

PYHA Board Meeting Agenda

Meeting Date: Tuesday, July 11, 2017

6:30 pm – Dream Lanes

Board Members Present:

Sarah Genschaw	Brenden Pautsch	Brenda Engleson	Stu Normington
Jim Sheahan	Kevin Kuhlow	Pat Goss	Sam Rasmussen
Steve Chvala	Jerry Zeutzius	Terry Tourtilot	Zak Holmes

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
 - If won't be complete, table until next month or discuss via email.
 - *3 Types of topics*
 - Informational – Provides information to the Board.
 - Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 - Decision – Discussion plus decision required. A vote is taken.
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- 6:30 pm Call to Order - 6:36 pm.
 - Review and approve minutes from June meeting *Pre-read*
 - Agenda Repair - add items or move order
 - *No update – motion to approve - Brenda / Stu – approved.*

Call to order

- 6:40 pm Old Business
 - *None*
- 6:50 pm OIC Update – Matt Hansen – *no show - sick.*
- 7:10 pm Treasurer's Report - Stu.
 - *6:37 – status quo. POS system purchased, new printer purchased, old system not yet on ebay. \$500 state farm check deposited. \$60K in cash, \$10K CD. Pat to ask Hanna to monitor cash for golf outing. Stu, Sarah and Brenda are out of town.*
- 7:25 pm Pass thru request for Stoughton skater – vote needed.
 - *6:42 – Stoughton child approved to Sun Prairie, Stoughton has approved the release. PW skater. Needs PYHA approval first. Pat /Brenden – approved (Steve = no).*
- 7:35pm Registration Update – Brenden

- 6:46 – *Forms updates received, should be ready to go by end of week. Using same fees as last year. All signatures on one page. Same cost as last year \$3. Parents will still need to sign a hard copy concussion forms. Pat – request to move Level 1 to their own page on the website and registration page. Need a prominent banner / tag to find Learn to Play Hockey. Pat to provide language to Brenden. Sarah to provide communication info to Brenden on LtP.*
- 7:45 pm Committee / Liaison Updates – member names / volunteer hours were due to the board on June 27th. Please have ready for the meeting to update matrix.
 - ALD – Jerry
 - 6:52 – *If same teams, need 5 ALG's, 10 PRC's. Each were 3 credits, PRC never did meet. If required to meet it will be time consuming.*
 - Apparel – Terry
 - 6:54 – *Met with AU sending it out for bid – 3 companies, due back Aug 1. Credit hours = 15 per chair (Amy and Kim), 15 hours to hand out, 3-4 people. Also looking for someone who wants to take on the role for 2018-2019 season. Kollege Town, Groth and one other. Plan is to have items available to try on / order at fall kick off. Jersey's = Amy T – still looking to use Dan for jerseys. Need to send Amy the available numbers – Brenden to do this. Hockey socks discussion with A & A, lot of people do not like the sweater version socks, looking to be uniform for all – Mary Suter would have the ability to have socks for us. Zak to talk to Mary about different options for socks. Have we considered stocking in concessions and selling? What other items are we going to sell in concessions this year? Any concerns with durability of the new material? Can we look at breezer covers and get a cost? Pat getting quote for fidget spinners with Patriots logo. Amy U – if anyone wants to use the logo for team shirts etc – they need to get board approval. Add restriction to handbook (Brenda) and team manager book (Sarah).*
 - Communications – Sarah
 - *Need 1 or 2 HS or college age kids to help with social media etc. Promotion of PYHA, during season, weekly, off season as communications come out. Minimum of 3 credits.*
 - Concessions & Volunteering – Brenden
 - 7:17 – *POS should be running within a week. All equip is in. Liz will be adding deep clean and stocking hours in every Sunday night. Liz will run concessions, Dana will do the scheduling. Sarah – should be a \$500 skater credit for each. Motion – Brenden / Pat – all approved. Taste is up for Dibs. Has a new contract been negotiated with MII for concessions? Pat to work on negotiation of new contract. Table the renegotiation until the rink situation has been resolved.*
 - *Discussion on volunteer / concession credits. Must require some level of hours in concessions. Need to specify on registration that volunteer hours are 1 credit unless otherwise specified by the board.*
 - *Motion – Kevin / Jerry – Keep the same hours as last year 12 and 8. Update with all hours for final notes. Vote = all approved*
 - *Concession credit requirement = 12*
 - *Volunteer credit requirement = 8.*
 - Equipment & Jersey's – Kevin
 - 8:10 – *3 sessions for checkout and check in – 2 people each – 1 hour each.*

- *Mite jerseys – Kevin / Sarah / Stu – check to see what we have, may be able to take a year off from ordering.*
- *Need to have a garage sale during the fall kick off.*
- Finance – Stu
 - *8:13 - Chad and Brenda will volunteer, 7 hours total.*
- Fundraising – Brenden
 - *8:14 – Orange leaf – check coming tomorrow. Owner interested in doing it again during season. BW3 is active. Festival foods ideas in the works. Candles will happen again. Joe S. is going to help with the raffle after the golf outing. Need to get license – class A. Hockey Mom sweatshirts are in the works, can cozies, knock off Yeti's. Will need 2-3 people later in season. Brenda – check on Amazon smile.*
- Governance – Brenda
 - *8:21 – Waiting to update handbook with fees etc. Need to reach out to Heath on bylaws.*
- Grants & Scholarships – Sam and Stu
 - *8:22 – Hard divider grant submitted to WAHA – will know Aug 1. Will need to write check then and there.*
- OIC – Zak
 - *No meeting this month. Questions from last board meeting are still pending.*
- Pictures – Brenda
 - *8:29 – guy from Chicago is interested but cannot commit until he knows dates for his big tournaments. Look at the first Monday in November for pix. Need to get jerseys ordered at fall kick off.*
- Rec League – Pat
 - *8:34 – Rec league - no report.*
- Recruitment – Pat
 - *8:34 - sent Sarah draft minutes from last meeting. There will be quite a few volunteer opportunities. Would like a budget for the year – pencils, foam pucks, posters, etc. Should be a volunteer intensive committee, also look to start grooming the next group to take over.*
- Registrar – Sarah
 - *8:40 – no update.*
- Rink & MII – Sam, Steve, Zak, Kevin, Pat
 - *7:25 – negotiations are still on going. Figure skaters do not want RS to touch either rink. They will not support this. Vote 7-2 by MII board to oppose the purchase of HIA. MII still focused on both rinks.*
 - *8:43 – painting has been done. Two coats over the logos. 1&2 have been painted. 4 is half done. Carpet cleaning Thursday. Coffee vending machine has been removed. Trophy case can move forward when we are ready. New insulation is in. Crossovers is gone. MII office will be located there. No news on what is taking place with the existing office. Staff will remain the same. Business as usual.*
- Tournaments & Events – Steve & Jim

- 8:49 – *Parade: Memorial Day and CG. Golf outing, Taste of Madison, Kick Off, Mighty Mites, Capitals night, Battle of the Badges, 3v3 Tourney, Alumni game, Awards banquet, State Tourney. 65 hours of volunteer leads + helpers. Dozen or so jobs, 2-8 hours of credit.*

- 8:55pm Upcoming Meeting Agenda topics. Informational

- *UW Health update – Kevin*

- *Banners – Pat & Kevin – put on hold*

- *9:00 – motion to go into closed session – Pat / Stu – what do we do with Toby since he has not paid the bill to MII? MII was to address with Toby, Toby will not respond and MG will not pay the bill. It's a reflection on the PYHA, do we send a communication? 3 hours of ice. Pat to discuss with Stu and draft communication. Motion to come back out Pat / Brenden.*

- 9:00 pm Adjourn

- 9:11 – Motion to adjourn – Stu / Brenda – approved.