

**HOPKINS ROYALS BOYS BASKETBALL ASSOCIATION**  
**Board Meeting Minutes**  
**November 8, 2017**  
**Minnetonka Community Center / 7:00 – 9:00 PM**



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Meeting Attendance:

Tim Omdahl	Renee Oertli	Dana Johnson
Kim Lampe	Stacie Saunders	Tim Hoffman
Joan Frenz	Rob Finney	Justin White
Curtis Smith	Lydia Kabaka	

Members absent: Nicole Schachtman, Amara Chesson, Tony Corwin, Curtis Smith, Shauna Becker, & Gregg Schaefer

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**Call to order/Minutes/Agenda Review:**

Meeting called to order at 7:03p.m. Meeting minutes updated and approved for October board meeting.

**Open Board Positions:**

Board approved Sara Mausser and Pat Eiden for the Webmaster position that would be a split position. One person would do the communication blast, homepage, and calendar and the other person would update schedules and team pages. The fundraising position is still currently open.

**Presidents Update (Tim O.):**

Picture night went smoothly and Amara did a great job of coordinating the event. There were a number of volunteers from the board that assisted as well and team parents that also supported the event. For next year we need to do a better job of communicating to the team parents what their role will be and how they are able to assist with the process.

As we approach winter break we will have four open gyms during the break. A web blast will go out with the dates and times of the open gyms.

Action Items: We need to start preparing for the Hopkins Tournament for January and securing all of the necessary items.

### **Vice President's Update (Dana)**

Board approved the revisions to Guideline #9-Eligibility for Financial Aid for families with multiple players in the program. The addendum will be added to the October notes. The team practices language was also added as a new standard regarding practice locations and schedules.

The Kayler Apache hotel has been reserved for the Rochester tournament. 70 rooms have been reserved for the tournament for \$117.00 per night. Families will be allowed to book one room per family by December.

### **Facilities Update (Renee)**

The December schedule was distributed to the board to review the dates of the practices that have been scheduled. Once a review is completed, Renee should be notified if any changes need to be made. The schedule has also been expanded to include Tanglen Elementary, IKE, and West Junior High.

West has been secured for the tournament to replace the loss of Tanglen. Renee will follow up with facilities to see if we can extend the time to 5:00 p.m. on Sunday.

Action Item: Renee will follow up with facilities regarding extended Sunday times.

### **Event Coordinator (Nicole)**

Hopkins Night is scheduled for January 12. Hopkins High School will be versing Wayzata. Nicole is working on how HRBBA will be incorporated into the event with possible ideas of doing a huddle, meet & greet, and an acknowledgement of alumni coaches. Nicole is also working on a community service event and will provide updates at the next meeting. A recommendation was made by a board member to establish when Hopkins Night will be and advertise on the school calendar at the high school.

Nicole, Andrea and Lydia met on November 6 to start preparing for the Hopkins tournament and determine what the plan is going to be for concessions.

Action Item: Establish which community service event we will be participating in. Meet with Royal Cuisine and sign concessions contract prior to next meeting.

### **Treasurers Update (Tim H)**

Currently we have a healthy balance of \$84,914.38. There are still outstanding items due that include equipment, coaches stipends, & tournaments. There are still additional installment

payments coming in on November 15 and December 15. The board approved to donate \$300.00 to the Hopkins Education Fund.

### **Marketing/Social Media/Sponsorship Update (Curtis)**

Please send pictures of different events to Curtis so that he can post on the Facebook page.

Action Item: What format should the pictures be sent out?

### **Spirit Wear (Shauna)**

Uniform distribution was a smooth process and everyone received their uniforms prior to the tournament. There were a couple errors with a few uniforms that have been corrected. This was a smoother process than trying to hand uniforms out during picture night however, it was a little more difficult to track if teams had received the correct items. The spirit wear website is up and running but there have been a few glitches with checking out with certain web browsers. The work around has been calling into customer services to complete the process. The spirit wear shop will close on November 12<sup>th</sup> and deliveries will go out in the early part of December.

### **Volunteer Update (Amara)**

Amara is working on coordinating the volunteer schedule for the tournament. She will provide an update at the next meeting.

### **Registration (Kim)**

All refunds have been distributed back to families and Kim is following up on two birth certificates that are outstanding with two families.

### **Player Development (Joan)**

The board approved to refund \$200.00 to a family that meets the multi player discount. Tim will work on getting a refund back to the family. The plan next year is to set up a multi-player system to track player discount codes on the front end.

An addendum will be added to the October notes regarding feedback from tryouts that the committee worked on. The main priorities as part of the discussion was to refine the evaluation process for next year and look at having independent evaluators throughout the process. We will also need to determine if we want to have one person that oversees that process of tryouts. We also discussed the philosophy of having three 4<sup>th</sup> grade teams this year and being transparent in communicating the thought process.

**Team Parent (Stacie)**

We talked about the communication that is going out to parents and being more efficient about getting tournament brackets out in advance to team parents.

**Tournament Update (Tony/Rob)**

We have 166 teams that have registered for the tournament that guarantees five to seven games. Currently, the capacity is full and the tournament will be closed. The games will be every hour and five minutes between games