

PYHA Board Meeting Agenda

Meeting Date: ~~Wednesday, January 10, 2017~~

Thursday, January 19, 2017

6:30 pm - Dream Lanes

Board Members Present:

Katy Churches	Brenden Pautsch	Brenda Engleson	Sarah Genschaw
Ted Pritchard	Jim Sheahan	Kevin Kuhlow	Pat Goss
Sam Rasmussen	Steve Chvala	Jerry Zeutzius	Stu Normington (L)

Ground Rules:

- Your time is valuable. We respect each other's time so all topics to run on time.
 - Timekeeper. Issue 5 minute warning to help stay on track.
 - If won't be complete, table until next month or discuss via e-mail.
 - *3 Types of topics*
 1. Informational – Provides information to the Board.
 2. Discussion – Informational plus requires idea generation and/or input in preparation for a Decision.
 3. Decision – Discussion plus decision required. A vote is taken.
-

- Call to Order – 6:36pm
- Review and approve minutes from December meeting
 - 1st Brenden 2nd Pat Approve All Opposed none
- Agenda Repair - add items or move order
 - Move OIC up in schedule
- 6:40 Zamboni - Andrea Chaffee from MII. Informational (20 min)

Goodman Grant background: when MII first approached the Goodman Foundation, they toured both arenas. MII initially wanted the grant to pay debt from prior projects (2009 ice sheet HIA, locker rooms MIA) but the Goodman Foundation had no interest in that. When looking at the entrances to the MIA rink, conversation led into disabled programs for MIA which is what they ultimately got the grant money for. That work is done now, and substantial savings from that work will go into fixing bathrooms at HIA.

MII was approved by the City for a \$1.8M loan to refinance debt and personal loans and asbestos/insulation (at HIA).

Zamboni fundraising campaign: current one at HIA is 20 years old, spending \$7000 on maintenance each year now. For a new one, need to raise \$100k and it takes 6 months order to delivery. The Zamboni wrap already sold to Little Caesar's – would be billed quarterly, money is more for maintenance issues. MII looking for whatever help can get from Patriots. Options include big ticket raffle 50/50, skate a thon, etc.

Katy: Will the Zamboni be for HIA? Yes. Will be propane versus electric which has issues (like at MIA).

Katy: What about used? Do the capital campaign for the \$100k and use some on new, rest on others.

Sam: what about getting from UW? They seem to go through Zambonis fairly regularly. Andrea: can get new/used from SuperRink for \$35/40k but trying to get HIA something new. Pat Goss: to make a couple calls to see about cycle at UW.

MII is working with other clubs/users regarding the campaign as well. Patriots tentative launch date for the campaign is the annual meeting in April.

Action: Andrea provide a plan about advertising the improvements as well as the capital campaign. Andrea will co-work with Patriots on anything we want to do. MII would coordinate.

Possible revisit of enclosing concessions. MII to inquire with Findorff about getting a budgetary number.

- 7:50 OIC Updates – Marc G. Informational (10 min)

Playdowns all set. Seeding meetings went well, where everyone thought. Brenda verify payments – is there a cost for coaches or flat fee for state?

- 7:55 Social Media Policy for Club Leadership – Katy. Discussion (15 min)

There is a USA Hockey policy that we need to follow through SafeSport. WAHA should also be putting together policy.

Pat: form a task force that would be in place for 2017-2018 year for parents/coaches/players.

Brenden: Add some volunteer hours for social media task force.

Sarah add “reminders” of proper social media behavior to newsletter.

- 8:20 Treasurer's Report – Brenda. Informational (5 min)

Fees: owed \$19k, of that \$10k on payment plans. Of payment plans, 2 did not meet first payment – one reached out, one did not.

Next year have to split concessions and volunteer in Dibs. And full hours, not half.

Statements went out last night for those who still owe money. Will email coaches with list of who has not paid.

Motion: Patriots to approve a credit for coaching to be applied to the next season's bill.

1st Pat/ 2nd Jim. All in favor.

Non parent coaches stipend is total reimbursement, not any additional hotel fees.

Coaching certification reimbursements have been sent.

- 8:55 Committee Updates:

- Concessions/Scheduling – Katy. Informational (10 min)

Doing OK in concessions, running about even from last year. POS equipment is ready, just need to get concessions staff up to speed. Then will put together training materials. Goal is for Feb 1.

Have tried some specialty foods like Arby's, did well.

Accessories are out now and selling. Also selling some mouth guards, laces, helmet kit.

- Apparel and Jerseys – Katy. Informational (10 min)

Product total sales \$3024. Incentive of \$551 back to organization. Some issues with delivery. Next year up for getting quotes from suppliers again.

- Scholarships & Grants – Jim. Informational (5 min)

Deadline of April 1 for Hall of Fame.

Grassroots will get back into next time.

State Farm, Brenda did online and we should get.

AmFam keep checking with. Jim talking to Mike Unitan about golf championship.

No pending deadlines.

- Recruitment Committee – Pat. Informational (10 min)

Members include Pat Goss, Chad Craighill, Matt Hansen, Tanner Blair, Liz Hrodey. Tanner possibly in a few years to run the committee.

Pat sent the recruitment committee plan to USA Hockey and received positive feedback. They suggested to send to WAHA.

Goal is by annual meeting, the committee will have its first official meeting.

- 9:15 State Tournament – April/Brenden. Informational (20 min)

- Volunteering

- Sponsorships

April has doled out jobs. Hotels figured out. Did a walk through at Hartmeyer to document issues that would like addressed before State. MII is looking at list to figure out what can do for cleaning, etc. Will post items on Dibs for volunteering. Programs being pulled together. April looking for schedule at rink Friday before. Pat will talk with MII to make sure all is OK to come in early, locker rooms available, post names, etc.

- 8:05 MII Updates – Pat. Informational (15 min)

New HIA employees are doing well so far. Pat has stepped down as MII liaison/Board member, need a new person. Sam Rasmussen volunteered.

When scheduling high school games/changes – make sure communicate with Dana Hendricks.

Need to know over the summer what is happening at rink so can staff appropriately.

Work with Dakota to get security signage and others set up

- 9:35 Succession Planning (President, Treasurer and other open board positions) – Katy. Informational & Discussion (15 min)

Katy, Ted, Brenden, Stu terms up. Exec Committee is filled by current Board members. Starting in February, publicize positions.

- 9:45 Annual Meeting & Banquet – Jim Informational and Discussion (15 min)

Look at options for new venue or change how serve the kids, rearrange tables, bartenders, etc. More tables.

Date will be April 2.

- 9:50 Golf Outing & Other Fundraising Events/Activities for 2017 – Katy. Informational & Discussion (15 min)

Start messaging for volunteers. Need a chair. Possibly spring – early June. Next Board meeting, come with ideas. Would fulfill this year's volunteer. Jerry Zeutzius is Board liaison.

- 10:00 Other Items

Brenda will review and update Handbook for next season.

Raffle license – will pursue a B, possibly A, license so can do raffle in concessions.

- Adjourn 10:06pm

1st Pat/ 2nd Jim All in favor.