

ArbiterSports

Online Referee
Management Solutions



Arbiter – RefPay Integration

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Creating a RefPay Account

Begin by going to www.refpay.com and the click the large Sign Up button then click Next to register as a sport official.

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How RefPay Works for


Sports officials

schools

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Paymasters



User Login

Username

Password

Go

Sign Up

Forgot Your Username/Password?

Sports Officials

Being a sports official is a tough job. Getting paid is often even tougher - Until Now! The RefPay payment network allows officials multiple disbursement options, instant access to funds, payment without sharing personal or financial information, and best of all it's FREE for officials.

More >

Paying Administrators

RefPay is the easiest and most reliable way to pay sports officials, allowing leagues or athletic departments to electronically pay officials. Groups ranging from elite college conferences to local recreation departments all use RefPay to send millions of dollars in officiating payments every month.

More >

Official Associations

RefPay's electronic payment and reporting tool that significantly reduces the time and effort required to pay officials. Associations using RefPay enjoy hassle free dues collection, simplified tax administration, and can even receive electronic payments for officiating services.

More >


sign Up!


2010 RefPay Changes

Learn More >

Part of the NCAA Spectrum

“Paying Officials is now fast, easy, and secure.”





The RefPay Payment Network

RefPay Network Member

Enter Your User Type

When all required fields
are completed click **Next**

Registration Form - Step 1 of 8

Type of User *

☒ Sports Official
☐ Paying Administrator
☐ School - Municipality
☐ Auditor

* Indicates a Required Field

Registration Form - Step 2 of 8

Enter Your Personal Information

Date of Birth and SSN are required.
Neither assigners nor Arbiter
employees see this information, but it
is needed for 1099 purposes.

When all required fields
are completed click **Next**

User Information	
Title:	<input type="text"/>
First Name(s): *	<input type="text"/>
Middle Name/Initial:	<input type="text"/>
Last Name(s): *	<input type="text"/>
Company Name (Only if Company is Account Owner):	<input type="text"/>
Date of Birth: *	<input type="text"/> / <input type="text"/> / <input type="text"/> (mm/dd/yyyy)
Driver's License:	<input type="text"/>
SSN: *	<input type="radio"/> SSN <input type="radio"/> TIN <input type="text"/> - <input type="text"/> - <input type="text"/> (Verified by IRS)
Federal TCC#: *	<input type="text"/>
Country of Residence:	<input type="text"/>
Country of Citizenship:	<input type="text"/>
E-mail Address: *	<input type="text"/>
Confirm E-mail Address: *	<input type="text"/>
Home Phone:	<input type="text"/>
Office Phone:	<input type="text"/>
Mobile Phone:	<input type="text"/>
Fax:	<input type="text"/>
Preferred Language:	<input type="text"/> English <input type="text"/>

* Indicates a Required Field

Back Next Cancel

Registration Form - Step 3 of 8	
Physical Address	
Address: *	<input type="text"/>
Address (2nd Line)	<input type="text"/>
City: *	<input type="text"/>
State / Province / Region: *	<input type="text"/> <input type="button" value="▼"/>
Zip / Postal Code: *	<input type="text"/>
Country: *	<input type="text"/> <input type="button" value="▼"/>

Enter Your Personal Information

Enter a separate mailing address or check the box to indicate it is the same as the address indicated on the previous screen.

Registration Form - Step 4 of 8

Mailing Address

☐ Same As Physical Address

Name: *

Address: *

Address (2nd Line)

City: *

State / Province / Region: *

Zip / Postal Code: *

Country: *

Select One



* Indicates a Required Field

Back

Next

Cancel

When all required fields
are completed click Next

Enter Bank Information

To receive payments through direct deposit your bank information is required.

Receiving payments by check or debit card may require a fee so direct deposit is recommended.

This information can be entered later if not done at this time.

Registration Form - Step 5 of 3

Bank Account Information

Bank account information is not required to create a RefPay account. However, bank account information allows the user to receive payments by direct deposit and/or fund their RefPay account. Users will only be able to receive payments via check or RefPay debit card if bank account information is not provided.

Bank Name:

Address:

City:

State:

Routing Number

Account Number:

Account Type:

Name on Account

Routing # (9 digits) Account # Check #

TRANSIT SYMBOL ON US SYMBOL

When all required fields are completed click **Next**

Back **Next** **Cancel**

Enter Security Question

Because your funds can be accessed through this account, additional security is required beyond a username and password.

The answer to this question is required should you forget your login information.

Registration Form - Step 3 of 8

Security Question

Question: *

Select One

Answer: *

* Indicates a Required Field

Back

Next

Cancel

When all required fields
are completed click **Next**

Create Sign-in Information

Select a username, password and four-digit security key as your RefPay sign-in information.

Your email address is acceptable as your username should you like to keep that the same as your Arbiter sign-in information.

If you have an ArbiterSports account make sure to select Yes. Once you click yes, fill the section out below to link your RefPay account To ArbiterSports

Registration Form - Step 7 of 8

Preferences

Username *: _____

(E-mail address recommended)

Password *: _____

Confirm Password *: _____

Security Key: * _____

(4 Digits - Numeric Only e.g. 5555)

Would you like to order a RefPay debit card? *

☐ Yes ☐ No

Do you receive games assignments through ArbiterSports? *

☒ Yes ☐ No

ArbiterSports Account Details

Entering this information will automatically link your ArbiterSports and RefPay accounts together

ArbiterSports Email: _____

(Used to access ArbiterSports)

ArbiterSports Password: _____

(Used to access ArbiterSports)

* Indicates a Required Field

[Back](#) [Next](#) [Cancel](#)

When all required fields
are completed click **Next**

Agree to Terms & Conditions

To see the terms and conditions click View. Once you review them select *I Agree to these Terms & Conditions*.

When all required fields are completed click **Send**

Registration Form - Step 8 of 8

Terms & Conditions



I Agree to these Terms & Conditions *

View

* Indicates a Required Field

Back

Send

Cancel

At this point your RefPay account is created. Log into ArbiterSports to make sure your RefPay account is linked to ArbiterSports. You cannot be paid thru RefPay until you link your RefPay account to your Arbiter account!!

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If you put in your
ArbiterSports login
information on step 7
then you should see
your account number
and balance under
your Payments tab.

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MAIN

SCHEDULE

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INVOICES

BLOCKS

LISTS

MY REFEREE

PROFILE

REFPAY 1099S

CENTRAL HUB SWITCH VIEWS SUPPORT MY ACCOUNT SIGN OUT

Tracy Wilson (Official)
The Arbitrator Test Group
Group ID: 102206

RefPay

Please enter your RefPay account information

Click RefPay logo to Login

RefPay Username

RefPay Account #


Group

1023013722 Balance: \$108.00

102200

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For Officials



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[SWITCH VIEWS](#)
[SIGN OUT](#)

Paul Andersen (Official) | Stop Acting
 TheArbiter.net Test Group
 Group ID: 102206

RefPay

Exit

Click RefPay logo to Login

Please enter your RefPay account information

RefPay Username	<input type="text"/>	
RefPay Account #	<input type="text"/>	
1023613722 Balance: \$191.00	102206	Group

Exit

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If your account number and balance don't show, enter your RefPay username and then click the plus sign. When you are added to a new group you will need to complete these steps as well.

For Officials

ArbiterSports

MAIN

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MYREFEREE

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REFPAY

SWITCH VIEWS

SIGN OUT

Poul Andersen (Official) | [Stop Action](#)

TheArbiter.net Test Group

Group ID: 102206

RefPay

Exit

Click RefPay logo to Login

Please enter your RefPay account information

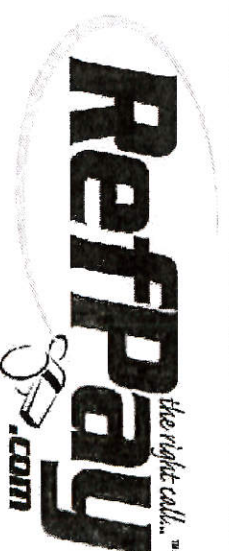
RefPay Username	David999	
RefPay Account #	1398-61692	
RefPay Security Key	<input type="checkbox"/> 102206 If an account has been set to a selected group, the existing account of the group will be replaced.	Group

Exit

Your RefPay Account Number (randomly created) will be displayed (1). Enter your four-digit security key (2) and check the Arbiter group numbers (3) for which you want to receive RefPay payments then click the blue disk (4).

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MAIN | SCHEDULE | EVALUATIONS | PAYMENTS | BLOCKS | LISTS | MYREFEREE | SETTINGS

REFPAY | PAYSHEETS | INVOICES

SWITCH VIEWS | SIGN OUT

Paul Andersen (Official) | Stop Acting
The Amateur Test Group
Group ID: 102206

RefPay

Exit

Please enter your RefPay account information

Click RefPay logo to Login



RefPay Username

David999

RefPay Account #

1290401832 Balance: \$0.00

Group

102206

Exit

You will now see your RefPay account number shown for each group you selected and your account balance (which will always be \$0.00 initially). You may check this screen for your account balance at anytime, but you must sign into refpay.com to actually receive your funds once you have been paid. The RefPay logo on this screen will take you to the refpay.com sign-in page.

For Officials



Accounts



Accounts

Accounts

<u>Account Creation Date</u>	<u>Account Number</u>	<u>Account Type</u>	<u>Currency</u>	<u>Description</u>	<u>Available Balance</u>	<u>Current Balance</u>
11/02/2006 09:25 AM	1257740297	RefPay	USD	Personal Account Edit	1,405.00	1,805.00

Card Accounts

<u>Association Date</u>	<u>Card Number</u>	<u>Card Account Type</u>	<u>Description</u>	<u>Status</u>
11/02/2006 09:30 AM	0000-0000-0000- 0000	RefPay Card	Citibank Visa Debit Card Edit	Active



Once a payment is made to you by a school or association you will sign into www.refpay.com to see this screen and your new balance.

For Officials



Account History

All Accounts Transactions Report

<u>Date / Time</u>	<u>Account Number</u>	<u>Transaction Description</u>	<u>Currency</u>	<u>Debit</u>	<u>Credit</u>
11/02/2006 09:25 AM	1257740297	New Account	USD		1,000.00
12/26/2006 01:54 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game - Fee Alta Hign"	USD		55.00
01/09/2007 12:56 PM	1257740297	Transfer from "paydemo" - "0801188148" - "Game Number 125, 165"	USD		750.00

Page 1 of 1

Print

Done

The account history lets you see when payments have been made to you and from whom.

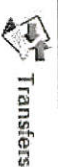
For Officials



Welcome Arbitrator! You have 1 new messages

[Help](#)

- Accounts
- Support



- News
- Reports
- My Profile
- Logout



Transfers

Send Funds

To Bank Account (EFT)	<input type="button" value="Enter"/>
To RefPay Debit Card	<input type="button" value="Enter"/>
By Check	<input type="button" value="Enter"/>

Transfer Funds

Between My RefPay Accounts	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other RefPay Users (Individual)	<input type="button" value="Enter"/>
Pay Officials, Personnel & Other RefPay Users (Mass)	<input type="button" value="Enter"/>
Pay Officials From Non-RefPay Account (EFT)	<input type="button" value="Enter"/>

Fund Account

Upload Funds into RefPay (EFT)	<input type="button" value="Enter"/>
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You can receive your RefPay funds in any of three ways from the Transfers menu:

1. Direct Deposit
2. Send to Debit Card
3. Ask that a check be mailed

Officials can also send other officials or schools money through RefPay for times they may get paid for a game someone else worked.

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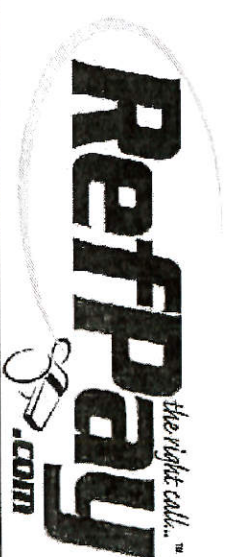
For Officials

Congratulations, you may now be paid through RefPay.

- RefPay is always free to officials that send the money to a bank account or to a RefPay debit card.
- Requesting a check is \$5.00.

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For Officials

Security

RefPay was designed to protect your data. Our 128-bit encrypted website uses the same technology as most online banks. Arbiter employee access to RefPay information is completely restricted and all accounts audited daily. RefPay funds are kept in an FDIC-insured account with a fully-accredited and trusted local bank.