

Greenway Amateur Hockey Association

VICE- PRESIDENT POSITION DESCRIPTION

Eligibility: Any parent/guardian who has completed the SafeSport training within the last two years and also completed the Minnesota Hockey background check process with a passing result.

Purpose: The Vice-President shall perform the duties of the President; if for any reason; the President is unable to perform their duties and shall have the same authority as the President. The Vice-President should carry out all other duties as may be delegated to them by the President.

DUTIES

- Ensure compliance with GAHA's Locker Room Monitor Policy. Work with President, Registrar and Arena Director to address issues of non-compliance.
- Ensure compliance with USA Hockey's SafeSport policies. Work with President, Registrar and Arena Director to address issues of non-compliance.
- Conduct meetings and business in the absence of the President.
- Work together with the President to oversee the GAHA Board, Association Directors and Managers.
- In the event, the office of President becomes vacant, the Vice-President shall assume the office of President for the unexpired term and a new Vice-President shall be appointed by a majority vote of the Board of Directors.

Other Duties

- Attend Monthly Association Meeting
- All GAHA related documents are saved to GAHA's system and not stored on personal equipment.
- All GAHA email communication is conducted through the GAHA email associated with this position.
- Other duties as assigned by Executive Board.

Benefit: Credit for 50 volunteer hours and player registration fees waived.

Updated February 2017