

**HOPKINS ROYALS BOYS BASKETBALL ASSOCIATION**  
**Board Meeting Minutes**  
**March 8, 2017**  
**Minnetonka Community Center / 7:00 – 9:00 PM**

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**Meeting Attendance:**

Dana Johnson	Joan Frenz	Amara Chesson
Andrea Rauser	Justin White	Stacie Saunders
Tim Hoffman	Lydia Kabaka	Nicole Schachtman
	Tim Omdahl	Brad Lane

**Call to order/Guest/Minutes:**

Meeting called to order at 7:06 p.m.

**Guest:** There were no guests this month.

**Approval of Minutes:** The February 2017 minutes were approved. Andrea will post them on the HRBBA website.

**Reports/Critical Discussions:**

**Rochester:**

Dana spoke with someone at the Kahler regarding reserving rooms for 2018. She will be talking to the reservations manager and getting a contract for a room block. We can look in to also reserving rooms at the Marriott, but it might not look good splitting the club between hotels.

There were mixed reactions to there not being a pizza party. We will communicate things better next year so that there are no surprises.

**Treasurer's Report:**

We have \$46,892 as of today. We received the \$8,000 Royal Cuisine check from the tournament.

In terms of expenses, we are anticipating a \$6,000 facilities fee for SW League, but there will be some pro rata reimbursement from Edina and Wayzata to offset this. We are also

anticipating \$1,500+ for the banquet and \$10,000 for coaches' stipends. The coaches will receive their year-end stipends at the banquet.

Tim also explained a new Hopkins policy regarding payment for facilities use. We have reserved space for our tournament on January 20-21, 2018, but Hopkins has requested a 50% payment up front. Tim has requested that we be allowed to wait until the start of our fiscal year in June. Melissa indicated that would be ok, and they would work with us. The other big change is that Hopkins will require full payment for practice space before the first day of practice.

The workers compensation audit is up to date.

**End of Season Party Planning:**

Nicole is contracting with Davannis for hoagie platters, pizza, pasta and salad. The cost will be about \$6.00 a person. We have 212 cupcakes ordered.

Set up is all hands on deck for the board at 5:30. The program was run through.

**Development Update:**

The FOCUS awards are taken care of. Joan has all the names, anonymously. The shirts are ordered. She has invited Coach Novak to the banquet. If he comes, he can send off the 8th graders with some inspirational speech.

Joan is working on player evaluations with the coaching directors, so that the kids have something to help guide them over the summer. Evaluations were sent to the coaches a couple weeks ago. The forms are customized for the grade level. One issue is how to convey the evaluations to the kids, and whether they should be conveyed. There is a distinction between 8th graders and the younger grades, whose evaluations can be used internally to help with team placement next year, if needed. If we are going to use the evaluations for this purpose, then we need to be clear to the coaches that anything they put down on the evaluations will be completely confidential. At this point, however, the forms have gone out and some coaches have already completed them. This is something we need to think about for next year.

Discussion of offseason development was deferred to next month. The coaching/development team will be meeting with Novak.

**Coaching Update:**

Justin feels we should untie the final coaching stipend payments from the banquet and tie it to the exit interviews to encourage a more frank and informative discussion.

Tim O. is now handling the tracking of overall season results. He will provide an end-of-season update at our April meeting.

Dana will circulate a draft post-season survey for comment. We will try to get it out within a week of the banquet.

Offseason coach evaluations and search - Justin reported that the search is underway already. Tony and Justin are on it. However, Justin feels that in order to attract strong coaches, we need our pay to be on a par with other organizations. For that, we need to do more fundraising, and we need more ideas. We discussed whether we should have a designated fundraising coordinator separate from the sponsorship position. A motion was made to create the position of fundraising coordinator, with the name of the position to be determined. The motion was seconded and passed.

**Parent Coordinator Update:**

It has been musical chairs with the online rosters for State. The updated 8A roster is now taken care of. Packets of birth certificates were distributed, and team parents are working to put together verifications of grade. Parents were good about rsvp'ing for the banquet.

On the issue of 8A, since feedback was solicited, it was confirmed that another 8A player was diagnosed with a season ending injury, and as a result, there is a need to add another player to the team. The 9th grade season has ended, allowing us the opportunity to add back a player who originally was on the team before making the 9th grade team. We have confirmed that his addition is legal by high school and MYAS standards. We also cleared with the current high school coach. The player has been added back on to the roster to support the team and played in Rochester. Family feedback has been positive.

**Registration update:** deferred

**Uniforms update:** deferred

**Schedule update:**

Pre tryouts info night: deferred

September 23-24 – Tryouts - We will request Eisenhower Joan will look in to dates for extended tryouts.

October 9 - First night of practice for grades 6-8

We discussed possibly combining tip off and picture night, and making it more of an event.

**Marketing and social media:** Brad does not have anyone in mind at this point.

**HRBBA Tournament update:**

January 20-21, 2018. We have reserved Tanglen from 2:00-10:00 on Saturday and all day Sunday. We can cancel if we decide we don't need the space. If we use this, we will need a campus map at the admissions tables.

The flyer needs to go out by June. Tim will look at our entry fees and see how they compare with other organizations.

**Action items for next month:**

- Fundraising and sponsorships need to be addressed
- Recruiting – We need to update the list of positions and board members should try bring potentially interested recruits to the next meeting
- Further work on HRBBA documents, including written Code of Conduct

Meeting adjourned at 9:00 p.m. Next meeting April 19, 2017 (one week later than usual) at 7:00 p.m. at the Minnetonka Community Center, St. Albans Room.