such settlement or other disposition.

The Corporation shall advance or promptly reimburse upon request any director, trustee or officer seeking indemnification hereunder for all expenses, including attorneys' fees, reasonably incurred in defending any action or proceeding in advance of the final disposition thereof upon receipt of an undertaking by or on behalf of such person to repay such amount if such person is ultimately found not to be entitled to indemnification or, where indemnification is granted, to the extent the expenses so advanced or reimbursed exceed the amount to which such person is entitled.

This Article shall be given retroactive effect and the full benefits hereof shall be available in respect of any alleged or actual occurrences, acts, or failures to act prior to the date of the adoption of this Article. The right to indemnification or advancement of expenses under this Article shall be a contract right.



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25th Annual Tonawanda Lightning Tournament

March 5, 2017 – March 12, 2017
Lincoln Arena & Brighton Arena
Town of Tonawanda



Registration Fees

Division	Level	Fee
Squirt	AA Major, AA Minor & Select	\$675
Pee Wee	AA Major, AA Minor, & Select	\$700
Bantam	AA Major, AA Minor, & Select	\$750
Midget	15U & 16U	\$775

- Tournament will consist of at least 4 teams per division with a guarantee of 3 games per team.
- A championship game will be held in each division with individual and team awards to the winners and runners-up in all divisions.
- Local teams must be available to play throughout the week.
- Out of town teams will play the weekend of March 10-12th.
- Championship Games will be held on Sunday, March 12th, 2017.

-
- Special scheduling requests considered if submitted in writing.
 - There are no gate/spectator fees for any games. No Curfews.
 - \$50 discount if registered and paid by January 1, 2017.
 - The Tournament Director may place a "Mixed" team in a minor or major division (as a result of their ability, record and/or ages).
-

For more information, please contact:
Tim Griffith
296 Doncaster Road
Kenmore, New York 14217
(716) 877-8511 or (716) 417-7176 – Evenings
tournament@tonawandalighting.com

Register Online at:
www.tonawandalighting.com





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OFFICIATING PROGRAM
★ **WANTS YOU!** ★



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numerous opportunities to officiate in
New York State and around the USA**

NO EXPERIENCE NECESSARY

**FOR INFO:MIKE SHAPEY
NYSAHA REFEREE IN CHIEF
MIKE.SHAPEY@NYSAHA.COM**



WESTERN NEW YORK AMATEUR HOCKEY LEAGUE, INC.
ADMINISTRATIVE RULES and REGULATIONS
 2016 – 2017

The Western New York Amateur Hockey League, Inc. (WNYAHL) or "the League" is subject to all the rules, regulations and policies of the New York State Amateur Hockey Associations, Inc. (N.Y.S.A.H.A.) and U.S.A. Hockey Inc. The following rules and regulations may further restrict those rules.

A Membership, Voting Rights and Dues

- 1) The Executive Committee shall be comprised of the elected officers of the League and the three Liaisons who will have the powers of the Board between meetings unless the Board expressly limits their powers.
- 2) The elected officers and each member association will have one vote. Only association representatives or their alternates will be allowed to vote.
 - a. Any Association(s) that wish(es) to become members can do so by making a formal application in a written letter to the league President. The association will become a member only after being accepted by a two thirds (2/3) vote of the Board of Directors.
 - b. Once admitted to membership, an association may continue to be a member provided it regularly attends meetings, pays its dues and fines on a timely basis, obeys the rules of the League, is a member in good standing with USA Hockey and N.Y.S.A.H.A. and is not otherwise terminated with or without reason by a two thirds (2/3) vote of the Board of Directors.
- 3) League fees/dues to be determined annually by the board. These fees/dues must be paid by September 1st to the WNYAHL Treasurer. Failure to do so will result in a late fee of \$500 if received from September 2 – 31st. A second notice will be sent on September 15th to the organization with fine amount included. This will be payable by September 30th. If after September 30th the annual fees/dues are not paid any and all teams from the non-compliant organization will be disqualified from league play. Any extenuating circumstances that would prohibit payment of dues/fees must be brought before the board in writing.

B Season

- 1) The Board of Directors shall determine the exact date of the season for all divisions at least ten (10) days prior to the Annual Scheduling Meeting. The meeting shall take place at least ten (10) days prior to the commencement of the season unless otherwise determined by the board.
- 2) Each team must meet ALL their league and playdown commitments. Any team and/or an association may be disqualified or suspended from the WNYAHL by the Board, pending the outcome of a hearing, for not meeting their league commitment(s) or allowing a forfeiture without good and sufficient reason.
- 3) Playoffs, sectionals and championship tournaments take precedence over any other commitments and no association shall schedule other conflicting play during these times. Failure to comply may result in forfeiture, fines or suspensions as determined by the President with appeal to the Board of Directors.

C Registration

- 1) All organizations must be members in good standing with USAH and NY State hockey to participate in the WNYAHL
- 2) **Team Declaration:** Each Association shall inform the League of their intention to register a team and the division in which they will play on June 1st unless another designated date has been established. The method of notification of intent to enter a team shall include an organization team declaration overview listing all teams, level, strength and division request on 1 page and individual team application forms for each declared team. Organizations which have not timely notified the League of their intention to register a team or teams by June 1st of the current season will result in a \$250 fine to the organization. Failure to submit team declarations and applications by June 1st for each individual team in the league will result in a \$100 fine per team. No application will be accepted after June 30th of the current season. The Board has the discretion to add or refuse late applications in any event. Any team not represented at the Annual Scheduling Meeting may not thereafter be registered without approval of the President or the Board and the payment of the late fee(s) as determined. No teams may be added in any event after the commencement of the Tournament Bound Division.
- 3) AAA teams playing in a "AAA" division and up a level or at the same age level within WNYAHL must be the same team using the same playing roster for both divisions.
- 4) **Player/Team registration**
 - a. All individual participants and teams in the league shall be properly registered with USA Hockey before the start of the league season.
 - b. Participants and teams will adhere to the classifications of USA Hockey. The classifications of a player shall be determined by his/her age at midnight on December 31st prior to or during the current playing season.
 - c. Teams may not participate in games against non-registered teams or events
 - d. The following is a quick reference for registering for the current season. Note that the USA Hockey on-line Registration is available beginning on April 1st. The USAH season is from September 1st through August 31st.

2016 – 2017 SEASON AGE CLASSIFICATIONS
USA Hockey Playing Season: September 1, 2016 through August 31, 2017

YOUTH TEAMS		
DATE OF BIRTH	AGE CATEGORY	AGE DIVISIONS
1998	18 YEARS	MIDGET 18 & UNDER
1999	17 YEARS	MIDGET 18 & UNDER
2000	16 YEARS	MIDGET 16 & UNDER
2001	15 YEARS	MIDGET 16 & UNDER
2002	14 YEARS	BANTAM 14 & UNDER
2003	13 YEARS	BANTAM 14 & UNDER

2004	12 YEAR	PEE WEE 12 & UNDER
2005	11 YEARS	PEE WEE 12 & UNDER
2006	10 YEARS	SQUIRT 10 & UNDER
2007	9 YEARS	SQUIRT 10 & UNDER
2008	8 YEARS	MITE 8 & UNDER

GIRL'S & WOMEN'S TEAMS		
DATE OF BIRTH	AGE CATEGORY	AGE DIVISIONS
1997	19 YEARS	19 & UNDER
1998	18 YEARS	19 & UNDER
1999	17 YEARS	19 & UNDER
2000	16 YEARS	16 & UNDER
2001	15 YEARS	16 & UNDER
2002	14 YEARS	14 & UNDER
2003	13 YEARS	14 & UNDER
2004	12 YEAR	12 & UNDER
2005	11 YEARS	12 & UNDER
2006	10 YEARS	10 & UNDER
2007	9 YEARS	10 & UNDER
2008	8 YEARS	8 & UNDER

NO USAH REGISTRATION FEE FOR 2009 AND YOUNGER (6 & UNDER) PLAYERS

5) Rosters

a. General Information:

- (1) All Players, coaches and manager/volunteer/team rep must be registered with USAH, pay the appropriate fees and placed on an official USA Hockey Roster generated from the USAH Portal Registry. There is no charge to register with USAH for Managers/volunteers.
- (2) Teams will be identified by their roster Team ID # as well as the head coach. Roster should clearly note if the team is State or National Bound.
- (3) Prior to roster placement each coach and staff member must be screened as per NYSAHA/USAH.
- (4) All coaches listed on the roster must have a current certification at the proper level and completion of the age appropriate module as outlined by USA hockey. Only properly registered coaches will be allowed on the bench. It is the responsibility of each Organization to ensure that every coach is credentialed properly for their age group and that each coach is appropriately certified. Coaches that are not qualified should not be coaching.
- (5) **Midget Coaches** must have their proper certification {module and current CEP} by October 1st of the current season. Coaches with expired CEP or redlined cannot participate with a team in league play
- (6) All coaches must take the USAH SafeSport training prior to being placed on the roster.
- (7) Every team must have a minimum of three (3) coaches listed on the roster for the season and a designated Manager.
- (8) Each roster shall list the participants name and date of birth that are eligible to participate on that team. Participant signatures on rosters are NOT REQUIRED by USAH, NYSAHA or WNYAHL. The head coach and staff will also be listed on the roster with their CEP information, module taken and SafeSport training. A copy of this roster form validated by the USA Hockey registrar must be **submitted to the WNYAHL division Statistician prior to the start of the season.** All rostered players must meet the criteria as listed in these rules and regulations. Roster Links from the current USAH registry can be sent to the head statistician.
- (9) Each team may roster up to 20 players' maximum at any given time including goaltenders and alternates (Maximum skaters is 18 excluding goaltenders).
- (10) Player movement and roster changes cannot be made after December 31st of the current playing season for the Squirt through Bantam age classifications. All changes must be documented with an approved USAH roster. Midget 16 and 18 levels will adhere to the current NYS Hockey and West Section rule on rostering at this level. Rosters for all midget teams {Tier I, Tier II and Tier III} will freeze on the first day of the Tier I playdowns in November.
- (11) Minor teams in the WNYAHL may have two (2) major age players on their roster three (3) if one is a goalie. This does not apply to the Midget age levels. The Midget 16U divisions TB or NTB whereas all players must be 15 & 16. No 17 or 18 year olds are allowed on 16u teams. The 15u pure WNYAHL division (all tiers I, II, III) will be comprised of all 15-year-old players: no 16 yr. old's will be allowed in the pure division. Beginning in the 16-17 season, Tier I pure 15u teams will have a USAH national tournament.
- (12) Any team using an ineligible player(s) shall forfeit all league games in which such player(s) participated. An ineligible player shall include one who is not properly registered with USA Hockey, on a suspension, redlined on a current roster, not properly rostered on a league team and/or with the division statistician, or is listed on the roster of a non-WNYAHL member organization or another organization's travel team.
- (13) **Final rosters:** a roster must be submitted to the USA Hockey Registrar prior to the start of the season as well as submitted to the league before any league games are played. Final rosters must be submitted by December 31st of the current playing season to the league electronically by email sending the roster link from the current USAHA registry, scanned and emailed or by regular USPS Mail. A copy

of this roster must also be sent to the division statistician. The final roster submitted to the statistician must include the signature and date of the district registrar.

- (14) Any team that **has not submitted its entire roster** will forfeit all scheduled League games until roster is submitted. Additional penalties, fines or further disciplinary action may be levied on any team and/or organization as deemed appropriate by the board.
- (15) Failure to submit a copy of the final USA Hockey player registration form (roster) to the Division statistician will also result in a fine to the offending Association. Violations will be reported to the Treasurer and billed as follows:

Jan. 1 - Jan. 16	\$25.00
Jan. 17 - Feb. 1	\$35.00
Feb. 2 - Feb. 16	\$45.00
Feb. 17 - Season end	\$60.00

- (16) Electronic submission of rosters or roster link via email is the preferred method of submission to the WNYAHL. The email date and time will be used to determine the date submitted regardless of the date that appears on the registration form/roster or the meter stamp on the envelope if mailed via USPS. If submitted via fax machine the date/time stamp imprinted by the fax machine will be used to determine the date submitted.
- b. **Roster Changes:** The district/associate registrar and division statistician must be notified in writing and by phone at least forty-eight (48) hours prior to adding a new player or deleting a current player from the team roster. All changes are not official until approved and officially added to a roster. A copy of the approved amended roster including the additional or deleted players must then be sent to the statistician within 72 hours.
- c. All coaches on a team must be in full compliance with the USAH and the NYS Hockey District requirements for coaching as outlined in the current USAH and NYS Hockey guide books. WNYAHL rules make some of these requirements stronger. Coaches that are “red lined” on a roster are not eligible to coach.
 - (1) All Head coaches or assistant coaches must be registered, SafeSport certified and screened prior to rostering.
 - (2) All coaches on a team/roster may not start the season without a proper coaching credential. Midget Coaches that need to attend a CEP clinic to be current should have the proper credential by October 1st of the current season.
 - (3) **Modules:** The NY District has established module requirements for all coaches. All Coaches in the WNYAHL should have their age appropriate module prior to participation but no later than October 1st of the current season to participate in any WNYAHL games. This applies to all teams Squirt through Midget.
- d. **ALL WNYAHL PLAYERS including ALTERNATES:** all participants on teams must adhere to the proper registration requirements by USAH, NYSAHA and further outlined in this section. Teams may use alternate players during the season provided they also meet the following criteria required by all youth participants in WNYAHL:
 - (1) The participants and/or addition of players will not exceed the 18 skater limit as set forth by USA Hockey
 - (2) All changes will be final as of December 31st of the current playing season. This applies to tournament bound and non-tournament bound teams within the WNYAHL. No player changes on rosters will be allowed for any team after December 31st.
 - (3) The player MUST be a member of the same organization with the exception of Girls, High School and House league (note: MOHL rules limit travel participation)
 - (4) Movement should go up as per USA Hockey, not down. USA Hockey defines levels as “Tier I, Tier II, Tier III – House/Rec. Selection order should start with the same age classification (lower level team) first, and if not available, then move to the next younger age classification (next Tier down, house/Rec).”
 - (5) All players must be age eligible to participate on the rostered team
 - (6) Playing-Down is not allowed; meaning overage players are not permitted to participate on younger teams. All players must be of the same age level.
 - (7) Can only be rostered on one tournament bound team
 - (8) Players listed on TB teams as their primary team cannot be alternates on minor or mixed teams within WNYAHL even if they are age eligible unless there are extenuating circumstances and with prior approval by the head statistician.
 - (9) Cannot be rostered on a Junior or College team
 - (10) Can only play 10 **any** games as an alternate. Upon playing in the 11th game that player can no longer participate on the lower/original team in any WNYAHL play.
 - (11) An alternate player may only play up to 10 any games with the team the player is an alternate for. When the player plays in the 11th game, of the alternate team, the player is no longer eligible to participate in any WNYAHL play with the originally rostered team.
 - (1) In addition, if an alternate player participates in a NYSAHA State tournament at any level, that player is no longer eligible to participate in WNYAHL play. This includes playoffs and league championship games.
- 6) Any team(s) which begin league play and which have not registered with USAH and has not submitted a roster (roster link) to the USAH registrar and the WNYAHL shall forfeit all league games prior to proper registration.
- 7) Birth Certificates
 - a. All teams must have their participant’s birth certificates verified by the USAH registrar prior to their first game. Failure to do so can mean forfeiture of all subject game(s) and Forfeiture fines may apply. Players not verified are not eligible for league play at any level.
 - b. NYSAHA rule mandates that all TB teams and all those players 8 and under have their birth certificate verified. Players not verified are not eligible to participate on these teams.

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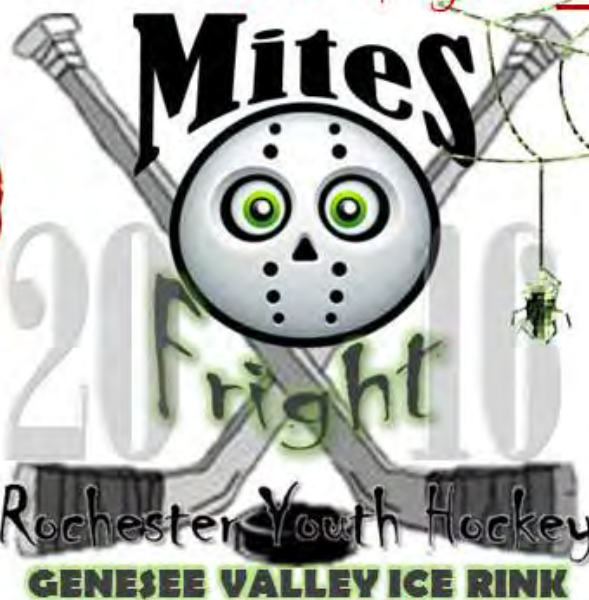
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8) Twenty/Ten Game Rule for Tournament Bound Teams

- a. Each Tournament Bound (TB) team must have competed as a team in at least twenty (20) Games from the approval date on the roster
- b. Each player must have played in at least ten (10) games during the season with the Tournament bound team.
 - (1) Game clarification: A game is a match played against another team, from another USA Hockey registered member organization, Hockey Canada or another IIHF member organization. This team must be of the same competitive level.
 - (2) All games must be officiated by USAH registered officials to be legal and shall consist of a minimum of two (2) periods.
- c. For the 20/10 game requirement to count toward a state tournament credentials review, the 1 – T form (roster) must be signed and validated by the USA Hockey registrar. The Season for Squirt through Bantam begins September 1st of the current season and for Midgets August 15th. The latter date will be used to determine credentials. Tier III Midget credentials are 10/8.
- d. In order to be eligible for a State tournament, a team must complete its entire league schedule. If a tournament bound team fails to complete its league schedule, NYSAHA will be informed and the team will lose its tournament bound status and therefore would not be eligible for a State or tournament as per NYSAHA Rules.

9) Record keeping responsibilities:

- a. Each registered team shall have a team manager whose name, address and telephone number shall be sent out in the Hockey team registration and USA Hockey certified roster. The team manager, who may also be a head coach or assistant coach, shall be responsible for all record keeping of the team and shall have access to all documents necessary for credential review, tournaments, playoffs and championships. *(Required forms can be obtained from the organization registrar and are also located on the NY Registrar website www.nyregistrar.com. Instructions on putting the credential book together can also be found on the NYRegistrar website.)*
- b. **Required documents** for Credentials shall comply with USAH and NYSAHA requirements for TB teams. Consult www.nyregistrar.com or the current season guide book(s) for the complete list of requirements

D Home and Away Team Responsibilities

1) The home team shall be responsible for the following:

- a. Supplying a suitable ice surface with proper equipment and gender equitable locker rooms for the game of ice hockey.
- b. Provide USA Hockey registered referees from an independent Referee Organization. Every home team shall arrange for the referees. Relatives of participants, coaches or team members should not be refereeing these games. It is also advised that younger referees are accompanied by a senior referee over the age of 21. Organizations are to communicate this with their assignor.
- c. Supplying an official WNYAHL score sheet. The scoresheet should be given to the visiting team approximately 30 minutes before the start of the game. Players do not need to sign the scoresheet, however coaches are still required to sign and complete their coaching information on the sheet.
- d. Providing the proper playing time for each age group as defined in these rules.
 - (1) Any Association unable to provide the required ice times should bring the problem to the Board of Directors before the Annual Scheduling Meeting.
 - (2) In order to aid in the completion of games, all teams will be limited to
 - (1) A three (3) minute on ice warm-up immediately following the exit of the Zamboni. The referee will call delay of game on any team not ready to play three (3) minutes after the ice has been resurfaced. The offending team then has two (2) minutes before a second delay of game is called. If the team is not ready after two (2) more minutes, the game is forfeited. If there is to be no curfew the above rule may be suspended only upon prior agreement with both coaches and the ice rink personnel. The referee should be notified immediately to avoid confusion.
 - (2) There are no time outs in curfewed games
- e. To maintain order and good behavior of the spectators and rink personnel.
 - (1) The WNYAHL holds each member team/association responsible for policing the conduct of the coach, player, spectator and parents at sanctioned events (games/practices).
 - (2) If the member team/association fails to act, WNYAHL reserves the right to have any person who causes a disturbance removed from the playing area.
 - (3) Parents or spectators who interfere with any game or become rowdy, obnoxious, abusive or exercises unsportsmanlike conduct in any way may be ejected from the arena and may be barred from further participation with the WNYAHL.
 - (4) Artificial noisemakers such as air-horns, pennies in bottles or jars, megaphones etc. are prohibited.
 - (5) The referee may hold up the game until such person(s) are removed. Incidents of this nature will be noted by the referee on the official scoresheet and referred to the disciplinary panel for any necessary action.
 - (6) If a parent refuses to abide by a written request or ruling of the disciplinary panel, the player of that parent shall be barred from competition. In ice arenas where referees go through a public area to the locker room, a team official should accompany them.
- f. To maintain necessary facilities and personnel to ensure the prompt and competent treatment of injuries.
- g. To supply competent minor officials. Away team has the option to supply a penalty box supervisor and a scorekeeper, and these officials are to be in place before the start of any game. The minor official(s) responsibilities include:
 - (1) knowledge of proper usage of the clock
 - (2) proper procedure for keeping the scoresheet
 - (3) requesting that referees print their name on the sheet prior to the start of the game and making sure they sign after the game
 - (4) asking the referees to clarify any confusion with game procedures or penalties
 - (5) Ensuring that a curfew is listed and both coaches and referee are informed of such.

- (6) To designate a **curfew prior** to game time on the scoresheet. Home team must designate the clock or other timepiece used to determine the curfew and notify the visiting team's coach and the referee of such.
- (a) **IMPORTANT *** CURFEW PROCEDURE:**
- No change in curfew is allowed once the game commences
 - The minor official is in charge of the game regarding starting and curfew. Curfew procedure is that during a stoppage of play prior to curfew, the minor official will notify the referees and both benches that the curfew is nearing. When curfew is reached the game is over, even without a whistle.
- (7) To provide a qualified scorekeeper and timekeeper, penalty box supervisor and all needed facilities including an extra stopwatch, whistle, and first aid kit. The scorekeeper will have prior to the start of the game the **OFFICIAL** WNYAHL score-sheet furnished by the home team, completely filled in by both competing teams, legible and signed as required.

h. Game times for WNYAHL league games

Level of Play	Game Times: <i>Note all times include resurfacing</i>
<u>Squirt</u> 9 & 10	One (1) ten (10) and two (2) twelve (12) minute periods of hockey with a minimum of sixty- five (65) minutes of ice time including re-surfacing.
<u>Pee Wee:</u> 11 & 12	Two (2) twelve and one (1) fifteen (15) minute periods of hockey with a minimum of eighty (80) minutes
<u>Bantam:</u> 13 & 14	Three (3) fifteen (15) minute periods of hockey with a minimum of ninety (90) minutes
<u>Midget:</u> 15 & 16/ 17 & 18	Three (3) fifteen (15) minute periods of hockey with a minimum of one hundred (100) minutes

E Game and Scoresheet Requirements

1. Reporting Procedures

- Each team in the league will designate a person to maintain their team page, report scores and upload scoresheets to the website.
- Home team reporting responsibilities
 - The home team will Report the final score of the game within 24 hours of completion using the website protocol. To do so each team must submit the name of the person that will be reporting for the team to gain access to the team page. Home team will scan and upload their copy of the scoresheet and mail the original white copy to the league office.
- Home and Away Teams
 - Both Home and Away teams will upload their copy of the league score-sheet via scan to their team page on the WNYAHL website
 - All WNYAHL teams will email scanned copies of their game scoresheets for all scrimmages and non-league games to the league within 24 hours of completion of the game to:
scoresheets@nyregistrar.com
 Subject line should include the level, game number and division
- Game Misconduct or Match Penalty: For all games involving a game misconduct or match penalty the original game score sheet must be mailed into the league via USPS in addition to being scanned and emailed.
- Teams will notify the WNYAHL head statistician of the score as outlined at the scheduling meeting of all game scores within 24 hours of the completion of the game to league designee. Failure to do so will result in a fine of **\$50.00 to the offending team.**

Mail all original white copy of league scoresheets to:

WNYAHL Statistics
P.O. Box 280
Dewittville, NY 14728

****Scoresheets will be uploaded to the WNYAHL.net website for all league games, by both the HOME and AWAY teams ****
Email all other scanned game sheets to: scoresheets@nyregistrar.com

Note: Submitting the game sheet does not satisfy the reporting of the game score. The team designee will still be required to submit game scores and game misconducts following the proper procedure as outlined here and at the scheduling meeting via the website. Failure to upload the scoresheet to the team page will result in a \$25.00 fine per missing sheet plus any late fees as outlined in the scoresheet requirement section.

2. **Forfeits:**

A) Forfeit – IF THERE IS A failure to show for a game without weather or transportation problems or extenuating circumstances, such game shall be declared a forfeit for the offending team. FOR THIS PURPOSE, FAILURE OF A TEAM TO REASONABLY CONCLUDE THAT THERE IS A WEATHER OR TRANSPORTATION PROBLEM WILL BE CONSIDERED A FORFEIT, AS DETERMINED BY THE HEAD STATISTICIAN.

NYSAHA

State Tournament

Dates and Locations

Division	State Dates	State Location
High School	February 24-26, 2017	Saugerties, NY
Girls Tier II - 14U	March 3-5, 2017	Amherst/Lockport
Girls Tier II - 16U	March 3-5, 2017	Amherst/Lockport
Girls Tier II - 19U	March 3-5, 2017	Amherst/Lockport
Tier III - 14U	March 3-5, 2017	Amherst/Lockport
Tier III - 16U	March 3-5, 2017	Amherst/Lockport
Tier III - 18U	March 3-5, 2017	Amherst/Lockport
Tier I - 14U	March 9-12, 2017	Amherst/Lockport
Tier I - 15	March 9-12, 2017	Amherst/Lockport
Tier I - 16U	March 9-12, 2017	Amherst/Lockport
Tier I - 18U	March 9-12, 2017	Amherst/Lockport
Tier II - 14U	March 9-12, 2017	Amherst/Lockport
Tier II - 16U	March 9-12, 2017	Amherst/Lockport
Tier II - 18U	March 9-12, 2017	Amherst/Lockport
Girls Tier I - 14U	March 9-12, 2017	Amherst/Lockport
Girls Tier I - 16U	March 9-12, 2017	Amherst/Lockport
GirlsTier I - 19U	March 9-12, 2017	Amherst/Lockport
Tier I - 12U	March 17-19, 2017	Amherst
Tier II - 12U	March 17-19, 2017	Amherst
Tier III - 12U	March 17-19, 2017	Amherst
Girls Tier I - 12U	March 17-19, 2017	Amherst
Girls Tier II - 12U	March 17-19, 2017	Amherst
Women B	March 10-12, 2017	TBD
Women C	March 10-12, 2017	TBD

UNLESS THE HEAD STATISTICIAN HAS APPROVED IN ADVANCE THAT A GAME MAY BE RESCHEDULED, AND A TEAM DOES NOT SHOW, THE GAME SHALL BE A FORFEIT. For a "NO SHOW" forfeit in a league game, the offending team will be fined as described in F(1)(B), AND THE OFFENDING TEAM OR HEAD COACH MAY BE SUBJECT TO FURTHER DISCIPLINE BY THE DISCIPLINARY COMMITTEE. More than one forfeit per season, including play - downs, WILL REQUIRE THE HEAD COACH (AND, IF REQUESTED, THE ASSOCIATION) TO APPEAR BEFORE THE DISCIPLINARY COMMITTEE AND may result in the suspension of the team, coach and/or association or such other action as may be determined by the DISCIPLINARY COMMITTEE

B) With the exception of Midgets, all teams forfeiting will incur a \$250.00 Fine for the first offense, \$500.00 FINE for subsequent forfeits plus all ice and referee costs FOR THE FORFEITED GAME (AND, IF IT IS DETERMINED THAT THE FORFEITED GAME MUST BE PLAYED, ALL ICE AND REFEREE COSTS FOR ANY RESCHEDULED GAME) WHETHER THE OFFENDING TEAM WAS (IS) THE HOME OR VISITING TEAM For all Midget levels the first offense will incur a \$500.00 fine and subsequent offenses will incur a \$750.00 FINE. THE FOREGOING FINES ARE DOUBLED IF IT IS DETERMINED THAT THE FORFEITED GAME MUST BE PLAYED. After the second forfeit a team and/or organization at all levels in WNYAHL can face possible disciplinary action and expulsion from the league AFTER a WNYAHL executive committee hearing.

C) Note: a bill of record will be required to be submitted to the league DETAILING ICE AND REFEREE COSTS FOR THE FORFEITED GAME Teams have 30 days from the forfeit to submit an ice/referee bill reimbursement request. FOLLOWING RECEIPT OF PAYMENT BY THE OFFENDING TEAM FOR THE ICE AND REFEREE COSTS, the WNYAHL will reimburse the NON-OFFENDING team FOR its ice and referee costs. FURTHERMORE, IF IT IS DETERMINED THAT THE FORFEITED GAME MUST BE PLAYED, THE NON-OFFENDING TEAM WILL RECEIVE ONE-HALF OF THE FINE WHICH IS COLLECTED FROM THE OFFENDING TEAM.

3) Postponement of games

a. Delays, weather conditions

- 1) If unavoidable delays occur and games are postponed due to hazardous driving conditions, they must be rescheduled as soon as possible. FOR THIS PURPOSE, FAILURE OF A TEAM TO REASONABLY CONCLUDE THAT THERE IS A WEATHER OR TRANSPORTATION PROBLEM WILL BE CONSIDERED A FORFEIT, AS DETERMINED BY THE HEAD STATISTICIAN. The home team is responsible for notifying the opposing team of the available date(s) and time(s) for the rescheduled game. The home team should contact the opponent and a rescheduled date and time must be made within seven days of postponement. If the game is not rescheduled in this time frame both teams will submit their entire schedule to the WNYAHL statistician. If the game is not played prior to the season's end, a forfeit will be awarded against the team causing the delay. The game does not have to be played within seven days.

b. Rescheduling of games

- 1) Rescheduling of games must be approved in advance by the statistician and will be permitted only after consulting the head coaches/managers of the respective teams. Once permitted, there will be a \$50.00 fee for the rescheduling of games that are not weather related. The team requesting the change will be responsible.
- 2) The statistician is to be notified of the rescheduling of any games by email Janice@nyregistrar.com
- 3) If the Statistician is not notified of any rescheduled games, the game will not count in the league standings.
- 4) If the teams cannot agree to a date and time to play the game after a cancellation or unavoidable delay, both teams will be required to submit schedules to the league and the game will be scheduled by the WNYAHL at their discretion. If ice has to be purchased the teams will split the cost.
- 5) *The WNYAHL may, at their discretion, extend the season to accommodate games postponed to inclement weather if deemed necessary.*

F. League Play and League Games

- 1) Number of games in league play shall be determined annually by the head statistician based on declarations
- 2) Each team must play the required schedule of games set forth by the WNYAHL
- 3) **Referees shall be provided by the home team** from an independent assignor as aforesaid and may elect the two man systems, the three man system or the three man system with two referees. Fees for referees are to be paid by the home team
- 4) It is recommended that no game shall be scheduled to start later than:

Squirts	7:00 p.m.	Pee Wee	8:00 p.m.
Bantam	9:00 p.m.	Midget	9:45 p.m.
- 5) Any deviation to the recommended times must be agreed upon by both teams and approved by the Division statistician. Remember these are only recommended times.
- 6) All league games shall be played using stop time penalties as follows for Pee Wee and Above:

Minor	2 minutes
Major	5 minutes
Misconduct	10 minutes

For Squirt and below the penalty times are as follows:

Minor 1.5 minutes
Major 5 minutes
Misconducts 10 minutes

- 7) Late arrival players must follow USAH playing rules
- 8) A maximum of **eighteen (18)** skaters **excluding goalkeepers** shall be permitted. A starting line-up is not required.



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¹IF NECESSARY TEAMS WILL PLAY ON THURSDAY, MARCH 16, 2017.

²TEAMS PAYING IN FULL BY JANUARY 1, 2017 WILL SAVE \$100.00 ON THEIR REGISTRATION FEE.

- 9) A maximum of three alternate players may be used in a game provided they are properly rostered.

G. Scoresheets requirements

- 1) An official WNYAHL scoresheet must be used for all league games.
- 2) The official game sheet submitted to the scorekeeper shall list **THE TEAM NAME, LEVEL OF PLAY, and all rostered players by LAST name and number. Players' jersey numbers should be consistent for every game. Changes should be reported to the scorekeeper and WNYAHL statistician. Duplicate numbers are not allowed.** Only those players on the ice fully dressed and eligible to participate in the game are allowed on the scoresheet.
- 3) The head coach must sign the score sheet listing their CEP information. The signature will also serve as an attestation that the playing roster is accurate and every player is eligible to participate in the game. Those ineligible shall be crossed off the sheet.
- 4) Suspended players should be clearly identified and noted as such on the COMMENTS SECTION OF THE score sheet and list their coaching information. **SUSPENDED PLAYERS SHOULD BE CROSSED OFF THE SCORE SHEET** and their suspension noted on the scoresheet in the comments area. All score sheets must be clearly signed prior to beginning the game. Failure to comply will result in a fine.
- 5) In league games involving a curfew, the curfew must be clearly noted on the scoresheet **prior** to the beginning of the game. If a game is called due to the curfew, the time remaining on the clock must be noted in the comments section of the scoresheet. (Also see E-6 curfew procedure). If there is no curfew for the game, the words "no curfew" shall be written on the score sheet in the curfew box. **NO CHANGES to the curfew time or adding any time onto the curfew will be allowed during the game.**
- 6) The designated game number must be clearly listed on each scoresheet. The game number can be obtained from the master schedule posted on the WNYAHL Web Site. (www.wnyahl.net)
- 7) Both home and away teams will upload the scoresheet to their team page of the website

2) All league scoresheets and non-league scoresheets

- 1) The scoresheet should be completed as set forth in this guide. As per USA Hockey rules all coaches will be required to sign the scoresheet and list their current coaching level, the year that level was attained, and the card number on each score sheet. Only carded coaches are allowed on the bench. Un-carded Trainers, managers, EMT's, parents etc. are not allowed on the bench.
- 2) The White Copy of all league scoresheets must be submitted to the division statistician within **twenty-four (24) hours of completion of the game.**
- 3) Scoresheets from all games (scrimmages, tournaments and non-league events) must be sent into the league via scan/email within 24 hours of the completion of the game to:

scoresheets@nyregistrar.com.

The Statistician will inform the Treasurer of any late scoresheets, with the amount of fine to be assessed. The Association of the offending team will be billed for violations as follows:

1-7	days late	\$30.00
8-14	days late	\$40.00
15-18	days late	\$50.00
19-21	days late	\$60.00
Over 21	days late	\$70.00

- 4) Additional penalties may be imposed if the scoresheet is not turned in by the end of the season.
- 5) The email date and time or official postmark on the envelope will be used to determine the date submitted. A meter stamp is not an acceptable postmark, only an **official U.S. postal service postmark** will be accepted. If submitted via fax machine the date/time stamp imprinted by the fax machine will be used to determine the date submitted.
- 6) Standings will be available on the WNYAHL web site (www.wnyahl.net). Statistics will not be mailed.
- 7) In games involving a **Match, and/or Game misconduct penalty (ies) in a league or non-league game,** it is mandatory that this is reported to the statistician and the original game scoresheet is forwarded as in section I. A facsimile will not be accepted in league games involving a misconduct penalty.

H. Fines

- 1) Fines beginning at \$25 per offense (not per scoresheet) will be imposed for incomplete and unsatisfactory score sheets **as determined by the statistician.** An unsatisfactory score sheet includes one that is not completely filled in, legible and signed as required. Individual teams are responsible for insuring that the score sheet list all eligible players, those on suspension, coaches and their CEP information, and the team name {both home and visiting teams} and division are listed in the proper area. Note: there may be multiple offenses on one score sheet which may increase the fine amount.
- 2) All fines for failure to abide by WNYAHL rules as defined and where imposed are payable within 21 days of the invoice date. Failure to do so will result in additional fines as outlined herein and can also result in additional penalties and/or suspension imposed on the association.
- 3) Penalties for not paying fines in a timely manner after the 21 day period are as follows:
 - (a) 22 - 28 days late after the invoice date \$25.00 Plus original fine amount
 - (b) 29- 35 days late after the invoice date \$50.00 Plus original fine amount

- (c) Over 36 days late \$150.00 plus the original fine amount in addition to the immediate suspension of the head coach and team from league play. Reinstatement of the Head Coach and team will start after all monetary fines have been successfully fulfilled and received by the WNYAHL Treasurer.

Associations are responsible to ensure compliance with the rules and that fines are paid in a prompt manner.

I. Tie Breakers

NY State Hockey has modified their district/state championship to fall in line with USAH, with all games being played to conclusion, declaring a victor. For all "Q" games at every level: Tier I, Tier II and Tier III and all other WNYAHL and MOHL league play, the tiebreakers outlined herewith will be used to determine standings/position. Teams that qualify for the NY District/State championships should be aware that the games played during the championships will be played to conclusion and the tiebreakers may be different. The WNYAHL Playoffs will also have a modified structure as outlined in the playoff section of the guide book.

Note: The league statistician and/or board will not apply or advise on any tiebreakers until the season is over and a tie actually exists between two or more teams in a division.

Tie Breaking Rules to Determine Standings Position {Old NYSAHA Tiebreakers}

YOUTH, GIRLS' / WOMEN'S AND HIGH SCHOOL VARSITY AND/OR PREP SCHOOL LEAGUE PLAY, INTER LEAGUE PLAY, QUALIFY GAMES (Q GAMES) THAT LEAD DIRECTLY TO QUALIFYING FOR THE STATE TOURNAMENTS.

If two or more teams have an equal number of points, their position in the standings shall be determined by the following tiebreaking format. If one tie-breaker establishes a position for one or more teams, each team is placed in the applicable position. Once a team is placed, the remaining tied teams shall start the tiebreaking process over again at step 1. *(If all tied teams have not played each other, then proceed to step 2. Note: a team may go into the tiebreaking process having defeated another of the tied teams and still not advance).*

The tie-breaker formulas are as follows:

1. The **RESULTS** of the games played **HEAD-TO-HEAD** between the tied teams in the following order:
 - a. Standings — Most points.
 - b. Most total wins.
 - c. Differential — Subtracting goals scored against from goals scored in these games, the positions being determined in order of the greatest surplus. {GF – GA }
 - d. Quotient — Dividing the goals scored in these games by the goals scored against {GF/GA}, the positions being determined in order of the greatest quotient. A quotient involving dividing by zero (0) has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tiebreaker is required, the teams shall be ranked high to low in descending order of "goals for."
2. **If** after applying the formulas of 1 a, b, c or d **the tie still exists**, the **results of ALL THE GAMES PLAYED** by the teams tied in the following order.
 - a. Most total wins.
 - b. Differential — Subtracting goals scored against from goals scored in these games, the positions being determined in order of the greatest surplus.
 - c. Quotient — Dividing the goals scored in these games by the goals scored against, the positions being determined in order of the greatest quotient. A quotient involving dividing by zero (0) has higher standing than a quotient from dividing by any number other than zero. Where two or more teams have no goals against and the quotient tiebreaker is required, the teams shall be ranked high to low in descending order of "goals for."
 - d. Most periods won — In the games played by each tied team, points will be awarded for each regulation period won (2 points) and for each regulation period tied (1 point). Positions shall be in the order of highest point total.
 - e. Quickest first goal — The team that scored the quickest goal in their "Q" or preliminary round games shall be ranked highest.
3. If the above procedure does not break the tie, the teams shall use a shootout procedure as defined by the league.

Note: Forfeits - If a team forfeits any of its games, and becomes involved in any tie-breaking formula to determine its eligibility to advance to the next level of play, the team forfeits all games in the "Q" or round robin play and the games are recorded as 1-0 victories for the non-offending team.

J. League/Division Schedule

- a) Annual Scheduling meeting:
 - 1) All teams must be represented at the scheduling meeting to participate in league play. Representation must be either by the manager or head coach. Organizations cannot send 1 person to represent multiple teams.

- 2) All member associations must be members in good standing with USAH, NYSAHA and WNYAHL and have paid all fees and fines to allow their teams to participate in the scheduling meeting.
- 3) Coaches and team reps must bring a roster of players, coaches and manager including their coaching certification levels and card numbers, as well as an ice schedule with the proper amount of ice time for their respective division and level of play.
- 4) No team shall depart from the scheduling meeting unless their schedule is completed in full. Failure to do so could result in the team being disqualified from league play for the current season as determined by the executive director.
- b) No change in league game schedule date will be permitted without prior notice and approval of the Division statistician. The **game change form** located on the web site will be used to submit a game change. The official league schedule when published, on the web site (www.wnyahl.net), is considered a commitment by the member teams and associations to make every effort to play the entire schedule. **Both teams must notify the statistician of the change.**
- c) Games listed in the official master schedule shall be reviewed by each member team or association to assure that the schedule is accurate. Discrepancies must be reported to the appropriate statistician within seven (7) days of publication.
- d) League play ***INCLUDING WNYAHL PLAYOFFS*** will take precedence over any other play with the exception of play downs. No game is official unless the Division statistician has it ***PROPERLY*** scheduled.
- e) **Division Parity** - The Executive V.P. Shall have the authority to review the competitive balance of a division after the first five regular league games of the current season. The Executive V.P. may re-assign teams to other divisions if it is determined that it is necessary to restore and maintain competitive balance.
- f) **Standings** unless otherwise noted will be published weekly on the WNYAHL web site. Scores for all games must be submitted into the league via the website within 24 hours of the completion of the games. Failure to do so will result in a \$25.00 fine to the offending team. Home team reports the scores and both teams upload their copy of the scoresheet for all league games.

Game Procedure

- 2) In the interest of promoting, demonstrating, ensuring good sportsmanlike behavior, and in an effort to adopt uniform game procedures, the following procedure shall be followed in each league game:
 - a) Pre Game: Coaches should introduce themselves to the opposing coach and the referees. The coach should inform the referees of the division and significance, if any, of the game. Prior to game commencement both teams will shake hands.
 - 1) *Any teams that are found to shake hands AFTER a league game will be subject to a \$250 fine and the offending head coaches will be suspended for their next league game. Offending teams will be placed on notice, fines will be doubled for each subsequent offense, and further suspensions may result"*
 - b) End of Game - At the conclusion of the game, each team shall proceed directly to their respective bench area. The visiting team shall proceed first to their locker room upon instructions from the **Referee**. Once the visiting team enters their locker room the Home team shall proceed directly to their locker room upon instructions from the referee.
 - c) Any player, coach or team official who fails to follow the procedure outlined herein and/or fails to leave the ice in a sportsmanlike orderly manner, causes an altercation before, during or after a game may incur an additional penalty and/or suspension(s).

K. Discipline

1) Game Misconduct's, Match Penalties and Protests:

- a) Misconducts, Suspensions etc.
 - 1) It is mandatory that all game misconduct penalties and any match penalty must be reported within 24 hours of the completion of the game. This encompasses all games (scrimmages, league, tournament and non-league games) at home or away.
 - 2) Notification using the "report a misconduct" form on the WNYAHL web site is the method to report game misconduct or match penalties. If the form is not working or the website down notification can be made via email, or telephone notification to the **Division Statistician** or league designee, within twenty-four (24) hours. Once the form is available the team designee must follow through and complete the form. This is the same for out of state tournaments. There are two forms available on the website: one for game misconducts and another for Match penalties only.
 - 3) A legible copy of the original game scoresheet involving Game Misconduct's, and/or Match Penalties in **league, non-league, or tournament games in or out of Western New York**, shall be mailed to the **Division Statistician** within twenty-four (24) hours of the completion of the game, along with *****For the current season, the league designee is Janice J. Cavaretta**
janice@nyregistrar.com

Send all scoresheets to:
scoresheets@nyregistrar.com
WNYAHL Statistics
P.O. Box 280
Dewittville, NY 14728

The responsibility of mailing and notification shall be that of the team who received the penalty.

- 4) Failure to comply with the reporting of Game misconduct penalties and/or Match penalties within 24 hours will result in a \$50.00 fine and an additional 1 game suspension to the coach. Multiple infractions by the same team may result in additional discipline.
- 5) All Suspensions will be served in the team's next scheduled game(s) already on the schedule. The scheduling of additional games for the purpose of satisfying a player or coach's suspension is not allowed and the suspended personnel will not be allowed to participate until the suspension is satisfied in the next game(s) already on the schedule.

- 6) Teams traveling to Canada will abide by Hockey Canada rules while playing in Canada including those rules referencing suspensions. All suspensions incurred while playing games in Canada will carry over to WNYAHL play.
- 7) Upon notification from the statistician all penalties, game misconduct's, and match penalties will be reviewed by the disciplinary panel.
- 8) Excessive team penalty minutes: If a team has an excessive amount of penalty minutes (above the average for that division) a warning letter will be sent to the organization and coach. The coach will be required to respond to the warning letter in writing addressing what measures they will take to curtail the penalties. The coach will have 7 days to respond or be suspended from participating in any WNYAHL activities until the letter is received.
- 9) In addition, all coaches and players must abide by the leagues aggressive play policy.
- 10) If deemed necessary, disciplinary action will be taken, pending the outcome of a hearing, as defined in section I and J supplemental discipline and following the guidelines set forth by NYSAHA and USA Hockey for conducting hearings.

L. WNYAHL Aggressive policy

- 1) USAH has implemented a progressive penalty rule for the 2014-15 season

Rule 411 Progressive Suspensions

(Note) USA Hockey is committed to providing a safe and fair environment for all participants. While the vast majority of players participate within the rules and respect the game and their opponents, USA Hockey recognizes the need to hold those players and coaches deemed to be repeat offenders accountable for their actions. Beginning with the 2014-15 playing season, the Progressive Suspensions rule will take affect nationally.

(a) Any player who receives **their THIRD MAJOR penalty during the same season** for any combination of aggressive infractions listed below shall receive an additional three-game suspension. For any player who receives their fourth major penalty in this category, the player shall receive an additional five-game suspension. Any player who receives their fifth major penalty in this category during the same season shall be suspended until a hearing is conducted by the proper authorities (USA Hockey Affiliate). These designated game suspensions shall be in addition to any other suspensions imposed through the official playing rules. The aggressive infractions that fit into this category are:

Rule 603 Boarding

Rule 604 Body Checking (Body Contact categories)

Rule 606 Butt-Ending

Rule 607 Charging

Rule 608 Checking From Behind

Rule 609 Cross-Checking

Rule 611 Elbowing

Rule 619 Head-Butting

Rule 620 Head Contact

Rule 621 High Stick

Rule 627 Kicking

Rule 628 Kneeing

Rule 634 Slashing

Rule 635 Spearing

Rule 639 Tripping/Clipping/Leg Checking

Rule 640 Unnecessary Roughness (Roughing) (Note) A separate progressive suspension rule for Fighting is covered under Rule 615(f) Fighting

(b) Any team that receives three major penalties in the same game shall have its Head Coach suspended for the next game of that team. For any subsequent game where that team receives three or more major penalties in the same game, the Head Coach shall serve a three-game suspension. For a third game with three or more major penalties by the same team during the same season, the Head Coach shall be suspended indefinitely until a hearing has been conducted by the proper authorities (USA Hockey Affiliate). (Note) The role of the Official is to enforce all playing rules at all times and they are expected to strictly enforce playing rules that fall under the aggressive infraction category. Players and coaches must be held accountable for dangerous actions and the onus is on them to teach and play the game within the rules. Officials are required to submit a game report immediately following the game for any major penalty falling in the aggressive infraction category, game misconduct or match penalty that is assessed.

- 2) The WNYAHL Policy is intended to provide additional support to the USA Hockey and NYSAHA Playing rules, points of emphasis and not necessarily intended to impose supplementary discipline. This policy is intended to draw attention to the dangerous and/or reckless behavior of participants that will hopefully result in modifications to that behavior so additional supplementary discipline and lengthy suspensions are not necessary. This policy is directed at both players and Team Officials. Individual teams are to monitor their players behavior
- 3) **Players:** For the purposes of this policy the following infractions are defined as "Aggressive Play Penalties": any Match penalty, any of the major penalties, plus any Checking from Behind, Boarding, intent to injure, body checking, butt ending, kicking, kneeing, spearing and all Head Contact penalties
 - a) Any Player who incurs **five** Aggressive Play Penalties during a Season in any combination would, following the fifth such penalty, be suspended for one (1) additional game in addition to any other suspensions that are incurred for the infractions. Any aggressive type penalty thereafter would carry an automatic game suspension.
 - b) Upon the sixth such penalty the player would be required to appear before the WNYAHL Disciplinary hearing panel or its designee for the purpose of reviewing (with the player and head coach as well as the parents of the player) the penalties that have occurred and the concern that this raises with the League.
 - c) Violations of the policy to the extent that the circumstances relating to the penalties incurred warrant, the disciplinary panel to take action for a second time would result in supplementary discipline by way of suspension for up to five games above and beyond any mandatory suspensions served to date.

- d) A player, who has appeared before the Disciplinary Panel twice under this rule and incurs a match penalty for an aggressive play penalty, will be automatically suspended from all WNYAHL Activities for the duration of the season including playoffs, and championship games. A request will also be made to the section President to extend the suspension to all USA Hockey activities.
- 4) **Head Coach:** *a coach whose team has incurred eight or more Designated Aggressive play penalties over a five game period will be required to respond in writing to the disciplinary chair within 5 days, addressing the penalty issue and their coaching methods. For this purpose, "Designated Aggressive Play Penalties" shall be the penalties relating to Checking From Behind, head contact, Boarding, intent to injure, game misconducts and match penalties. The team's Manager will be required to attend the hearing also. The coach and the manager will be expected to explain the steps that they are taking to curtail this behavior. If not satisfactory to the Disciplinary Panel, then supplementary discipline can be imposed by the Disciplinary Panel at its discretion. The coach will be placed on a one year probationary period.*
 - a) The Head Coach of the Team for each player who appears before the Disciplinary Panel under this policy will also be required to appear with the player. The Head Coach will be asked to explain what steps he or she has taken, both with the team and with this player to reduce the incidence of Aggressive Play. Where circumstances warrant, the panel can impose supplementary discipline on the Head Coach by way of a suspension for up to three games.

M. Protests

- 1) A protest may only be lodged by an Association's President or WNYAHL representative. No protest may be lodged by a coach, manager or parent regardless of their position.
- 2) The official USA Hockey playing rules shall be used. No Protests shall be permitted on the playing rules or for referee calls or penalties assessed before, during or after the game are not allowed.
- 3) The WNYAHL Association Representative and or President shall notify the WNYAHL Executive Director of the impending protest within 72 hours of the completion of the game.
- 4) A formal written protest must be received within 10 days of the completion of said game accompanied by a \$50.00 check made out to the WNYAHL. A copy of the protest should also be sent to the opposing team. Email notification is acceptable.
- 5) Included in the written protest should be all the facts of the incidents, why the protest is being filed and the desired outcome. State precisely what you are looking for in the protest. Do not be vague in any statements.
- 6) The WNYAHL Executive Director will turn the protest over to the, Disciplinary Panel Chair and the Executive VP or league designee for review. They will investigate and convene the disciplinary panel of the WNYAHL to rule on the protest.
- 7) Both parties will be notified of the decision of the panel within 30 days.

N. System of Discipline

The system of disciplinary action in the League shall be in accordance with USAH and in the manner as hereinafter set forth:

1. Each season there will be a Disciplinary Director and Panel selected by the Executive Committee presided over by the Executive Vice-President.
2. The Panel shall meet, hear, try and determine all disciplinary matters and protests referred to them by the League under the rules. Provided that there are matters to be heard, the Panel shall meet as needed.
3. If a disciplinary matter or protest involves an accused person or team from the same association of a Panel Member, then that Member is excused from sitting in on that matter and will be replaced for that matter by the Executive Committee.
4. The Panel shall have jurisdiction to conduct a "closed session" hearing, determine the facts and rules that apply, determine the punishment to be handed out to any offenders or the disposition of game protests or other matters which come before it under the rules. In hearing evidence, the Panel shall give all parties a reasonable opportunity to present verbally, without delay, evidence on its behalf by common sense and fair play in light of the gravity of the offense and the urgency of the decision making process. Only Committee members will question any person(s) appearing at the hearing or make any comments during the presentations.
5. The Panel shall have the authority to impose the following disciplinary action:
 - a) Suspension of any person, team or Association from any or all **Western New York Amateur Hockey League activities** i.e. coaching or managing any team, refereeing, playing in, being present in any capacity at any game or activity for any period of time not exceeding one year.
 - b) Censure by letter to the Section President David Braunstein of any person, team or Association and recommend the discipline which should be taken regarding any person, team or Association. Such letter should be accompanied by a summary or evidence taken and any conclusion drawn there from the Panel. In addition, a Request to the section President to extend the suspension or disciplinary action to all USA Hockey activities can be made at that time.
 - c) Determine the outcome of any game protest and apply the appropriate rule to determine the ultimate disposition of the protest such as game forfeiture, game continuation (and the circumstances hereunder as to scheduling, costs involved and who shall pay etc.) and apply any other decision concerning such decisions reasonable and is justified by the facts and circumstances.
6. The Executive Vice-President shall designate a time and place for the matter to be heard and shall see to it that the person, team representative, Association and/or referee complaining receive notice of the hearing. Any player appearing may appear with either coach or manager of his team. Only persons accused may actually appear personally and this may be dispensed with by permission of the Executive Vice-President.
7. Written statements may be submitted. Testimony may be taken under oath or otherwise.
8. The accuser or person instigating a protest bears the burden of proving his accusation or protest to the satisfaction of the Panel.
9. The hearing shall be conducted informally with evidence presented first by the party filing the protest, followed by the party against which the protest was brought. The Panel may deviate from this procedure if in their discretion it is fair and practical to do so.
10. After hearing the evidence the Panel shall privately deliberate and shall have 10 days to establish a decision. However, where possible the decision will be made immediately upon the close of evidence to the parties present. In any event, the Panel shall reach and publish their

decision within one 10 days after hearing the evidence. All decisions shall be summarized and forwarded to the President, and executive board for their review.

11. Decision shall be reached by a majority vote of the Panel.
12. Appeals of the decision of the panel shall be made to the NYSAHA West Section Vice- President for further consideration within 20 days.

The section President is **David Braunstein, 220 Wardman Road, Kenmore, NY 14217**

13. A one-year probation is automatically given to anyone that comes before the disciplinary panel

P. Supplementary Discipline

- a. According to USA HOCKEY Rule 410, Supplementary Discipline, the proper disciplinary authority may, at the conclusion of the game, at their discretion, investigate any incident that occurs in connection with any game. **Pending the outcome of a hearing, the disciplinary authority may assess additional suspensions for any offense committed before, during the course of a game, or any aftermath thereof by a player or Team Official,** whether or not such offense has been penalized by the Referee. For the WNYAHL, the proper disciplinary authority is the Executive Vice President.
- b. **Fighting – all fighting penalties in WNYAHL play before during or after the game shall incur a (2) two game suspension to the offending player(s) in addition to the USAH suspension.**
- c. ***Refusal to Continue Play*** Any team playing in a league, exhibition, or tournament game that leaves the ice during the game, shall be assessed a match penalty by the game referee under USAH rule 632. In WNYAHL games any team who is assessed a match penalty under this rule shall forfeit the game by a score 1-0 if ahead at the time, or by the official score at that time, if the team leaving the ice is behind.
- d. **In order to preserve as far as possible, the integrity of amateur hockey and the WNYAHL, any recourse to the courts or legal action by a member or individual before and/or during all the rights of the Bylaws and Rules & Regulations of this corporation have been exhausted, shall be considered ungentlemanly conduct entailing the immediate suspension and disqualification of any such member or individual(s). Refer to USA Hockey, Inc., Bylaws, Suspensions and Resolution of Disputes for additional information.**

Q. Miscellaneous

- a. Association Directories that include name, position, address and telephone numbers of the president and association representatives shall be in to the League Secretary prior to **June 1st** each year.
- b. Team declarations are due into the Division statistician by **June 1st** of the current playing season including the names and addresses of coaches, managers and team representatives. Organization's not abiding may incur additional penalties and/or fines
- c. Every team should have a concussion and injury protocol policy in place in addition to a return to play policy which include obtaining a written medical release that is to be provided to a club for any injured player prior to returning to on-ice participation.
- d. CO-ED gender equitable locker room policy It is not acceptable under USA Hockey policies on physical and sexual abuse for members to be observing the opposite gender while they dress/undress. In order to provide an enjoyable and safe experience for all players, please make certain that proper adult supervision is present in locker room settings at all times, including the provision for having more than one adult supervisor present in the locker room. In the locker room means actually being physically inside the locker room and/or standing right outside, not at the concession stand or somewhere nearby in the lobby area or stands.
- e. Locker Boxing Policy USA Hockey, NYSAHA and the WNYAHL is concerned with the activity known as "locker boxing" that produces head trauma in children and young adults. USA Hockey is opposed to that activity and recommends that our local associations take action to prevent this activity through awareness, education and supervision.
- f. Head coach responsibilities:
 1. The Head Coach or Acting Head coach of each team shall be held responsible for the conduct of the members and team officials of that team both on and off the ice, in and out of locker rooms immediately before, during, and after any event including but not limited to games, practices, scrimmages and tournaments. It is recommended that a team official be in the locker room before and after the game to monitor. The Head coach or acting Head Coach of any team member or team official involved in any disruptive or unsportsmanlike behavior or any conduct detrimental to the sport of ice hockey may be called to account for the actions of any such team member or team official and may be subject to disciplinary measures.
 2. **Racial Slurs, inappropriate remarks, verbal abuse:** The WNYAHL highly recommends that coaches inform and educate their participants and parents of the detrimental effects of racial slurs, inappropriate remarks, and/or abusive language toward opponents, referees or team officials on or off the ice, before, during and after a game. Note: If during a game racial slurs and inappropriate remarks are made, comments of this nature can be brought to the attention of the referee during a stoppage of play to make them aware and perhaps warn the offenders that their actions can and will be penalized. As per USA Hockey rules for a referee to levy penalties the remarks must be clearly heard by the referee.
 3. All coaches, managers, trainers and all those that will come in contact with the youth hockey players of the WNYAHL must be in compliance with the screening policy as set forth by NYSAHA and USA Hockey. Failure to do so will result in immediate suspension from all WNYAHL activities.
- d. The President of the League shall have power to act on behalf of the Board of Directors between meetings and subject to the Board of Directors review at the next meeting.
- e. Any Association which discontinues team play after commencement of the League season will be subject to a \$2000.00 per team penalty at the discretion of the Board of Directors in addition to any fees payable to the League for registration of such team and such other penalties as the Board of Directors may determine.

R. Violations



**The Syracuse Blazers is proud to host the following tournaments in
2016-2017. Please join in on the fun!!**

Go to: www.syracuseyouthhockey.com

Tournaments page for more info

15th ANNUAL SYRACUSE BLAZERS COLUMBUS WEEKEND SHOOTOUT

October 8 - 10, 2016

18U Midget Major & 16U Midget Minor

COST \$1,200 PER TEAM



8th Annual Syracuse Blazers Thanksgiving Tournament

November 25th – 27th, 2016

Bantam Major & Minor and PW Major & Minor Divisions

COST \$1,200 PER TEAM



4th Annual Squirt President's Weekend Tournament

February 18th – 20th, 2017

Squirt Division Only

COST \$1,000 PER TEAM

Violations of any of these rules or regulations may result in discipline to a team, Association or any individual connected with them. Teams and individuals shall be disciplined through the aforesaid system of discipline contained in these rules. Associations shall only be disciplined by a majority vote of those members of the Board of Directors present at a duly constituted meeting of the Board of Directors. These rules and regulations are effective when passed and shall remain in effect until otherwise amended or repealed. All prior rules and regulations are revoked upon the passage of these rules and regulations. By-Laws and Constitution remain unaffected.

S. WNYAHL PLAY-OFFS Clarification on procedures

***** PLEASE NOTE THAT TEAMS ARE ADVISED NOT TO SCHEDULE TOURNAMENTS DURING THE LAST 2 WEEKS OF FEBRUARY AND THE FIRST WEEK OF MARCH AS THEY MAY CONFLICT WITH THE SCHEDULING AND PLAYING OF PLAYOFF GAMES****

1. The WNYAHL shall determine the playoff format and procedures each season. Ice and referee cost will be incurred by the individual teams as determined by the league. The treasurer will bill the organization the cost of the playoff game(s) for teams from their organization. Organizations will then have until April 1st to pay the playoff fees for their teams. Fees not paid by April first will incur a late fee of \$500 and possible further sanctioning as determined by the board
2. The number of teams qualifying in each division and the play-off format shall be determined each season. No teams will be allowed to participate in post-season play if they qualify or attend a state tournament and/ OR SECTIONAL PLAY-DOWNS at any level.
3. The following is a guide as to the number of teams allotted for the playoffs. This may be adjusted as deemed appropriate based on competitiveness, ice time available etc.

Number of teams in a division (after State Bound Qualifying teams are taken out)	Teams qualifying for the WNYAHL playoffs
3 – 5 teams	2
6 – 7 teams	3
8 – 9 teams	4
10 – 11	5
12 and up	6

4. If a game is tied following regulation play in the playoffs or in the championship games overtime rules shall be employed as outlined.
 - a. Play-off Games: One ten minute sudden death overtime will be played to determine a winner. In playoff games only, if a winner is not determined after a full 10 minute over-time period is played, a shoot-out procedure will be used to break the tie.
 - b. Championship games: If a game is tied following regulation play in the Championship game one (1) Ten minute sudden death Overtime period will be played. If the teams are still tied at the completion of the 10 minute OT, five (5) minute sudden death OT periods will be played until a goal is scored and a winner determined.
 - c. Shoot-out Procedure: When the overtime period is completed during a playoff game and no one has scored a goal, the shoot-out procedure shall be conducted. A shoot-out is defined as a player attempting to score a goal and the opposing goalkeeper attempting to stop the shooter from scoring a goal.
 1. Three (3) **different** players from each team will be designated by the head coach of the team to participate in the shoot-out. Note: any player who received a penalty that has not been completely satisfied (time still remaining to serve) will not be eligible to be one of the players selected to participate in any portion of the shoot-out. They shall remain in the penalty box during the procedure. All players not in the shoot-out are to remain on the bench.
 2. The Home team has the option as to who begins. On the referees signal the players will alternately take one shot at the opposing team's goaltender. All three players will shoot during the first shoot-out procedure and the goals will be tallied. Players will not be allowed to take another shot until all players on the team have been given an opportunity to do so. Goalkeepers from each team may be changed after each shot. The team scoring more goals will be declared the winner.
 3. If the tie is not resolved using the regular shoot-out procedure, teams will go to a sudden death shoot-out. A sudden death shoot-out is defined as each team attempting a shot to score a game winning goal. Rebound goals are not allowed. Should one team be successful and the other team not, the successful team shall win the shoot-out and be declared the game winner. The process will be repeated incorporating a single player shoot-out, using one player from each team at a time until the tie is broken. Both players will have the opportunity to shoot at the opposing team's goaltender. Players that participated in previous shoot-out will not be allowed to take another shot until all players on the team have been given an opportunity to do so. Goalkeepers from each team may be changed after each shot.
 4. It will be the responsibility of the official scorekeeper to record all shots taken indicating the player(s) by corresponding number on the scoresheet, goalkeeper(s) and goals scored in order as they occur.
 5. Once a player shoots, that player cannot shoot again in the process until every player on the team has taken their chance.
5. All teams that qualify for the playoffs and championship games are expected to participate. Disciplinary action will be taken on all teams and their organization that fail to participate in the WNYAHL Playoffs, pending the outcome of a hearing. In addition, a \$500.00 fine will be levied and a one-year probation will be placed on the organization. Probation shall be that the organization or any of its teams do not appear before any Discipline Panel or become involved in activities unsuitable to the sport of ice hockey.

6. Any organization team that does not participate in the playoffs or championship games must inform the WNYAHL through their organization president.
7. The WNYAHL may change or modify the playoff structure and these rules at their discretion prior to the designated playoff and championship dates.
8. The head statistician and/or the playoff coordinator may make special rulings during the playoffs.

T. Tryout Regulations and Releases

Players of teams who are involved in post season play-offs, state or national activities shall be ineligible to tryout for other teams until such post season commitments have been fulfilled.

At such time any hockey player desiring to tryout with another association may do so only by obtaining an appropriately completed New York State Amateur Hockey Association release form from their present association. Once a player is released from an association, a player must then re-register either with a new association or the previous one. See Section P for the release form.

See the NYSAHA website or guide book for the complete rules and policies of the district regarding player movement and tryouts

U. USA Hockey Safe Sport Program – MANDATORY FOR EVERY COACH

The safety of its youth participants is of paramount importance to USA Hockey. This includes not only on-ice safety, but also off-ice safety in any part of USA Hockey's programs. USA Hockey has long had safety systems in place to protect its participants from physical abuse, sexual abuse and other types of abuse and misconduct that can be harmful to youth hockey players. These include without limitation Physical Abuse, Sexual Abuse, Screening, Locker Room Supervision and Hazing Policies, in addition to Codes of Conduct applicable to Administrators, Coaches, Officials, Parents, Players and Spectators. USA Hockey has created a SafeSport Program Handbook that collects USA Hockey's various policies to protect its youth participants from all types of misconduct and abuse. USA Hockey has ZERO TOLERANCE for abuse and misconduct.

USA Hockey's SafeSport Program Handbook addresses the following:• SafeSport Policies, including policies prohibiting Sexual Abuse, Physical Abuse, Emotional Abuse, Bullying, Threats and Harassment, and Hazing. The Policies also address areas where misconduct can occur and are intended to reduce the risk of potential abuse, including a Locker Room Policy, a Social Media, Mobile and Electronic Communications Policy, a Travel Policy, a Billeting Policy and an Education and Awareness Training Policy.

- Education and Awareness Training
- Screening and Background Check Program
- Reporting of Concerns of Abuse
- Responding to Abuse and Other Misconduct
- Monitoring and Supervision of the SafeSport Program

These specific Policies are of paramount importance to USA Hockey and may be amended, modified or amended as needed. A USA Hockey member or parent of any member who (1) violates any of the SafeSport Policies or (2) fails to consent to, and pass a screening and background check in compliance with the Screening and Background Check Program, may be denied eligibility within any USA Hockey programs and is subject to appropriate disciplinary action including but not limited to suspension, permanent suspension, and/or referral to law enforcement authorities. Please refer to the SafeSport Program Handbook for details of these policies. A copy of the USA Hockey SafeSport Program Handbook may be obtained from USA Hockey and is also available at www.usahockey.com.

Screening:

As stated in the USA Hockey SafeSport handbook, each coach, volunteer or employee who has regular, routine or frequent access to youth participants must have a background screening completed. ALL persons needing the Background Screening are required to register with USA Hockey.

Non-U.S. citizens and/or non-permanent residents will be responsible for any additional fees to undergo an international screening under this process. The Background Screening application must be completed before you begin working with your Member Association.

The screening procedure governing adults age 18 and over, who have routine access to participant members under the age of 18, shall be adhered to by all Associations.

DATE _____

LOCATION _____

GAME TYPE _____

OFFICIAL SCORER (PRINT NAME)

PHONE # _____ 16



Age Level **10** Division **11**

SCORING BY PERIOD

TEAMS

2

3

OT

FINAL

Home	12
Visitor	

12

Visitor

GAME NO.

13

TIMES:		START	END	2	CURFEW
--------	--	-------	-----	---	--------

2

CURFEW

HOME TEAM NAME 3

3

[illegible]

HOME TEAM OFFICIALS

CEP LEVEL

CEP #

EXP/YR

HEAD COACH _____
COACH _____
COACH _____
COACH _____

5

[illegible]**VISITOR TEAM OFFICIALS**

CEP LEVEL

CEP #

EXP/YR

HEAD COACH	_____
COACH	_____
COACH	_____
COACH	_____

8

REFEREE	REFEREE/LINESMAN	REFEREE/LINESMAN	SUSPENDED PLAYERS/STAFF 9

SUSPENDED PLAYERS/STAFF

9

1. Print the DATE and the LOCATION of the scheduled game in the first 2 lines. The GAME TYPE is either: League, "Q", scrimmage
2. TIMES: game started and ended and what the curfew time is. Curfew is completed prior to the game the start time is written in when the teams take the ice and end time is completed when the final horn sounds for the end of the game.
3. HOME TEAM NAME: print the name of the home team in this area.
4. HOME ROSTER: only players eligible to participate should be listed on the scoresheet. Players not eligible or not in attendance must be crossed out on all copies of the scoresheet.
5. HOME TEAM OFFICIALS: the head coach and all assistants on the bench must sign the scoresheet and list their CEP Level, CEP # and expiration date. Only 4 coaches are allowed on the bench.
6. VISITOR TEAM NAME: print the name of the visiting team in this area.
7. VISITOR ROSTER: only players eligible to participate should be listed on the scoresheet. Players not eligible or not in attendance must be crossed out on all copies of the scoresheet.

8. VISITOR TEAM OFFICIALS: the head coach and all assistants on the bench must sign the scoresheet and list their CEP Level, CEP # and expiration date. Only 4 coaches are allowed on the bench.
9. SUSPENDED PLAYER/STAFF: players and/or team officials that are on suspension should be listed here. Players and coaches on suspension cannot be on the bench or in close proximity of the bench area. They also cannot act as off-ice officials or penalty box supervisors.
10. AGE LEVEL: write in the age group: Squirt, PeeWee, Bantam, Midget 16, Midget 18
11. DIVISION: this is the division in WNYAHL league play: Red, Green Blue, Orange etc.
12. TEAMS: list the home and visitor team name in each box respectfully. During the game, but after each period is complete, place the number of goals scored per team for each period.
13. GAME NUMBER: reference the master schedule for game #'s
14. a&b PENALTIES: home penalties are listed on the left side of the scoresheet

and the visiting team penalties are listed on the right side of the sheet.

PER: Period the penalty took place

NO: this is the player's jersey number: make sure it matches a player listed on the scoresheet

MIN: duration of the penalty in minutes: minor penalties are 2:00 (1:30 for squirt), Major penalties are 5:00, misconducts 10:00 and all game misconducts are listed as 10:00

INFRACTION: the penalty called i.e. roughing, CFB (checking from behind), X-Check, body contact etc.

OFF: the time on the clock when the penalty was called. DO NOT USE ELAPSED TIME

START: when the penalty started on the game clock

ON: when the player returned to the ice

15. a&b scoring for home and visiting teams: period, time on the clock, # of the player who scored, # of the player who assisted (up to two)

16. OFFICIAL SCOREKEEPER; the person writing the information on the scoresheet must print their name and list a cell phone #.

Officials to Check Goalkeeper Masks/Cages During Warmups

THE FOLLOWING APPLIES TO ALL AGE CLASSIFICATIONS EXCEPT ADULTS

This past season, a number of goalkeeper's helmets have been identified as illegal equipment. The spacing between bars on the cage on the helmet has made them illegal for use. Please be diligent in checking for this equipment now for the safety of all.

All HECC certified goalkeeper helmets come with an HECC sticker. However, it is possible to have a goalkeeper helmet with a NON HECC cage attached which has been purchased that way or changed. This condition makes the helmet illegal for use in USA Hockey games. **For the cage portion, the rule of thumb is if a stick blade can pass through the bars, the cage is illegal.**

If a goalkeeper mask/cage is determined to be illegal, the goalkeeper will be given the opportunity to replace it. If it cannot be replaced, the goalkeeper will not be allowed to play.



**Legal
CSA
Approved
"Cat Eye"
Mask**



**Illegal
Non-CSA
Approved
"Cat Eye"
Mask**



**Legal
CSA
Approved
Mask**



**GRID
CERTIFIED**



**CAT-EYE
CERTIFIED**



**CAT-EYE
NON-CERTIFIED**



Proud Members of the Western New York Amateur Hockey League





TOP GUN House INVITATIONAL TOURNAMENT



January 13-15, 2017
Northtown Center at Amherst – Amherst, New York

Coaches and/or Managers,

Amherst Youth Hockey invites your team to participate in our 37th annual Top Gun and 5th offering of a House Invitational Hockey Tournament to be held Friday, January 13th through Sunday, January 15th, 2017. This tournament will feature excellent competition from teams around the area. All games will be played at our first-class Northtown Center at Amherst (four pad) ice facility; which is conveniently located near our tournament hotels.

Our tournament will host the following divisions:

Mite Mixed (players born 2008/2009)
Squirt (players born in 2006/2007)
Pee Wee (players born in 2004/2005)



Top Gun Invitational Tournament Features

- Minimum four (4) game guarantee.
- All Mite games will be played cross-ice.
- No gate fees.
- Individual awards for all Champions.
- Player gift for all teams.
- Fine selection of tournament hotel accommodations offering discounted rates.
- Tournament souvenirs available.
- Fully Stocked Pro Shop located in the Northtown Center at Amherst.

The application can be accessed on our website at www.amherstyouthhockey.org under the Top Gun Tab. This year we are offering electronic registration!

Amherst Youth Hockey offers Novice – Girls 18U house programs as well as Travel for both AAA and NTB AA, including a Girls Travel program 12U-16U



1775 Bob Johnson Drive | Colorado Springs, CO 80906-4090
phone 719.576.8724 | fax 719.538.1160 | email usah@usahockey.org

USA Hockey Guidelines Regarding Non-Sanctioned Play (amended as of December 11, 2015)

USA Hockey and its Affiliates are charged with establishing rules and policies for the organization, coordination and betterment of hockey, including developing players, coaches and officials, and managing and minimizing risks associated with the sport. Examples of recent rules and policies include the American Development Model (ADM), cross-ice hockey for players 8 and under, and processes and procedures for expansion of junior hockey programs. USA Hockey strongly believes in these programs as evidenced by the overwhelming support they have received across the country, the continuing growth in membership, and the advances that have resulted and are expected to result in the development of hockey players in our country.

USA Hockey has had inquiries regarding the rights and obligations of USA Hockey, its various Affiliates and local programs with respect to ice hockey that is not sanctioned by USA Hockey. To provide guidance to Affiliates and local programs, USA Hockey, as the National Governing Body for ice hockey in the United States, provides the guidelines below acting pursuant to USA Hockey's authority under the Amateur Sports Act (36 U.S.C. § 220501 et. seq.).

- a. For a game to be sanctioned by USA Hockey, all players, coaches and officials in the game ("Individual Participants") must be members of USA Hockey and the USA Hockey Affiliate with jurisdiction over their respective geographic area(s). Participating teams must also be members of the applicable USA Hockey Affiliate.
- b. There may be occasional exceptions to the above-stated membership requirement where in certain limited, special circumstances, USA Hockey or the applicable USA Hockey District Registrar may provide a special event sanction for an event where not all participants are members of USA Hockey ("Special Events"). These Special Events are occasional and have generally been limited to exhibition games between USA Hockey teams and High School Federation, prep schools or NCAA teams, Try Hockey For Free programs, and alumni and charity games. The limited nature of these exemptions is largely due to USA Hockey insurance and risk management concerns.
- c. Any Individual Participant may become a member of USA Hockey. Membership in or registration with another sanctioning body may not be used as a basis to deny membership in USA Hockey, its Affiliates or local programs. Correspondingly, no Individual Participant may be penalized for participating in a program that is not sanctioned by USA Hockey. However, an Individual Participant may be disqualified from membership for violation of USA Hockey Bylaws, Rules & Regulations or Policies in accordance with USA Hockey's Dispute Resolution Procedures.
- d. Affiliates may establish reasonable rules for compliance by such Affiliate's member organizations and/or teams seeking membership in or who are already members of the Affiliate, provided that such rules do not conflict with the Bylaws, Rules & Regulations, Policies or directives of USA Hockey.
- e. If a team desires to play in a USA Hockey sanctioned game, tournament or event, then, unless it is sanctioned as a Special Event, the team and its Individual Participants must be registered with USA Hockey and the applicable Affiliate. Such registration implies and constitutes the registrant's agreement that the team and all of its Individual Participants will be subject to the Bylaws, Rules & Regulations, Policies and Playing Rules of USA Hockey and the reasonable



USA Hockey, the national governing body for the sport of ice hockey, is a member of the International Ice Hockey Federation and the United States Olympic Committee





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requirements of membership for the applicable Affiliate. The only exceptions to the requirement that sanctioned games, tournaments and events require that the team and all Individual Participants be registered with USA Hockey and the applicable Affiliate, are for Special Events noted above, and circumstances where the applicable USA Hockey registrar has approved such participation in writing and in advance (see USA Hockey Rules & Regulations, Section VIII.B).

- f. Once an organization, team, or Individual Participant becomes a member of USA Hockey and the applicable Affiliate, that Affiliate may require that the member organization, team, and all Individual Participants continue to comply with the reasonable requirements for membership in the Affiliate. This may include, for example, such rules as coaching certifications, background screening, equipment requirements, safety mandates, and other rules, including the ADM and cross-ice hockey, and such other reasonable requirements of a USA Hockey Affiliate.
- g. An Affiliate may enforce a rule that prohibits its member teams from participating in games or practices that are not sanctioned by USA Hockey. Unless sanctioned as a Special Event, USA Hockey's insurance policies are not available to cover USA Hockey programs, teams and Individual Participants when participating in a game or practice among or against a non-sanctioned team. A parent of a youth hockey player that has registered with USA Hockey with the expectation of receiving the benefits of such membership should not be placed in a situation where they may be surprised to learn after their child is injured that USA Hockey insurance is not available because the injury occurred during a non-sanctioned event.
- h. An Affiliate may also enforce a rule that its member organizations must register all of their teams and players with USA Hockey and the Affiliate. If an Affiliate has such a rule, a member organization within that Affiliate cannot register some of its teams with the Affiliate while other teams in that organization are not registered with the Affiliate. Important reasons for such a rule are so that neither USA Hockey nor its Affiliates become liable for activities conducted by a member organization that is also conducting non-sanctioned events, and to prevent the occurrence of situations where USA Hockey's insurance could potentially be asserted to apply in a non-sanctioned event.
- i. Despite the foregoing, if an Affiliate's member organization or team desires to play in events or games that are not sanctioned by USA Hockey, they may seek a Special Event sanction for such game or event, or they may also do so provided that certain other requirements are met. A group of Individual Participants from a USA Hockey team playing in a non-USA Hockey sanctioned event or game must do so as part of a separate organization (for example, a separately incorporated corporation) that is sufficiently distinct from the USA Hockey sanctioned program. The non-sanctioned organization or team(s) should also have a separate board of directors, the team cannot wear the same uniforms or have the same team names, and all rink or vendor contracts relating to the non-sanctioned team(s) or activities must be in the name of the separate organization rather than the USA Hockey member organization or team. A sanctioned program should have separate bank accounts from the non-sanctioned organization. Additionally, sanctioned and non-sanctioned programs should not be included in the same advertisements or websites. Distinguishing teams participating in non-sanctioned events or programs from teams that are members of USA Hockey will help avoid making USA Hockey, its Affiliates or member organizations liable for activities conducted in connection with non-sanctioned play, prevent the occurrence of situations where USA Hockey's insurance could potentially be asserted to apply in a non-sanctioned event, and will also help make Individual



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Participants (and their parents or guardians) aware of which games or events are under USA Hockey rules and oversight and are covered by USA Hockey insurance and other benefits. For a violation of these requirements, the team, coaches, administrators and/or program may be subject to sanctions as determined by the Affiliate following a hearing and any appeals provided in USA Hockey Bylaw 10.

j. USA Hockey Rules & Regulations, Section III., provides as follows:

Any youth player (male or female) rostered on a Tier I or Tier II youth or girls'/women's team and a Junior Program team as of December 31, can only play for one team after December 31. Except for players playing in Tier I or Tier II Junior hockey pursuant to the Youth/Junior Affiliate Player Policy, if the player plays in a Junior game after December 31, he/she loses all eligibility on his/her youth or girls'/women's team for the remainder of the season, regardless of how many games are played at the Junior level.

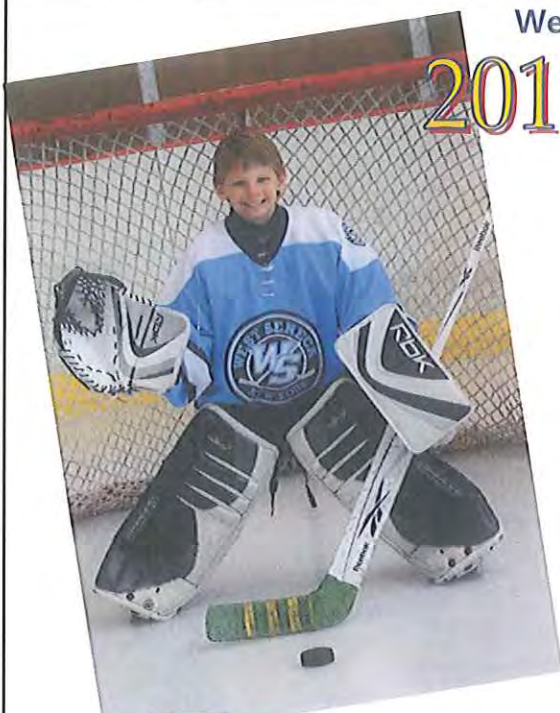
This rule should be applied to any games played at the Tier III Junior level with any organization. The purpose of this rule is that players playing on youth teams during the latter half of the playing season should not also be playing Junior hockey. Further, not having Junior players participating in Youth national tournaments protects the integrity of the USA Hockey National Championships. By applying the rule regardless of the sanctioning body that governs the applicable Junior team, all Tier III Junior teams are treated equally.

- k. Affiliates and officials' organizations may establish and use reasonable criteria, rules and procedures for selection and scheduling of officials for games within their jurisdiction. There are numerous valid reasons why an Affiliate, officials' organization or scheduler may select one official over another for a particular game, league or level of play. For example, an official's experience in and availability for USA Hockey in season games may be a factor to consider in evaluating officials for development or elite progress, or USA Hockey District or National Tournaments. However, no USA Hockey official may be penalized, threatened, excluded or made ineligible for officiating USA Hockey games based on that official being certified by or officiating games that are not sanctioned by USA Hockey or are sanctioned by some other entity. Many USA Hockey officials work games not under USA Hockey's authority (e.g., NCAA, Canadian Hockey League, East Coast Hockey League, High School Federation, etc.). To be sure, an official will not receive the benefits of USA Hockey, including insurance coverage, supervision, disciplinary processes and enforcement, etc., while officiating a game not sanctioned by USA Hockey, and that official is not permitted to wear a USA Hockey crest/patch on their jersey during a game not sanctioned by USA Hockey. To reiterate, no Affiliate may, and no Affiliate shall permit an official's organization or scheduler under its control to, punish, threaten, blackball or make any official ineligible for USA Hockey games, based on the official becoming certified by another entity or officiating games that are not sanctioned by USA Hockey. Most hockey programs and officials' associations endeavor to consider their officials to be independent contractors; to place restrictions on officials from officiating non-sanctioned games may place that independent contractor status at risk, and subject the hockey program or officials association to other liabilities.
- l. USA Hockey may amend or supplement these guidelines.
- m. For questions related to these guidelines or other rule scenarios, please contact Casey Jorgensen at USA Hockey at 719-538-1143 or cjorgensen@usahockey.org.



USA Hockey, the national governing body for the sport of ice hockey, is a member of the International Ice Hockey Federation and the United States Olympic Committee





West Seneca Youth Hockey Association Presents

2017 Lukey's Legacy Tournament

Monday March 20 thru Sunday April 2, 2017
at the West Seneca Town Rink

- * Squirt House or MOHL teams
- * Guaranteed 3 games
- * Flexible scheduling
- * Free for spectators
- * \$500 per team
- * 1st & 2nd place medals
- * Change on the fly

Proceeds go to the "Lukey's Legacy Foundation"
supporting Myocarditis awareness



Contact Tournament Director Jim Bowen
716-777-1396 or jbowen@sahlen.com
www.westsenecayouthhockey.com

MULTIPLE ORGANIZATION HOUSE LEAGUE {MOHL}

RULES AND REGULATIONS

SUPPLEMENT TO WNAYHL RULES

2015 – 2016 SEASON

BANTAM & MIDGET M.O.H.L LEAGUE RULES

THE FOLLOWING RULES ARE IN ADDITION TO ALL USA HOCKEY, NYSAHA AND WNYAHL GUIDELINES, WHICH
GOVERN OUR LEAGUE

Section 1 — Paperwork:

1. A copy of the validated team roster is due to the MOHL coordinator **by your first game**. **Any league game played before a roster is submitted will result in a forfeit and/or fine**. Reminder, ALL coaches must have current USAH Coaching credentials, safesport training and have completed the proper module by December 31st, NO EXCEPTIONS!! Screening for all coaches must be completed prior to being placed on a roster.
2. All game Score sheets **must** be the official WNYAHL scoresheet. Every Team representative will receive official WNYAHL Scoresheets at the scheduling meeting. Scoresheets are to be legible, have the date clearly marked, game number, location and coach's information listed as well as the home and visiting team names and **NUMBERS** clearly noted. **Labels for team rosters should be used**. Each team name will consist of a combination of the organization and head coach's last name. **(Ex. Saints #1 Lewek vs Regals #4 Cavaretta.)**
3. In addition, all player and/or coaches' suspensions must be denoted on all score sheets. Failure to comply may result in additional game suspensions, for both player and head coach.
4. All scores are to be e-mailed to Bob Lewek no later than 24 hrs. following the game. Failure to do so will result in a \$25 fine assessed to the home team. Fines must be paid following the WNYAHL Rules for fines. All fines must be paid before playoffs or the team owing fines will not be scheduled for playoffs. Score sheets must be mailed within 72 hours to

Bob Lewek
15 Rollingwood Dr
Lancaster, NY 14086
[E-mail--bflobobo@usermail.com](mailto:bflobobo@usermail.com)
Cell# 716-432-6336 Home# 716-683-6773

5. For any **scrimmage or tournament** games, score sheets **must** be emailed the next day.

Section 2 — Player/Team requirements

1. All Players must meet the age requirements set forth by USA Hockey. These guidelines can be obtained on the USA Hockey web site.
2. Team roster size for midgets is limited to **23** players. **Only 20 may dress for any game, 18 skaters and 2 goalies**. The roster size includes any players that may be called up. Bantam rosters are limited to 20 players.
3. Players participating on "Junior" or college teams are not allowed to be rostered on any Midget M.O.H.L. team. Players in the same organization can only play for the M.O.H.L. team for which they are rostered. Sharing of players between teams of the same age group will not be allowed with the exception of a goaltender (skaters cannot be shared). A rostered MOHL player may be an alternate on a travel team but can only play up to 5 games total with a travel team as an alternate with prior approval.
4. As per USA Hockey Rules, any player that is called up must be officially added to your team roster by your league registrar. This means, if you are currently carrying a **23** player roster, you **MUST** remove/delete a current player to make room for the bantam player. Those midget teams with less than a 23 player roster, just need to add the bantam player **BEFORE** the game is played. The roster must have the registrar's stamp on it. For bantam teams, the

roster limit is 20 players. Players called up may play a maximum of 9 any games. After the 9th any game, the player may not play back on the original rostering team.

5. **The league will be divided into 2 divisions, Major and Minor. The Major division will consist of teams that are 18 and under. The Minor division will consist of teams that are primarily 16 and under, however each minor team will be allowed to roster up to one 17 year old, who must be a goalie.**

Section 3 - Coaches

1. Head coaches are responsible for their team's conduct both on and off the ice. All coaches listed on a team roster must be certified at the proper level, and have completed the appropriate module as outlined by USA Hockey. All coaches will also be properly screened under NYSAHA/USAH and complete the safesport training.
2. When a player has been ejected from a game, one of the coaches on the bench, or a team official (Manager), **must** escort the player to the locker room. A responsible adult will accompany the ejected player until he leaves the rink.
3. One coach (manager or team official) is responsible to make sure the locker room is cleaned after the team has vacated the room.
4. **Jersey Conflicts:** The home team coach is responsible to resolve any jersey color conflicts, in the event both teams have the same colors, the home team will be required to wear pullovers.
5. **Ultimately, the head coach is responsible for ALL actions of the team.**

Section 4 — Discipline

1. **All suspensions incurred in a league game will be served in the next scheduled league game, in addition to the USAH suspension. All suspensions incurred in a scrimmage or tournament game will be served in the next scheduled game at the time of suspension as per USAH.**
2. The score sheets from all games must be submitted to Bob Lewek for tracking purposes, with the suspensions clearly marked at the top of the sheet. Failure to comply may result in a hearing by the disciplinary board, and could result in additional suspensions to the player and head coach. The only exception to this rule is if the player or coach receives a MATCH penalty. In this case, the player or coach is forbidden to participate in any USA hockey event pending the outcome of their hearing. USAH/WNYAHL rules will govern Match Penalty and hearing procedures. Anyone coming before the disciplinary panel will be placed on an automatic 1 year probation in addition to any disciplinary action imposed by the panel.
3. No team shall schedule games with the intent to fulfill a player or coach's suspensions; they must be served in the team's regular games already on the schedule.
4. Fighting will not be tolerated and dealt with **HARSHLY**.

Suspensions for fighting are as follows:

First offense: 4 or 5 game suspension

Second offense: Suspended pending league hearing: minimum 1 year probation

5. If a team receives 15 or more penalties in a game, the head coach must sit the next game. This rule applies to the acting head coach if the head coach is absent for the game in which the penalties are accrued.
6. Players receiving a major penalty or game misconduct after the second period has been completed will receive an additional 1 game suspension in addition to the USAH suspension.

7.

Summary of Suspensions

Fighting 1 st Offense—Before the end of 2 nd period	4 games
Fighting 1 st Offense— After the end of 2 nd period	5 games
Major or Game Misc— Before the end of 2 nd period	1 game
Major or Game Misc— After the end of 2 nd period	2 games
Major/Game Misc Combo— Before the end of the 2 nd period	2 games
Major/Game Misc Combo— After the end of 2 nd period	3 games

8. Any suspensions assessed at the end of the season will carry over to the next season.

Section 5 – MISCELLANEOUS

1. Referees are to be scheduled through an independent group and paid for by the **HOME** team. The league does not schedule refs.
2. All games will consist of 3-15 minute periods
3. All games with curfew times must be clearly marked on the score sheet prior to the game
4. For all games with a curfew, there are NO Timeouts
5. League fee per team for the 2012-2013 season will be \$275
6. All players must have a minimum of 5 regular season rostered games with their designated team to be eligible for the playoffs.
7. WARMUP: 3 minute warmup immediately following the exit of the zamboni, followed by the handshake

8. NO HANDSHAKE AT THE END OF THE GAME

9. We are abiding by the aggressive play policy as outlined in the WNYAHL guidebook
10. USAH Rule 411 for Major Penalties and progressive suspensions applies for this season

MOHL Coordinator for the 2014- 15 season is

Bob Lewek

15 Rollingwood Dr

Lancaster, NY 14086

E-mail--bflobobo@usermail.com

Cell# 716-432-6336 Home # 716-683-6773

TEAM MANAGER

Western NY Amateur Hockey League Team Manager's Handbook

Thank you for agreeing to serve as the Team Manager for your team. An organized Team Manager is *vital* to a successful season. This handbook was developed in order to make your initiation as a Team Manager a little smoother. Sometimes the first month may be a little puzzling and crazy, as you begin to learn the paperwork, scheduling, reporting procedures, rules and regulations of the league. Hopefully this handbook will help with the transition.

As the year progresses you will be amazed at the number of people you meet throughout the different hockey associations. Being a Team Manager is an educational and rewarding position. You and your family can take great pride, knowing your involvement made for a positive experience for your participants, Parents, and Coaches.

With appreciation,

The Western NY Amateur Hockey League Board of Directors

Being a member of your Association means you are also a member of:

1. **USA Hockey** (The National governing body for amateur hockey competition in the United States)
 - a. Established in 1937, was formerly known as AHAUS or Amateur Hockey Association of the United States In 1990, the name was changed to USA Hockey.
 - b. Coordinates all amateur competition.
 - c. Responsible for the selection & training of the U.S. National & Olympic teams.
 - d. Publishes "American Hockey Magazine" - you receive this 8 times/year.
 - e. Publishes an Annual Guide which spells out all rules and regulations of USA Hockey's governance.
 - f. Supplies the USA Hockey Insurance. You must have this to skate with the Club.
 - g. Distributes Hat Trick, Zero, and Playmaker awards.
 - h. There are 12 Districts of USA HOCKEY; NY is one of the districts as well as an affiliate member of USA Hockey.

2. **New York State Amateur Hockey Association (NYSAHA)** (An Affiliate Member and District of USA Hockey)

- a. NYSAHA governs amateur hockey in NY State, in accordance with USA Hockey regulations.
- b. NYSAHA conducts the State Tournaments to determine which teams move on to the USAH national championships.
- c. NYSAHA is divided into 4 Sections {Central, East, North and West}.
- d. Associations in NYSAHA are classified as A - Tier I, B -Tier II, C-Tier III

- e. To be eligible for a district/state tournament your Association must declare and register your first team at an age level to enter the State/District Tournament.
 - f. A main source of information for everyone is the NYSAHA website and Annual Guide. NYSAHA prints a limited number of guidebooks for distribution, and it can be found on the www.NYSAHA.com website.
-

Outline of A Team Manager's Duties

The Team Manager wears many hats during the hockey season and is a central figure in creating the flow of communication not only within the team structure but between the team and all the support systems: the league, other managers, teams, officials, tournaments etc. You may find you do not have the time or desire to do all of the job duties of a manager. If this is the case then do not be afraid to *delegate* some of these duties to other team parents. The benefit of including parents you can rely on to get a job done is two-fold. Not only does it lighten your load, it also makes others become responsible, making them feel even more a part of the team. Parents who are an active part of an endeavor find it more difficult to offer criticism, and tend to have a more positive outlook. The coach may even want some of these responsibilities. However, keep in mind that the sole job of the coach is to focus on player development and on and off-ice instruction to provide the players with rewarding hockey experiences.

While the coach takes charge of the team on the ice, team Effort, is just as important off the ice, too! The following is a general outline of a Team Manager's duties.

1. Communication

- a. **Communicator:** You will be the go-between for your team: the person who passes on any information between the coaches and the parents, your organization and your team, parents and coaches, and all other sources from anywhere outside of your team.
- b. **Team meetings** are essential in the development of formal communication amongst a team and they encourage participation from all members. An initial meeting should be set up shortly following the formation of the team – for many this will be the first time they meet other players, parents and coaching staff. Ideally, the manager should be in place before the initial team meeting, which should also discuss the seasonal plans and preliminary budget. This helps to ensure that all parents understand the commitment, both time and financial (including tournaments), up-front and before the season commences. Also, the importance of a qualified Treasurer should be noted and team rules and safety should be introduced for discussion. There is much information to discuss at the beginning of the season, so it is up to the Team Manager to lead this meeting ensuring that the group stays on topic and does not exceed any time restrictions. Throughout the season you will need to keep the parents informed of game schedules, meetings, tournaments and any changes to any of these items. Creating a phone call chain will help ease your burden and keep parents involved. It is often a good idea to provide information in writing so you have proof of notifying everyone. You can also use other electronic and social media.

2. Records Keeping and Credentials

You are responsible to keep many different records. Consult the www.NYRegistrar.com website for instructions on putting the credential book together and the documents needed to complete the book. To keep all of the documents organized you should use a 3 ring binder. Clear protective sheets are discouraged.

- A. **USAH membership registration:** All participants, coaches and manager must register with USAH online. The fee is \$43.00 {\$40 USAH & \$3 NYS Hockey fee. There is no fee for managers or volunteers to register with USAH}. Upon Registration the participant will be given a confirmation # that they will need to provide to the club registrar. The club registrar will then claim the participants to the program and assign players, staff and personnel to the roster.
- B. **Birth verification and Citizenship:** All participants on State and national bound teams and teams in the WNYAHL MUST have all their players date of births and citizenship verified prior to participation in the league. In addition, NY rule is that all players 8 and under must be verified to participate. Once completed, the verification does not need to be done again {unless there is an issue}. Participants who are citizens of another country are not eligible to participate unless they are living in the United States with a parent and hold specific legal documents as outlined by USAH. Players who are citizens of another country and are residing in the U. S. without a parent must hold an Alien Registration Card or Permanent Resident Card or an F. Academic Student Class visa or exchange visa. Playing hockey in the U. S. is not enough to make the player eligible.
- C. **Rosters:** all teams of USA Hockey member programs must register with USA Hockey in a manner prescribed by the appropriate district registrar. All national championship bound teams shall be required to use the official USA Hockey roster registration form (1-T). Affiliates and leagues may also require the USA Hockey roster registration form (1-T) for specified teams.
 - 1. Every team participating in WNYAHL must have an approved roster prior to the team's first game.
 - 2. The team will be identified by the Team ID # located on the roster as well as by their head coach
 - 3. The roster may not exceed 18 skaters and 20 players total: this includes alternates
 - 4. Only 4 coaches are allowed on the bench during a game. However a team may have more than 4 coaches on the roster
 - 5. Any roster changes must go through the club registrar and be approved by the USAH registrar prior to any players taking the ice
 - 6. Coaches must complete the SafeSport training and be screened prior to roster inclusion
 - 7. Screening Direct Link: <http://www.commercialinvestigationllc.com/VSSNYSAH>
 - 8. SafeSport Direct Link: <http://www.usahockey.com/safesporttraining>
 - 9. Coaches must also have a current coaching education program {CEP} level and module. The league deadline for modules for all coaches at any level is October 1st of the current season. The league deadline for current CEP credentials for midget coaches is also October 1st. all other levels mite – bantam have until December 31st.

10. Rosters are frozen for Midget teams at the start of the Tier I playdowns in Early November. All other teams have until December 31st to change and amend their rosters. House teams and MOHL teams can change their rosters at any time.
11. DO NOT USE ANY PLAYERS THAT ARE NOT PROPERLY REGISTERED WITH USAH. All participants must be on the approved roster to be eligible to play

3. Game Scheduler

You will be responsible for scheduling games for your team, learning the art of trading ice, scheduling games, scrimmages and tournaments. Remember that you are not just dealing with your team but many others in your organization and in other organizations. Normally an association allots each team sheets of ice at specific times. Your Coach should decide if this ice will be utilized for games or, if this ice will be used for practices. The decision on how the ice is to be utilized is up to the discretion of the Coach for the benefit of the team as a whole. As a general rule the longer ice slots are for games. Any alternative or variation is a possibility. For scheduling purposes, it is essential the Team Manager know early on, how this ice time will be utilized and to communicate that information to all parents. {See the WNYAHL for proper ice allotments for games}

- a) The **FIRST GOLDEN SCHEDULING RULE** for a Team Manager to learn is:
"Expect Ice Conflicts!"
 1. Due to game and scrimmage changes, Tournament acceptance of your team or a team you have been scheduled to play, the weather, or even Zamboni issues, you will need to do some adjustments of game times during your hockey season. Knowing this will happen, and that every team deals with the same scheduling dilemmas, may help all parties try their hardest to resolve conflicts amicably, and with the intention that a favor may be needed by them someday, too. This may also mean having to give up a scrimmage to make things work. **Work together!!!! There is no place for stubbornness or for being uncooperative**
- b) The Team Manager's **SECOND GOLDEN SCHEDULING RULE:** *"Trade ice onto others, as you would wish, to have ice traded onto you."*
 1. Bear in mind the next time it might be your team that desperately needs to change ice times.
- c) **Scheduling Games:** Have your calendar and schedule in hand when you contact another Team Manager. If you are contacting an out of town team, ask for directions and any other items that are important to your travel to their rink. With GPS and smart phones travel is much easier, but knowing the ins and outs from the local club always helps.
 1. Be sure Parents have the correct directions, date, and time to be at Ice Rink. Experienced Team Managers know it is essential to **call or email the Manager of an out of town team about 2 – 3 days before the event.** That way if there has been a scheduling mishap, you still have time to notify your families that plans have changed. And no one ends up taking a road trip to see an empty rink or another team play! Also check with the team prior to traveling if weather is inclement or a little questionable.

- d) It is recommended that when you schedule games on your ice with another team, you get a return game right away! The cost of ice is very high. You are really losing money, besides ice time, if you do not get return ice.

DOCUMENT EVERYTHING- ALL OF YOUR ICE TRADES, CANCELLATIONS, ETC.!!!

OFFICIALS: The league does not schedule officials for any regular season games.

Therefore, when scheduling a game, officials need to be scheduled as well. You will need to find out who the assignor is for your club and contact them. You will also need to find out if you will need to pay the officials cash or if your team will be billed.

CANCELLATIONS: If a game on your ice is cancelled and will be used for a practice, it is your responsibility to cancel the officials and notify all of your parents.

TOURNAMENTS: Your team can only attend USAH sanctioned events. Therefore check before you book a tournament that it is indeed USAH sanctioned. Ask for their sanctioning # and to see their approved sanctioning form. This includes traveling to Canada.

Because it is essential that any tournament you enter be sanctioned by the hosting State Affiliate and the USA Hockey governing body you can check the NY Registrar website for all New York, sanctioned events. The link is www.NYRegistrar.com which has the only official listing of sanctioned events in NY State. For any tournament out of state ask the tournament director if it is sanctioned by their affiliate/district and request to see the approval form.

THINGS TO CONSIDER: Tournaments should be fun. Be sure you are guaranteed playing at least 3 games. When deciding between tournaments, assess the competition that has applied, the distance to travel, and the "extras" tournament organizers entice you with to come. It may help you make your choice of which tournament to sign up for. No matter what the age, all skaters love awards. Some tournaments guarantee all skaters will receive something.

Scheduling a tournament can be a very time consuming job. Usually, it involves collecting money to cover tournament entry fees and sometimes the cost of Coaches Rooms. Registrations must be obtained and filled out, and hotel reservations made using the designated tournament hotels. There are usually several conversations with the tournament organizer regarding the structure of the tournament, the identity and classification of teams which have applied or been accepted, and the seeding or schedule for your team. You will need to find out what rinks you will play at, hotels and area restaurants. Tournament information must be supplied to your team families ASAP, so they can mark their calendars.

Tournament organizers determine who will participate by either an individual team selection process; on a first come, first serve basis; or, as in some cases, entry may be done via a lottery system. Some tournaments may deny your application because your team may be too strong; or, not as competitive as other teams, which have already been accepted. If you anticipate that your team might not be accepted into a particular tournament, it is advisable to have an alternative tournament scheme, for

the same or next weekend, so your team calendar is not drastically affected. Often times, if a tournament's primary goal is to promote competition, the tournament organizers may be slow to return an acceptance or denial of your tournament bid; because, they are scanning the abilities and classifications of the teams which have applied, in order to find the best mix, and seeding for competition.

HOTELS: Once a tournament is scheduled, hotel reservations may need to be made and the tournament may require some sort of payment up front. You will need to contact the hotel and book a block of rooms for all parents and coaches. You will also have to collect the money to pay for the tournament. When booking the rooms you may need to secure the rooms with your own credit card, but tell the hotel each family will be calling to confirm their own reservation. Notify all parents and provide as much information, including directions and deadline for confirming their hotel reservations.

Scheduling a tournament is a big job, in and of itself. Thus, as Team Manager, you may want to have another parent take over this function for you. This person should be someone you feel you can work closely with. This should be done at the parent meeting as well so the person taking the job can get started scheduling tournaments early, as the more popular tournaments fill up quickly.

SCHEDULING DAYS TO AVOID AND CONFLICTS: When scheduling games or tournaments, it is important that you avoid certain times that may conflict with many of your players other commitments, e.g. Thanksgiving or Christmas breaks, school events, etc. No schedule can work for everyone. This is a topic to discuss at the parent meeting in the beginning of the season. Knowing this information will make your scheduling job easier.

Playoffs, State tournaments and Championship weekends

You will need to avoid scheduling any games on the WNYAHL playoff weekend usually the last weekend in February, Championship weekend {Usually the first weekend in March} and the weekends of the district/state tournaments if your team has a chance to participate.

Scorekeeper/Off-ice Official

Every team is required to provide off-ice officials for each game. These officials perform the duties of scorekeeper, timekeeper and sometimes penalty box attendant. In theory, each team can provide two people to perform these duties, usually a penalty box attendant and either the scorekeeper or timekeeper. You should enlist some of your parents for these jobs. Having several parent volunteers makes it easier to ensure that someone is available at every game. The clock controls will vary from rink to rink. In most cases the “home” team will have someone running the clock. You will need to do the same at your rink, so it is important that you familiarize yourself, and some of the parents, on the operation of the clock controls. As a scorekeeper, the on-ice officials will provide the number of the players who scored a goal and any player who should get an assist. They will also report penalties and the player’s number who is penalized. The on-ice officials are generally very good about explaining any unusual situations, so you or your designated helper should be able to record the information on the score sheet correctly.

(See section on off-ice official’s guide)

WNYAHL RULES, POLICIES AND REPORTING

The WNYAHL has specific rules and specific time frames when things must get done. Before the season starts and prior to the team's first game, the manager must ensure all players; coaches and manager are registered with USAH. The confirmation #'s of all the players must be sent to the club registrar (the club will let the team manager know what the proper format is to get the info to them). In addition, the manager needs to send a listing of players to the registrar and let them know the position each player will play. Goaltenders must be designated on the official roster. Each player's date of birth must also be verified along with their citizenship.

Scheduling: the WNYAHL has allowed for some pre-scheduling before the actual date of the scheduling meeting. Every team must be represented at the scheduling meeting. Each team must have their own person representing the team. One person cannot represent multiple teams. Teams not following protocol will not be included in league play.

On the day of scheduling each team will have ample opportunity to finalize their games and schedule additional games with other teams. The rules will be reviewed along with reporting procedures for games scores and game misconducts/match penalties, time frames, scoresheets, fines and other pertinent info. It is important that the manager familiarize themselves with all the rules of the league.

TIME FRAME FOR REPORTING

Here is a quick guide to important league requirements with time frame

What	Action/who	Time Frame
Screening and SafeSport	All coaches and anyone with routine contact with minors	Prior to roster placement and working with any minors
Coaching Education program (CEP) level	Every coach must be current with their CEP card/level	Midget coaches by 10/1 Mite – Bantam by 12/31
Coaching modules	All coaches	All coaches mite – midget by 10/1
Game Misconducts	Manager reports via form on WNYAHL website	Within 24 hours of the completion of the game – this applies to tournament games out of town also. Follow up with scanned copy of scoresheet {\$50 fine for not reporting within the time frame and an additional suspension to the coach }

Match penalties	Manager reports via form on WNYAHL website {note this is a different form from the game misconduct form}	Within 24 hours of the completion of the game – this applies to tournament games out of town also. Follow up with scanned copy of scoresheet and contact info for participant {\$50 fine for not reporting within the time frame and an additional suspension to the coach }
Game Scores	Manager/team rep reports via team page on the website. Must have permissions	Within 24 hours of the completion of the game
Scoresheet upload/ Scoresheets mailed	Manager/team rep via team page on the website. Must have permissions. {Note: both the home and away teams must upload sheet}	Within 24 hours of the completion of the game Original white copy is to be mailed within 72 hours to the league office
Non-league scoresheets	Scanned and emailed to scoresheets@nyregistrar.com	Within 24 hours – this includes tournaments
Cancelled/postponed games/weather related travel issues	Managers of both teams immediately contacts the league upon cancellation	Immediately upon cancellation
Rescheduled games	Managers/coaches of both teams contact the league	Within 7 days of cancellation
Roster Changes	Manager must send info to registrar. Player cannot participate until placed on an approved roster	As needed prior to utilization of participant(s) Rosters are frozen for all midget teams as of the Tier I playdown dates in early November.

USING THE WNYAHL WEBSITE

- If you already have a SPORT NGIN account, login and "Become a Member"
- If you do not already have a SPORT NGIN account, please click on the "Create an Account" link in the upper left corner of the page.
- Enter a unique Username and Password for yourself (please write this down and keep track of it) and click "Sign Up".
- Follow the steps to "Activate" your account via an email message.
- You will then need to complete the "request for permissions form" located on the "Travel League" page of the website. You will need to complete your name, team name, email address, position with the team and contact number. DO NOT SEND PASSWORDS OR EMAIL LOGIN. Only send your user name after you activate your account and become a member of the WNYAHL website.

- If approved, you will then be granted permission to access your team's home page(s) on the web site. The team's pages are found under the "Travel League" section of the site: approval may take up to a week.
- After permission has been granted, you will receive a confirmation reply. Then you can login, go to your team's page and begin editing the content.

Accessing your team page

- When logged in, go to your team's page (this may take a few clicks of a buttons in the left menu), you will see the "Edit Mode" tab in the upper right corner.
- Click on the "Edit Mode" tab and use the "Page Elements" to edit or add Text, Documents, Events, News Articles, Links, Contact Info, etc.
- Coming soon: You may also be granted the ability to "Add New Pages" under your team's main page section to organize additional content.
- All team reps **MUST complete the coach and manager info** on the team home page
- To get the most out of your team page, review the following online guide:
<http://coach.sportngin.com/>
- If you need any help with any of the Page Elements contact Janice Cavaretta
Janice@nyregistrar.com 716.581.3996. Your question or issue will be addressed as they are received.
- On your team page you will be responsible for **updating the scores** within 24 hours of the completion of the game. To do this go to your team page, schedule, proper date for the game and click "QS" to quick score the game. There will be three areas to complete: the first is to select "final" from the pull down menu, next enter the score for each team then click "save" at the bottom. No need to put note in unless the game ended due to curfew or injury. Refrain from personal comments about the other team. This is not the forum for that.
- You will be required to **upload the scoresheet** from every league game the team plays to the website's team page
 - In edit mode on your team's home page scroll to the bottom. There will be 3 columns to upload scoresheets. Start at column 1 and click "add a page element" on the next screen select "document". Document title is "LEAGUE GAME #____" fill in the appropriate game # for your team. Game #'s are found in the WNYAHL master schedule.
- DO NOT CHANGE OR ADD ANY GAME DETAILS, TIMES, LOCATIONS AND DATES
- Using the website team page for items not suitable will result in a revocation of access for the team. No exceptions. Once permissions are revoked they will not be given back for the remainder of the season.

Thank you and have fun!



USA HOCKEY TRAVEL PERMIT



☐ Canada

☐ USA

The hockey team listed below is properly registered with USA Hockey and is permitted to play other teams registered with USA Hockey or the Canadian Hockey Association in the United States or in Canada. This form corresponds with the USA Hockey **OFFICIAL TEAM ROSTER (1T)**.

TEAM INFORMATION

Local Association: _____ Association #: _____

Association or Team Representative: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Team Name: _____

Team Identification Number: _____

DESTINATION INFORMATION

Proposed Game Dates: _____

Location (City/Province or State): _____

Sponsoring Organization: _____

Contact Person: _____

Telephone: _____ Email: _____

APPROVAL

This Travel Permit Form is not transferable and sanctions games and travel from _____ through _____ only. The Team Representative is authorized to reproduce photographic copies of this Travel Permit Form as necessary.

Date: _____

District Registrar/Associate Registrar Signature: _____

NOTE: A copy of this approved Travel Permit Form should be placed into the Team Credentials Book and retained as positive proof of registration and travel approval. The designated Association or Team Representative is responsible for reporting all injuries, major penalties and any unusual incidents to the proper authorities within 48 hours upon returning. It is the designated Association or Team Representative's responsibility to ensure that any teams played are properly registered with USA Hockey or the Canadian Hockey Association and any tournament the team participates in is properly sanctioned by USA Hockey or the Canadian Hockey Association. Travel to Canada during the months of May, June, July and August is not sanctioned.

Manager's Q's

What is an On-Ice Official?

The on-ice officials are the kids, men, and women in striped shirts on the ice. The on-ice officials (Referees and Linesmen) have the responsibility for the general supervision of the game. Referees call most penalties and have ultimate authority over the game. Linesmen primarily call icing, off-sides, and certain, specific penalties such as too many players on the ice.

What is an Off-Ice Official?

To quote the USA Hockey manual, the "Off-Ice officials are considered an extension of the on-ice officiating team" The off-ice officials assist the on-ice officials so that the on-ice officials may concentrate on the players and the game. For most youth hockey games, the off-ice officials are volunteers.

What is Expected From an Off-Ice Official?

The on-ice officials, USAH and this league expect the off-ice officials to perform their duties diligently. The on-ice officials understand that the off-ice officials are volunteers and want to cheer for their sons, daughters, and friends on the ice. Cheering is fine as long as it is (A) positive and (B) is not excessive and (C) low key.

What off-ice officials may not do at all is dispute the rulings of the on-ice officials or disrupt the game by criticizing players, coaches, or on-ice officials. They also may not coach players from the scorer's bench or the penalty boxes. Off-ice officials are held to a higher standard than the fans in the stands. If an off-ice official is a problem, he/she will be ejected from the game and an Incident Report will be filed

Game Timekeeper

The Game Timekeeper is responsible for running the clock. Generally speaking, the Game Timekeeper will be a volunteer from the home team because they are more likely to know how to run the clock. Associations have been asked to have training sessions for their teams on the procedures for running the clock. Please make sure that you know how to run the clock before you are a Game Timekeeper. **The on-ice officials are not responsible for teaching you how to run the clock.** In fact, they may not know how to run the clock. You should familiarize yourself with:

How to set time on the clock

How to set penalty time on the clock

How to clear penalty time from the clock

How to change the score on the clock

How to change the period

How to start the clock running

How to stop the clock

The length of period, penalties, etc. for the type of game (see Appendix A)

The rules for penalty termination

1. At the start of the ice time, promptly arrive at the scoring table.
2. Make sure that penalty timing is enabled; this varies among scoreboard consoles.
3. Put the warm-up time on the clock and start it. At the end of the warm-ups the horn will sound.
4. Set the period to 1 and put the proper time on the clock for the period.
5. When the on-ice official is ready to conduct the face-off at center ice, he/she will point to you to make sure that you are ready. Simply nod your head or give a "thumbs up" signal to acknowledge that you are ready. Note: the on-ice officials will only check to make sure that you are ready to run the clock for the opening face-off of each period. For all other faceoffs they will assume that you are ready and are watching for the puck to drop.
6. If the on-ice officials call a penalty that is to be placed on the scoreboard clock, quickly enter the team, player's number (if the console supports player numbers), and the length of the penalty.
7. All games are stop time only

The Official Scorer has responsibilities before, during, and after the game. Generally the Official Scorer will be a volunteer from the visiting team if the Game Timekeeper is from the home team. The various sections of the score sheet are explained in the WNYAHL Guide book and online on the website. You should familiarize yourself with:

1. The information that is to be recorded on the score sheet
2. The length of period, penalties, etc. for the type of game
3. The rules for penalty termination

Prior to the start of the ice time, the Official Scorer should have a completed score sheet including game information, team information, and coach information. Please have this ready for the inspection by the on-ice officials during warm-ups. The on-ice officials need to count players and verify the information on the score sheet prior to the beginning of the game.

The coaches must record their information including CEP information and sign the score sheet before the game. If there are problems with the information on the score sheet, the on-ice officials will have to have them corrected before the game can begin. If the score sheet is not ready and correct, the game cannot start until the problems have been rectified. If the game is delayed, the lost time will not be made up.

During the game the Official Scorer records all goals, assists, and penalties. If you are not sure what to enter on the score sheet, please ask for a clarification from an on-ice official.

USE SCRAP PAPER FIRST!

In the event that you are made aware that a player was omitted from the score sheet at the start of play, please get the attention of the on-ice officials at the next stoppage of play. You must have their approval before adding the player to the score sheet and the player's team will be assessed a Bench Minor penalty.

At the end of each period the Official Scorer records the total goals and saves for the period.

At the end of the game the Official Scorer records the total goals and saves. The Official Scorer signs the score sheet and gets signatures from all on-ice officials. Please be patient waiting for the on-ice officials to sign the score sheet. They have responsibilities that take precedence over signing the score sheet, including watching the players during the handshake, getting the teams safely off the ice. [They will come to the scoring table \(USAH\) and sign the score sheet when they are able to do so; under certain circumstances the on-ice officials may request that the score sheet be brought to the locker room for review and signing.](#)

Do not draw lines or X's below the rosters, scoring, and penalties. The on-ice officials will/should do that when they check the score sheet and sign it.

Penalty Box Operator

There are two Penalty Box Operators—one for the home penalty box and one for the visitor penalty box. There should be one volunteer from each team and they should run the penalty box for their team. The Penalty Box Operators should know the rules for penalty termination and should always know when players come out of the penalty box. If you have a question about the termination of a penalty, ask for clarification.

Some things to remember as a Penalty Box Operator:

1. As a player's penalty is about to expire and the player is about to return to the ice, count down the last 5 seconds of the penalty and start to open the penalty box door on 1. If the player wants to climb over the boards instead of exiting the door, they may do so; however, they may not swing their legs over the top of the boards until the penalty has completely expired.
2. If you see that an on-ice official is going to be right in front of the penalty box when a penalty expires, please try to warn them that a player is coming out of the box.

3. If you are going to let a player out of the penalty box during a stoppage of play, ensure that there is no altercation occurring on the ice. If there is, hold the player until the altercation is stopped. If you let the player on the ice during an altercation, he/she will have a tendency to go to the altercation. The penalty for entering an altercation is either [Game Misconduct \(USAH\)](#) so you are doing the player a favor by keeping them in the penalty box until the altercation is over.

USA Hockey only: If a player other than a goaltender receives a Major and a Game Misconduct, the offending team must send another player to serve the Major Penalty. That player may be sent to the penalty box at any stoppage during the penalty. However, if the team fails to place someone in the penalty box prior to the end of the penalty, they must continue to skate until the next stoppage as if the player were still in the penalty box; the substitute may not come from the players' bench until a stoppage of play.

4. Avoid doing anything to antagonize a player in the penalty box. They generally are not happy about being in the penalty box and will not be appreciative of any criticism from you. If you are having problems with the conduct of a player in the penalty box, alert the on-ice officials during a stoppage of play. They will deal with the player—that is not your responsibility and you should not attempt to do so.
5. You may not coach players from the penalty box. Penalty box operators are part of the officiating staff, not the coaching staff.
6. Penalty box operators will often be asked to record saves at their end of the ice. Have paper and a pencil or pen to record these. Place a mark for each save. At the end of each period report the saves for that period to the Official Scorer.

[Length of Periods and Penalties – consult the WNYAHL guide book](#)

OFF – ICE OFFICIALS GUIDE {modified from USAH}

INTRODUCTION

Off-ice officials are considered an extension of the on-ice officiating team. In order for the game to run smoothly, a good group of off-ice officials are necessary to assist the on-ice crew. In keeping with our role as teachers, the on-ice officials need to work effectively with the off-ice officials who, oftentimes, are volunteers who have minimal knowledge of the intricacies of the rules. This handbook will explain the responsibilities of the off-ice officials, at the grassroots levels, in an attempt to better prepare you as an off-ice official to have a better understanding of your role.

However, prior to getting started, we would like to thank you for your dedication and willingness to volunteer your time as an off-ice official. It is the commitment of parents, families and fans, like you, who play a major role in creating a positive hockey environment for all participants. Your efforts have not gone unnoticed.

ROLE OF THE OFF-ICE OFFICIALS

Every hockey game requires the participation of numerous people. Players, coaches, and officials make up the most visible faction of a youth hockey game. Slightly less visible, but equally important, members of the officiating team include the off-ice officials. The game could not take place without someone willing to keep score, operate the time clock or monitor penalty situations.

One of the less glamorous roles of the off-ice officials is to serve as a liaison between the officials and the teams both before and after the game. The off-ice officials will be responsible for securing the game rosters from each team prior to the start of the game. After the game, they will ensure the scoresheet is properly completed and signed by the officials and will distribute a copy to each team, with the appropriate copy going to the league office. Any questions that may arise concerning the length of the game, suspended players or variations to the rules should also be addressed by the off-ice officials. In this role, the off-ice officials are contributing to the on-ice officials ability to avoid conflicts or perceived bias towards one team or the other. Of course, the on-ice officials will be willing and available to offer assistance or answer questions, when necessary.

As part of the game officiating team, it is important for the **off-ice officials to remain impartial at all times**. This is difficult to do, especially since a family member or close friend may be participating in the game. However, impartiality must be maintained at all times in order to dispel any notions of favoritism and to create the positive playing environment. If you have difficulty in accomplishing this, you may wish to review your involvement as an off-ice official. We certainly expect the on-ice officials to remain impartial and teams should expect the same standard from off-ice officials.

Another important role of the off-ice official is to monitor behavior in and around the area known as the penalty benches and scorer's bench. Players, who have been penalized, may behave in an unsportsmanlike manner by trying to incite an opponent, use obscene or vulgar language or be disrespectful to the off-ice officials. In addition, these penalized players may be harassed by spectators leaning over the glass. In many instances, this action may be unobserved by the on-ice officials. It is the responsibility of the off-ice officials to report these incidents to the on-ice officials during the next stoppage of play. The on-ice officials are then charged to take the appropriate action, including possible assessment of additional penalties.

Finally, the role of the off-ice official includes undivided attention to the game in progress. The game clock must be stopped and started at the appropriate times and special attention should be paid as to whether the clock is functioning properly. Goals, assists and penalties, as reported by the referee, must be recorded accurately and quickly in order to minimize unnecessary delays. Penalty expiration situations must also be handled smoothly and efficiently in order to create a fair playing environment. If there are any questions or uncertainty regarding a situation, the issue must be addressed with the on-ice officials as soon as possible. All of these special tasks require the complete attention of the off-ice officials for the duration of the game. Failure to do so may result in a less than totally positive game environment for all of the game participants.

Although the frequency of having to remove an off-ice official from his/her duties is minimal, the on-ice officials do have the authority to do so, when necessary. Most often, this occurs when the off-ice official becomes emotionally involved with the game, which effects his/her ability to perform the duties expected of him/her. In this case, the off-ice official has become a distraction to the officiating team and the players. When this occurs, the on-ice officials are instructed to politely ask the off-ice official to relinquish his/her position. This position must then be filled immediately by a representative from the team who is responsible for appointing the removed individual. The game cannot commence until this has been accomplished.

COMMUNICATING WITH ON-ICE OFFICIALS

Since we have established that the off-ice officials are working together with the on-ice officials as a team, it becomes obvious that communication between the two groups is vital. Failure to effectively communicate before, during or after the game will

only create confusion and put into question the competency of the entire officiating team. Successful communication will play an important role in developing a positive hockey environment for all participants.

Here are some tips that will help off-ice officials successfully communicate with their on-ice partners.

- Address any questions or concerns you may have with the on-ice officials prior to the start of the game. This may include any questions regarding your responsibilities or last minute rules questions that may need to be clarified. This can be done during the on-ice warm-up or, if necessary, the on-ice officials can be approached in their dressing room prior to the start of the game. A positive rapport can easily be established during this period.
- When approaching the on-ice officials in their dressing room, be sure to knock on the door and wait to be invited in after identifying yourself. Be courteous as you address your questions or concerns and keep the “small” talk to a minimum. This allows the officials to finalize physical and mental preparations for the upcoming game. Applying common courtesy in this situation will go a long way in earning the officials respect and developing a professional and positive rapport. You should expect that same courtesy from the on-ice officials.
- Once the game has started do not blow the horn to get the officials attention other than to signal the end of the period or game. This practice draws unnecessary attention to the officiating crew as a whole and could make a tough situation even more difficult. Instead, be subtle in grabbing the official(s) attention during a stoppage or even while the official is skating by during play. A simple “stop here at the next stoppage” while the official is in the vicinity alerts the official to potential problems. Remember, in many situations (except in cases where players leave the penalty bench prematurely), **the on-ice official does not have the authority to stop play** for a situation that can be addressed during the next normal stoppage. Patience, in this case, is a must for any off-ice official.
- If a situation or explanation is unclear, don’t hesitate to ask for clarification from the on-ice officials. The most common situations that tend to cause confusion are multiple penalty situations, delayed penalty situations and penalty termination as the result of a goal being scored. In each of these cases, if the official has not made the procedure clear or if you are unsure as to what should happen, ask the on-ice official(s) as soon as possible.
- Report any misconduct in the penalty bench area at the next stoppage of play and be specific when describing the incident. Avoid questioning an official’s judgment or showing displeasure with a particular call. If you feel the official is misapplying a rule (for example: terminating the wrong penalty as a result of a goal being scored), discreetly bring the discrepancy to the official’s attention by asking “Are you sure?” This practice may trigger the official to rethink the situation and then respond accordingly.
- Be courteous and professional at all times. Respect the final decisions of the on-ice officials. Expect the same attitude and approach from the on-ice officials. Your job will be more fun and you will definitely notice a difference when a strong rapport is developed between the on-ice and off-ice officials.

GAME TIMEKEEPER

The game timekeeper is responsible for operating the game clock. In most cases during lower level hockey games, the game timekeeper will also keep track of penalty times on the official game clock. The duties of the game timekeeper are as follows:

- Prior to the start of the game, check the game clock to ensure it is operating properly, including the penalty clocks. When operating a clock for the first time, the game timekeeper should familiarize himself/herself with clock operations prior to the teams appearing on the ice in order to minimize any unnecessary delays once the game has started.
- Prior to the teams entering the ice, the game timekeeper should place the appropriate warm-up time on the clock and start this time immediately once the teams have entered the ice. At the conclusion of the warm-up period, the horn should be sounded and the appropriate time for the first period should be placed on the clock.
- The clock should be started upon execution of the face-off and should be stopped each time the whistle is blown. Prior to the center ice face-off to start each period, the referee will check with the game timekeeper to ensure he/she is ready to start. A simple nod of the head or thumbs up will signal to the referee that you are ready to go.
- Some leagues or games may have situations where running time is used. In this case, the clock is started upon execution of the face-off to start the period and is only stopped in situations when a goal is scored, a penalty is assessed or there is an injured player or other unusual delay (rink defect, etc.). When time has been stopped under these conditions, the clock shall be restarted upon completion of the ensuing face-off.
- If for some reason the clock is not stopped or started at the appropriate time, the game timekeeper should immediately do so when it has been brought to his/her attention. A mental note should be made as to an estimate of how much time elapsed and this information should be relayed to the on-ice officials for the proper determination as to what adjustments need to be made to the time. These adjustments should be made in a timely manner to minimize the delay.

- All penalties which require a team to play shorthanded should be placed on the penalty clocks for the appropriate length of time immediately upon being assessed. This excludes coincident penalties and misconduct penalties. The game timekeeper should be familiar with the rules pertaining to coincident penalties, misconduct penalties, delayed penalties and penalty termination. Examples and explanations of these situations are outlined in Appendix III.
- When a goal is scored which results in the termination of a penalty appearing on the clock, the game timekeeper shall remove this time prior to play commencing.
- The horn should be sounded at the conclusion of each period. The horn should not be used during play or normal stoppages as a means of grabbing the on-ice officials' attention.
- Necessary equipment for a game timekeeper should include a stop watch, whistle, pencil, note paper and directions on the operation of the clock. The stop watch may be necessary if the game clock malfunctions or is not operating properly. In this case, the game timekeeper may be required to keep track of time using the stop watch and the whistle is necessary to indicate the completion of the period when the horn does not sound properly. The pencil and note paper can be used to make notes pertaining to penalty times and other pertinent information. Finally, a manual on the operation of the clock and information (length of periods, penalty times, curfew time, etc.) pertaining to the game should also be readily accessible.

OFFICIAL SCORER

The official scorer is the individual who is responsible for the completion of the game scoresheet. In some cases, the official scorer may also serve as the P.A. announcer. The game scoresheet is the official record of that game and will be sent to the league office upon completion while copies are distributed to each team. The duties of the game scorekeeper are as follows:

The following examples of scoresheets are of some that are commonly used. Although there may be some minor differences in format, the principles of completing a scoresheet remain the same.

Prior to the Game

- Well in advance of the game, the official scorer should make sure an official scoresheet is available. Official scoresheets should be available through the league the teams are participating in and often times are in the hands of the team manager. In some instances, an electronic scoring/statistics system may be used.
- Approximately one half hour prior to the start of the game, the official scorer should obtain the game roster from the visiting and home teams and transfer that information to the appropriate areas on the scoresheet. Only players who are dressed and ready to participate in the game should be listed on the scoresheet.
- A player who is late can be listed on the scoresheet prior to the start of the game, but his/her name should be crossed out if they do not show up and participate. No player can be added to the scoresheet once play commences unless fewer than 20 players (and not more than 18 skaters) are on the roster (no deletions are permitted) and the team is willing to be assessed a bench minor penalty.
- The scoresheet roster should include the player's number, last name and at least their first initial. In addition, the manager of the team and the coaches of the team should also be listed in this section, including their required coaching certification information. This information is important when issues involving the game arises. The example below shows a typical roster portion of a scoresheet properly completed.
- The captain, and alternate captains, up to a maximum of two for each team, shall be designated on the scoresheet next to their names with either a "C" or an "A." The other pertinent information relating to the game (such as the date, level of play, rink in which the game is played and curfew time) should also be filled out prior to the start of the game. A section for this type of information is found at the top of the scoresheet.

During the Game

- During the course of the game, the official scorer will record information on the game scoresheet, such as goals and assists and penalties, as reported to him/her by the on-ice officials. The official scorer is also responsible for recording saves (and/or shots on goal). They may ask the penalty bench attendants for assistance with this duty as each one can be responsible for one team's shots or saves.
- When recording information, the general rule is to record the time based on the amount of time that has expired in the period. For example, if a goal was scored with 10 minutes remaining in a 15 minute period, the goal would be recorded as occurring at the 5:00 minute mark of the period. Although this method is most commonly used, the recording of time remaining in the period is also acceptable and is used by some leagues or governing bodies. The league that governs the teams involved will usually follow one of these procedures consistently throughout the league.
- When recording goals and assists, be sure to specify the period in which the goal was scored, the time of the goal and the numbers of the players who have been credited with the goal and the assists, as reported to you by the on-ice official. Once reported by the referee, no changes can be made to who gets credit for goals and assists without the approval of the on-ice

officials. An example of the goals and assists section of the scoresheet, along with other information, is shown in the example.

- The number of goals scored per period and the shots (and/or saves) on goal for each team should be recorded in the appropriate section at the conclusion of each period, as shown in the example.
- The official scorer will also record penalties, as reported to them by the referee, on the scoresheet. This information should include the period, number of the player, the type (minor, major, misconduct, etc.) or the length (2:00, 5:00, 10:00, etc.) of the penalty and the actual infraction assessed. An example of a properly completed penalty section is included. The time when the penalty is assessed is recorded in the section with the "TIME" heading. This is the actual stoppage of play when the penalty is assessed and recorded. As with goals, the standard practice is to record the time expired from the start of the period on the scoresheet, although recording time remaining may be the preferred method in some leagues.
- In some cases, the penalty may not begin at the time it is assessed.
For this reason, there may be a heading on the scoresheet that specifies when the penalty actually started.
- In the case of a goal scored as the result of a penalty shot, the goal is recorded in the normal manner by entering the period, time and the player who scored the goal. In this case, the goal will always be unassisted and the type of goal would be labeled "ps" for penalty shot.
- There may also be a heading ("ON") that specifies when the penalized player returned to the ice. In most cases, this time will be when the penalty has been served in its entirety and the player is eligible to return to the ice. However, if a goal is scored in a power play situation, the penalized player will be allowed to return to the ice immediately as a result of the goal. In this case, the "ON" time is designated as the time the goal was scored.
- The official scorer must be alert during penalty situations in order to keep track of all of the appropriate information. In some cases, a separate penalty recording sheet may be used in an effort to help keep the official scoresheet neat and accurate. The official scorer also needs to work closely with the penalty bench attendants to ensure penalized players are released at the appropriate times.
- There are some special penalty situations the official scorer should be aware of when properly completing the official scoresheet. For example, when a player is assessed two penalties during the same stoppage of play, these penalties should be recorded separately (example A, p.14). In this case, the second penalty will not start until the first penalty has expired or terminated as the result of a goal.
- This same principle holds true for misconduct penalties that are assessed in addition to other penalties as shown in example B. Player #20 was assessed a minor penalty plus a misconduct for checking from behind. The misconduct penalty will not start until after the minor penalty has ended. In this case, a substitute player will have to serve #20's minor penalty and will be entitled to return to the ice when the penalty expires or is terminated. Player #20 will have to remain on the penalty bench until the first stoppage of play after the expiration of the misconduct penalty.
- Penalty shots are also recorded in the penalty section. In this instance, the offense will simply be recorded as a "penalty shot" along with the period, time and the player who committed the infraction. A penalty shot will be recorded in the goals section, but only if a goal is actually scored during the penalty shot.
- The delayed penalty situation is also one that causes confusion for all participants. In example C, #20's minor penalty cannot start until #3's penalty expires or terminates. Even though #20's penalty was assessed at 7:17, there are already two visiting team minor penalties being served, therefore #20's minor penalty cannot start until the first minor penalty being served expires or is terminated as the result of a goal. In this case, #20's minor penalty will actually start at 8:06, the time #3's penalty expires. Player #3 will have to remain on the penalty bench (example D) until the first stoppage of play after his/her penalty expires or when his/her team is entitled to another player on the ice (when #27's penalty expires, in which case #3 would return to the ice and #27 would remain on the bench until a stoppage of play).
- Additional penalty situations, including termination of penalties, are provided in.

After the Game

- The official scorer's duties do not end at the conclusion of the game. Some very important details must be attended to in order to make the official scoresheet complete and accurate.
- Once the game has been completed, the official scorer should check the scoresheet completely for accuracy and neatness. Any last minute information must be recorded on the scoresheet prior to it being signed. This includes goals per period, shots on goal (or saves), last minute subtractions from the game rosters (those player(s) who did not dress and participate in the game) and any notes regarding special awards (hat trick, playmaker, shut-out) or suspensions that need to be included on the

scoresheet.

- The official scoresheet then should be signed by the official scorer in the appropriate place prior to inspection by the on-ice officials. The on-ice officials should cross out all of those portions of the scoresheet that have not been used. This is done to prevent any information from being added to the scoresheet after the officials have properly signed the document. Once satisfied that the scoresheet is accurate and complete, the officials will sign the scoresheet and retain their copy(s).
- The official scorer will distribute a copy of the scoresheet to each team and answer any questions regarding penalties and suspensions. He/She should also make sure the original scoresheet gets into the proper hands in order to be forwarded to the league administrators.

PENALTY BENCH ATTENDANTS

The Penalty Bench Attendants (2) are responsible for operating the penalty bench area. Their duties include the following:

- Opening and closing the door for penalized players. Especially at younger levels, players should not be expected to hop over the boards or shut the door behind them when they vacate the penalty bench area. An attendant at each penalty bench will open the door to allow the penalized player in and then will release the penalized player when the penalty expires. The penalty bench door should be closed immediately after the penalized player enters the penalty bench.
- The penalty bench attendants should work closely with the game timekeeper and the official scorer to ensure penalty situations are handled correctly.
- The penalty bench attendants should report to the referee, at the next stoppage of play, any violation of the rules or misbehavior by a penalized player. He/She may also be asked by the referee to give his/her version of any incident that may occur during the course of the game.
- When penalized players are entitled to be released from the penalty bench during a stoppage of play at the conclusion of coincident penalties, the penalty bench attendants should not release these players until the on-ice officials are aware that they are going to be released. This practice will help prevent any additional altercations from occurring.
- The penalty bench attendants may also be asked to assist the official scorer by keeping track of shots on goal or saves. This can be done by making each attendant responsible for the data on one team.

OFF-ICE OFFICIALS FOR ADVANCED LEVELS

In addition to the off-ice officials position detailed in the previous section, there are several other off-ice roles which need to be filled for higher levels of hockey. These roles are vital to the overall success of the game and, when properly completed, will help the game run smoothly without incident. This next section will outline the additional roles and the responsibilities of each position. However, we must first learn about the pre-game meeting with the on-ice officials.

PRE-GAME MEETING

As mentioned previously, the off-ice officials are an extension of the on-ice officiating team. Communication, cooperation and teamwork are important aspects to any officiating team's success. For this reason, USA Hockey recommends that a pre-game meeting between the on-ice officials and the off-ice officials occurs prior to every higher level game. This meeting will generally take place in the officials' dressing room well in advance of the game and will allow the officiating team to address any last minute issues, questions or concerns while fostering communication.

The referee will generally chair the pre-game meeting and each referee may handle this process somewhat differently. During the pre-game meeting, the Referee may remind each off-ice official of their key responsibilities. The following suggestions are some good reminders that will help prevent problems later.

Official Scorer

- Review the game roster and starting line-ups.
- Discuss any special circumstances pertaining to the game (suspensions, etc.).

Timekeeper

- Reminder not to blow the horn to get officials' attention.

- Review the procedures used during intermissions to notify teams and officials.

Penalty Box Attendants

- Review procedure for releasing players receiving coincidental penalties (wait for Linesman to escort players).
- Review the procedure for altercations (always shut door after player enters, watch for players coming off of the bench, allow one team at a time to exit ice after ejected).

Goal Judges

- Never use any hand gestures.
- Review the procedure for disputed goals (go to neutral area where you can communicate, give version briefly only when asked and avoid gestures of any kind, report to Official's room during intermission to discuss further).
- Only determination is whether puck completely crossed the goal line.

Penalty Timekeeper

- Review the penalty assessment procedure used by the Referee (if referee does not stop, a single minor penalty is assessed).
- Review the coincident penalty and penalty expiration interpretations.

In addition, the off-ice officials should be prepared to ask any questions they may have during the pre-game meeting. A successful pre-game meeting will help ensure a smooth running and incident free game.

PUBLIC ADDRESS ANNOUNCER

The Public Address Announcer serves as the verbal communication link between the game officials and the spectators. They will announce, over the public address system, information as it pertains to the game. Although his/her responsibilities are usually limited to verbal communication, his/her role is oftentimes the most visible of the off-ice officials. Obviously, the announcer must work closely with the official scorer in order to obtain the necessary information.

PROPER AUTHORITIES

The term "Proper Authorities" appears in the USA Hockey Official Playing Rules on several occasions and oftentimes causes confusion. Although they may not be present at the game, the proper authorities could be considered part of the officiating team. They are the immediate governing body of the team or teams involved and are responsible for acting on any special circumstances occurring during the game.

Scoresheets, game reports and information regarding special circumstances that occur during a game need to be forwarded to the proper authorities for their review. This would include incidents involving game suspensions, suspended games or situations that are not normally covered by the playing rules. In many cases, the off-ice officiating staff may be asked to give their version of an incident to the proper authorities.

In cases where a match penalty is assessed, the on-ice officials are required to submit a written report to the proper authorities. The proper authorities are then responsible for conducting a hearing and imposing any additional suspensions. The one exception to this is when a match penalty is assessed for an assault of an official, in which case the hearing body becomes the affiliate organization of USA Hockey.

Matters involving player eligibility, other than having more than the permitted players on the game roster, must be resolved by the Proper Authorities. On-ice and off-ice officials do not have the right to eject players for known suspension violations, etc. Such occurrences should be noted on the scoresheet, the team allegedly violating the procedure should be notified when the situation becomes known, and if the team disputes the violation, the player should be permitted to participate.

The proper authorities also have the ability to review incidents that occur before, during or after a game, regardless of whether a penalty was assessed or not. For additional information of how to conduct a hearing and the responsibilities of the proper authorities, please refer to the USA Hockey Official Playing Rules and the USA Hockey Annual Guide.

PENALTY SITUATIONS

The following pages will provide some common penalty situations. These situations are broken down into three categories: coincident penalties, penalty termination and delayed penalties. Please review these situations carefully and the explanations accompanying them. If you have a basic understanding of these situations, you will be prepared, as an off-ice official, to tackle any penalty situation that may arise.

COINCIDENT PENALTIES

Coincident penalties occur any time player(s) from each team are assessed penalties of equal duration during the same stoppage of play. When coincident penalties are assessed, immediate substitution for the penalized player(s) will occur on the ice. Penalties deemed to be coincidental do not appear on the game clock. The players who are serving coincident penalties will remain in the penalty bench until the first stoppage of play after their penalty has expired. Following are some coincident penalty situations.

Time	Team "A"	Team "B"	Solution
4:00	X - 2 min.	Z - 2 min.	In this case, each minor penalty will cancel out the other. Each team will be allowed immediate substitution on the ice (5 vs. 5 on-ice strength) and the penalized players will have to wait until the first stoppage after their penalties expire.
4:00	X - 2 min. Y - 2 min.	Z - 2 min. W - 2 min.	Each minor penalty will cancel a minor penalty from the other team and both teams will be allowed immediate substitution (5 vs. 5 on-ice strength). The penalized players will have to wait for the first stoppage of play after their penalties expire.
4:00 4:15	X - 2 min.	Z - 2 min.	Since the penalties were not assessed at the same time, coincident penalties do not apply.

Time	Team "A"	Team "B"	Solution
4:00	X - 2 min. Y - 2 min.	Z - 2 + 2 min.	Even though Team "A" has two players penalized, the total number of penalties to each team are equal, therefore canceling each other out. Both teams will skate at full strength. Players X and Y will return at the first stoppage after two minutes while player Z will serve until the first stoppage after four minutes.
4:00	X - 2 + 2 min.	Z - 2 + 2 min.	Coincident minor penalties still applies because there is an equal number of minor penalties to each player.
4:00	X - 2 min. Y - 2 min.	Z - 2 min.	Player Z's penalty cancels out either X's or Y's penalty (captain's choice). Team "A" will skate shorthanded for two minutes or until a goal is scored. Player Z and either Player X or Y will remain in the penalty bench until the first stoppage of play after two minutes.
4:00	X - 2 + 2 min.	Z - 2 min.	Player Z's penalty will cancel out one of Player X's penalties. Team "A" will skate shorthanded (4 vs. 5 on-ice strength) for two minutes unless a goal is scored. Player Z will return to the ice at a stoppage after two minutes while Player X waits for a stoppage after the second minor penalty expires. Since Team "A" is entitled to another player on the ice after two minutes, they need to have an additional player enter the penalty bench to serve the minor penalty and enter the ice surface when it expires or a goal is scored.
4:00	X - 2 min. Y - 2 min. W - 2 min.	Z - 2 + 2 + 2 min.	Since there is an equal number of penalties on each team, coincident penalties would apply (5 vs. 5 on-ice strength). Player Z would be eligible to return during the first stoppage after six minutes. Players X, Y and W would return to the ice at the first stoppage after two minutes.

Time	Team “A”	Team “B”	Solution
4:00	X - 5 min.	Z - 5 min.	Coincident penalties also apply to major penalties.
4:00	X - 5 min.	Z - 2 min.	Since the penalties are not equal, coincident penalties would not apply and the teams would skate shorthanded while the penalties are served in their entirety.
4:00	X - 5 min.	Z - 5 + 2 min.	Coincident penalties do apply in cases where an equal combination of major and/or minor penalties are assessed to each team. In this case, the major penalties are considered coincident.
4:00	X - 2 + 10 min.	Z - 2 min.	The 10 minute misconduct penalty does not apply to coincidental penalties, therefore the minor penalties would cancel each other out. However, in this case, Team “A” would not have to place an additional player in the penalty bench, but Player X would have to remain in the penalty bench until the first stoppage of play after 12 minutes.

PENALTY TERMINATION

When a team is below the numerical strength of their opponent (shorthanded) as a result of a minor or bench minor penalty and a goal is scored against them, the first minor or bench minor penalty then being served is terminated. In order to determine which minor penalty, if any, caused the team to be shorthanded, follow the sequence detailed below.

When a goal is scored against a team that is shorthanded the following applies:

- If the only penalty currently being served is a major penalty, no penalties will terminate. A major penalty can never be terminated because a goal is scored.
- A minor penalty will only terminate when a goal is scored if the team scored upon is below the numerical strength of the other team. In this case, the minor or bench minor penalty with the least amount of time remaining on the clock (the first minor or bench minor [non-coincident] assessed) is the penalty that terminates.
- When two or more minor penalties expire at the same time, the Captain shall choose which penalty terminates.

Anytime a goal is scored when penalties are being served, the officials should ask themselves the following questions to determine which penalty (if any) terminates.

1. Was the team scored upon “shorthanded” at the time of the goal?
2. Is there at least one non-coincident minor or bench minor penalty being served by the team that was scored upon?

If the officials answer yes to questions 1 and 2, then the player’s (first such minor or bench minor) penalty shall terminate as a result of the goal being scored. The following are examples of how we arrive at the termination of a penalty as a result of a goal being scored.

Time	Team “A”	Team “B”	Solution
4:00 4:30	X - 2 min.	Goal	The only penalty being served is a minor penalty. Therefore, X is allowed to return to the ice as a result of the goal.
4:00 4:30 5:00	X - 2 min. Y - 2 min.	Goal	In this case, the first penalty (Player X’s) which causes Team “A” to be short-handed terminates as a result of the goal.
4:00 5:00	X - 2 + 2 min.	Goal	The first minor penalty to Player X would terminate and Player X’s second minor penalty would start. Therefore, Team “A” would remain shorthanded while Player X’s second penalty is being served.
4:00 4:30 5:00	X - 2 min.	Z - 2 min. Goal	At the time of the goal, both teams were at equal strength (4 vs. 4) so no penalty would terminate as a result of the goal.

4:00 4:30 4:45 5:00	X - 2 min. Y - 2 min.	Z - 2 min. Goal	Team “A” was shorthanded at the time of the goal as a result of minor penalties. Therefore, the first such minor penalty (Player X’s) still being served terminates.
4:00 4:30 4:45 5:00	X - 2 min. Y - 2 min.	Z - 2 min. Goal	Player X’s penalty terminates as Team “A’s” first minor penalty still being served.

Time	Team “A”	Team “B”	Solution
4:00 5:00	X - 2 min. Y - 2 min.	Goal	Since X and Y’s penalties were assessed at the same time, Team “A’s” Captain shall have the choice as to which penalty terminates.
4:00 4:30 5:00	X - 2 min. Y - 2 min.	Z - 2 min. Goal	Since coincident penalties do not affect the on-ice strength of either team and cannot be terminated as the result of a goal, Player Y’s penalty would be terminated in this instance.
4:00 4:30 5:00	X - 2 + 2 min. Y - 2 min.	Z - 2 min. Goal	Player Z’s penalty is coincident with one of Player X’s. Player X’s second penalty is the first minor penalty still being served. Therefore, Player X’s penalty terminates and the substitute for Player X returns to the ice.
4:00 4:30 5:00	X - 5 min. Y - 2 min.	Goal	Even though Player X’s penalty is the first penalty that caused Team “A” to be shorthanded, it cannot be terminated because it was a major penalty. Since Player Y’s penalty was a minor penalty, it will be terminated as a result of the goal.
4:00 4:30 4:45 5:00	X - 2 min. Y - 5 min.	Z - 2 min. Goal	Since Player Y’s penalty is a major penalty, it cannot terminate. In this case, Player X’s minor penalty would terminate as a result of the goal.
4:00 4:30 4:45 5:00	X - 5 min. Y - 2 min. Z - 2 min.	Goal	Player Y’s penalty would terminate as a result of the goal because Player X’s penalty is a major penalty and cannot be terminated.
4:00 4:30 5:00	X - 5 min. Y - 5 min.	Z - 5 min. Goal	No penalty would terminate as a result of the goal because all penalties assessed were major penalties.
4:00 4:30	X - 5 + 2 min.	Goal	No one returns because Player X’s major penalty is served first and a major penalty cannot be terminated as the result of a goal.
4:00 9:30	X - 5 + 2 min.	Goal	Player X would return to the ice because the major penalty has expired and the minor penalty is currently being served.

DELAYED PENALTIES

Delayed penalties occur when a team has been assessed additional penalties when minor or major penalties are already being served by two different players. A team is entitled to have a minimum of three skaters plus a goalkeeper on the ice at all times. Therefore, when two non-coincident penalties are being served by different players on the same team and an additional penalty is assessed, the third penalty will not start until the first penalty has expired. If there is a fourth penalty, it cannot start until the second penalty has expired and so on.

In this instance, the first player is not eligible to return to the ice (they are not entitled to an additional skater) until the next stoppage of play or until the next penalty expires and his/her team is entitled to another player on the ice. The general rule of thumb in these situations when penalties are expiring is the first player in will be the first player out. The following are some examples of delayed penalty situations and the proper procedure in handling them.

Time	Team "A"	Team "B"	Solution
4:00 4:30 5:00	X - 2 min. Y - 2 min. W - 2 min.		Player W's minor penalty will not start until Player X's penalty has expired (the 6:00 mark). At that time, Player X would not be allowed to return to the ice until a stoppage or until Player Y's penalty expires and Team "A" is entitled to another player on the ice.
4:00 4:30 5:00 5:30	X - 2 min. Y - 2 min. W - 2 min.	Goal	Player X's penalty would terminate as a result of the goal and Player W's penalty would start at the time of the goal.
4:00 4:30	X - 2 min. Y - 2 min. W - 2 min.		Player W's penalty would not start until Player X and Player Y's penalties expire (at the 6:00 mark). When X's and Y's penalties expire, only one (captain's choice) of them will be allowed to return to the ice because they are only entitled to one additional skater as a result of Player W's penalty.

Time	Team "A"	Team "B"	Solution
4:00 4:30 5:00	X - 2 + 2 min. Y - 2 min. W - 2 min.		Player W's minor penalty will not start until Player Y's penalty expires (at the 6:30 mark) because Player X's second penalty starts immediately at the conclusion of his/her first penalty. Player Y may not return to the ice until the <u>earlier of a</u> stoppage of play at or after 6:30, or at 8:00 when the second penalty to Player X expires and Team "A" is entitled to an additional skater on the ice.
4:00 4:30 5:00	X - 2 min. Y - 2 min. W - 2 min.	Z - 2 min.	Since Player X and Player Z's penalties are coincident, this is not a situation where the delayed penalty rule would apply. Coincident penalties and misconduct penalties do not effect the on-ice strength of the teams and therefore are ignored as it applies to the delayed penalty rules.

The previous examples that demonstrate coincident penalties, termination of penalties and delayed penalty situations are just some basic examples of these rules and are not intended to cover every possible situation. On-ice officials are expected to be familiar with every possible penalty situation and they should be the authority in practicing the proper procedures. We hope the examples given here give you, the off-ice official, a better understanding of the rules pertaining to penalty situations and provide you with the basic rule knowledge to be successful. Additional penalty situations, for those who are interested, are covered in the USA Hockey Official Rules and Casebook of Ice Hockey

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Dr Ali Jafari has dedicated his life to
wellness, fitness and whole health healing. He
has served the WNY community for over 32
years. His ties to hockey are through his sons
who played for the Buffalo Regals program.

Dr Shaun Morgan, is a Buffalo native that
played goaltender for the Cazenovia youth
hockey program. With a high-level of
understanding of musculoskeletal diagnosis, the
insurance industry and the educational system-
Shaun specializes in chiropractic technique,
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Friday: 8-11, 1-5 Dr. Jafari am/pm Dr Shaun Morgan, am