



# CCHA Board Meeting Minutes

Chaska Chanhassen Hockey Association (CCHA)  
 Board Meeting Minutes – November 14, 2016  
 Victoria Recreation Center – Blue Line Room  
 7:00 – 9:00 pm (Planned)

1.) **Call to Order:** Brian Hegarty @ 7:10 pm

2.) **Roll Call/Introductions:**

\*= *present*; ^= by phone for closed session only

Board Members	
*Brian Hegarty	<i>President</i>
*Mike Newman	<i>Vice President</i>
*Dawn Rodell Riley	<i>Treasurer</i>
*Jeff Weyandt	<i>Jr. Gold</i>
*John Lynch	<i>Bantam</i>
*Jay Girard	<i>Peewee</i>
*Jesse Parker	<i>Squirts</i>
Jay Musolf	<i>Mites</i>
*Brian Baker	<i>Mini Mites/Termites</i>
Jeffrey Peltier	<i>U10, U12, U14</i>
*Cordell Mack	<i>U6, U8</i>

Key Volunteers and Committees	
*Julie Eklund	<i>Ice Coordinator</i>
Lori Hill	<i>Accounting</i>
*Michelle Fontaine	<i>Website</i>
Tammy Lueck	<i>Registrar</i>
*Brenda Reddan	<i>Concessions (CCC)</i>
Rachel Anderson	<i>Concession (VRC)</i>
Joyce Thomas	<i>Volunteers</i>
Courtney Hamre	<i>Brick City</i>
Mike Colleran	<i>Equipment</i>
Jeff Heil	<i>BHDC Chair.</i>
Chad Hanson	<i>GHDC Chair.</i>
Aaron Broten	<i>BHDC</i>
Frank Mork	<i>GHDC</i>
Steve Hamre	<i>Golf Tournament</i>
*Jenny McPartland	<i>Brick City</i>

List of Members at Large in Attendance:

- None

3.) **October Minutes Approval:** None; meeting was cancelled due to tryouts. September minutes were posted after off-cycle approval.

4.) **Special Reports/Guests On The Agenda:**

- None.

5.) **Standard Agenda:**

A. Executive Updates



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- i. President – Brian Hegarty
  - Registration Recap
    - 690 total players (pending Jr. Gold) – on pace with last year.
    - 294 Lower Level (+4)
      - Upper Mite = 107 (-7); Lower Mite = 145 (+16); 8U/6U = 42 (-5)
    - BA = 72 (-8); PW = 118 (+22); SQ = 109 (-8)
    - 10U = 41 (+13); 12U = 30 (-1); 15U = 14 (-12)
    - Jr. Gold is speculating to have 2 teams (1 Sr. and 1 Jr.)
  - Tryout Recap
    - Thank you for a great tryout this year
    - Post-tryout meetings
      - Tryout Admin and Team
      - HDC & Evaluators
      - Communications – Michelle and Commissioners
      - Volunteers (Julie Eklund, Kent Eklund, Erica Smith, Joyce Thomas, Tracy and Erin Reasor, all commissioners and Board members, Mike Clausen; BHDC and GHDC members for their tireless planning and execution of the tryout process; and Concessions
  - Coach certification reminders
    - All coaches need USA Hockey number, SafeSport certification and clean background check before getting on the ice; thereafter and prior to 1/1/17, appropriate CEP certification is required or coaches will be removed from rosters, the ice and the bench. **THERE ARE NO EXCEPTIONS.**
  - Michelle and Julie provided a detailed presentation regarding the complicated process for scheduling ice and the multiple variables that go into planning even a single week of ice for 60 teams. All practices and games (i.e., all ice touches) are tracked to ensure that budgeted and paid-for ice is used and that all teams rotate through the most- and least-desirable ice times, etc. All questions from scrimmage managers, parents and other volunteers regarding ice times should be answered by the commissioners.
  - CCC Updates
    - Ice contract at CCC is still pending. We have opened the concessions with modified hours to increase per-hour profitability; high school students hired to staff most of the open times and operate the stand at CCC.
    - No extra storage of items in either of the concession stands; these are food establishments and need to be kept in appropriate status for food service only.
    - Volunteer shifts have been staffed by teams participating in the Brick City Tournament at levels well above last year. New shifts will be opened soon for general volunteers to take hours.
  - A big “thank you” to the Chaska Orthodontics for the Mouth Guard day. Another big success.



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- Open Positions Update
  - BOD – special election to be announced this week for VP Administration and Secretary positions.
    - Members to declare interest by 12/1/16.
    - If needed, election week of 12/12/16 with a 5-day voting period
    - Seat new positions at December BoD meeting.
    -
  - Key Volunteers
    - Fundraising Coordinator – Commissioner Musolf has found someone to run the raffle and assist with other fundraising items’ follow through in exchange for \$500 stipend and family volunteer hours being covered.
    - Sponsorship coordinator: OPEN
    - Recruiting (2) – Cordell has position descriptions drafted; forwarded to Michelle for posting.
    - CCHA Pride Coordinator: OPEN
    - Safe Sport: Ty Uhlenkamp volunteered for the position.
      - Motion to approve Mr. Uhlenkamp as SafeSport Coordinator by VP Newman; Second by President Hegarty; vote taken and unanimous approval by voice vote. VP Newman to notify Mr. Uhlenkamp and get him started.
    - Photo Coordinator: Dawn has been filling in, and will take this position, but room coordinator role will need to be filled.
    - NEW – Coach registration assistant – in exchange for volunteer hour credit; the job has become large enough to justify. This is a carryover from last meeting and has not yet been filled. Keeping here so it doesn’t get lost.
- Equipment Updates
  - We welcome ideas for better management of our existing equipment. Goalie equipment for lower levels is a big issue as it’s stored in the locker at CCC where people have access to it; upper Mites might take a lower Mite catcher or blocker out of a goalie equipment bag and not return it. Mr. Baker suggested the bags themselves might need to play a role in the control – get them labeled with what’s supposed to be in there and tell people they need to bring it back.
  - Other associations, private hockey schools and high schools are using our equipment that’s kept at the rinks (mini-nets, cones, tires, etc.). That is not ok since they don’t contribute any of the funding for this equipment.
    - Alternative idea from Commissioner Parker is to have the rinks (VRC and CCC) increase the cost of ice by 2% to create a fund to replace these types of equipment that are rink-stored and can’t be practically



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secured. Proposed a 2% per ice hour upcharge for all users (not just CCHA) to fund this equipment fund capped at the estimated annual need for the purchase of replacement equipment. (2% figure would generate approx. \$1450 per month at current ice rates, assuming 12 hours of ice rental per day at this rate, 7 days per week). The purchased equipment becomes the property of the rink operator and it is expected that this equipment is available at all times at the rink.

- Other ideas are welcome.
  - The general concept of a CCHA storage cage being built in the Northwest corner of the North end of the West rink has been approved by VRC. Need some members to draw up a plan for presentment to D112 for final approval so it can be built. Commissioner Baker to get guys working on this.
  - Pinnies continue to be an issue and were a disaster at tryouts. The sets that were ordered were not the right size for youth hockey players. Trying to sell them to recoup the money spent. Had to borrow sets from other associations and that's not acceptable. No, pinnies cannot be used for teams that have yet to get their jerseys back from the places putting names on them. The team has to figure out another way, because not all teams had the issues with turnaround time.
  - The Blue Line Room needs to have the remaining pinnies and other tryout equipment, along with any "try hockey for free equipment" in the concession areas returned to the storage locker. President Hegarty to send a note to the equipment volunteers to have that taken care of.
- ii. Vice President – Mike Newman
- HDCs
    - BHDC to conduct postmortem on tryouts (evaluator feedback, impact of specific changes made for tryouts, team placement and clear misses and what to do about it).
    - BHDC working on getting coaching materials to coaches. To be sure, a "getting started" plan for coaches identifying what needs to be done in the first 24 hours, 3 days and by the end of the 1<sup>st</sup> week is priority one. Some first-time head coaches struggled.
    - Next meeting is Sunday, 11/20 at 8 pm in the VRC's blue line room.
  - Operating Policy Handbook will be posted on the web site in the next couple of days. It has been executed by Brian.
  - District 6 update:
    - October meeting had 2 guest speakers – one on mental health/suicide prevention program for hockey players; another from a chiropractic practice in EP that will



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do baseline evaluations on players at an association's or team's expense. If anyone is interested, I can provide the details.

- Mite full-ice games outside of your association are capped at 6, and those 6 are only allowed at the discretion of the District 6 director. They can begin only on 1/1/17. Jamborees do not count, but there are rules regarding what constitutes a jamboree that involve outside teams that need to be followed. Stay within D6 as much as possible and avoid 3, 5 and 8.
- Reminder to coaches about the rules, including limitation on #game days after the start of the season on 12/1 per D6 rules, penalties for fighting (2 and your season is over) as well as the other situations (e.g., match penalty) that can lead to a supplementary disciplinary hearing at D6.

iii. Treasurer – Dawn Rodell-Riley

- Treasurer will not be available to schedule any meetings from 12/2-12/10. Please make a note of it and get your requests in now.
- Two CCHA team photo days – Sat. 11/19 and 12/3. Team managers know the schedule but a couple mite times may need to be switched due to jerseys not yet delivered.
- 2015-16 tax returns are done and will be available for distribution to BoD.
- D6's invoice will be out in the first week of December; thereafter final assessments will be due.
- Question about recently received invoice for goalie training subsidy. Dawn to check the budget for this typical line item expense.

## B. Updates to the Board.

i. Brian Baker – Lower Mite Commissioner

- Numbers so good that we had to turn away skaters due to ice allocation constraints, which was a shame.
  - May need to have 6 teams and just do three levels (Mite 1, 2 and 3). To be discussed.
- 2<sup>nd</sup> set of divider boards are coming; some growing pains about how to get them installed after ice cuts and kids onto the ice quickly, but getting the hang of it.

ii. Jay Musolf – Upper Mite Commissioner

- Did not attend. No report.

iii. Cordell Mack – Lower U Commissioner

- A lot of first time skaters this year
- Planning an association spirit day with PLHA
- Considering an outdoor jamboree in late January 2017
- Provided report on a proposal to engage with the Positive Coaching Alliance



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- Discussion held and members to consider the parent-meeting portion of the proposal for 2016-17 season to be held at a local, association supporting establishment to enhance participation.
- iv. Jeff Peltier – Upper U Commissioner
  - Did not attend; no report.
- v. Jesse Parker – Squirt Commissioner
  - Season off to a raucous start.
  - Question answered about pinny use by individual teams (no).
  - Question answered about whether November scrimmages count against D6 35 game days during season rule (no because season starts 12/1, but be reasonable)
- vi. Jay Girard – PeeWee Commissioner
  - Very few teams struggling, with noted exception.
  - Some coaches don't like have 12-13 kids on a team (kids are exhausted at the end of games/conditioning needs; kids are working hard)
  - AA team had a good experience and some success at the Big Pumpkin tourney.
  - Approx. 8 parent meetings after tryouts to discuss concerns with player placement; HDC rep Charchenko met with the parents.
  - Coaches meeting held on 11/10 and will continue on monthly basis.
- vii. John Lynch – Bantam Commissioner
  - All teams at Bantam are having increased success after the decision to have “A” be the top level.
  - Tourneys will remain at AA level.
- viii. Jeff Weyandt – Jr. Gold Commissioner
  - Waiting for high school tryouts to end to lock down on teams.
  - Sr. team is full; waiting to see who from high school tryouts will want to play Jr. Gold.
  - Still looking to lock down the junior team's coach.
- ix. Apparel – Sarah Grobel
  - Did not attend; no report.
  - Complaints coming in about apparel provider's turnaround times.
- x. Branding Committee
  - VP Newman to start the process of registering CCHA trademarks and pulling in licensing strategy for authorized vendors only:
    - CHASKA CHANHASSEN HOCKEY ASSOCIATION (word mark)
    - Word and design registration for medallion/crest on CCHA jerseys
    - Design mark for overlapping C's
    - Design mark Crossed sticks and CC combination
- xi. Brick City – Jenny McPartland
  - We are feeling good about preparations.



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- All volunteer hours claimed by teams that we requested they take and in one team's case far exceeded the requested 45 hours.
- Ordered more give away items for increased # of teams playing.
- Programs to print on 11/16.
- No more room for vendors.
- xii. Golf Tournament – Steve Hamre – No report.
- xiii. Concessions – Rachel Anderson/Brenda Redden
  - See above in President's report.
- xiv. Equipment – Mike Colleran/Charlie Borene
  - No report.
- xv. Website – Michelle Fontaine
  - Having issues with Sports Engine right now with game schedules for teams going missing. Working on this.
  - Provided a detailed presentation on ice scheduling as noted above.
- xvi. Accounting – Lori Hill
  - Did not attend; no report.

**6.) Closed Session Discussion (required for individual player/member discussion, family financial discussion, disciplinary action, etc.)**

None.

**7.) Next Meeting – Monday, December 19<sup>th</sup> – 7 pm, VRC Blue Line Room**

Motion to Adjourn: By Commissioner Weyandt, Second by President Hegarty.

Time: 21:48