

MOUND WESTONKA HOCKEY ASSOCIATION

BOARD OF DIRECTORS MEETING

Monday, October 24 @ 6:00 PM

Thaler Arena, Minnetrista, MN

As recorded by Tim Schwob

BOD Member	Position / Term Exp.	Attending?	HOC Member	Position/Term	Attending?
Mark Stuebaker	President / 2018	n/a	Ross Carlson	ACE Coord. / Skills	
Dean Swanson	Vice President / 2017	X	Chris Dittrich	Peeweess	
Joan Pouchnik	Treasurer / 2017	X	Steve Finck	Mini's / Mites	
Tim Schwob	Secretary / 2018	X	Mark Peterson	Girls	X
Christine Biehl	Member/2017	X	Rick Roelofs	Squirts	
Robin Halonen	Member/ 2016	X	Doug Runke	HS Coach	
Selmer Moen	Member / 2016	X	Nick Zilka	Bantam	
Lawrence Nemecek	Member / 2018	X	Tom Halloran	Goalie Coord.	
Tim Niccum	Member / 2018	D3 MTG	Todd Courneya	Ice	
Machel Whitmore	Member/ 2017	X	Erik Hanson	Volunteer Coordinator	report
Shane Weltzin	Member/ 2018	X			

BOARD OF DIRECTORS MEETING MINUTES

1. Meeting Called to Order

- a. By Vice President Dean Swanson@ 1800

2. Approve Last Meetings Minutes

- a. Motion to accept BOD Meeting Minutes for September 2016 as presented electronically.
- b. Discussion?

Motion: Selmer M. **2nd:** Lawrence N. to accept the September 2016 BOD Meeting minutes.

Motion: passes **Opposed:** None

3. Welcome Guests

- a. Welcome new Board Members: Joan Pouchnik, Shane Weltzin
- b. Tricia Seemann, Jamboree Committee
 - i. Spreadsheet of proposed scenarios with M4 full or half ice?
 - ii. EMT's required at each arena.
 - iii. Proposed ice schedule

- iv. Must avoid D3 tournament blocks for 15 U and Squirt C
- v. See 9 below.

4. Hockey Operations Committee (HOC) / Reports

- a. HOC assignments
 - i. ACE Coordinator – Ross Carlson – no report
 - ii. Bantam Coordinator – Nick Zilka – no report
 - iii. Peewee Coordinator – Chris Dittrich – no report
 - iv. Squirt Coordinator - Rick Roelofs – no report
 - v. U6/U8/Mite Coordinator – Steve Fink – no report
 - vi. Girls Coordinator – Mark Peterson
 - vii. Goalie Coordinator – Tom Halloran – no report
 - viii. Tryout Coordinator – Ross Carlson / Doug Runke – no report
 - ix. Skater Skills Coordinator – Doug Runke / Ross Carlson – no report
 - x. MWHS Varsity Boys Coach – Doug Runke
 - xi. Ice Scheduler – Todd Courneya – no report

5. 2016-17 Board Member / Committee Reports

- i. President – Mark Studebaker
- ii. Vice President / D3 Tournaments / D3 Rep – Dean Swanson
- iii. Treasurer – Joan Pouchnik
- iv. Secretary – Tim Schwob
- v. Registrar – Machel Whitmore
- vi. Tournament Director – Selmer Moen
- vii. Tryout Coordinator – Ross Carlson/Doug Runke
- viii. Safe Sport – Christine Biehl
- ix. Fundraising – Lawrence Nemecek
- x. Recruitment / Retention – Robin Halonen
 - i. Rookie camp wrapped.
 - ii. Would like feedback on who registered for mini-mites.
 - iii. Like to do it next year
 - iv. T-shirts made
 - v. Positive feedback
 - vi. Would like Bruce and Sharon to help again.
 - vii. THHF Oct 29 / November 11 (National)
- xi. Team Sponsorships / Equipment – Tim Niccum
- xii. - Shane Weltzin
- xiii. Ad-hoc assignments**
 - i. Volunteer Coordinator – Erik Hanson – report sent by email
 - ii. Manager Coordinator – Kim Hanson

6. Financial Report

- a. September 2016 Financial Statements
- b. YTD vs. Budget
- c. 2016-17 Budget prep

Motion: No report 2nd: to accept Financial Reports prepared as of presented, reviewed and discussed.

Motion: passed **Opposed:** none

7. Volunteer Program / Policies & Procedures Revisions- Erik Hanson

- a. Formal Refund Policy
 - i. Currently is part of registration for traveling teams and reads as follows:
 - ii. **Travel Levels** – Refund requests must be made, in writing or email, to the MWAH Registrar BEFORE team placement. Refunds **WILL NOT** be issued once team placement has been made.
 - iii. **Mite Levels** - Refund requests must be made, in writing or email, to the MWAH Registrar and received prior to December 1. Refund requests will be processed after Dec. 1.
 - iv. **ALL LEVELS** are subject to deductions of: prorated ice time, a \$50 administrative fee and any other applicable fees (i.e. tryout fees, losing the multi-player discount, etc.) from each request. Fees paid to USA Hockey / Minnesota Hockey are non-refundable. All refund requests will be processed after Dec. 1.
 - v. Dean sent 3 other Associations (Orono, SLP and Armstrong) refund policies for comparison.
- b. Policy for failed payments?
- c. Dibs report out
- d. Injury / Special circumstances
- e. Refunds beyond the initial payment
- f. No refund of processing fee.
- g. Admin fee \$50
- h. Grayson S \$250
- i. Taylor Jacobson – first payment
- j. Cameron Baklund – first payment

8. Old Business

none

9. New business

- a. Formal approval of New BOD Members
 - i. Joan Pouchnik - On October 9, 2016, President Studebaker made a motion to nominate Joan Pouchnik, to fill a vacancy on the BOD, left by the resignation of Melissa Baklund. Tim Schwob seconded the motion. All current BOD members indicated, via email, in the affirmative. Motion passes and confirmed at meeting.
 - ii. Shane Weltzin - On October 12, 2016, Secretary Schwob circulated, via electronic mail, a CV from Shane Weltzin, prospective BOD Member. Schwob made a motion to nominate Shane W., to fill a current vacancy, on the BOD effective at our next BOD Meeting on Monday 10/24/2016. Machel Whitmore seconded the motion. All current BOD members indicated, via email, in the affirmative. Motion passes and confirmed at meeting.

- b. Approval of Coaches:
 - i. Bant. A – HC - Nick Zilka, AC – Danny Grant
 - ii. Bant. B1 – HC Tim Horgan, AC John Ellingsworth, AC Tim Schwob
 - iii. PW A – HC Ross Carlson, AC Cody Zambrano, AC Chase Janeksela, Student Coach Niko Sexton
 - iv. PW B1 – HC John Sterne, AC Dennis Woytcke, AC Mark Johnson
 - v. PW C – HC Dave Peterson, AC Jim Garlock, AC Tom Halloran
 - vi. SQ A – Rick Roelofs, AC Tommy Moe, AC Mark Doshan, AC Jack Hennigsgaard
 - vii. SQ B2 – Joe Novack, AC – Darren Poikenen, AC Rob Davis, AC Kris Forsman
 - viii. SQ C – HC Tom Haataja, AC Kurt Ostrowski

Motion: Selmer M. **2nd:** Robin H. to accept roster of coaches as presented above.

Motion: passes

Oppose: none

- c. Jamboree Discussion of Team Recommendations and request for Board approvals.
 - i. Ice purchase recommendation- Bruce needs ice by Nov 15th
1. Christine to check with Bruce?
 - ii. Event details (team numbers, silent auction, etc.)
 - iii. Volunteer needs
 - iv. Registration process
- d. Team Pictures Update
 - i. Christine to coordinate

- ii. Sportsline photography.
- iii. Working on dates
- e. Rookie Camp Update (maybe this should be Robin or Steve?) **above**
 - i. Participant numbers
 - ii. Next steps
- f. Assoc. position on teams wishing to purchase a 3rd jersey – formal policy
 - i. Adhere to style guidelines.
 - ii. Required items, stop sign, patches
 - iii. Color scheme / branding
 - iv. How paid for?
 - v. How is vote carried out?
 - vi. Table for now – Schwob to prepare and circulate**
 - vii. Jersey deposit / jersey care.
- g. Report out on status of volunteer/fundraising checks for travel teams.
 - i. Machel -
- h. Strategy for registering Mites moving forward?
 - i. Open at same time
- i. Jamboree Discussion of Team Recommendations and request for Board approvals.
 - i. Ice purchase recommendation- Bruce needs ice by Nov 15th
 - ii. Event details (team numbers, silent auction, etc.)
 - iii. Volunteer needs
 - iv. Registration process
- j. Team Pictures Update

10. Adjourn

Motion: Machel W

Motion: passed

Time adjourned: 2023

2nd: Selmer Moen

Opposed: none

to adjourn.

NOTES: