

PYHA Board Meeting Agenda

Meeting Date: Wednesday, August 10, 2016

6:30 pm - Dream Lanes

Board Members Present:

Katy Churches	Brenden Pautsch	Brenda Engleson	Sarah Moriva
Ted Pritchard	Jim Sheahan	Kevin Kuhlow	Pat Goss
Sam Rasmussen	Jesse Theiler	Steve Chvala	Jerry Zeutzius

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
- Timekeeper. Issue 5 minute warning to help stay on track.
- If won't be complete, table until next month or discuss via e-mail.
- *3 Types of topics*
 1. Informational – Provides information to the Board.
 2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 3. Decision – Discussion plus decision required. A vote is taken.

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- Call to Order –6:42
 - Review and approve minutes from July meetings
 - 1st Sarah 2nd Jim Approve all Opposed
 - Agenda Repair - add items or move order
 - none
 - 6:45 Updates – Informational / Discussion (one hour)
 - Financial Update – Brenda. \$36,900 in account. CD \$10,400 coming up – leave or reinvest. Brenda talk to bank for suggestions on what to do with that. Outstanding receivables; billed out \$8000 in concessions that didn't get worked (34 families). Need to get final questions, finalize changes done ASAP – ACTION ITEM: Brenda & Katy to meet with Steve. Need to resolve by Sept 19. Estimate will have ~\$3000 in bad debt for families that aged out. ~\$1200 in fees outstanding that will likely collect. Keep following same collections procedures – ACTION ITEM: Katy & Brenda meet with Heath on procedures. No notifications from IRS from letter (positive). Who and when and how are concessions hours determined – based on estimated

amount of time that need concessions open (games, tournaments, figure skating, etc). Katy can work with Marc G to determine how many hours need. What about combining volunteer and concession hours, e.g. for every hour of volunteer could you get 2 concessions, other. Steve C can get Hartmeyer schedule for Katy to look at. Do analysis, vote over email.

- WAHA Annual Meeting Overview – Brenden. Opened up state tournaments Squirt C2 and Pee wee C2 for next year. Need to refill out application(s) – Katy. Need to do better with our locker room policies. With all the girls we have now, need to offer a ladies only changing area. Need to make sure coaches are aware of need to be in locker room, ladies only changing areas, etc. In our handbook already outside of being WAHA rules. Katy will talk to Ted/Marc about Safe Sport being included in next coaches meeting. Need to have posters about no video capability use in locker rooms, etc. Katy & Steve will determine which signs need to be produced for rink; have created. Speaker Suggested Use FB Boost to hit more around area - \$50.
- Registration Update – Brenden. All set to go; couple of inconsistencies with fees. Will adjust then Sarah can send out email publicizing.
- Paint Nite Update – Brenden. Might have to reschedule; depending on if we get enough signed up by Friday. Also April working on restaurant nights; working on another option to cards. Recommending Raise the Stakes fundraising – e.g. cookie dough. Week and a half through Thanksgiving, deliver around Christmas time. Funneled through manager, pick up at Hartmeyer.
- WAHA Grant & Steve Stricker Foundation – Jim. WAHA grant, last year not enough applicants, wanted to give \$30k, only gave out \$24k. We should apply for dryland training. Should fundraise for mats, cross ice boards, etc. Jim will get application in – due in 2 weeks. Katy send Jim link to Steve Stricker.
- Equipment Update – Kevin. No update. Got a pair of strap-on goalie pads from attending WAHA meeting – for lower levels (Mites). Just goes over regular equipment. Pat knows of some of the bags of equipment. Marc G was going to track down others. Need to get dates for In House teams.
- Taste of Madison Update – Jesse. Katy will get banners to Joe Siefert for first shift.
- Fall Kickoff – Steve. October 9 (Sunday). 1-3pm is ice time. Set up noon, start at 12:30. End 3:30. Will need Dibs hours. Have commitment from Capitols to skate on ice. More a picnic/family gathering. Steve meeting with Capitols for swag. Would like to have Dave Knight come in, scheduled times for presentations on facility and how Patriots would use. Advocate for travel teams to attend a session. Dave would also discuss Open House for Patriots (still need to schedule). Katy would like liaison with Dave Knight on dryland training to offer to coaches – Kevin Kuhlrow. Buy a ticket, get a meal. Might Mite Patriot night with Capitols for 1st year Mites. Steve C just needs start date for Mites so can get date set (early November). Steve in next week to meet with Capitols for kickoff.
- Initiation to Hockey and Recruitment – Pat. Tanner requested some equipment. Now part of MOST; Pat will populate and post for recruitment. Met with ValuPak – look at for next season; possibly partnership with Hockey Giant. Will get flyers updated. Pat will get flyers in hands of CapEast. If can get ice time in October – offer 4 free LTS sessions on Sundays, each session is 45 minutes. Need to determine if bike helmets are ok, if parents are allowed. Send kids to Homecoming parade or football games to hand out cards? Hire Emily from MII to teach skills.
- Motion for 2 sessions of free ice for initiation to hockey prior to beginning of Level 1/Learn to Skate. Pat/Kevin. All approved.

7:45 Golf Outing Update – Katy on behalf of Sam. Discussion (Decision?) 15 minutes

We have 0 golfers physically registered, but have had some verbally say they would golf. We have 8 sponsors, 7 have verbally committed and one has already submitted a check.

Brenden put up some pictures on website.

- Volunteer/Concession Hours – if bring in golfers outside of organization, should that count toward concession or volunteer credit?
- Issue is we have not yet determined concession hours, we don't know what we're giving up. Without policy in place, Pat is not comfortable. Steve, can we get concession hours figured out in next week or two then determine this. Another option (Pat) is try it for this year, and adjust for next year as needed. Brenden – send Katy how many total hours were in concessions last year by Friday.
- Doing concession / volunteer vote and golf outing vote once get hours figured.
- Steve: Motion for every 1 person you bring in outside of the organization you get 1 concession credit for the 2016 golf outing only. Jim seconds. 6 aye, Pat abstain.
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1st 2nd Approve Opposed

- Fundraising Status
- Registration Process & Count

8:00 Concession Lead Recruiting – Discussion & Decision. 20 minutes.

- Operations Co-Lead Liz Payne interested. Son Stanley (Squirt), new baby due beginning of January. Has experience doing operations and inventory with a few seasonal businesses; also server manager in restaurant business. Jason Beauchamp; he and wife would like to throw hat in for ring; experience in all aspects of operations/inventory management.
- Sarah: close applications Friday, 5pm.
- Katy: how do we evaluate? Character? Board interest in assisting in vetting/interviewing candidates? Ask Dana if she will assist in talking to candidates. Otherwise Katy make a recommendation.
- Scheduling Co-lead: Dona Hohensee; lots of involvement in this area, Bantam. Lisa Mottlet; second year Mite, father is volunteer coach. Dana Hendricks; 3 kids in hockey. Steve Smith; existing candidate.
- Inspection: were outstanding with certificate. Dave Bieri taking test tomorrow/ will know results by Friday, email inspector and send to inspector. Will reimburse with \$105 skater credit. Also recommend giving half of concession credit; he's done a lot for organization over the years; cannot open the concession stand without his assistance. Table vote for next meeting.
- (Sarah left meeting early – 9:20)

8:30 Apparel & Jersey Update – Katy on behalf of Amy & Hanna. Informational/Discussion 15 min

- Open Position: Jersey coordinator needed for upcoming season – replacing Hanna *after* 2016-2017 season

8:45 High School Hockey Teams. Informational/Discussion 15 min

- Lakers Status & Liaison

- o MG Status & Liaison

9:00 Hartmeyer Security Update – Steve. Informational/Discussion 10 min

9:10 OIC update – Marc G. Informational 20 min

- o Ice Schedule
- o Team Count update
- o OIC Membership

9:30 Player Development Goals & Measures of Success. Discussion 20 min

- o Club Dryland Coordination – UW Sports Medicine(David Knight)
- o Development Goals
- o Success Measures

9:50 Player Transfers & Release Update – Katy.

- Adjourn –

1st

2nd

Approve

Opposed