

# **Thunder Youth Football By-Laws And Constitution**

## **By-Laws**

Thunder Youth Football

(Approved by Executive Board on February 10, 2015)

## **Objective and Purpose**

The purpose of the organization shall be to promote and administer to the Junior Football League (Cen-Cal) and TYF; and to provide the opportunity for qualified boys and girls to participate in competitive football.

**P.O. Box 522 Atwater, Ca 95301 (209)230-8855**

**Thunder Youth Football will consist of the following:**

**Board of Directors** shall consist of Executive Board Members and Committee Chairs

**Executive Board Members**

President  
Vice-President  
Secretary  
Treasurer  
Parent Liaison  
Cencal Rep

**Committee Chairs**

Game Day  
Concessions  
Banquet  
Spirit  
Equipment  
Fundraising

**(Article 1) Board of Directors**

A) The Board of Directors (also known as simply “The Board”) shall be composed of Executive Board Members and Committee Chairs. A Board Member is defined as any Executive Board Member or any Committee Chair.

B) The Board of Directors powers, duties and responsibilities shall be: Responsibility for exercising supervision of the TYF organization in establishing, promoting, and planning its organization, management and activities. All decisions of the Board of Directors shall be decided by a majority vote of the Board Members. The President shall cast his/her vote only in the case of a tie vote and shall cast the deciding vote.

A quorum of the Board of Directors must consist of **both** a majority of total current Board Members and no less than 3/5 of the Executive Board present and must include either the President or Vice-President. The election of New Executive Board Members shall take place by the banquet of each year. Executive Board terms shall be two years with the exception of the Parent Liaison which shall be elected annually. Family members in the same household may not serve simultaneously on the Executive Board, effective beginning 2015 season and thereafter.

C) Classification, Selection, and Term of Committee Chairs and Coaches:

The Executive Board Members shall nominate and approve all Committee Chairs. The Board of Directors shall nominate and approve all Head Coaches. Head Coaches are responsible for bringing nominees for Assistant Coaching positions to the Board for approval.

## **(Article 2) Executive Board Members**

### **President:**

The President is an Executive Board position elected in the even years. The President shall preside at Board of Directors meetings. He/she shall act as an ex-officio member of all committees. He/she shall have the general supervision, direction and control of the business and affairs of the organization. The President shall administer all disciplinary actions, counter sign all minutes, and shall administrator all business voted on by the Board of Directors. The President shall conduct all meetings, functions, and public events. The President shall appoint a Cen-Cal League Representative which will attend Cen-Cal Board Meetings and vote according to the TYF Board in all matters. The President will have an Executive Board retreat in the month of January to establish the calendar, yearly goals, and budgets for the current year of the organization. The President may call a closed session of the Executive Board to discuss and vote on matters of a sensitive nature at his discretion.

### **Vice-President:**

The Vice-President is an executive board position elected in the odd years. The Vice-President shall act as an assistant to the President and perform such duties as designated by the President. The Vice-President shall become the President should the office of the President be vacated. The Vice-President will help establish a relationship with parents and public figures. In the absence of the President at any Board Meetings or any other official capacity the Vice-President shall assume the role of the President.

### **Secretary:**

The Secretary is an Executive Board position elected in the odd years.

The Secretary shall make sure that all minutes of each meeting are approved and signed by the Executive Board. The Secretary will keep accurate records and a complete file on all TYF activities and is responsible for all incoming and outgoing correspondence for TYF. The Secretary shall keep track of pre-season player rosters and registrations. The Secretary shall be responsible for coordinating all correspondence between the Board of Directors and each TYF team. The Secretary is responsible for coordinating and conducting the elections (see Article 3)

### **Treasurer:**

The Treasurer is an executive board position, elected in the even years. The Treasurer will receive, keep and distribute all funds for TYF. He/she shall keep an account of financial transactions, prepare a balance sheet monthly, and take care of taxes annually. The Treasurer shall have all financial books present at all Board of Director meetings. The Treasurer shall handle all monies involved with game day activities, sign-ups and fundraisers. The game day committee chairman and concessions manager chairman will report directly to the Treasurer who will then report directly to the President. The Treasurer shall receive all monies and deposit approved amounts to the organization's bank account.

## **(Article 3) Nominations and Election of Executive Board Members**

### **Qualified Voters for Nominations and Elections of Executive Board Members:**

A qualified voter is defined as a member of the Board of Directors, head coaches, assistant coaches, team moms, assistant team moms and any person that has attended at least 6 (six) meetings during the current season.

### **Nominations of Executive Board Members**

The Secretary will be responsible for announcing open Executive Board positions prior to the Annual Awards Banquet. If asked, the Secretary will provide a job description to anyone interested in running for a position. The Secretary will distribute the nomination list, by all means necessary, to the members of the TYF organization. Anyone in the organization can be eligible to nominate a person for the Executive Board Positions. However, all nominations must be accepted by the nominee and obtain a 2<sup>nd</sup> by an Executive Board Member. Any vacancy of any office except for the President shall be filled by the Board of Directors.

## **(Article 4) Meetings**

A monthly meeting of the Board of Directors shall be held at a place designated by the President at a location to be announced and distributed by the Secretary. The President can call a special meeting of the Board of Directors if the need arises to fill a vacancy in the Board of Directors. The Directors shall receive no compensation for their services as Directors.

## **(Article 5) Rules Governing League Play**

The rules governing League play will be developed by the Board of Directors and agreed upon and finalized. We will follow CenCal's rules governing league play. If a point of question arises during the season then recommendations may be made by anyone and the voting Board will make the final decision on the point of question.

This constitution/By-laws may be amended under the following specifications:

- A) All proposals for amending by-laws require a majority of the Board of Directors by the March Board of Directors meeting.
- B) All by-law proposed changes must be submitted by a member of the TYF Board of Directors.
- C) By-law changes should not be made after the last March Board of Directors meeting, however

by-law changes or updates may be open for discussion after a 3/5 majority vote of the members of the Executive Board.

D) Annual budget will be discussed at the February Board of Directors meeting.

## **(Article 6) Books, Records and Property**

A) All funds will be kept in a checking account.

B) Upon dissolution of TYF, all funds and properties in excess of liabilities and expenses of dissolution shall be transferred to the Buhach Colony High School Football Program, if not in violation of any law.

## **(Article 7) Violations**

A) League Officers, Team Managers, Coaches or players found in violation of League rules, regulations or coaching ethics as defined in the Cen-Cal Junior Football League Articles/By-laws will be subject to a suspension and/or a minimum \$50.00 Fine. Any coach or player ejected from a game will be suspended for a minimum of the next scheduled game and may be fined \$50.00. A second violation could result in immediate expulsion. All said suspensions shall remain in effect pending a requested appeal or hearing. Disciplinary action shall be levied by the President. Appeals and hearings shall be heard by the Board of Directors and the decision shall be final. Any persons requesting an appeal must appeal with 48 hours.

## **(Article 8) Registration/Applications**

A) All coaches must have applications on file with the Board of Directors. Screening will be done under "Megan's Law" regulations, including a D.O.J background check.

B) All players must have an application, proof of age and a physical on file with the Board of Directors before they will be allowed to take part in contact team practice.