

Registration Committee

Administrative

- Website Responsibilities
- Set-up on-line Registration
- Request discount codes
- Set-up Reporting
- Financial Reporting
- Membership Cards
- Level of Play Registration
- September Ice participants
- Set-up Team/Group Emails
- Roster Teams online
- Give website access to Coaches & Team Managers
- Set up Team Pages/Private Pages
- Set-up Family Volunteer hour tracking on-line
- Order & Distribute Membership Cards
- Coordinate Registration Night
- Roster Teams with appropriate district
- Background check on Team Manager
- Communication
- email to past members
- flyers to area schools

Player/Member

- Register with USA Hockey
- Register with MAHA
- Birth Certificate (for new players to MAHA only)
- Code of Conduct
- Consent to Treat
- Sports Physical (PeeWee/12U & higher) – need every 2 years
- Puck Bucks
- Skate Rental (if applicable)
- Volunteer Commitment
- How to log on to Dibs
- MAHA Policy Handbook
- Team Policy
- Move request (if applicable)

Coach

- Roster on Team
- Ensure Certification is up-to-date based on level coaching
- - Age specific
- Safe Sport
- Background check
- USA Hockey Registration