



**Minnesota Hockey Board of Directors
June 25, 2017
Marriott Minneapolis West**

Meeting was called to order by President Dave Margenau at 8:00 AM.

Roll Call was taken by Secretary Rhonda Madsen.

Board Members Present:

President Dave Margenau	Past President Dennis Green	Vice President Scott Gray
Vice President Scott Dornfeld	Vice President Dave Stigen	Vice President John Perry
Treasurer Doug Kephart	Secretary Rhonda Madsen	Director Tom Mickus
Director Jake Reinseth	Director Nicole Brodersen	Director Jeremy Reed
Director Steve Gapinski	Director Brad Hewitt	Director Rich Rakness
Director Tom Christensen	Director Colleen Donovan	Director Pete Hill
Director Steve Oleheiser	Director Mark Elliott	Director Adults Brandon Koontz
Dir Adult Women Nancy Wefler	Director Disabled Hockey Antonia Gillen	Boys High School Director Mark Manny
Referee Section Rep Mike Mannin		

Staff Present: Executive Director Glen Andresen, Financial Administrator Kathy Hayes, Marketing/Communications Manager Derek Ricke, and Hockey Program Manager Mike Terwilliger

Minnesota District Representatives:

Dave Margenau, Director	Doug Kephart, Director	Steve Oleheiser, Director
Toni Gillen, Disabled Hockey	Scott Gray, Director	Doug Foster, Girls/Women's Rep
Travis Johnson, Risk Manager	Chris Lonke, Boys HS Rep	Todd Elmer, Registrar

The voting quorum was announced. With 25 voting members present, simple majority was thirteen (13), two-thirds majority was seventeen (17).

Moment of Silence in memory of Patrick Forte, Coach; Richard Jorgenson, father of Mark Jorgenson; and John Hennem, Past President.

Minutes for the April 2, 2017 meeting were previously distributed electronically. With no changes or corrections, the minutes stand as distributed.

Agenda Item Addition/Changes: Add USAH Reports following Committee reports; Withdraw the Adoption of Revolution Academy School Team Affiliate and the Belle Plaine Affiliate Agreement from New Business.

Treasurer's Report: Treasurer Kephart reported the Financial Statements through May 31, 2017. Report is unaudited and subject to adjustments. Revenues reported were \$2,558,322.45 and expenses reported were \$2,103,236.04 resulting in a net income of \$455,086.41. The financial statements will be referred to audit.

President's Report: President Margenau thanked the committees and the staff for the productive work accomplished over the past couple of days and for the continuing work on new initiatives.

Executive Director's Report: Executive Director Andresen submitted a written report which is attached hereto and incorporated into these minutes. He also thanked the Staff for their diligent and hard work through the budget process.

Committee Reports

Administrative Management: President Margenau reported that the committee reviewed and approved Staff merit increases, and approved a Leadership Training for Executive Director Andresen to attend this fall.

Adults: Director Koontz reported that his goal is to increase membership. He asked the District Directors to keep him informed of any Adult Leagues in their District. Director Rakness will work through MIAMI to assist in providing the Adult Leagues to Director Koontz.

Adult Women: Director Wefler had nothing to report.

Business Development: Hockey Program Manager Mike Terwilliger submitted a report which is attached hereto and incorporated into these minutes.

Disabled Hockey: Director O'Brien-Gillen submitted a written report which is attached hereto and incorporated into these minutes, highlighting that a request for support will be sent out for the NHL Sled Classic.

District Directors: Director Oleheiser reported on the following discussions:

Racial Slurs – will not tolerated – need education awareness

Bantam C No Checking – no support from the District Directors

MNH Affiliate Agreement – methods of removing/suspending coaches or others for violating the code of conduct including issuing a "Summary Suspension".

Mite Jamborees/Tournaments – A proposed rule change was brought forth. With no objection to suspend the rules, **A motion was made to change the Mite Rest Rule to 1 ¼ hours for on-ice activities of 60 minutes or less and 45 minutes for on-ice activities of 45 minutes or less and will be allowed to play no more than four half/cross ice games of 45 minutes or less per day. Motion carried, with one (1) opposed.**

Review of USAH Rule Changes

Neck Laceration Protectors – recommended but not required

Tier 1 – teams being able to practice/scrimmage more before Nationals.

Redistricting – VP Regional Coordinators to lead effort to investigate re-districting

District 1 – Director Mickus had nothing to report.

District 2 – Director Reinseth had nothing to report.

District 3 – Director Brodersen reported that the Bantam A/AA tournament will be hosted by Minneapolis Hockey Association.

District 4 – Director Reed had nothing to report.

District 5 – Director Gapinski had nothing to report.

District 6 – Director Hewitt reported their Executive Meeting will be held this week, followed by their President' meeting. They are working to resolve the Burnsville / Apple Valley girls' co-op issue.

District 9 – Director Christensen had nothing to report.

District 10 – Director Donovan reported the following Board changes: Rhonda Madsen, Treasurer; Anne Penner; Secretary; and Colleen Donovan, Disabled Hockey contact. A President’s meeting was held in early June with another one scheduled for July 10, 2017. There is a Girls meeting scheduled on Monday for the President’s and Girls Coordinators.

District 11 – Director Hill reported that he is working on getting the financials in order to be able to provide MNH with their request. Duluth will be hosting the Pee wee A/AA tournament this year.

District 12 – Director Oleheiser had nothing to report.

District 16 – Director Elliott reported that they have some issues with Associations they are working on.

Diversity: Director Mickus reported that they have received one (1) grant application, which was from New Directions.

Executive Committee: President Margenau reported to items:

MN Fire, an in season non-USAH sanctioned team participated in a Florida tournament. Letters were issued to Wisconsin, Illinois, and Florida indicating their status. This information was passed onto Tier-1 programs in their respective affiliate. Florida has replied that MN Fire is no longer invited back to participate in their tournament. Chaska/Chanhassen proposed a rule of discriminating against players coming in and not being about to play at the highest level. After discussions with Chaska/Chanhassen, they have withdrawn their proposal for further consideration.

Finance and Budget: Finance and Budget Committee Chair Kephart brought forth two (2) proposals requiring Board action:

1. Stipend Schedule – a motion was brought forth from the Finance and Budget Committee to approve the stipend schedule as approved and amended. Those receiving a stipend, or have a family member receiving stipend, are required to recuse themselves from voting. Motion was carried with 13 in favor and 0 opposed.
2. Budget Request – a motion was brought forth from the Finance and Budget Committee to approve the budget for the fiscal year 2017-2018 as revised, resulting in a net income of \$41,851. Motion carried unanimously.

In review of this years budget process, moving forward, there will be a hard due date set for the submission of budgets. If budgets aren’t submitted by the deadline date, they will have to make a special request to the Board at the time the budget is approved.

Girls: Vice President Dornfeld reported that he is going to try and compile uniform rules for 19U league before the Girls meeting in October.

Grievance Committee: Director Oleheiser had nothing to report.

Hockey Operations: Vice President Perry submitted written reports which are attached hereto and incorporated into these minutes.

High School Boys: Director Manney submitted a written report which is attached hereto and incorporated into these minutes.

Handbook: Committee Chair Halvorson reported that contact information, committee members, and Region/State Tournament sites should be reviewed and any changes submitted by July 10, 2017.

MIAMA – Committee Chair Rakness reported that the spring conference was he in conjunction with ISI and the end of April and was well attended.

Marketing and Communication: Vice President Gray submitted a written report which is attached hereto and incorporated into these minutes.

Membership Development: Marketing/Communications Manager Ricke submitted a written report which is attached hereto and incorporated into these minutes, highlighting that Saturday, November 3, 2017 and Saturday, March 3, 2018 are Try Hockey for Free Dates.

Recreational Hockey: Director Mickus reported a projected growth of 17% this upcoming season and that there has been some turnover on the Rec Hockey Board.

Referees: Referee Section Rep Mannin reported that the main topic he will be working on is recruiting and retention.

Regional Coordinators: Vice President Stigen reported that the Girls meeting is in October, so submit your numbers to Doug Foster. Complete and submit your host agreement(s), which they can be found on the MNH website.

SafeSport/Screening: Director Gray submitted a written outline which is attached hereto and incorporated into these minutes.

Tournaments/Awards: President Margenau reported that he will follow up with Committee Chair Nyhus regarding the elimination of Region gate fees.

USA Hockey Reports

Director Margenau submitted a written report which is attached hereto and incorporated into these minutes. Director Margenau highlighted that he has been asked to Chair a sub-committee that will compile a fee increase policy, create a fee structure which will differentiate by classification between travel and rec hockey; the approval of the USAH 2017-18 budget; USA Hockey Foundation Assets of \$50.1M; no fee increase for the 2017-18 season; discussion of eliminating the gate fee at Nationals; transgender eligibility and locker-room policy to be completed later this summer; and MNH received an USAH Block Grant of \$142,846.50.

Director Kephart reported on the discussion of IRS auditing local affiliates and the effects it will have on all sports.

Director Oleheiser reported that there is an initiative to decrease the amount of time for referees to recertify; and the medical history pilot program was cumbersome so they will be looking for another company.

Director Gray reported that he has been tasked with compiling guidelines for locker room monitors and how to address issues; and that USAH currently has 16 lawsuits pending.

Risk Manager Johnson reported that USAH D&O policy changed to Nationwide, having no difference in coverage. The 2017-18 updated insurance certificates will be posted on the website.

Boys HS Section Rep, Lonke reported the Showcase Tournament was moved from Pittsburgh to St. Louis. Club Hockey is growing and recruiting players at that level. National Tournament is coming to MN. NIT will have their 8th new team.

Registrar Elmer reported that coaches will not be allowed to be rostered unless the age appropriate module and safesport has been completed. Consent to Treat forms or Code of Conduct form are no longer being used. Communications are being enhanced between registrars. Registrar training is being scheduled for August.

Girls' and Women's Section Rep Foster submitted a written report which is attached hereto and incorporated into these minutes, highlighting the Frozen Four will be at the U of M next year.

Disabled Committee Rep, O'Brien-Gillen submitted a written report which is attached hereto and incorporated into these minutes highlighting that there will be an official's clinic held on how to officiate a sled game. She has been tasked to compile minimum requirements to play disabled hockey. Working on making sure disabled hockey players are listed in the correct leagues.

Director Emeritus Green had nothing to report.

Coach-in-Chief Koelling was not in attendance but submitted a report which is attached hereto and incorporated into these minutes.

New Business:

Bylaw and Rule Changes, the Rules Committee is bringing the following bylaw and rule changes to the board for consideration.

Youth Rules Changes

R1. At the recent Spring Meeting, the Board decided to make the Girls 15U pilot program permanent. This involves changing 14U to 15U in various places in the Bylaws and Youth Rules, which will be done. Some additional verbiage is proposed as shown below:

[preface to Youth Rules]

[R1] For the purposes of these rules and regulations, Youth Midget and Youth 16&Under (Jr Gold 16) classifications follow all provisions specified for the Youth Jr Gold classification, Girls 19&Under and 16&Under classifications follow all provisions specified for the Youth Jr Gold classification, **Girls 15&Under and** Girls 14&Under classifications follow all provisions specified for the Youth Bantam classification, Girls 12&Under classification follows all provisions specified for the Youth Peewee classification, Girls 10&Under classification follows all provisions specified for the Youth Squirt classification and Girls 8&Under classification follows all provisions specified for the Youth Mite classification.

R2. The District Directors decided at the Spring Meeting to expand the conditions under which a back-up goalie may participate in region and state tournaments. Previously only injury was covered, but there may be other reasons why the normal goalie is unavailable. At USAH National Tournaments they are called "Emergency Back Up Goalies" or "E-Bugs" which seems more fitting than "Spare Goalie."

VI. TEAM COMPOSITION

- [R2] C. It is recommended that each team in the state and region tournaments dress two goalies. If the team does not have two goalies, ~~a "SPARE"~~ **an Emergency Backup** Goalie ("**E-BUG**") may be chosen from a team in its league or association, and such a ~~"spare goalie"~~ **an E-BUG** may be chosen from the same or a lower but not higher playing division.
1. Failing the above, a ~~"spare" goalie~~ **an E-BUG** may be chosen from within the team's district or finally from the vicinity in which the tournament is being played.
 2. ~~Such a "spare" goalie~~ **The E-BUG** may play ONLY in the case of injury to the regular goalie **is unable to play, as determined by the tournament host District Director or Tournament Director.**
 3. The ~~"spare" goalie~~ **E-BUG** shall wear the light or dark jersey of the in-season team on which they are rostered.

4. The ~~"spare" goalie~~ **E-BUG** retains their eligibility with their parent team or organization at their original classification for the balance of the playing season whether or not they actually play as a ~~"spare" goalie~~ **an E-BUG**.
5. The ~~"spare" goalie~~ **E-BUG** must be properly registered on a MH team for the current season to be eligible to participate in a region or state tournament. Proof of registration, such as...

The Committee recommended changes defined as R1 and R2 to be approved as presented. **Motion carried unanimously.**

R3. The following change would put emphasis towards skill development, increase player retention, keep the game fun and reduce the potential for injuries at the Bantam "C" level.

VII. LEVELS OF PLAY

- A. "Classifications" means Mite, Squirt, Peewee, 10&Under, 12&Under, Junior Gold, etc.
 - B. "Divisions" means A, B, C, House, etc.
 - C. To encourage development and expansion of hockey within the State and to provide for uniformity of competition, all youth hockey shall be divided into five competitive divisions as herein provided. Each District Director has the responsibility to maintain the integrity of each division within his/her district.
 - "A" The highest competitive division, essentially a development program designed to enhance team and individual skills. MH will provide for district, region and state tournament competition at this division. Every association shall have the right to enter teams in the A division.
 - "B" The intermediate competitive division, also essentially a development program, but primarily intended to provide a uniform competitive experience for smaller communities and programs that are not able to compete effectively at the A division. Every association that has an A division team shall also have the right to enter teams in the B division.
 - "C" The lowest competitive division, also intended as an entry level for new communities and programs in order to provide a good competitive experience until they are ready to advance to a higher competitive division. There shall be no region or state tournaments at the C level. All associations that have teams in A or B divisions shall also be entitled to enter teams in the C level. **Body Checking is prohibited in all "C" level competition.**
- "House" Similar to "C", but limited to an in-house program (no participation outside of the association).
 "Recreational" Similar to "C", but limited to two activities per week (maximum) within a recreational league or organization (teams do not participate in any way outside of their recreational league or organization). No tournaments are allowed at this level, but a year-end playoff is permitted.

[R3]

R3 was withdrawn by the Committee.

R4. We had a problem at a Jr. Gold game where a player received his 3rd penalty, and went to the penalty box rather than leaving the ice. This created problems later where the player was deemed to have "participated" by being in the penalty box and on the bench. The District Directors asked that we clarify the language to indicate that a Jr. Gold player receiving his third penalty must be removed from the game – not to the penalty box; not to the bench.

VIII. PLAYING RULES

- G. At the Junior Gold and 16 & Under classification, a Game Ejection shall be automatically assessed when a player receives a third penalty during a single game. **The player shall immediately be removed from the ice and another player shall serve the penalty.** Enforcing this penalty is the joint responsibility of the referees, the scorekeeper, the coach and the player.
 1. If it is determined during a game that a team allowed a player to continue to participate after receiving their third penalty, the game will be immediately forfeited to the other team.
 2. A completed game may be protested if it is suspected that a team allowed a player to continue to participate after receiving their third penalty. The protest must be filed with the proper authority within

[R4]

one hour for tournament games, and within 24 hours for league games. The protesting party must provide evidence to substantiate this claim. If verified, the subject game will be forfeited.

The Committee recommended changes defined as R4 to be approved as presented. **Motion carried unanimously.**

R5. The Concussion Management Subcommittee investigated the concussion issue and made recommendations regarding proposed rule changes. These were discussed at the Spring Meeting and further reviewed by the Rules Committee. Since the two forms are referenced in the proposed rule, they will be considered subsidiary Governing Documents linked to the Youth Rules. These proposed changes are ready for Board consideration.

VIII. PLAYING RULES

K. Concussions – Minnesota Statute 121A.37 requires the following:

1. MH must make concussion information accessible to all coaches, officials, players and parents/guardians, including the effects and risks of continuing to play after receiving a concussion. This includes the nature and risks of concussions associated with athletic activity, concussion symptoms, the need for urgent diagnosis and treatment when a player is suspected or observed to have received a concussion, and the concussed players to follow proper medical direction before returning to play. All coaches and officials must receive initial training regarding concussions and participate in refresher training ~~at least once every three calendar years~~ **year** thereafter. **Each coach shall complete and provide a coach concussion acknowledgement form to the association prior to participating in any team activities.**

2. Coaches, officials and/or medical attendants shall and are authorized to remove a player from participating if the player exhibits concussion signs, symptoms or behaviors, or is suspected of sustaining a concussion. A player removed from participation for this reason may not again participate until they no longer exhibit concussion signs, symptoms or behaviors and a "health care provider" evaluates the player and gives the player written permission to again participate. "Health care provider" means a health care professional who is registered, licensed, certified or otherwise statutorily authorized by the state to provide medical treatment, and is practicing within their training and experience to evaluate and manage pediatric concussions.

3. A head coach or coach in charge of any team activity who has knowledge of a player sustaining a concussion or exhibiting concussion type symptoms shall complete a Minnesota Hockey Concussion Reporting and Return to Play form relating to the injury and ensure that the form is delivered to the team manager within 48 hours of receipt of information that a player sustained a concussion or exhibited concussion type symptoms. The team manager shall provide a copy of the report to the player's parent or legal guardian and association president or other delegated representative tasked with monitoring reports under this rule. Until the completed Return to Play portion of the form is received by the team manager or coach, the coach and team manager shall ensure that the player does not participate in any team physical activities. A completed Return to Play form shall be kept by the team manager during the season and a copy provided to the USA Hockey Minnesota District Risk Manager and association president or delegated representative at the end of the year.

4. The penalty for a knowing violation of this rule by a coach who fails to report a concussion or symptoms of a concussion, fails to timely complete and return a Minnesota Hockey Concussion Reporting and Return to Play form, or allows a player removed from team activities as a result of a concussion or who exhibited concussion type symptoms to participate in team physical activities prior to receipt of a signed medical clearance shall be as follows: (a) for a first violation the coach shall be suspended for the next two games and any events between the two games; (b) for a second violation the coach shall be suspended for two weeks; and (c) for a third violation the coach shall be suspended for a full calendar year.

[R5]

MINNESOTA HOCKEY COACH CONCUSSION CERTIFICATION

I have completed training or an annual update to previous training regarding concussions. Attached to this certification is evidence of my completion of the required annual training. I understand what a concussion is and what are the common signs, symptoms and behaviors associated with concussion and concussion type symptoms. I agree I will remove an athlete from all team physical activities if a player sustains a concussion or exhibits concussion type symptoms. I understand it is my responsibility to complete a Minnesota Hockey Concussion Reporting and Medical Clearance To Return To Play Form within 48 hours of receipt of information which indicates a player has sustained a concussion or exhibits concussion type symptoms. I understand that I cannot allow a player to return to team physical activities until I have received a completed Minnesota Hockey Concussion Reporting and Medical Clearance To Return To Play Form which is signed by an appropriate health professional and a parent or legal guardian of the player. I understand that knowingly violating the Youth Rules and Regulations can result in discipline up to and including suspension for up to one year.

Association Name: _____

Coach Name: _____

Signature: _____

Date: _____

District: _____

Team Name: _____

NOTE THAT TRAINING CAN BE COMPLETED ONLINE THROUGH THE CENTER FOR DISEASE CONTROL AT:
<https://www.cdc.gov/headsup/youthsports/training/index.html>. TRAINING FOR OTHER SPORTS WILL SATISFY
THE TRAINING REQUIRED FOR THIS CERTIFICATION.

MINNESOTA HOCKEY CONCUSSION REPORTING AND MEDICAL CLEARANCE TO RETURN TO PLAY FORM

Minnesota statute §121A.37 requires that a youth athlete must be removed from physical participation in an athletic activity if they exhibit any signs, symptoms or behaviors consistent with a concussion or is suspected of sustaining a concussion and shall not return to physical activity until he or she no longer exhibits the signs, symptoms or behaviors consistent with a concussion and has been evaluated by a provider trained and experienced in managing concussions and has provided written clearance to participate in the athletic activity. **This form is to be used after an athlete has been removed from an athletic activity due to a concussion or concussion symptoms.**

Player Name: _____ DOB: _____/_____/_____

District: _____ Name of person reporting: _____

Association and Team: _____ Date of Injury: _____/_____/_____

Location of injury/arena: _____

Nature, extent of injuries, and symptoms: _____

Date athlete no longer exhibited symptoms: _____/_____/_____

Print Health Professional Name: _____ Title: _____

Name of Clinic of Health Professional: _____ License number: _____

Note: An "Appropriate health professional" means a health professional who is licensed, registered, certified or otherwise authorized to provide medical treatment, trained and experienced in evaluating and managing pediatric concussions, and practicing within that person's medical training and scope of practice.

Address: _____ Phone Number: _____

I HEREBY AUTHORIZE THE ABOVE NAMED ATHLETE TO RETURN TO ATHLETIC ACTIVITY FOR FULL PARTICIPATION WITHOUT RESTRICTION.

Signature: _____

Date: ___/___/___

I AM THE PARENT OR LEGAL GUARDIAN OF THE PLAYER IDENTIFIED ON THIS FORM AND I CONSENT TO THEIR RETURN TO ATHLETIC ACTIVITY WITHOUT RESTRICTION.

Parent/legal guardian name: _____ Date: ___/___/___

Signature: _____

AT THE END OF THE YEAR A COPY OF THIS FORM SHALL BE PROVIDED TO THE ASSOCIATION PRESIDENT OR DESIGNATED REPRESENTATIVE AND THE USA HOCKEY RISK MANAGER, MINNESOTA

The Committee recommended changes defined as R5, with the following modifications: add "refer to" prior to Minnesota Statute 121A.37 and add "District Director" to Paragraph 3, to be approved as amended and presented. **Motion carried unanimously.**

Adoption of Gentry Academy School Team Affiliate: A motion was made by Director Rienseth to approve a School Affilaite Agreement for Gentry Academy and amendment of White Bear Lake Affiliate Agreement to add "excluding Gentry Academy students electing to participate on the Gentry Academy school based teams". Second by Director Rakness. Discussion. **Motion carried, with one (1) opposed.**

Approval of Red Wing request to move from D9 to D8 for the 2017-18 season: A motion was made by Director Rakness with second by Director Christensen to reassign Red Wing from D9 to D8 beginning with the 2017-18 season. Discussion. **Motion carried unanimously.**

Fall Meeting: September 22 – 24, 2017 at Eddy's on Mille Lacs.

With no further business, President Margenau adjourned the meeting.

Respectfully Submitted,

Rhonda J Madsen, Recording Secretary