

UVHA Board Meeting Minutes



December 21, 2016 ~ 6:00 PM

Kinney Pike Insurance, White River Junction, Vermont

1. **Attendance:** Kathy Roberts, Sarah Morlock, Matt Maher, Justin Barwood, Roger Gillies, Bill Mann, Ryan Ray
2. **Meeting called to order:** 6:12 PM
 - a. November 16th meeting minutes were unanimously approved (motioned by Ryan, seconded by Justin).
3. **Monthly Reports:**
 - a. **Webmaster**-No report.
 - b. **Coaching Coordinator**-There are a few coaches who have yet to complete their online modules and a few who need to be followed up with in regards to background checks. Otherwise, coaches are in good standing. A concern with coaching conduct at a recent home game was brought to the Board's attention. Parents and referees expressed disappointment with the inappropriate manner in which a few particular coaches addressed the referees. Matt has already addressed the issue and a plan is in place to remedy the situation and to ensure better conduct going forward this season.
 - c. **Equipment Manager**-The Board discussed changing equipment box locks in order to keep UVHA gear more secure. Coaches all too often find the box unlocked and black pucks continue to go missing. While coaches received their new first aid kits, ice packs are still needed. Ryan will touch base with Kylie and BE Fit to inquire about placing a bulk order.
 - d. **SafeSport Coordinator**-Kathy reported that nearly all coaches are current with SafeSport and background checks. Matt cross-referenced the Mite coaches with Kathy's list. There were just a couple of individuals who Kathy will reach out to in regards to completing background checks. Bill asked that the Locker Room Policy language be made more specific to clarify the ambiguity surrounding the

acceptable level of dress. Kathy will work on a policy revision and propose the change at the next Board meeting.

- e. **Treasurer**-Ryan reported that the UVHA is current on its ice payments, and the first round of referee payments have been made. Taxes are complete. But, Ryan pointed out that due to a healthier level of fundraising, the UVHA will be required to keep an itemized account of expenditures and earnings. Sarah has already made adjustments to record keeping to accommodate this. Ryan also distributed a quarterly financial report. He informed the Board that the sweep account totals \$168,340. There is \$7,200 in checking.
- f. **Fundraising**-Sarah reported that the Christmas Tree Sale raised \$3,813.09, of which \$2,061.01 was collected in the coin drop. The Kevin Smith Sports apparel sale kick-back totaled \$412 and five percent of picture proceeds totaled \$197. The 47 Brand hat sale should conclude this week. Becky Barwood will get numbers from the sale to Sarah as soon as hats are distributed and payments are collected. Sarah submitted the NHAHA ADM grant application, requesting aid to support the purchase of 75 Storm water bottles and two sets of Mite-sized goalie gear. Awards are expected to be announced before the end of the month.
- g. **Registrar**-Kylie was unable to attend but emailed her report to be shared. Registrations at the Mite level continue to trickle in. A few players have taken advantage of the loaner equipment. Families were required to sign out the gear, filling out the new document created by Bill. Matt provided Kylie with a current Travel Mite roster. She would like rosters from both Termite and House Mite coaches so that she can be sure players are claimed appropriately with USA Hockey and also so that she can determine the balance of fees owed from families with players who transitioned to new teams (i.e. Termites bumped up to House, etc.). Matt will reach out to John and Jason and ask them to get that information to her. Finally, Kylie recently learned that the next Try Hockey for Free event is set for February 25th. This will conflict with the Tier V tournament being hosted at WABA. After some discussion of both the parking and schedule limitations, the Board made the decision to not participate on the 25th. Sarah will ask Kylie if it is possible to host a sanctioned event at another time. While we wouldn't be able to make use of the free marketing materials that are date-specific, it would be great to host this second Try Hockey day to draw potential players and acquire more loaner equipment.
- h. **Scheduler**-Bill reported that, as of the second week of December, Tier movements are done. The Tier changes proved to be a great challenge in scheduling. Bill voiced that there were some scheduling problems due to game cancellations at the Peewee and Bantam level. He was also made aware of occasions when referees have not shown up for games. This is obviously

problematic and, with the Referee in Chief position in limbo, the Board may have more issues of the like at hand. Justin reminded the group that due to the high school tournament, there will be no ice for Mites or Skills on Tuesday, December 27th. Sarah will ask Kelly to post a notice on the website and Facebook pages and ask Team Parents to inform families of this schedule change.

4. **New Business:**

- a. **Squirt Tier V Tournament**-The UVHA's tournament hosting fee is paid in full. Justin and Bill have the weekend's ice schedule set. Matt informed the group that the association should net nearly \$2,000 through hosting fees. Roni attended the recent NH meeting. As Tournament Director, he needs to designate three impartial individuals to form the required Disciplinary Committee. Matt said that we'll need to determine the need for a COI for the event and any potential vendors. Roni is working with a connection to have tee shirts made to sell. Sarah emailed Scott Hausler and Christian Henault about concession sales that weekend. Volunteers will need to soon be solicited. Roni will send an email to Team Parents with a list of volunteer positions needing to be filled. Matt reminded Roni that parking signage will be necessary. Roni will continue to work to prepare for the tournament and will keep the Board informed of his progress.
- b. **Non-profit Status Update**-Matt requested a copy of HYHA's certificate of non-profit status from the IRS. We do have a copy of GLYHA's certificate. The UVHA will make its case for GLYHA's state-level 501c3 reinstatement at an April hearing. The UVHA is now only an allied member of the Vermont State Amateur Hockey Association and no longer needs to attend monthly meetings. With this change, we've lost voting and tournament rights, though, this was to be expected. With our Mite level participation in Vermont, a Storm representative will still need to attend the VSAHA kick-off meeting in the fall.
- c. **Policy Revision Status**-UVHA document "house-keeping" is in order. Matt is sure that the UVHA will need to update its Articles of Incorporation, Policies and Procedures and Bylaws as part of the reinstatement process. Sarah will work to edit and/or draft these documents. Proposals will be made to the Board and documents ready for review and vote at the Annual Meeting.

6. **NH State Meeting Report:**

- a. The next New Hampshire meeting is January 7th at the Holiday Inn in Concord.

6. **Meeting Adjourned:** 7:35 PM