



## Board Meeting Minutes – August 20, 2017

1. Meeting Commenced at 8:36pm with quorum
2. Board Members

Present:

- a) Program Director: Tim Minnich
- b) Treasurer: Karen Ochs
- c) League Director: Laura Campbell
- d) Tournament Director: Johnny Campbell
- e) Booster Chairperson: Joel Duvall
- f) Facility Manager: Craig Witker
- g) Boys Athletic Director: Rob Kaiser
- h) Girls Athletic Director: Brett Bush
- i) Web Site Administrator: Chris Bottomley
- j) Concession Director: Cara Ferrell
- k) Fall League Director: Amanda Walther
- l) Rec League Director: John Schafer
- m) Member at Large: Tom Maloney
- n) Member at Large: Art Zimmerman

Absent:

- a) Advertising Director: Micaela Leonard
- b) Spring AAU Director: Jon Rader

Guest:

- a) Cody Grant

3. Previous Meeting Minutes
  - The July 2017 meeting minutes were approved. Craig Witker motioned to approve, 2<sup>nd</sup> by Chris Bottomley.
4. Treasurer's Report – Karen Ochs
  - The July 2017 treasurer's report was approved. Joel Duvall motioned to approve, 2<sup>nd</sup> by Chris Bottomley.

Current Balances as of 8/20/2017	
Checking	\$64,744.90
Savings	<u>\$18,890.00</u>
Total	\$83,634.80

- Outstanding Larger Items – \$3,500 for McAfee signage, Henley Hall improvements: padding and bleachers (\$3,500 each).
- A comparison report was generated for this year versus last year. Significant changes were reviewed:
  - Rec ref fees were up last year.
  - The online fee payment was discussed.
  - Gym fees were discussed, along with gym allocation between the select and rep programs.

## 5. Old Business

- Henley Facility Update – Craig Witker
  - Except for a new door, all new materials are installed or onsite and ready for installation.
  - The access-key fob system is outdated. Craig is considering replacement options.
    - Recent site access was discussed. The decision was made to turn off key fobs for those abusing their access capability.
  - It was observed that the new cleaning person is doing a great job, both inside and out.
    - The decision was made to increase cleaning frequency to weekly now that open gyms have started.
  - The decision was made to seal the parking lot again this year.
- McAfee Sports Center Update – Tom Maloney
  - The floor machine is operational now. The use of proper pads is critical for the floor.
  - The concrete sidewalk has been redone. The steps and westside will be done this week.
  - A double door for the primary entrance will be installed this week.
  - Asphalt patching is planned for the parking lot.
  - New flooring will be installed in the entrance, hallway, referee room, and training room.
  - Electric will be run in the hallway.
  - They are working on having a concessions area open this winter.
  - Many requests have been received for the facility to host additional tournaments in the future.
  - McAfee has been open for one year now. Rentals have met expectations.
- Website Upgrades – Chris Bottomley
  - The winter select registration set up is underway.
  - Select program revenue and costs from last year were discussed:
    - Revenue: Fees collected - \$12K
    - Costs: \$14K gym rental, \$11K ref fees, \$7K tournament fees.
  - Decision was made to leave fees unchanged from last year: \$300 player fee plus \$50 fund raiser, or \$350 total. Family player fee maximum remains at \$700.
  - The payment method for player fees was discussed. Decision was made to invoice at the time of registration, with the option to pay by check. A refund will be issued if the player does not make a team. Staggered payment options will be offered, but details of how this will be configured is to be determined.
  - The volunteer buyout was discussed. Brett Bush motioned to raise the buyout to \$250. The motion passed with a majority vote.
  - Payment for player uniforms will be handled online.
  - Online registration will include Lindsay's Law form, concussion form, and parent code of conduct check box.
  - Committee selection will also be included as part of the online player registration.
  - The decision was made to invoice families that did not buyout or complete their volunteer hours last year at the time of registration for buyout amount. The money will be refunded if the volunteer hours are completed this season.

- Concessions – Cara Ferrell
  - The walls and cabinets have been painted. The cost was under \$200.
  - The freezer needs to be replaced. A new freezer will be purchased at Sam’s Club. Karen Ochs motioned that up to \$200 could be spent on a replacement freezer. 2<sup>nd</sup> by Craig Witker. The motion passed by majority vote.
  - The Pepsi contract was discussed. The decision was made to not renew the contract. The cooler will be replaced if Pepsi removes it. The empty containers will be disposed of.
- AD’s Update – Rob Kaiser and Brett Bush
  - The 2<sup>nd</sup> grade boys coach and the 3<sup>rd</sup> Grade Orange boys coach have not been identified yet. There are a couple of candidates that have expressed interest in the 2<sup>nd</sup> grade position.
- Fall League Update – Amanda Walther
  - There are (111) girls playing this year, up from (72) last year.
  - There are (47) 6<sup>th</sup> grade girls participating.
  - There are (14) coaches.
  - The online registration went very well.
  - Games start August 27<sup>th</sup> and run through Oct 15<sup>th</sup> (No games Labor Day weekend).

## 6. New Business

- Gym Time Request – Laura Campbell
  - The McAfee gym time request for dates between 9/1 to 12/31 is due Sept 1<sup>st</sup>.
  - We are expecting to field (8) girls teams and (10) boys teams this season.
  - Each team will have (2) practices per week, (1) can be shared with another team.
  - There were (58) rec teams last year. Each team has a (1) hour practice per week, with (2) teams per court.
  - Laura will find out what gym time is available from the school system. It was decided that we will try to use school gyms for 4<sup>th</sup> grade teams and younger when possible.
- Registration Rally
  - It was decided that we will host a registration rally again this year.
  - Online registration will be up and running by Labor Day. It will be posted on social media and a PDF will be created for school communication.
  - The 1<sup>st</sup> tryout is set for Sept 17<sup>th</sup>.
  - The registration rally was scheduled for Sept 13<sup>th</sup> from 6:00 to 8:00pm.
  - Cara Ferrell will handle the registration details.
  - Chris Bottomley will have laptops available for registration at the rally.
- Rec League
  - Johnny Campbell suggested giving the basketballs to the players at the beginning of the rec season instead of at the end for use during the season.
- Yearbook
  - This is Amanda Walther’s last year coordinating the year book. A new volunteer needs to be identified to replace her, preferably this year so they can learn through the process this season.
  - The volunteer photographer will take pictures of all teams again this season.
- Board Members Vote
  - A discussion was held about what to do with the open board position. Combining the Concession position with the Advertising position was suggested as an option.
  - A vote was held for each returning, unopposed board positions. The following board members were voted onto the board for the upcoming season:
    - Treasurer: Karen Ochs
    - League Director: Laura Campbell
    - Tournament Director: Johnny Campbell

- Booster Chairperson: Joel Duvall
- Facility Manager: Craig Witker
- Boys Athletic Director: Rob Kaiser
- Girls Athletic Director: Brett Bush
- Web Site Administrator: Chris Bottomley
- Concession Director: Cara Ferrell
- Spring AAU Director: Jon Rader
- Fall League Director: Amanda Walther
- Member at Large: Tom Maloney
- Member at Large: Art Zimmerman
- John Schafer stepped down from the Rec Director position.
  - Cody Grant was voted into the Rec Director board position by majority vote.
- Tim Minnich stepped down as the Program Director.
  - Johnny Campbell was voted into the Program Director position by majority vote.
- Micaela Leonard stepped down from the Advertising Director position.
  - Tim Minnich was voted into the Advertising position by majority vote.
- Cara Ferrell motioned to create a Girls AAU board position. The motion passed by majority vote and will be discussed at a future board meeting.
- Potential Future Topics
  - Girls AAU board position
  - Coaches meeting
  - Elementary Fall League
  - Event communication to Stars distribution list
  - Tournament expansion
  - Hosting an AAU tournament
  - Insurance
  - McAfee cleaning instructions
  - McAfee revenue for past fiscal year

## 7. Closure

- Joel Duvall motioned to adjourn. 2<sup>nd</sup> by Brett Bush. Meeting adjourned at 10:57pm.