

## PYHA Board Meeting Agenda

Meeting Date: Wednesday, November 9, 2016

6:30 pm - Dream Lanes

### Board Members Present:

<b>Katy Churches</b>	<b>Brenden Pautsch</b>	<b>Brenda Engleson (L)</b>	<b>Sarah Moriva</b>
<b>Ted Pritchard</b>	<b>Jim Sheahan</b>	<b>Kevin Kuhlow</b>	<b>Pat Goss</b>
<b>Sam Rasmussen</b>	<b>Jesse Theiler</b>	<b>Steve Chvala</b>	<b>Jerry Zeutzius</b>

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### Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
  - Timekeeper. Issue 5 minute warning to help stay on track.
  - If won't be complete, table until next month or discuss via e-mail.
  - *3 Types of topics*
    1. Informational – Provides information to the Board.
    2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
    3. Decision – Discussion plus decision required. A vote is taken.
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- Call to Order –6:36
- Review and approve minutes from September/October meeting
  - 1<sup>st</sup> Pat 2<sup>nd</sup> Brenden Approve All Opposed
- Agenda Repair - add items or move order
  - After fundraising, will do concessions updates/POS equipment
  - Grant updates
  - Move Treasurer's report to when Brenda arrives
  - OIC here at ~8:15
- 6:52 Fundraising Updates – Brenden. Informational (15 min)
  - Cookie Dough Sales
  - Candle Sales

Team managers have packets to hand out. Both due Monday after Thanksgiving. Cookie dough – required sales - delivered Dec 12. Candle sales are optional, Patriots get 50% - do we want to provide

incentive to sell? Yes, percentage of candle sales toward skater credit. i.e. \$16 candle, \$8 to Patriots and 50% of that for skater credit (\$4). ACTION ITEM: Sarah send comm to organization.

Katy – have April talk to Paula Gray about calendar idea for next year.

- 7:02 Concessions / POS updates – Brenden/Steve/Katy
  - Scheduling – concern is with buffer for prep before games. Other concern is concession credit – shifts are technically 2.25 hours and only getting 2. Actual time = actual credit. Go back and credit accordingly. ACTION ITEM: Katy will talk to Dana.
  - Liz and Karly sharing duties. Dana doing great - things posted in good time.
  - Kevin has deposited twice. Brenda getting stickers.
  - Need more keys for rink/stand; contact information of Dakota and Stu to team managers/coaches if no one there?
  - POS system – Brenden went back and did research again. Recommend (1) touch screen monitor w/ computer attached and locking cash drawer. Capable of performing in cold temps. Talked to others who have used. PYHA purchase through Amazon w/ 3 year added protection. Power – outlet right where will set up. Will set up power strip for it as well. For high school games, have one person run screen, others do food. ~\$650 investment. Will work with concessions committee for training. Goal is to monitor inventory and secure cash.
  - Motion to approve purchase of POS equipment.  
1<sup>st</sup> Ted/2<sup>nd</sup> Jim. All approved

- 7:20 Recruiting Updates– Pat. Informational and Discussion (20 min)
  - Try Hockey for Free
  - Schools
  - Committee

THF this Saturday – call out for volunteers. Pat will have jerseys and packets. Have a few Lakers coming in to help; Sean Goss in goalie gear. Tanner sent out email to Level 1 parents asking for them to help spread the word. ACTION ITEM: Brenden will add “notify” to send Pat an email when people sign up on Dibs for volunteering.

Sam: break apart concessions and volunteering in Dibs so doesn't get lost? ACTION ITEM: Brenden will work on instructions for filtering

Schools no longer let us in at MG. Other than Winnequah.

Committee: Tanner Blair part of committee. Pat would like to talk to Marc G about OIC being represented. Areas of focus - would like 3 point people. One is schools. Look to get teacher in club. Second is sales and marketing. Third is other sports clubs reciprocity. Each would have subcommittees within silos. Committees set who/what/when/where/why infrastructure. Next year should potentially have a budget. Use geofencing. Hockey Giant.

ACTION ITEM: Pat G - In next week or two have formal proposal sent to Board.

- 7:38 Treasurer's Report / Financials – Brenda. Informational (15 min)

Trying to get statements out. Bantam B dropped out of tournament so need to adjust. Lots of new players getting recorded (Level 1). Current on all bills. Anything needs to get paid next week, need Sunday by noon since bank's online banking offline for 3 days to update system.

Paid 1 Hartmeyer. Oregon was \$1800. Paid some tournaments. All old stuff has been taken care of who is skating now. \$96 k in outstanding receivables (haven't sent invoices yet).

ACTION ITEM: once Brenda ready to send invoices, Sarah will send out comm about statement, explain process for payments.

- 7:45 Scholarships – Sam

Reviewed scholarship funding requests. In process of determining what dollars are available and will make awards accordingly.

- 8:10 BREAK

- 8:23 AGL & Parent Review Committee Members. Discussion ~~& Decision~~ (10 min)

Still need Peewee A and Peewee C Red PRC members - thoughts? 3 credits for PRC recommended.

ACTION ITEM: Katy will assist in options.

- 8:36 OIC Updates – Informational & Discussion (20 min)

- Double Rostering
- Bantam B Goalie situation – possible some double rostering; or assistance at least until Dec 31.
- Other

Double rostering – not complete list yet. Marc will send list when complete.

ACTION ITEMS: Email needs to be sent to Brenda on which kids are skating at practices so fees can be applied. Katy & Marc G will send email about policy to coaches.

- 8:54 USA Hockey Team Stacking – Jesse/Pat. Discussion (20 min)

Pat: believes is an OIC issue. Work through and provide any recommendations.

Marc: WAHA advised us years ago to go C1 and C2.

Pat: Can OIC do a recheck, work with Jesse. Come back to Board with recommendation.

- 9:09 Coaches Code of Conduct / Poaching Policy / Transfers - Discussion (30 min)

Send discussion to OIC for recommendation on a code of conduct.

- 9:35 Equipment / Suter's possibilities – Kevin. Discussion (15 min)

- Suter's
- Try Hockey for Free
- Call for donations

Suter's – Mary Suter asked if can get logo for sales. Katy talked to Amy & Kim – will complicate things because then will end up competing with our apparel. So no. Will be putting some items in concessions. Next year perhaps some additional expectations of suppliers, sizes to try on, timeframes, etc.

Equipment – from Suter's. Have new 22" goalie leg pads. Running out of med/lg helmets. Bigger stuff is pretty aged. Got 5 new helmets for about 50% off. Really looking for helmets – especially for Try Hockey for Free.

WAHA quick change goalie equipment? Have not received.

- 9:45 Volunteering – Jesse / Sarah. Discussion & possible Decision (20 min)

Enough opportunities for families to reach requirement?

Working with MII on rink efforts; state tournament

ACTION ITEM: Pat will work Jesse on recommendation of major volunteer credits for Board

- 10:00 Other Committee Updates: Informational / Discussion (30 min)

- Apparel – Katy

No updates

- MII - Pat

A lot of investment at MIA due to grant. Hartmeyer – investments into bathrooms and locker room 3 after the season. Pat will put together information to send out to club regarding MII and how MIA & Hartmeyer get benefits.

- Communications – Sarah

- Other

Get banners displayed for Squirts, Lakers, etc. Pat will discuss.

Grassroots Grant – many more applicants than last year. We were declined. Stricker Foundation inquiry – already completed this year. Watch site for next year. Possible volunteering efforts at AmFam Cup to get money back – Jim will talk to Mike Unitan.

- Adjourn Motion to adjourn 1<sup>st</sup> Jim/ 2<sup>nd</sup> Kevin. All approved. 10:31pm