

**Pirate Youth Athletic Association**  
**Board Meeting Minutes**  
**C-FC High School Commons**  
**September 22, 2014 at 7:00 p.m.**

1. Call to Order at 6:00 p.m. by President Zach Schmidtknecht
2. Roll Call (x denotes that individual was present):

<b><u>Board</u></b>		<b><u>Program Leads</u></b>		<b><u>Committee Chairs</u></b>	
Zach Schmidtknecht President	X	Dan Wicka Football		Jeff Mann Program Development	
Mark Brone Vice-President	X	Early (Buzz) Murty Wrestling		Steve Scharlau Policy	
Kalene Engel Secretary	X	Patrick Thorsell Boys Basketball	X	Larry Gabel Fundraising	X
Ben Adank* Treasurer	X	Randy Knecht Girls Basketball		<b><u>Administration</u></b>	
Jason Becker Facility Coordinator	X	Shelli Brone Volleyball		Tom Hiebert	

\*left meeting at 6:50 due to other commitments

3. Approval of Minutes from August 13, 2014 Meeting: Motion by Ben, second by Jason to approve minutes for both August 13, 2014 Board Meeting. No discussion. Motion passed 5-0.
4. Announcements: Zach is donating tickets to the Badger v. Gopher game at Camp Randall. See discussion under fundraising.
5. Review/Approval of Bills: Ben distributed a financial report. The only bills were the Gameday Program bills which were approved via e-mail. Kalene moved to approve the financial report and confirm payment of bills. Mark seconded the motion. No discussion. Approved 5-0.
6. Financial Report: Ben distributed a financial report. Kalene moved to approve the report; Mark seconded the motion. No discussion. Motion passed 5-0.
  - a. Budget: Ben distributed revenue/expense projections for basketball and volleyball. Control of the volleyball funds has been transferred to PYAA, with Shelli (Program Lead) and Ben as signators on the account. At this point, none of the other programs have officially transferred funds. A lengthy discussion ensued regarding the long term plan for the organization and the responsible use of funds. The proposed PYAA policy has the Program Leads in charge of the funds for their program, with reporting back to the Board.
7. Review of Formal Organizational Structure of PYAA: Kalene tried contacting the Marquette Legal Initiative for Nonprofit Corporations without success. She suggested that a lawyer who specializes in non-profit law be contacted for assistance. Zach moved to allow Kalene to contact an attorney for the purpose of advising and assisting the Board in achieving the proper organizational structure. Ben seconded the motion. No discussion. Motion passed 5-0.

8. Committee Reports:

- a. Fundraising: Larry noted that we need to recruit more volunteers to help with fundraising if we want to increase the amounts raised. He also asked that the Board set a fundraising goal and provide some information on how those funds will be used. Ben will put together a list of projected figures for Larry to use in discussions with donors. A suggestion was made that the fundraising committee should also incorporate concessions, since that is a fundraising component. Larry will work on a revised committee structure which includes concessions. The 50/50 fundraiser will be held at Mississippi Thunder on October 10<sup>th</sup>. The Badger v. Gopher tickets (discussed above) can also be used as a fundraiser. Multiple options were discussed with the ultimate decision being left to Larry.
- b. Policy: Ben had previously supplied a Financial Section for the policy. Zach stressed that the policy will be a work in progress. Jason moved to incorporate the Financial Section and adopt the policy as presented. Mark seconded the motion. No discussion. Motion passed 4-0.
- c. Program Development: Zach distributed a proposed committee structure for the Program Development Committee. Kalene will create a form for parents to complete during the registration process so that we can recruit volunteers for both the Program Development and Fundraising Committee.

9. Program Reports:

- a. Basketball (Boys & Girls): We have been selected to host 7 GNBL tournaments—each grade is hosting except the 8<sup>th</sup> grade boys. The YMCA has changed its winter basketball schedule and will only hold one league, starting in January. The 4<sup>th</sup> grade girls may want to participate in the YMCA instead of the GNBL. The GNBL has granted additional time for this grade to make a decision and submit forms. Discussion was had on holding a basketball signup night which would include a coaches meeting, mandatory parent's meeting, form completion, fee payment and volunteer signup. The meeting will be held October 12, 2014 at 6 pm in the commons. A coaches meeting for all coaches will be held the same evening at 5:30 p.m. Larry will be available to recruit people for committee work. Kalene will post the applicable forms on the website and construct an e-mail that can be sent to parents.
- b. Football: No report.
- c. Wrestling: Youth wrestling tournament is on Sunday, March 15, 2014.
- d. Volleyball: The free Fall Skills and Drills Program for 3<sup>rd</sup> – 6<sup>th</sup> graders started on September 13<sup>th</sup>. Participation levels are great and Shelli has been able to engage many parents in helping out.

10. Communication: None that wasn't already discussed above.

11. New/Other Business: None.

12. Adjourn: Meeting adjourned at 7:05 p.m.

Respectfully submitted,

Kalene Engel, Secretary