

NHARA Quick Reference Resource Links

Please note: the U.S. Ski & Snowboard website has more information.

2019-2020 Alpine Competition Guide

https://www.usskiandsnowboard.org/sites/default/files/files-resources/files/2019/2020_Alpine_Guide.pdf

Update & Review 2019-2020

<https://www.usskiandsnowboard.org/sites/default/files/files-resources/files/2019/19-20%20UPDATE%20%26%20REVIEW.pdf>

Master Packet of Forms 2019-2020

Go to link below; scroll down; on right side of page click to download “Master Packet of Forms”

<https://www.usskiandsnowboard.org/sport-development/officials-development/alpine-officials>

Concussion Policy (This is a resource page and includes Concussion FAQ)

<https://usskiandsnowboard.org/governance/policies/concussion-policy>

US Ski membership hold roster

<https://docs.google.com/spreadsheets/d/1mQf2NSKKFXQFSWg3HW3RvUx7HBLKC2V6KluZHlvpqMI/edit#gid=0>

CDC online Course on Concussion in Sport 2019-2020 (as of 11/12/19)

<https://www.cdc.gov/headsup/index.html>

Course Setting Specifications 2019-2020 (no changes from 2019/2019)

(Scored and Non-Scored)

https://www.usskiandsnowboard.org/sites/default/files/files-resources/files/2018/2019_ALP_CourseSetting.pdf

Alpine Equipment Regulations 2019-20 (there have been no changes since 2017-2018 season)

https://usskiandsnowboard.org/sites/default/files/files-resources/files/2018/2019_ALP_Equipment.pdf

Race Course Homologation Index 2019-2020 (courses are in folders listed by state)

<http://media.ussa.org/Public/Athletics/CompServices/Homologation/>

Please note: This is a FTP website, which requires a User ID & a Password.

User ID = **homologation**; password = **Allout 2018!**

Race Venue Dismantling Guidelines/Recommendations 2019-2020 (no changes from 2018-2019)

https://drive.google.com/file/d/1wf8ZeBuSzqKPiIfvQqWVN3AfjQSf_xEf/view

FIS Precisions 2019 (to be posted when available usually before the end of December)

Alpine Gate Judge Video (13:31) 2019-2020

<https://usskiandsnowboard.org/sport-development/officials-development/alpine-gate-judge-video>

Please see below for more links and information

Alpine COMPETITION OFFICIAL – Introduction to Ski Race - online course & quiz*

Completion of this course, together with current U.S. Ski & Snowboard Alpine Official Membership, is required in order to be certified as a Competition Official (CO).

***Competition Official certification is one of the prerequisites** for the following Alpine Official specialty areas: CC; CR; JA; RA; RF; TC; & TD. Alpine officials must turn in the quiz to Mike Cosman (via email preferably), before taking other certification tests.

<https://www.us skiandsnowboard.org/sites/default/files/files-resources/files/2018/ONLINE%20COMPETITION%20OFFICIAL%20%28CO%29%2018-19.pdf>

Alpine Officials Certification Guidelines (Matrix & Progression) 2019 (last update May 2019)

<https://www.us skiandsnowboard.org/sites/default/files/files-resources/files/2019/15%20Certification%20Guidelines%20May%202019.pdf>

Skills Quest

<https://us skiandsnowboard.org/sport-programs/skillsquest>

Eastern Alpine Region webpage

<https://us skiandsnowboard.org/sport-programs/regions-divisions/eastern-alpine-region/>

2019-2020 INTRODUCTION from US Ski & Snowboard (10 pages)

INTRODUCTION

Welcome to the 2019-2020 Competition Season!

A Few Reminders

- All athletes **MUST** have an appropriate and current U.S. Ski & Snowboard membership in order to compete in a U.S. Ski & Snowboard event.
- Depending on the Organizing Committee's policies, U.S. Ski & Snowboard competitor memberships may be processed on-site. *Competitors 18 years of age and older must complete SafeSport Training and background screening and cannot be processed on-site.*
- All athletes **MUST** have a current FIS inscription in order to enter a FIS event.
- On-site processing of FIS inscriptions is not allowed; they must be processed by National Office.
- U.S. Ski & Snowboard cannot process FIS inscriptions for foreign competitors.
- All changes of event information (date, gender, event type, etc.) from the original listing must be sent immediately to U.S. Ski & Snowboard at compservices@us skiandsnowboard.org so the changes can be made to the calendar and the results will process. *Venue changes require a new schedule agreement to be executed and must be done before the race for it to be valid.* Under no circumstances should Race Code numbers be changed without specific approval by the U.S. Ski & Snowboard Competition Services Office.
- All race result files in XML format must be individually transmitted within 24 hours of event completion to alpineresults@us skiandsnowboard.org; FIS events require additional transmission to alpineresults@fisski.ch.
- Event Document Packets – electronic (preferred) or paper – must be filed for ALL events: Non-Scored and Scored.
- U.S. Ski & Snowboard electronic event document packets are sent to resultpackets@us skiandsnowboard.org. *
- If packets are not submitted electronically, paper event document packets must be sent via USPS to Competition Services; P.O. Box 100, Park City, UT.*

- FIS Office only accepts electronic submittal. **
- Nor-Am results: At the conclusion of each day's event, and upon receipt of XML race result file at alpineresults@fisski.ch, Nor-Am standings will be automatically updated and posted on the FIS website.

*Refer to "NON-FIS EVENT DOCUMENT PACKETS" included in the Master Packet of Forms (MPF). (Verify Region/Division requirements.)

**Refer to "FIS EVENT DOCUMENT PACKETS" and "DISTRIBUTION OF DOCUMENTS – FIS EVENTS" included in the Master Packet of Forms (MPF). (Verify Region/Division requirements.)

MASTER PACKET OF FORMS AND POINTS LISTS

The Master Packet of Forms (MPF) has been updated for the 2019-2020 season and includes updated versions of all forms required for U.S. Ski & Snowboard non-FIS and FIS events. Please use current forms and DO NOT PERSONALIZE/CHANGE CONTENT OF APPROVED FORMS – they are legal documents!

With the exception of the 4 documents that detail content of event packets, forms are placed in an approximate order of how they are used during an event. There is a table of contents with the title of each document, the order in which it appears, and the number of pages in that document.

U.S. Ski & Snowboard will send Report by the Referee forms and Gate Judge Cards to the Organizing Committee (OC) contact person at the address provided on the Alpine Schedule Agreement. *The Race Transmittal is no longer required. If one is generated, it is retained in the Organizing Committee's event file.*

U.S. Ski & Snowboard National Points List and FIS Points List are only available electronically and are available for download on applicable websites. Lists will be updated every two weeks. Please review the schedule of dates located at the front of the current Alpine Competition Guide.

U.S. SKI & SNOWBOARD OFFICES AND CONTACT INFORMATION

National Office

Competition Services
P.O. Box 100
Park City UT 84060
T: 435.649.9090
compservices@usskiandsnowboard.org

Eastern Office

Sam Damon
T: 435.714.2540
sam.damon@usskiandsnowboard.org
Paige Roberts
T: 435-714-1281
paige.roberts@usskiandsnowboard.org

Western Office

Angie Brown
P.O. Box 100
Road Z
Park City, UT 84060
T: 435.647.2036
angie.brown@usskiandsnowboard.org
Bill Gunesch
T: 435-602-2759
bill.gunesch@usskiandsnowboard.org

Central Office

Eric Cates
6101 County
Spring Green, WI. 53588
T: [608.512.7327](tel:608.512.7327)
eric.cates@usskiandsnowboard.org

Rocky Mtn. Office

Darlene Nolting
210 Caribou Lane
Steamboat Springs, CO 80487
T: 435.640.8510
darlene.nolting@usskiandsnowboard.org

Eastern Results

Janet Larson
P.O. Box 1720, Station A
Rutland, VT 05701
T: 802.468.2408
easternresults@usskiandsnowboard.org

CORRECT/ACCURATE EVENT RESULTS & EVENT DOCUMENT PACKETS: Tips to follow -

- When processing race entries, always confirm each competitor's U.S. Ski & Snowboard number, spelling of name, seed points and year of birth by checking the valid U.S. Ski & Snowboard list. **NOTE:** For FIS races where U.S. Ski & Snowboard results are being generated use spelling as on the valid FIS list (the spelling is not always the same).
- Please make sure required documents are legible and are signed as required.
- Event document packets must be submitted for all levels of U.S. Ski & Snowboard competition: Non-Scored and Scored; this includes Speed Training (ST) for Super G and Downhill and SkillsQuest.
- Event document packets should be identified with their U.S. Ski & Snowboard race code. Race results (XML and/or document packets) must be prepared/submitted individually.

U.S. SKI & SNOWBOARD NON-FIS EVENT DOCUMENT PACKET REQUIREMENTS

Following electronic transmission of an event's XML file to alpineresults@usskiandsnowboard.org, event document packets must be prepared and submitted. (Refer to "Procedures for Sending Race Result Files" for more information on submitting XML race files.)

The documents required in an event document packet and the order in which they should be assembled is as follows: (Refer to "Non-FIS Event Document Packets" and "FIS Event Document Packets", included in the Master Packet of Forms for specific preparation/submission requirements.)

Technical Delegate's Forms

- Technical Delegate Report – *non-FIS Report requires Technical Delegate's signature*. A separate Technical Delegate Report is required for **EACH** race (Men and Women = 2 TD Reports). Verify that the form is filled out completely and is signed.
 - Timing & Data Technical Report (TDTR) – *signed by the Technical Delegate and Chief of Timing & Calculations*. A separate timing form is required for **EACH** race (Men and Women = 2 timing forms.) *A TDTR is required for all sanctioned event – both non-scored and scored.*
- Program and Team Captains' Meeting Minutes: Official Program and *Team Captains' Meeting Minutes' portion signed by the Race Administrator*. When an Organizing Committee calendars more than one race with same gender/field on the same day, the Program must include course inspection times, start times, course reset/redress times and start intervals for both races.
- **Minutes of Jury Decisions and Protests**
Minutes of Jury Decisions, whether with or without protest, require record of votes/Jury members' signatures. **NOTE:** Start Referee and Finish Referee are only listed as Jury members for OWG and WSC; *they have no vote and must not appear on Jury-member section of documents.*

Injuries & Accident Forms

- All injuries at all U.S. Ski & Snowboard events – both non-FIS and FIS and regardless of the nationality of the injured party – require completion and submittal of the U.S. First Report of Accident via the preferred online process: buckner.com/us-ski-and-snowboard/ under "Important Links" and "Online Accident Report"; or via the paper copy available in the MPF as directed by the instructions; both the instructions and paper form are included in the MPF. ***If the Technical Delegate's Report documents an injury, there must be a First Report of Accident (either a copy of the online report or the paper report) included in the Event Document Packet submitted to U.S. Ski & Snowboard.***
- Any suspected concussion – including one involving an athlete with a U.S. Ski & Snowboard General member or Short Term Athlete membership – must immediately be reported to U.S. Ski & Snowboard Competition Services: compservices@usskiandsnowboard.org; injured athlete must be removed from training/competition.

- In case of serious accidents, please contact U.S. Ski & Snowboard Competition Services for further instructions. **NOTE: Refrain from discussing any accident/injury via email, text or social media!**
- A major accident should be viewed as one or more of the following and requires a “TD Accident Report”:
 - ✓ Accident results in serious injury or death;
 - ✓ Accident is the result of a competitor exiting the trail and sustaining injury, in conjunction with the competition, or sustaining injury due to collision with a person or obstacle within the race arena;
 - ✓ A Coach, Official, Media, or Spectator is involved in the accident, in conjunction with the competition;
 - ✓ Accident has any strange or extenuating circumstances.

Reminder, *Zurich North America (Bruckner)* only accepts their claim form. Even though the “TD Accident Report” (for serious injuries) is completed, the U.S. First Report of Accident claims form **MUST ALSO BE COMPLETED** and submitted either via the preferred online filing process: buckner.com/us-ski-and-snowboard/ under “Important Links/Online Accident Report” or via the paper copy available in the MPF on the U.S. Ski & Snowboard website as directed by the instructions in the MPF.
- **Miscellaneous Documents**
 - Exceptional Athlete Ski Up Agreement (if applicable)
 - U.S. Ski & Snowboard Volunteer Competition Worker Registration

Head Tax: U.S. Ski & Snowboard (National), Region and/or Division Head Tax

- National Head Tax of \$10.00 per starting competitor, per race per gender is due to U.S. Ski & Snowboard for all U.S. Ski & Snowboard Scored events, including FIS collegiate events. Head Tax is paid for all first-run starts, including DSQ's and DNF's. **Head Tax is due within 30 days of the race date.**
- Head Tax for non-FIS collegiate events (USCSA divisional series) is \$250 per race/per gender.
- All Competitors **MUST** be accounted for. U.S. Ski Team members (A, B, C, D), U.S. Paralympic National Alpine Skiing Team members and NAMED Foreign National Team members ranked 350 or better (world rank) in one of the events being contested, are exempt from payment of U.S. Ski & Snowboard Head Tax.
- Foreign athletes attending a university/college/school or who are members of/training with U.S. clubs must be 100 or better (world rank) in one of the events being contested in order to be exempt from event fees and payment of U. S. Ski & Snowboard Head Tax.
- At pre-determined events (e.g. U.S. Alpine National Championships), or at the discretion of the OC for other events, athletes ranked 100 or better (world rank) in one of the events being contested - regardless of their national team affiliation or national status - may also be exempt from event fees and payment of U.S. Ski & Snowboard Head Tax. *All competitors for whom Head Tax is waived MUST be listed on the “Head Tax Exemption Sheet” which can be found in the MPF.*
- U.S. Ski & Snowboard - after automatically deducting athletes for whom no Head Tax is required (UST, etc.) from the total number of starts - will calculate the amount of Head Tax due and provide a detailed account of expected amounts. This can be found under the Schedule Agreement area of the club login. A form showing the expected Head Tax for National, Regional, and Divisional (not all Divisions have supplied Head Tax information for inclusion in the calculations) can be printed from that site and returned with required Head Tax payments. If U.S. Ski & Snowboard's calculation shows a different amount due, the “Head Tax Exemption Sheet” must be included with payment.
- If an OC chooses to use U.S. Ski & Snowboard's online race registration system, the OC needs to login to the Event Administration System using the club login to see amount of Head Tax due and

registration amount total collected. Once amount due has been verified and agreement has been reached U.S. Ski & Snowboard will forward the entry fees to the OC.

- If a Region/Division requires additional Head Tax and has not supplied Head Tax information for inclusion in the calculations, payment of these amounts will be the responsibility of the OC and should be submitted as directed by your appropriate Region/Division. *Verify procedure for your Region/Division.*
- Event Organizers may choose, or be required, by Region/Division to waive entry fees for regional teams, etc., however U.S. Ski & Snowboard National Head Tax MUST still be paid for these competitors.

U.S. Ski & Snowboard Head Tax Policy

- Head Tax is not charged for U.S. Alpine National Performance Series, National Championships, Nor-Am Cup, or World Cup events.
- National and Regional Head Tax is charged for “National Events”; Regional Head Tax is collected. Division Head Tax is not collected.
- For “Regional Events”, U.S. Ski & Snowboard and Regional Head Tax is collected. Division Head Tax may not be collected. Example: Regional FIS, U.S. Ski & Snowboard Regional Junior Championships. Contact Division Office for requirements.
- For “Division Events” U.S. Ski & Snowboard, Regional and Division Head Tax is collected.
- U.S. Ski & Snowboard, Region or Division authority may waive respective Head Tax (es).

NOTE TO ORGANIZERS OF FIS EVENTS

FIS is a paper-free reporting system with minimal submittal requirements; U.S. Ski & Snowboard is the repository of all event-related official documents. If any documents must be submitted to FIS, they must be electronically submitted in scanned/PDF format. Refer to “FIS EVENT DOCUMENT PACKETS” and “DISTRIBUTION OF DOCUMENTS – FIS EVENT”, included in the MPF.

ONLY SUBMIT REQUESTED DOCUMENTS. DO NOT INCLUDE FIS ATHLETE’S DECLARATIONS (Forerunners) OR U.S. FIRST REPORT(S) OF ACCIDENT(S) IN ANY PACKET SENT TO THE FIS OFFICE!

NOTE: Protest fee(s) retained by the OC and sanction fees collected on site, must be submitted to U.S. Ski & Snowboard’s Competition Services. Tendered amount(s) must be identified by event, date, codex and name of applicable (protesting/sanctioned) party.

Region and Division Offices may differ on documents required from the organizer, PLEASE refer to your Region's and/or Division's specific requirements when compiling packets.

U.S. SKI & SNOWBOARD MEMBERSHIP REQUIREMENTS

Membership Requirements

All competitors (*including forerunners and foreign athletes participating in non-FIS events*) participating in a U.S. Ski & Snowboard-sanctioned event MUST have the proper membership applicable for the type of event: Competitor, Non-Scored Athlete, Alpine Adaptive, Masters, Short Term Alpine, or Short Term Alpine Foreign. (*Short Term Alpine and General memberships are restricted to those under 18 years of age. Short Term Alpine Foreign is for foreign athletes 18 years of age and older coming to the U.S. for an event. General members may train with clubs and serve as forerunners at sanctioned events, but they may not be allowed to compete.*) Competitors whose membership cannot be verified on the U.S. Ski & Snowboard website MUST complete an online U.S. Ski & Snowboard membership application. ***Competitors 18 years of age or older who have not completed SafeSport Training and background screening will be “PENDING” and must not be allowed to participate.*** (Due to privacy concerns, some areas of Member Tools may require login access.)

A U.S. Ski & Snowboard online membership can be obtained after creating a [U.S. Ski & Snowboard User Account](#) on the U.S. Ski & Snowboard website.

Registration must be submitted only by those 18 & older; parent or legal guardian must submit registration for those under 18 years of age

Membership Application must be completed; e.g. personal data

Primary medical/accident insurance information must be submitted

Non-certified Coaches must review and complete “Coaching Fundamentals”

- U.S. Ski & Snowboard’s “Assumption of Risk and Release of Liability” must be reviewed and accepted*
- U.S. Ski & Snowboard’s “Concussion Policy” must be reviewed and accepted*
- U.S. Ski & Snowboard’s “Child Protection Safe Sport Guidelines” must be reviewed and accepted*
- Credit card information to cover membership fee and, when applicable, late and rush fees; including any additional, required Region and/or Division membership fees must be paid.
- If required, SafeSport Training and background screening must be completed.

*In the case of minors, **a parent or legal guardian's acceptance/signature is absolutely necessary**. **In the case of an online membership application, the parent or legal guardian must be the individual who accepts liability.**

Coaches, Officials, Club Volunteers

- If either SafeSport Training, background screening, and/or “Coaching Fundamentals Course” are required, “PENDING” will be noted on the membership dashboard. *
- When all “PENDING” requirements are fulfilled, membership will be finalized and a membership card will be mailed to the address noted on the application.
- If there are no “PENDING” requirements, membership will be finalized immediately and U.S. Ski & Snowboard website will be updated. A U.S. Ski & Snowboard membership card will be mailed to the address listed on the application.

*Separate email notices will be sent to individuals requiring either background screening, SafeSport Training, or Coaching Fundamentals course. Failure to respond within noted length of time will inactivate membership application.

- **Coach membership** must be current in order for a coach to be granted venue access or serve in any coaching capacity at any U.S. Ski & Snowboard event; e.g. on-hill coaching.
- **Coach membership, Referee certification and Update status** must be current in order for a coach to serve as a Jury member, Jury Advisor (Start/Finish Referee), or set a course at any U.S. Ski & Snowboard event.
- **Officials membership and applicable certification and Update status** must be current in order to serve as a Jury member, Jury Advisor, Chief of Course, Course Setter, Chief of Timing & Calculations, or Race Administrator at any U.S. Ski & Snowboard event.
- **Membership is not valid** until processed by U.S. Ski & Snowboard; website will be updated to show validity.

Seeding foreign competitors at a non-FIS event

- **Foreign competitors** who do not have current U.S. Ski & Snowboard points but who do have current FIS points must be seeded with their FIS points; if applicable, these FIS points are used in the calculation of the Penalty.
- **Foreign competitors** who do have current U.S. Ski & Snowboard points must be seeded with their U.S. Ski & Snowboard points; if applicable these U.S. Ski & Snowboard points are used in the calculation of the Penalty.

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Note the following:

- **Contact your Region/Division Office for any specific instructions if your race is scheduled just prior to a points list closing date.**

- U.S. Ski & Snowboard National Point Confirmation Letters are available for \$100; FIS Point Confirmation processing fee is \$200. Contact the U.S. Ski & Snowboard Membership office for specific instructions.
- In order to promote interest in our sport, U.S. Ski & Snowboard issues Short Term Alpine memberships. These two-per-season memberships have per-day pricing and will allow individuals an opportunity to try different events/disciplines without having to obtain a full Competitor membership. First Short Term membership may be purchased online; second requires direct contact with Member Services.

There are 3 types of Short Term Alpine memberships available: Alpine Short Term for athletes 17 years of age and younger; Alpine Short Term Foreign for athletes 18 years of age and older who will be traveling to the United States for a competition; Short Term Masters for Masters athletes 18 years of age and older. *Short Term memberships do not require either SafeSport Training or background screening.*

- U.S. Ski & Snowboard has approved issuance of a Non-Scored Athlete membership. Members' data will appear on the National Points List; however, they will not earn national points.

Coach, Race Jury, Jury Advisors (Start and Finish Referee, Chief of Course, Course Setters, Chief of Timing & Calculations, Race Administrator, Forerunners, and Volunteers Membership Requirements

- **Coaches are required to be current members of U.S. Ski & Snowboard as a Coach (includes both Coach and Official membership.** Coaches who are not current U.S. Ski & Snowboard-member coaches are not entitled to venue access or to participate in any capacity at any sanctioned U.S. Ski & Snowboard race, e.g. on-hill coaching. Issuance of credentials to appropriate working coaches is the responsibility of the event organizer, per Region/Division guidelines.
- **For U.S. Ski & Snowboard-sanctioned non-FIS events, all Jury members, Jury Advisors, Chief of Course, Course Setters, Chief of Timing & Calculations, and Race Administrator** are required to hold valid membership in U.S. Ski & Snowboard as an “Official” or “Coach” *.
 - **Referee, Assistant Referee and Course Setter(s)** must be U.S. Ski & Snowboard-certified Referees for all U.S. Ski & Snowboard events – scored or non-scored.
 - **Jury Advisors (Start and Finish Referees),** must either be a certified Jury Advisor, Referee, or Chief of Race for all U.S. Ski & Snowboard events – scored or non-scored.
 - **Chief of Course** must either be a certified Chief of Course, Chief of Race, Referee, or Technical Delegate for all U.S. Ski & Snowboard events – scored or non-scored.
 - **Chief of Timing & Calculations and Race Administrator** must be appropriately certified for their position.

**Canadian coaches and competitors at CAN-AM events are exempt from U.S. Ski & Snowboard membership requirements. However, unless these coaches are also U.S. Ski & Snowboard Coach/Official members with appropriate certification for the position, they must not be appointed to serve as Jury members, Jury Advisors or Course Setters.*

- **For U.S. Ski & Snowboard-sanctioned FIS events, USA Jury members, Jury Advisors, Chief of Course, Course Setters, Chief of Timing & Calculations, and Race Administrator** are required to hold valid membership in U.S. Ski & Snowboard as an “Official” or “Coach”; certification requirements also apply. Members of foreign FIS Federations are accepted as being qualified to serve as a Referee, Assistant Referee or Course Setter(s) based on the Federations' listing them on the Official Entry form.
- **Jury members** are TD, Referee, and Chief of Race, (and Assistant Referee FOR SPEED EVENTS ONLY).
 - **Jury Advisors** (Start and Finish Referees) must be certified either as a Jury Advisor, Chief of Race, or Referee.
 - **Chief of Race** must be certified either as a Chief of Race, Referee, or Technical Delegate.

- **Chief of Course** must be certified either as a Chief of Course, Chief of Race, Referee, or Technical Delegate.
- **Chief of Timing and Calculations** and **Race Administrator** must be appropriately certified for the position.

Other race officials at both non-FIS and FIS events (course workers, gate judges, etc.) are not required (though it is strongly encouraged) to be U.S. Ski & Snowboard members. For positions that do not require U.S. Ski & Snowboard membership, obtain a current, signed “U.S. Ski & Snowboard Volunteer Competition Worker Registration” (must be 18 years of age or older).

U.S. Ski & Snowboard memberships – renewal or initial – are processed online. New memberships for Coaches, Officials, and Club Volunteers are not valid until required background screening and SafeSport Training are completed. ***Background screening and SafeSport Training are also required for competitors who turn 18 during a competition season. Affected competitors will be notified of requirements and will be given a time limit for compliance. If requirements are not met within the specified time period, membership will become inactive.***

NOTE: Athletes 17 years of age who will be turning 18 years of age during the competition season may initiate SafeSport Training and background screening at the time of membership application/renewal. *Parental consent will be required.*

Background screening is updated every two seasons. All new members as well as a pre-determined number of current members are subject to background screening. Approximate background screening approval turnaround for those residing in the U.S. for 7 years or more can take as long as 2-3 weeks; turnaround for foreign coaches and officials or for those who have lived abroad can take several months.

EVENT ORGANIZERS RISK LOSS OF COVERAGE UNDER U.S. SKI & SNOWBOARD LIABILITY POLICY IF THEY DO NOT RESPECT AND ADHERE TO U.S. SKI & SNOWBOARD’S MEMBERSHIP/CERTIFICATION REQUIREMENTS.

EVENT CANCELLATIONS AND CHANGES

In the event of a change or cancellation of your U.S. Ski & Snowboard-sanctioned event, please contact your U.S. Ski & Snowboard Region or Division office and your assigned Technical Delegate as soon as possible. *In order for an original Schedule Agreement to remain valid, immediately notify U.S. Ski & Snowboard of any event changes.*

In the case of canceled events, the Event Organizer remains responsible for all listing fees due U.S. Ski & Snowboard. Schedule Agreements fees are not refundable.

ACCIDENT/LIABILITY INSURANCE

All U.S. Ski & Snowboard event participants (competitors, coaches, officials, etc.) are required to have valid and sufficient medical/accident insurance coverage and accept full responsibility for provision of coverage as a condition of participation in official training and competition. Participants must carry proof of insurance and have it available at each event so, if needed, prompt medical/hospital care can be authorized.

Secondary Accident Insurance is a benefit included in U.S. Ski & Snowboard memberships for the following member categories: Competitor, Masters, Alpine Adaptive Competitor, Official, Coach, U.S. Ski & Snowboard General member, Short Term Alpine, and Club Volunteer. The coverage under this policy is in effect while properly registered U.S. Ski & Snowboard members are participating in a U.S. Ski & Snowboard-sanctioned event, including official training at such event.

If a U.S. Ski & Snowboard member is injured during a U.S. Ski & Snowboard-sanctioned event, the injured member must first file a claim with their personal primary insurance carrier. **A “U.S. First Report of Accident” must then be completed, and submitted either via the preferred online**

process: buckner.com/us-ski-and-snowboard/ under “**Important Links/Online Accident Report**” or via the paper copy available in the MPF on the U.S. Ski & Snowboard website as directed by the instructions. At FIS events, when a FIS injury form is filed with FIS, the U.S. First Report of Accident must still be filed with U.S. Ski & Snowboard. *Although foreign athletes are not entitled to the secondary insurance, the report must still be filed.*

U.S. Ski & Snowboard carries commercial general liability insurance which responds on a primary basis on behalf of U.S. Ski & Snowboard and its regions, affiliates, teams, tournaments, employees, volunteers, directors, organizers, and officials (named insured) against claims arising out of their conduct at the Competition, solely as it respects terms of the Schedule Agreement. Coverage provided shall be primary coverage to the extent that the claim arises solely from acts or omissions in their capacity as Organizer or competition official. This coverage does not apply to entities or individuals conducting commercial promotional activities on their own behalf, beyond the actual Competition.

U.S. SKI & SNOWBOARD’S CONCUSSION POLICY

Any U.S. Ski & Snowboard athlete suspected of having sustained a concussion – including those with the U.S. Ski & Snowboard General, or Short Term Athlete memberships – must be removed immediately from participation in U.S. Ski & Snowboard sporting event (e.g. sanctioned training, practice, camps, competitions, or tryouts), by the Technical Delegate or U.S. Ski & Snowboard member coach overseeing such sporting event. The athlete will be prohibited from further participation until evaluated and cleared in writing to resume participation in U.S. Ski & Snowboard sporting events by a qualified health care provider trained in the evaluation and management of concussive head injuries. The health care professional must certify to U.S. Ski & Snowboard in the clearance letter that he/she has successfully completed a continuing education course in the evaluation and management of concussive head injuries within three years of the day on which the written statement is made.

Upon removal of an athlete from participation for a suspected concussion, the U.S. Ski & Snowboard Technical Delegate or member coach making the removal must contact U.S. Ski & Snowboard Competition Services and inform them of the removal. Athletes who have subsequently been medically cleared to resume participation must provide such medical clearance (as described above) to U.S. Ski & Snowboard Competition Services in order to be permitted to participate in U.S. Ski & Snowboard sporting events.

Request to return to training/competition for athletes under the age of 18 must be signed by the respective athlete’s parent/legal guardian. *An on-site Jury has the authority to accept a properly completed medical clearance.*

CONCLUSION

The objective of a result document packet is the ability to create a case history for each event. It is important that information concerning the event (e.g. weather conditions, snow condition, personnel, officials, and documented affairs relating to and happening during the event), be gathered and kept in a central file. This allows for immediate recreation of the event and provides contacts should follow-up information be required.

Rules only require that the OC retain event-related documents until the event scores. However, it is recommended event documents for events with no serious accidents be retained for at least one (1) year. For events with serious accidents as outlined in “Guidelines for Serious Accidents”, documents should be retained until otherwise advised by U.S. Ski & Snowboard Competition Services.

**Finally, THANK YOU to all Event Organizers, Administrators, and
Volunteers
who work so hard to guarantee fair, legal and quality events for all
competitors!**

U.S. SKI & SNOWBOARD ALPINE COMPETITOR MEMBERSHIP REQUIREMENTS

Following is a summary of the membership requirements for participation in U.S. Ski & Snowboard alpine races this season. Each participant at all levels must have a current and membership. *Please note that simply submitting a signed Waiver and Release of Liability is not sufficient.*

FIS Events: All USA competitors entered in FIS competitions must have a valid U.S. Ski & Snowboard “Competitor” membership as well as a valid FIS inscription. If a competitor does not appear on the current FIS points List, FIS inscription codes can be found either on the U.S. Ski & Snowboard website, or on the FIS website **in the competitor biographies “active” section**, they may not be entered in a FIS competition.

U.S. Ski & Snowboard non-FIS Events: All competitors (except in specific pre-determined competitions) in U.S. Ski & Snowboard scored and non-scored events must have a valid U.S. Ski & Snowboard Competitor, Non-Scored Athlete or Short Term Alpine membership, or must be registered with U.S. Ski & Snowboard as foreign competitors (a Short Term Alpine Foreign membership is also available for athletes coming to the U.S. for an event). *Short Term Alpine memberships are not valid for Junior Championship competitions.*

CAN-AM Events: A pre-determined group of Canadian-member athletes may participate in CAN-AM events without obtaining a U.S. Ski & Snowboard foreign competitor (X) membership. Their coaches may participate in the capacity of on-hill coach but must not be assigned to serve in an official capacity, e.g. serve as a Jury member, serve as a Jury Advisor, or set a course unless they are also U.S. Ski & Snowboard-member Coaches/Officials appropriately certified for the assigned position.

U.S. Ski & Snowboard Masters Events: Participation requires a valid U.S. Ski & Snowboard Masters, Non-Scored Athlete, or Short Term Masters membership. All competitors in Masters Regional and National Championships must have a U.S. Ski & Snowboard Masters membership. *Three types of Masters memberships are available; all Masters memberships meet requirements for forerunning:*

- Masters competitors (with requirements) for members of clubs with regular contact with minor-age athletes must complete annual SafeSport Training and periodic background screening
- Adult Masters for members of Masters clubs with no minor-age athletes, do not require annual SafeSport Training or periodic background screening
- Masters Short Term; annual SafeSport Training or periodic background screening is not required

FIS Masters Events: FIS Masters competitions require that the athletes have the appropriate membership: A U.S. Ski & Snowboard Alpine Masters membership and Alpine Masters FIS registration.

If there are questions regarding these requirements, please contact the U.S. Ski & Snowboard Region or Division office serving your location, U.S. Ski & Snowboard Competition Services, or U. S. Ski & Snowboard Membership Department.