

New District 5 Policy For Requesting Officials For Scrimmages

When officials are needed for a D5 scrimmage the following steps will need to take place.

- 1) The youth hockey association's ice scheduler in need of officials will submit a request to the Officials Scheduler, as of now the scheduler is Jeff Carlen. Send your request to Jeff Carlen at jscarlen@lakedalelink.net and/or Jeff.Carlen@ci.buffalo.mn.us.
- 2) The ice scheduler will include the team manager of the team needing officials on the correspondence with Jeff.
- 3) Once Jeff has added the game to the Arbiter he will respond to both the ice scheduler and team manager that the request for officials has been received.
- 4) If the team manager does not see an email from the ice scheduler to Jeff or the ice scheduler or team manager do not see a reply from Jeff it will alert the concerned parties that the officials are not scheduled. This has now created a checks and balances situation.
- 5) No officials will be allowed to work a game they have not been assigned by the Arbiter or by the Supervisor of Officials of D5.