



Shakopee Soccer Association
1160 Vierling Drive #124
Shakopee, MN 55379
952-913-9351
www.shakopesoccer.com

Board Meeting Minutes
October 16, 2016

The board meeting of the Shakopee Soccer Association was called to order at approximately 7:09pm at the Shakopee American Legion, by Jeff Seel.

Present: Chuck Millis, Josh Forsythe, David Leary, Jeff Seel, Doug Rogers, Terry Harder, Chris Lewis, Tony Schuetz, Doug Anderson, Greg Wheaton, Jon Poppen, Patti Isensee, Doyle Voss

Absent: Mark Teslow, Troy Swallows

Approved meeting agenda as submitted

Approved board minutes from October 2 board meeting, with revisions

- **Procedural Review**
 - Reviewed simplified Roberts Rules of Order
 - Move that anything that comes out from the club goes out on template letterhead
 - Jeff move, Doug A second, approved unanimously
 - Reviewed preferred email addresses
- **Website review**
 - Doug A to divide up pages among board members for review and suggested updates
 - NGIN will take current site, push it into new style, including responsive web design
 - Board members to look at web pages and give recommendations in 2 weeks
 - Website/communication updates
 - Communication (Twitter/FB/email) to Josh
 - Website changes to Doug A
- **Treasurer review**
 - Reviewed recommendation from Scott Russett
 - Discussed coaching budget
 - We're well under the rate for some clubs, need to stay competitive
 - Discussed how to raise additional funds – fundraising? More sponsorships?
- **Finance process simplification**
 - Payroll/accounting to go through Markwell & Lewis at no cost
 - Will start on 1/1
 - Motion to move payroll/finance on January 1 by Josh, Dave second, approved unanimously
- **Boys Director items**
 - Discussed having a goalie shirt and gloves per team
 - Tabled discussion of policy for later
 - Waived volunteer hours for one family
- **Administrative Updates**
 - 36 families did 0 hours of volunteering
 - 48 families had only partial hours done
 - Will cash all checks under 12 hours
 - Reviewed requests for fee changes/waivers



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- **Calendar review**
 - Patti will keep the calendar
 - List the owner of an item and the to-do date
 - 10/30 – 4-5p winter training meeting
 - **PACT meeting review**
 - Required for U9-U11 – certificate is proof
 - Need to attend the whole meeting
 - Will probably host 2 more PACT seminars

Adjourn Meeting:

Motion adjourned – Move Josh, second Chuck, approved
Meeting adjourned at 9:09p

The next meeting will be Sunday, November 20 @ 7:00pm at American Legion.

Minutes submitted by: Josh Forsythe